



Lee Sustainability Advisory Committee Meeting Minutes
May 9, 2023; 7 PM

Members Present: Dean Rubine (Chair), Chuck Cox, Paul Gasowski

Members Absent: N/A

Officials Present: N/A

Officials Absent: Katrin Kasper, Selectperson

Public Present: Sandi Jenkins, Erik Johnson

I. Call to Order: 7:08 pm

Introductions, guests: Welcome back, Sandi. Welcome Erik Johnson.

II. Public Comments: Erik: I'm happy to be here.

III. Preliminary Actions

A. Approval of Agenda

Dean added Portsmouth Sustainability Fair to Correspondence
Paul added Security after Artisan Fair

B. Approval of Minutes 4/11/2023

Reviewed and accepted edits to the draft minutes. Paul clarified that he offered to attend a Mast Way PTO meeting. Paul moved, Chuck 2nd. 3-0 vote. 4/11 minutes approved as amended .

C. Correspondence

- Town Admin / Fire Chief (below)
- Portsmouth Sustainability Fair April 21
Dean attended, shared flyers etc. collected at the event. Portsmouth is doing a climate plan.
Erik: The Energy Committee has begun that work here.

D. Other: N/A

IV. Old Business

A. Paul / Sandi - Made in Lee Artisan Fair – May 13, 2023

Printed program.

ACTION Dean will add musician's website

ACTION Dean will verify Cindy's last name is on program

ACTION Paul: ask town if they can print 200 color copies.

ACTION Dean thanks church, Sandi on program

ACTION: Sandi will test Mast Way Wifi tomorrow

Paul: Fire Chief Nemet wants exhibitors to load and unload via the side entrance

ACTION Sandi will inform vendors in email

Paul: School doesn't have enough 8 foot tables; prioritize vendors. Library will bring their own tables.

Dean: I told Bambi Miller she could have an 8 foot table because I thought those were the common size. Bambi didn't seem to particularly care how big her table was.

Paul: How about signage in the lobby? Fix it Mend it Workshop arrow left. Made in Lee artisan fair arrow straight ahead 5 Emergency Exit Only. Heavy stock.

ACTION: Dean will make signs.

Paul: Greeters table should be on the right side of the entry door.

Paul: Fire chief will issue occupancy permit; requested map. Will walk through 10:30 am before the event.

Sandi: Chief says police officer will stop in.

Paul: One officer on duty that day for the town. Chief said it's a staffing problem.

Paul: The Civilian Response to Active Shooter Event in Lee was very good, well attended, 60-70 people. It was offered by the Seacoast Village Project (SVP), the Active Retirement Association (ARA), & the Lee Police Department.

Paul: Re security, I wrote Town Admin, cc'd Chief of Police. I wrote an email to the school district facilities liaison. I'm familiar with district policy. I wanted to know the policy of weapons on campus, especially whether their policy applied 24/7/365.

[Answer: yes]. As to the lockdown procedure, what happens with outside groups during off hours? What's the procedure? Are there automated devices for locking down the doors? Who's the liaison? If we have an incident, beyond calling 911 what do we do?

Answer: There's a custodian on duty who's briefed on lockdown procedures.

Paul: Our next step is to establish direct communication with that custodian, via phone or walkie talkie. ACTION: Paul will establish a direct line of communication.

Paul: I spoke to Matt Rowell, to make sure no one brings in anything to sharpen.

Sandi: It's good to have awareness of what to do in an emergency.

Paul: The town needs to have a conversation about how many activities they can support in a day: T ball, Artisan Fair, Fishing Derby, Fish Fry. Chuck: Historical Society

Paul: We need to help the police get more people on the force. How can we do things safely? Debrief: School district needs to look at after hours use of facilities, how users are briefed on lockdown. If we reach 50% of occupancy, we're supposed to have a police officer present. We probably won't reach that. At ORHS we would hire an officer to be present. Maybe that becomes part of the budget for something like this. Perhaps a Lee police officer that we could pay for.

Paul: Are we expected to count people?

Sandi: We never got an answer from the chief.

Sandi: It would be nice to know the count.

Paul: Haley has a clicker.

Dean: There are two numbers of interest: total folks through the door and current occupancy.

Paul: ACTION: ask school for mic and amp.

Dean: I have that if the school has an issue.

Paul: No food trucks, must be permitted for the event.

ACTION: Sandi will contact Haley re sandwich board, something to anchor it, make sure to come with name tags, email with info about loading and wifi and handout, check wifi tomorrow.

V. New Business

A. Dean: Let's do Paul's resignation festivities before Sandi leaves.

Dean moved the LSC present Paul Gasowski with a Certificate of Appreciation reading:

The Lee Sustainability Committee thanks Paul Gasowski for his long and distinguished service on the Lee Sustainability Committee, including founding the committee in 2016 and serving as chair for six years. Paul's passionate, thoughtful, dedicated, organized and professional approach to the sustainability issues of the town of Lee, New Hampshire are a model to which we all aspire, and will be greatly missed.

It's signed Dean Rubine, Chuck Cox.

Chuck 2nd. Vote 2-0-1 with Paul abstaining. Motion passes.

Paul, please accept this gift of Flag Hill wine and a tortilla press.

Paul tendered a written resignation. Dean reluctantly moves to accept Paul's resignation, effective May 31, 2023. Chuck 2nd. Vote 2-0-1 Paul abstains. Resignation accepted.

Sandi leaves. Back to:

VI. Old Business

A. Artisan Fair, continued

Paul: I propose a gift for Sandi to honor the huge amount of work she put in. A gift certificate from a local business.

Paul moves that the committee give a \$50 gift certificate to Sandi for a local Lee business. Example businesses: Misty Meadows, Flag Hill Winery, Coppal House, Cox Farm, Lee Circle Grocery or Diner. A business with a strong local tie. Dean 2nd. Vote 3-0. Motion passes.

ACTION: Dean will make sure this happens.

B. Artisan Directory N/A

C. Chuck – Backyard Farming Initiative 2023

Chuck: Last BFI went well. Wendy Fogg did a great job on her presentation. She was grateful to receive the honorarium and certificate from the committee, and another one from the agg commission, which I have here for the chair to sign.

Chuck: It looks like twilight summer meetings are in the works; the BFI committee will be meeting Tuesday 5/16 9am at the library (possibly a week later). Summer presenters: Demeritt Hill Farm, talk about dwarf fruit trees. Flag Hill Winery, Bedrock Gardens behind the scenes tour. There was a complication as the planning board restricts Bedrock Gardens hours of operation. During the week they need to be closed by 5pm. 6-7:30 Wednesday evening. I talked to Caren Rossi, who looked up policy. It's the case that Bedrock Garden functions have to end at 5. Since this is a town function, not a Bedrock Garden function, it's a town sponsored thing, so there should be no problem. Caren enforces the regulations. The Code Enforcement Officer says it's ok to have an event. Don Quigley may do a workshop on chainsaw safety; he does these professionally.

Dean: Is the focus off backyards?

Chuck: No, even though they are commercial operations, they will aim their talk for backyard farmers: how to grow grapes, not how to run a vineyard.

Chuck: For the winter, we'll focus on water. Too much, too little, too polluted, ...

D. All - E-Crier articles

ACTION: Dean will send Artisan Fair Ad to E-Crier

ACTION: Also Durham Friday Updates and Madbury Post

E. All – Transfer Station Initiatives

- All – Reduce consumption, increase recycling
- All – Suggest book studies to ORCRead or Lee Library?
- All – Video explaining how to recycle? Work with ORCSD.

F. New Members / Volunteers

Welcome Erik. Erik initiated a discussion of recycling, sustainability. Mentioned the Energy Committee was attempting to become a commission. Commissions are able to receive grants. Erik said it's harder to ignore a commission.

Dean: I don't think the Sustainability Committee is in a position to become a commission. I think we're comfortable as an advisory committee.

Paul: Too many commissions and we won't need a selectboard.

Paul: Someone in town needs to manage the community power. The impression I got from Katrin was the Energy Commission would step into the void.

Chuck: There was an Ag committee for many years before it became an Ag commission. Re LSC, once we get ourselves together more, more members, better ideas, then we can consider becoming a commission if it seems to make sense at some point.

G. Grants N/A

H. Dean/Chuck – *Table to Farm Compost Initiative (tabled)* N/A

VI. Public Comments N/A

VII. Closing Actions

A. Future Meeting Dates: Second Tuesdays, 7pm in the Safety Complex.

June 13, 2023

B. Agenda Planning for Next Meeting

I. Adjournment

Chuck moved, Paul 2nd, 3-0 adjourned 8:35 pm

Respectfully submitted, Dean Rubine

Please email sustain@leenh.org if you have suggestions, comments or questions.