

TOWN OF LEE, NEW HAMPSHIRE  
ANNUAL TOWN REPORT  
JUNE 30, 2020



**HERE'S TO PUTTING THIS  
PANDEMIC BEHIND US AND MOVING  
FORWARD INTO A BRIGHTER TOMORROW!**

**COVER PAGE PHOTO CREDIT**

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**Town Secretary Denise Duval**

**Town Administrator Julie Glover**

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## **ELECTED OFFICIALS**

### **SELECT BOARD**

John R. LaCourse, Chair	2021
Cary Brown	2022
Scott Bugbee	2023

### **TOWN CLERK/TAX COLLECTOR**

Linda L. Reinhold	2023
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### **TREASURER**

Benjamin Genes	2022
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### **MODERATOR**

Don Quigley	2022
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### **ADVISORY BUDGET COMMITTEE**

Thomas Murdoch, Chair	2022
Pat Barbour	2021
Cord Blomquist	2023
Scott Bugbee	2022
Rebecca Hawthorne	2021
Patrick Hotaling	2023

### **CEMETERY TRUSTEES**

Peter Hoyt, Chair	2022
Donna Eisenhard, Bookkeeper	2023
Jeff Liporto	2021

### **LIBRARY TRUSTEES**

Annamarie Gasowski, Chair	2021
Deborah Schanda, Vice Chair	2023
Camellia Knightly, Secretary	2022
Katrinka Pellecchia, Treasurer	2022
Tim Coakley	2023
Margaret Dolan, Alternate	2021

### **SUPERVISORS of the CHECKLIST**

Marian Kelsey, Chair	2024
Bambi Miller	2026
Gloria Quigley	2022

### **TRUSTEES of the TRUST FUNDS**

John Tappan, Chair	2023
Rebecca Hawthorne	2022
Karen Long	2021

## **TOWN DEPARTMENTS**

### **ADMINISTRATION**

Julie Glover, Town Administrator  
Denise Duval, Town Secretary  
Joanne Clancy, Finance Officer  
William Stevens, Building Maintenance Supervisor  
Kristin Cisneros, Building Maintenance Assistant  
Liz Stone, Accounting Assistant

### **ASSESSOR**

Municipal Resources Inc.

### **BUILDING INSPECTOR**

Bill Booth

### **CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER**

Caren Rossi

### **EMERGENCY MANAGEMENT**

Scott Nemet, Director  
Caren Rossi, Deputy

### **FIRE & RESCUE DEPARTMENT OFFICERS**

Scott Nemet, Chief  
Jeff Liporto, Assistant Chief Fire Prevention  
James Brown, Deputy Chief  
Emery Eaton, Lieutenant  
Ritchie McCarville, Crew Chief

### **PART-TIME FIREFIGHTER / EMTS**

Max Brown	Cody Heath	Scott Moreau	Scott McGrath
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### **ON-CALL FIREFIGHTERS AND EMTS**

Benjamin Allen	Zachary Annis	Garrett Borrosh	Taylor Denio
Aiden Durocher	Peter Hoyt	James Kent	Jesse Merrill
Reese Merry	Bruce Morse	Kyle Pettinelli	Nathan Sanborn

### **FOREST WARDENS**

Peter Hoyt, Warden	Emery Eaton, Deputy
Scott Nemet, Deputy	Scott Moreau, Deputy
Jeff Liporto, Deputy	Ben Allen, Deputy

## **TOWN DEPARTMENTS**

### **HIGHWAY DEPARTMENT**

Steve Bullek, Public Works Manager  
Warren Hatch  
Peter Hoyt  
Emery Eaton  
Cheryl Geddis  
Jeremy Parent  
Randy Stevens  
Rick Stevens

### **INFORMATION TECHNOLOGY**

Back Bay Networks of NH

### **LIBRARY**

Ruth Eifert, Library Director  
Michelle Stevens, Circulation Librarian/Assistant Librarian  
Judy Belanger, Youth Services Librarian  
Karyn Laird, Library Technician I

### **POLICE DEPARTMENT**

Thomas Dronsfield, Chief  
Donald J. Laliberte, Lieutenant  
Annie E. Cole, Corporal  
John Brooks, Sr. Patrol  
Bryan Libby, Sr. Patrol  
Nick DiGaetano, Patrol  
Justin Doty, Patrol  
Noah Young, Patrol  
Evan Carey, Part-time Patrol  
Robin M. Estee, Administrative Assistant

### **TRANSFER STATION**

Chipman Belyea  
Jeffrey Geddis  
Joe Clarke  
Ben Lyons  
Larry Reola  
Frederick Wallace

### **WELFARE DIRECTOR**

Pamela J. Mattingly

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING BOARD

Robert Smith, Chair	2022
Mark Beliveau	2020
David Cedarholm	2022
Lou Ann Griswold	2020
Wayne Lehman	2022
Howard Hoff, Alternate	2022
John LaCourse, Select Board Rep	

### ZONING BOARD of ADJUSTMENT

James Banks, Chair	2022
David Allen	2020
John Hutton III	2020
Peter Hoyt	2022
Shawn Banker, Alternate	2020
Don Quigley, Alternate	2022
Craig Williams, Alternate	2022
Franciso Bardales, Alternate	2021

### AGRICULTURAL COMMISSION

Erick Sawtelle, Chair	2022
Dwight Barney	2021
Kenneth Brisson	2020
Kristin Cisneros	2022
Charles Cox	2020
Paul Gasowski	2021
Laura Gund	2022
Donna Lee Woods	2022
Amanda Gourgue, Alternate	2020
Cary Brown, Select Board Rep	

### CONSERVATION COMMISSION

William Humm, Chair	2022
Catherine Fisher, Secretary	2021
Dawn Genes	2022
Amanda Gourgue	2020
Timothy Moody	2020
David Shay	2022
Anne Tappan	2020
Deborah Sugerman, Alternate	2020
Richard Babcock, Alternate	2021
Antoinette Hartgerink, Member Emeritus	
Scott Bugbee, Select Board Rep	



## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### **HERITAGE COMMISSION**

Patricia Jenkins, Chair	2020
Laura Gund	2020
Denis Hambucken	2021
Elisabeth McCaffrey	2022
Cord Blomquist, Alternate	2022
Donna Eisenhard, Alternate	2021
Anne Jennison, Alternate	2021
Scott Bugbee, Select Board Rep	

### **RECREATION COMMISSION**

Larry Kindberg, Chair	2022
Michael Vardaro, Co-Chair	2021
Annette Brown, Treasurer	2022
Camellia Knightly, Program Director	2021
John LaCourse, Select Board Rep	

### **ENERGY COMMITTEE**

Louis Grondin, Chair	2020
Barbara Wauchope	2022
Mary Woodward	2022
Cary Brown, Select Board Rep	

### **JOINT LOSS MANAGEMENT COMMITTEE**

Warren Hatch, Chair
Julie Glover
Caren Rossi
Michelle Stevens
William Stevens

### **LAMPREY RIVER ADVISORY COMMITTEE**

Eileen Miller
Jason Settineri
David Shay

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **HISTORICAL SOCIETY**

Phyllis White, President  
Scott Bugbee, Vice President  
Charlotte Mandell, Secretary  
Catherine Gardner, Treasurer  
Lorraine Cabral, Director  
Janet Allen, Director  
Laura Gund, Director  
Laura Heckel, Director  
Patricia Jenkins, Director  
Katrin Kasper, Director

### **FRIENDS OF THE LEE LIBRARY**

Cynthia D. Seaman, President  
Mary Ellen McElroy, Vice President  
Deborah Schanda, Treasurer  
Harriet Currier, Secretary  
Ruth Eifert, Library Director  
Deb Sugerman, Director  
Laura Wagenaar, Director  
Carla Wilson, Director

**TOWN OF LEE, NEW HAMPSHIRE**  
**Minutes of the 2020 Deliberative Session**  
**February 1, 2020**

The February 2020 Town of Lee Deliberative Session was called to order at 9:00 am at the Mast Way Elementary School by Moderator Donald Quigley.

The Moderator asked all to stand for the Pledge of Allegiance to the Flag.

Moderator Quigley introduced the Legislative Body, Town Administrator, Town Administrative Assistant, Town Clerk, Deputy Town Clerk, and Assistant Moderator.

The Moderator explained the procedure and rules of the Deliberative Session.

The Town Administrator, Julie Glover, then presented some basic information on Amending Warrant Article, and definitions of Appropriations, Purpose, and Raise & Appropriate.

The Moderator then read Article 1, the election of Town Officers for the ensuing year.

**ARTICLE 1**

**To choose all necessary Town Officers for the ensuing year:  
(To be considered at the March 10, 2020 Ballot Voting)**

**Selectman (3 year position), Town Clerk/Tax Collector (3 year position), Moderator (2 year position), Supervisor of the Checklist (6 year position), Trustee of the Trust Funds (3 year position), Library Trustees (two 3 year positions), Cemetery Trustee (one 3 year position, one 1 year position), Advisory Budget Committee (two 3 year positions).**

The Moderator stated that this article is not amendable. He asked the Town Clerk to move the Article to the Official Ballot.

**ARTICLE 2**

**Are you in favor of the adoption of Amendment No.1-2020 as proposed by the Planning Board for the Town Zoning Ordinance as follows:**

**a. Amend Article II - definition of Accessory Dwelling Unit: Eliminate the requirement that one of the units must be owner-occupied and add that the principal dwelling unit and the ADU shall not be separated in ownership (including by condominium ownership).**

**b. Amend Articles II and XV to require that all wet soils be delineated by a certified NH Soil Scientist in good standing and update the Site-Specific Soil Mapping Standards for New Hampshire and Vermont to Version 5.0 February 2017.**

Article 2 was presented by Caren Rossi.

The Moderator commented that this Article is not amendable.

James Farrell asked a question regarding wet soils and Caren Rossi stated that there are no changes to the Ordinance just clearing up an old error challenged by Eversource.

Erik Sawtelle asked for clarification on Dwelling Unit. Ms. Rossi responded.

There being no further discussion the Moderator asked the Town Clerk to move Article 2 to the Official Ballot.

### **ARTICLE 3**

**To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred Thousand Dollars (\$2,900,000) (gross budget) for the purpose of designing, engineering, building, and equipping a new Municipal Office Building, which includes sitework; and to authorize the issuance of not more than Two Million Nine Hundred Thousand Dollars (\$2,900,000) of bonds or notes for this project in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended; and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto; and to further raise and appropriate an additional sum of Thirty-Nine Thousand Eight Hundred and Three Dollars (\$39,803) for the first year's interest payment on the bond. Requires 3/5 ballot vote to pass. The Select Board recommends this article.**

Article 3 was presented by Selectman Brown.

Cord Bloomquist, a member of the Town Center Vision Committee, made a PowerPoint presentation. The Committee was asked by the Selectboard to create a new plan for the Town Center. This proposal focuses on building a new town office building and use of 50% matching fund grant to repair the 175 year old Town Hall.

He first presented the existing problems which were broken down to conditions of existing buildings, security and access, and safety and environment.

Mr. Bloomquist then proceeded to present the designs of the proposed building.

He then turned the presentation over to John Tappan to address the costs and funding of the project. Mr. Tappan spoke about the conceptual budget and funding.

Deborah Schanda asked what the changes were from last year's presentation to this year's project. Also she asked where the funds were coming from to renovate the Town Hall. John Tappan commented that last year's plan involved 5 buildings including construction of a new office building, building an addition to the Library, moving the Historical Building, and renovating the Town Hall and possibly move the Annex. This year is only building a new town office and site work.

In regards to the funding for the renovation of the Town Hall, last year \$50K was voted in for the renovation and this year on the ballot is another \$50K requested for Town Building Capital Reserve Fund. Also, an LCHIP grant would be applied for.

David Cedarholm asked for clarification on the wording "...authorize the Select Board to take any other action or to pass any other vote relative thereto;..." . Selectman Bugbee responded.

Mr. Cedarholm commended the Committee on all their work this year and last year on this project. Selectman Bugbee introduced all the members of the Town Center Vision Committee.

Sherry Griffith asked the Town to think of the youth of Lee.

Paul Gasowski commented that he supported this project.

There being no further discussion, the Moderator asked the Town Clerk to move Article 3 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman LaCourse, to restrict reconsideration of Article 3.

By a show of voter cards, the motion passed to restrict reconsideration of Article 3.

#### **ARTICLE 4**

**Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,276,460. Should this article be defeated, the default budget shall be \$4,133,504 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.**

Article 4 was presented by Chairman Bugbee.

Chairman Bugbee reviewed the budget presented highlighting the changes from the prior year's budget.

Dwight Barney asked if all the Warrant Articles pass and the middle school building passes, what would the tax rate be. He commented that the impact on the residents would be huge.

Todd Allen, Andrew Wilson, Krista Butts, Charles Cox, and Paul Gasowski made comments.

David Cedarholm asked for clarification on Fire Department personnel. Chief Nemet stated that there are three full time and five part time employees as well as thirteen on-call/volunteer personnel.

There being no further discussion, the Moderator asked the Town Clerk to move Article 4 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 4.

By a show of voter cards, the motion passed to restrict reconsideration of Article 4.

#### **ARTICLE 5**

**To see if the town will vote to raise and appropriate the sum of Eighty-Seven Thousand Eight Hundred Fifty-Four Dollars (\$87,854) for the purpose of purchasing twenty (20) portable radios for the Fire Department. This sum to come from unassigned fund balance. No amount to be raised from taxation. The Select Board recommends this article. Majority vote required.**

Article 5 was presented by Fire Chief Scott Nemet.

There being no further discussion, the Moderator asked the Town Clerk to move Article 5 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Selectman LaCourse, to restrict reconsideration of Article 5.

By a show of voter cards, the motion passed to restrict reconsideration of Article 5.

#### **ARTICLE 6**

**To see if the Town will vote to raise and appropriate a sum not to exceed Twelve Thousand Two Hundred Dollars (\$12,200) for the purchase of a NFPA Compliant Thermal Imager Camera and related accessories and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.**

Article 6 was presented by Fire Chief Scott Nemet.

Chief Nemet commented.

There being no further discussion, the Moderator asked the Town Clerk to move Article 6 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Selectman LaCourse, to restrict reconsideration of Article 6.

By a show of voter cards, the motion passed to restrict reconsideration of Article 6.

#### **ARTICLE 7**

**Shall the town suspend efforts to remove or demolish the Lee Parish House until July 1, 2021 to allow the Lee Heritage Commission sufficient time to explore options for its**

**preservation and future use and to submit a proposal for the March 2021 ballot? The Select Board recommends this article. Majority vote required.**

Article 7 was presented by Chairman Bugbee.

Chairman Bugbee gave some background on the Parish House.

Adam Griffith asked why the Parish House was to be demolished. Chairman LaCourse commented the when the property was purchased, the intent was to demolish the Parish, however, last year the Town voted extend the time so the Heritage Committee had time to explore options for the preservation and current use of the Parish.

Cord Bloomquist commented.

Ann Tappan and Pat Jenkins commented on the historical value and time line of the Parish.

Dwight Barney made motion to amend the Article to read:

**Shall the town suspend efforts to remove or demolish the Lee Parish House until July 1, 2022 to allow the Lee Heritage Commission sufficient time to explore options for its preservation and future use and to submit a proposal for the March 2022 ballot? The Select Board recommends this article. Majority vote required.**

Adam Griffith recommended that the amendment read the year 2023, which Mr. Barney agreed. Recommendation was discussed and agreed upon.

Dwight Barney then made the official motion to amend Article 7 to read:

**Shall the town suspend efforts to remove or demolish the Lee Parish House until July 1, 2023 to allow the Lee Heritage Commission sufficient time to explore options for its preservation and future use and to submit a proposal for the March 2023 ballot? The Select Board recommends this article. Majority vote required.**

James Farrell seconded the motion.

Krista Butts commented on the liability of the building. Other comments were made by Selectman LaCourse, John Tappan, Paul Gasowski and Chairman Bugbee.

By a show of voter cards, the amendment passed.

There being no further discussion, the Moderator asked the Town Clerk to place Article 7, as amended, on the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 7.

By a show of voter cards, the motion passed to restrict reconsideration of Article 7.

### **ARTICLE 8**

**To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 8 was presented by Fire Chief Nemet.

There being no further discussion, the Moderator asked the Town Clerk to move Article 8 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 8.

By a show of voter cards, the motion passed to restrict reconsideration of Article 8.

### **ARTICLE 9**

**To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 9 was presented by Selectman LaCourse.

There being no further discussion, the Moderator asked the Town Clerk to move Article 9 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 9.

By a show of voter cards, the motion passed to restrict reconsideration of Article 9.

### **ARTICLE 10**

**To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand dollars (\$25,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 10 was presented by Public Works Manager, Steve Bullek.

Charles Cox commented.

There being no further discussion, the Moderator asked the Town Clerk to move Article 10 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 10.

By a show of voter cards, the motion passed to restrict reconsideration of Article 10.



### **ARTICLE 11**

**To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 11 was presented by Public Works Manager, Steve Bullek.

There being no further discussion, the Moderator asked the Town Clerk to move Article 11 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 11.

By a show of voter cards, the motion passed to restrict reconsideration of Article 11.

### **ARTICLE 12**

**To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 12 was presented by by Public Works Manager, Steve Bullek.

There being no further discussion, the Moderator asked the Town Clerk to move Article 12 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 12.

By a show of voter cards, the motion passed to restrict reconsideration of Article 12.

### **ARTICLE 13**

**To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 13 was presented by Fire Chief Nemet.

James Farrell asked if the Chief could estimate the percentage of town areas not covered by cisterns. Chief Nemet estimated about 40%.

There being no further discussion, the Moderator asked the Town Clerk to move Article 13 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 13.

By a show of voter cards, the motion passed to restrict reconsideration of Article 13.

#### **ARTICLE 14**

**To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Revaluation Capital Reserve Fund. The Select Board recommends this article. Majority vote required.**

Article 14 was presented by Selectman LaCourse.

There being no further discussion, the Moderator asked the Town Clerk to move Article 14 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 14.

By a show of voter cards, the motion passed to restrict reconsideration of Article 14.

#### **ARTICLE 15**

**To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.**

Article 15 was presented by Selectman Bugbee.

There being no further discussion, the Moderator asked the Town Clerk to move Article 15 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 15.

By a show of voter cards, the motion passed to restrict reconsideration of Article 15.

#### **ARTICLE 16**

**To see if the Town will vote to establish a contingency fund for Fiscal Year 2021 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.**

Article 16 was presented by Selectman LaCourse.

There being no further discussion, the Moderator asked the Town Clerk to move Article 16 to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 16.

By a show of voter cards, the motion passed to restrict reconsideration of Article 16.

**ARTICLE 17**

**To see if the Town will vote to increase the number of Heritage Commission members from 5 to 8 and to establish one additional alternate member in accordance with NH RSA 673:4-a I. The Select Board recommends this article. Majority vote required.**

Article 17 was presented by Patricia Jenkins.

After getting clarification on the RSA, James Farrell made a motion to amend Article 17 to read:

**To see if the Town will vote to increase the number of Heritage Commission members from 5 to 7 and to establish one additional alternate member in accordance with NH RSA 673:4-a I. The Select Board recommends this article. Majority vote required.**

Charles Cox seconded the motion.

By a show of voter cards, the amendment passed.

There being no further discussion, the Moderator asked the Town Clerk to pass Article 17, as amended, to the Official Ballot.

Selectman Brown made a motion, and was seconded by Chairman Bugbee, to restrict reconsideration of Article 17.

By a show of voter cards, the motion passed to restrict reconsideration of Article 17.

The Moderator stated that was the conclusion of the Articles and opened the floor to any further comments.


Selectman LaCourse thanked interim Moderator Quigley for doing such an excellent job. Selectman LaCourse also asked everyone to join in to sing Happy Birthday to Patricia Jenkins.

Caren made a motion to adjourn, Phillip Stetson seconded.

By a show of voter cards, the motion passed.

The Moderator declared the meeting adjourned at 11:30 am.

Respectfully submitted,

  
Linda R. Reinhold  
Town Clerk

Registered Voters 3607  
New Voters 20  
Ballots Cast 1220  
33.6% Turnout

**OFFICIAL BALLOT**  
**ANNUAL TOWN ELECTION**  
**LEE, NEW HAMPSHIRE**  
**MARCH 10, 2020**

*Jynda R Reinhold*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**Article 1.** To choose all necessary Town Officers for the ensuing year.

**SELECTMAN**

VOTE FOR NO  
For Three Years MORE THAN ONE

**SCOTT BUGBEE**

913

**JONATHAN MOSS**

144

(Write-in)

**TOWN CLERK/  
TAX COLLECTOR**

VOTE FOR NO  
For Three Years MORE THAN ONE

**LINDA R. REINHOLD**

1094

(Write-in)

**MODERATOR**

VOTE FOR NO  
For Two Years MORE THAN ONE

**DONALD QUIGLEY**

1097

(Write-in)

**SUPERVISOR OF  
THE CHECKLIST**

VOTE FOR NO  
For Six Years MORE THAN ONE

**BAMBI MILLER**

1057

(Write-in)

**TRUSTEE OF  
THE TRUST FUNDS**

VOTE FOR NO  
For Three Years MORE THAN ONE

**JOHN TAPPAN**

1052

(Write-in)

**LIBRARY TRUSTEE**

VOTE FOR NO  
For Three Years MORE THAN TWO

**DEBORAH SCHANDA**

1052

**TOM COAKLEY**

37

(Write-in)

(Write-in)

**CEMETERY TRUSTEE**

VOTE FOR NO  
For Three Years MORE THAN ONE

**DONNA EISENHARDT**

1073

(Write-in)

**ADVISORY BUDGET  
COMMITTEE**

VOTE FOR NO  
For Three Years MORE THAN TWO

**PATRICK HOTALING**

968

**CORD BLOMQUIST**

904

(Write-in)

(Write-in)

I certify that this Official Ballot is  
True and Correct. (3 pages)


*Jynda R Reinhold*  
TOWN CLERK

*pg 1*

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 10, 2020

*Jynda B. Reinhold*  
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: 

ARTICLES

ARTICLE 2

Are you in favor of the adoption of Amendment No.1-2020 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

- a. Amend Article II - definition of Accessory Dwelling Unit: Eliminate the requirement that one of the units must be owner-occupied and add that the principal dwelling unit and the ADU shall not be separated in ownership (including by condominium ownership).
- b. Amend Articles II and XV to require that all wet soils be delineated by a certified NH Soil Scientist in good standing and update the Site-Specific Soil Mapping Standards for New Hampshire and Vermont to Version 5.0 February 2017.

YES 813  
NO 327

ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of Two Million Nine Hundred Thousand Dollars (\$2,900,000) (gross budget) for the purpose of designing, engineering, building, and equipping a new Municipal Office Building, which includes sitework; and to authorize the issuance of not more than Two Million Nine Hundred Thousand Dollars (\$2,900,000) of bonds or notes for this project in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended; and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto; and to further raise and appropriate an additional sum of Thirty-Nine Thousand Eight Hundred and Three Dollars (\$39,803) for the first year's interest payment on the bond. Requires 3/5 ballot vote to pass. The Select Board recommends this article.

YES 496  
NO 690

ARTICLE 4

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,276,460. Should this article be defeated, the default budget shall be \$4,133,504 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

YES 767  
NO 398

ARTICLE 5

To see if the town will vote to raise and appropriate the sum of Eighty-Seven Thousand Eight Hundred Fifty-Four Dollars (\$87,854) for the purpose of purchasing twenty (20) portable radios for the Fire Department. This sum to come from unassigned fund balance. No amount to be raised from taxation. The Select Board recommends this article. Majority vote required.

YES 964  
NO 222

ARTICLE 6

To see if the Town will vote to raise and appropriate a sum not to exceed Twelve Thousand Two Hundred Dollars (\$12,200) for the purchase of a NFPA Compliant Thermal Imager Camera and related accessories and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required.

YES 999  
NO 191

ARTICLE 7

Shall the town suspend efforts to remove or demolish the Lee Parish House until July 1, 2023 to allow the Lee Heritage Commission sufficient time to explore options for its preservation and future use and to submit a proposal for the March 2023 ballot? The Select Board recommends this article. Majority vote required.

YES 977  
NO 206

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.

YES 853  
NO 327

VOTE BOTH SIDES OF BALLOT

*page 2*

ARTICLES CONTINUED

<b>ARTICLE 9</b> To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 785 NO 377
<b>ARTICLE 10</b> To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand dollars (\$25,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 987 NO 187
<b>ARTICLE 11</b> To see if the Town will vote to raise and appropriate the sum of Fifty-Five Thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 871 NO 290
<b>ARTICLE 12</b> To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 890 NO 283
<b>ARTICLE 13</b> To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 853 NO 308
<b>ARTICLE 14</b> To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Revaluation Capital Reserve Fund. The Select Board recommends this article. Majority vote required.	YES 680 NO 468
<b>ARTICLE 15</b> To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required.	YES 690 NO 449
<b>ARTICLE 16</b> To see if the Town will vote to establish a contingency fund for Fiscal Year 2021 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.	YES 838 NO 322
<b>ARTICLE 17</b> To see if the Town will vote to increase the number of Heritage Commission members from 5 to 7 and to establish one additional alternate member in accordance with NH RSA 673:4-a I. The Select Board recommends this article. Majority vote required.	YES 886 NO 272

VOTE BOTH SIDES OF BALLOT

**Town of Lee**  
**Operating Budget Comparison**  
**FY21 (Current) vs Proposed FY22 Budget**

Account	FY21 Adopted	FY22 Proposed	+/-
Select Board - 41301	147,994.00	147,994	0
Elections & Registrations - 41401	13,090.00	8,632	(4,458)
Town Clerk/Tax Collector - 41411	97,189.00	98,907	1,718
Financial Administration - 41501	105,991.00	106,645	654
IT Expense - 41502	69,400.00	71,663	2,263
Assessing - 41521	33,836.00	33,900	64
Legal Fees - 41531	18,000.00	18,000	0
Personnel Administration - 41551	801,259.00	1,005,823	204,564
Planning & Zoning - 41911	107,894.00	105,514	(2,380)
Government Buildings - 41941	97,418.00	141,793	44,375
Cemetery - 41951	7,000.00	7,000	0
Insurance - Property Liability-41961	47,298.00	50,609	3,311
Police Department - 42101	761,167.00	762,387	1,220
Dispatch - Police & Fire - 42111	16,014.00	16,870	856
Ambulance - 42151	21,827.00	26,190	4,363
Fire Department - 42201	563,141.00	609,386	46,245
Code Enforcement - 42401	56,743.00	56,743	0
Emergency Management - 42901	5,600.00	5,600	0
Highway Department - 43111	545,050.00	545,050	0
Transfer Station - 43211	185,062.00	183,670	(1,392)
Solid Waste Disposal - 43241	144,999.00	149,893	4,894
Animal Control - 44141	500.00	100	(400)
Health Service Agencies - 44151	22,758.00	20,305	(2,453)
Direct Welfare Assistance - 44421	25,204.00	23,304	(1,900)
Parks & Recreation - 45201	34,000.00	25,200	(8,800)
Library - 45501	247,522.00	250,000	2,478
Patriotic Purposes - 45831	500.00	250	(250)
Culture & Rec. - Agricultural Commission - 45891	0.00	0	0
Conservation - 46191	0.00	7,000	7,000
Bond Principal - 47111	90,000.00	90,000	0
Bond Interest- 47211	10,004.00	5,921	(4,084)
<b>TOTAL OPERATING BUDGET</b>	<b>4,276,460</b>	<b>4,574,348</b>	<b>297,888</b> <b>6.97%</b>





**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-636**

**Proposed Budget**  
**Lee**

For the period beginning July 1, 2021 and ending June 30, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: Jan. 25, 2021

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

<b>Name</b>	<b>Position</b>	<b>Signature</b>
John R. LaCourse	John R. LaCourse	<u>John R. LaCourse</u>
Scott Bugbee	Selectman	<u>Scott Bugbee</u>
Cary Brown	SELECTMAN	<u>Cary Brown</u>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Proposed Appropriations for period ending 6/30/2022	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$142,930	\$147,994	\$147,993	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$102,545	\$110,279	\$107,539	\$0
4150-4151	Financial Administration	03	\$161,652	\$175,391	\$178,308	\$0
4152	Revaluation of Property	03	\$32,893	\$33,836	\$33,900	\$0
4153	Legal Expense	03	\$13,832	\$18,000	\$18,000	\$0
4155-4159	Personnel Administration	03	\$740,348	\$801,259	\$1,005,823	\$0
4191-4193	Planning and Zoning	03	\$94,809	\$107,894	\$105,514	\$0
4194	General Government Buildings	03	\$81,578	\$97,418	\$141,793	\$0
4195	Cemeteries	03	\$7,031	\$7,000	\$7,000	\$0
4196	Insurance	03	\$40,597	\$47,298	\$50,609	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$2,500	\$20,000	\$0	\$0
	<b>General Government Subtotal</b>		<b>\$1,420,715</b>	<b>\$1,566,369</b>	<b>\$1,796,479</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	03	\$736,442	\$777,181	\$762,387	\$0
4215-4219	Ambulance	03	\$20,199	\$21,827	\$26,190	\$0
4220-4229	Fire	03	\$548,719	\$563,141	\$609,386	\$0
4240-4249	Building Inspection	03	\$55,578	\$56,743	\$56,743	\$0
4290-4298	Emergency Management	03	\$3,309	\$5,600	\$5,600	\$0
4299	Other (Including Communications)	03	\$0	\$0	\$16,870	\$0
	<b>Public Safety Subtotal</b>		<b>\$1,364,247</b>	<b>\$1,424,492</b>	<b>\$1,477,176</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration	03	\$509,836	\$545,050	\$545,050	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$509,836</b>	<b>\$545,050</b>	<b>\$545,050</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 6/30/2022	
			6/30/2020	6/30/2021	(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration	03	\$166,980	\$185,062	\$183,670	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$144,555	\$144,999	\$149,893	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$311,535</b>	<b>\$330,061</b>	<b>\$333,563</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	03	\$54	\$500	\$100	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$22,678	\$22,758	\$20,305	\$0
	<b>Health Subtotal</b>		<b>\$22,732</b>	<b>\$23,258</b>	<b>\$20,405</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	03	\$15,413	\$25,204	\$23,304	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$15,413</b>	<b>\$25,204</b>	<b>\$23,304</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	03	\$24,458	\$34,000	\$25,200	\$0
4550-4559	Library	03	\$235,159	\$247,522	\$250,000	\$0
4583	Patriotic Purposes	03	\$168	\$500	\$250	\$0
4589	Other Culture and Recreation		\$6,747	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$266,532</b>	<b>\$282,022</b>	<b>\$275,450</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2021**  
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**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Proposed Appropriations for period ending 6/30/2022	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	03	\$0	\$0	\$7,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	03	\$90,000	\$90,000	\$90,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$13,964	\$10,004	\$5,921	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$103,964</b>	<b>\$100,004</b>	<b>\$95,921</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$206,539	\$100,054	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$206,539</b>	<b>\$100,054</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$4,574,348</b>	<b>\$0</b>



**2021**  
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**Proposed Appropriations for period  
ending 6/30/2022**

			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	04	\$650,000	\$0
		<i>Purpose: Purchase a Fire Engine</i>		
4903	Buildings	07	\$100,000	\$0
		<i>Purpose: Renovation and Addition to the Lee Public Library</i>		
4915	To Capital Reserve Fund	05	\$175,000	\$0
		<i>Purpose: Fire Equipment Capital Reserve Fund</i>		
4915	To Capital Reserve Fund	06	\$20,000	\$0
		<i>Purpose: Fire Ponds and Cisterns</i>		
4915	To Capital Reserve Fund	08	\$40,000	\$0
		<i>Purpose: Highway Equipment</i>		
4915	To Capital Reserve Fund	09	\$60,000	\$0
		<i>Purpose: Highway Dept. Road and Bridges</i>		
4915	To Capital Reserve Fund	10	\$45,000	\$0
		<i>Purpose: Transfer Station Equipment</i>		
4915	To Capital Reserve Fund	11	\$100,000	\$0
		<i>Purpose: Town Buildings</i>		
4915	To Capital Reserve Fund	16	\$4,500	\$0
		<i>Purpose: Deposit Grant Funds from NH Preservation Alliance</i>		
4916	To Expendable Trusts/Fiduciary Funds	12	\$15,000	\$0
		<i>Purpose: Internal Service ETF for Accrued Benefits</i>		
<b>Total Proposed Special Articles</b>			<b>\$1,209,500</b>	<b>\$0</b>



**New Hampshire**  
**Department of**  
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**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2022	
			(Recommended)	(Not Recommended)
4199	Other General Government	13	\$20,000	\$0
<i>Purpose: Contingency Fund</i>				
<b>Total Proposed Individual Articles</b>			<b>\$20,000</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2021**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2020	Estimated Revenues for period ending 6/30/2021	Estimated Revenues for period ending 6/30/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$23,000	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$3,857	\$1,220	\$3,857
3186	Payment in Lieu of Taxes	03	\$6,257	\$6,257	\$6,257
3187	Excavation Tax	03	\$216	\$596	\$216
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$50,215	\$109,858	\$50,215
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$60,545</b>	<b>\$140,931</b>	<b>\$60,545</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$7,238	\$7,642	\$7,238
3220	Motor Vehicle Permit Fees	03	\$864,564	\$887,843	\$864,564
3230	Building Permits	03	\$81,079	\$60,135	\$81,079
3290	Other Licenses, Permits, and Fees	03	\$25,562	\$24,167	\$25,562
3311-3319	From Federal Government		\$0	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$978,443</b>	<b>\$979,787</b>	<b>\$978,443</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$224,251	\$224,251	\$226,852
3353	Highway Block Grant	03	\$116,066	\$116,078	\$110,635
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$104,907	\$7,250	\$59,335
3379	From Other Governments	03	\$2,000	\$9,501	\$2,000
	<b>State Sources Subtotal</b>		<b>\$447,224</b>	<b>\$357,080</b>	<b>\$398,822</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$80,252	\$81,412	\$80,252
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$80,252</b>	<b>\$81,412</b>	<b>\$80,252</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$23,379	\$0
3502	Interest on Investments	03	\$61,912	\$61,423	\$61,912
3503-3509	Other	03	\$53,076	\$57,003	\$53,076
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$114,988</b>	<b>\$141,805</b>	<b>\$114,988</b>



**New Hampshire**  
Department of  
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**2021**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2020	Estimated Revenues for period ending 6/30/2021	Estimated Revenues for period ending 6/30/2022
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	07, 04	\$215,268	\$160,000	\$750,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$215,268</b>	<b>\$160,000</b>	<b>\$750,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	13, 16	\$0	\$0	\$24,500
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$24,500</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$1,896,720</b>	<b>\$1,861,015</b>	<b>\$2,407,550</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2021**  
**MS-636**

**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2022</b>
Operating Budget Appropriations	\$4,574,348
Special Warrant Articles	\$1,209,500
Individual Warrant Articles	\$20,000
Total Appropriations	\$5,803,848
Less Amount of Estimated Revenues & Credits	\$2,407,550
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,396,298</b>





**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-DTB**

**Default Budget of the Municipality**

**Lee**




For the period beginning July 1, 2021 and ending June 30, 2022

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: Jan 25, 2021

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

<b>Name</b>	<b>Position</b>	<b>Signature</b>
John R. LaCourse	Selectman	
Scott Bugbee	Selectman	
CARY BROWN	SELECTMAN	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2021  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$147,994	\$0	\$0	\$147,994
4140-4149	Election, Registration, and Vital Statistics	\$110,279	\$0	\$0	\$110,279
4150-4151	Financial Administration	\$175,391	\$0	\$0	\$175,391
4152	Revaluation of Property	\$33,836	\$0	\$0	\$33,836
4153	Legal Expense	\$18,000	\$0	\$0	\$18,000
4155-4159	Personnel Administration	\$801,259	\$0	\$0	\$801,259
4191-4193	Planning and Zoning	\$107,894	\$0	\$0	\$107,894
4194	General Government Buildings	\$97,418	\$0	\$0	\$97,418
4195	Cemeteries	\$7,000	\$0	\$0	\$7,000
4196	Insurance	\$47,298	\$0	\$0	\$47,298
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
	<b>General Government Subtotal</b>	<b>\$1,546,369</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,546,369</b>
<b>Public Safety</b>					
4210-4214	Police	\$777,181	\$0	\$0	\$777,181
4215-4219	Ambulance	\$21,827	\$0	\$0	\$21,827
4220-4229	Fire	\$563,141	\$0	\$0	\$563,141
4240-4249	Building Inspection	\$56,743	\$0	\$0	\$56,743
4290-4298	Emergency Management	\$5,600	\$0	\$0	\$5,600
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>	<b>\$1,424,492</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,424,492</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$545,050	\$0	\$0	\$545,050
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>	<b>\$545,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$545,050</b>



**New Hampshire**  
Department of  
Revenue Administration

**2021  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$185,062	\$0	\$0	\$185,062
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$144,999	\$0	\$0	\$144,999
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>	<b>\$330,061</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330,061</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$500	\$0	\$0	\$500
4415-4419	Health Agencies, Hospitals, and Other	\$22,758	\$0	\$0	\$22,758
	<b>Health Subtotal</b>	<b>\$23,258</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,258</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$25,204	\$0	\$0	\$25,204
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>	<b>\$25,204</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,204</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$34,000	\$0	\$0	\$34,000
4550-4559	Library	\$247,522	\$0	\$0	\$247,522
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>	<b>\$282,022</b>	<b>\$0</b>	<b>\$0</b>	<b>\$282,022</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2021**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$10,004	(\$4,084)	\$0	\$5,920
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>	<b>\$100,004</b>	<b>(\$4,084)</b>	<b>\$0</b>	<b>\$95,920</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>	<b>\$4,276,460</b>	<b>(\$4,084)</b>	<b>\$0</b>	<b>\$4,272,376</b>

**Reasons for Reductions/Increases & One-Time Appropriations**

Account	Explanation
4721	Reduced bond interest

**2021 BALLOT QUESTIONS**  
**Annual Town Election March 9, 2021**  
**For the TOWN OF LEE, NEW HAMPSHIRE**

To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs:

**FIRST SESSION:** You are hereby notified that due to the ongoing COVID-19 pandemic and in accordance with House Bill 1129, there will be no Deliberative Session in 2021. The Select Board will instead hold two informational meetings. The first meeting will be held via Zoom on Saturday, Jan.30, 2021 at 9:00 a.m. Residents may watch by logging in and using Meeting ID 869 0483 3577 Password 033847 or listen in by calling 1-646-558-8656. Instructions for utilizing the Zoom platform can be found at [www.leenh.org](http://www.leenh.org).

During the first meeting, the Select Board will explain the optional meeting procedures and review each warrant article. After this session, the public may submit questions and comments:

- a. Email: [townadministrator@leenh.org](mailto:townadministrator@leenh.org)  
**Please put Town Meeting Comments in the subject line**
- b. Mail: Town Meeting Comments, Town of Lee 249 Calef Highway, Lee NH 03861
- c. Phone: (603) 659-5414 ext. 312
- d. Drop off comments at the Selectmen's Office, Town Offices now located at 249 Calef Highway

The second virtual meeting will be held via Zoom on Saturday, Feb. 6, 2021 at 9:00 a.m. Residents may watch by logging in and using Meeting ID 869 0483 3577 Password 033847 or listen in by calling 1-646-558-8656. During this meeting, the Select Board will review all comments submitted and deliberate any changes suggested by these comments. The Select Board will then vote to move each article to the ballot.

**SECOND SESSION:** You are hereby notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the **Lee Transfer Station, 11 Recycling Center Road, Lee, NH on March 9, 2021**, where the voting will be conducted as drive-up only. The Polls will be open from 7:00 a.m. to 7:00 p.m. to act upon the following:

---

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:  
(To be considered at the March 9, 2021 Ballot Voting)

**ARTICLE 2**

Do you approve the optional meeting procedures used only in 2021 due to the Covid-19 pandemic that solicited the public's input on the warrant through the use of virtual informational meetings rather than an in-person Deliberative Session? If this article is not approved, all following articles are deemed disapproved. However, the election of officers will

stand and the 2022 fiscal year operating budget may be adopted by convening a special town meeting or by default to the 2021 default operating budget, by vote of the Governing Body. The Select Board recommends this article. Majority vote required.

### **ARTICLE 3**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,574,348** Should this article be defeated, the default budget shall be **\$4,272,376** which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Select Board recommends this article. Majority vote required.

### **ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of Six Hundred Fifty Thousand Dollars (\$650,000) for the purpose of purchasing an engine and related equipment meeting current NFPA 1901 Design Standards to replace the existing 2000 International Engine and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. The Select Board recommends this article. Majority vote required. Note: This Warrant Article is null and void if Warrant Article 5 does not pass. As of 12/31/20 this fund had a balance of \$621,242.

### **ARTICLE 5**

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Five Thousand dollars (\$175,000) to be deposited into the Fire Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$621,242.

### **ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$152,241.

### **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum not to exceed One Hundred Thousand dollars (\$100,000) to be used for the renovation and addition to the Lee Public Library building and to authorize the withdrawal of this amount from the Library Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$130,469.

### **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) to be deposited into the Highway Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$312,719.

#### **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund has a balance of \$543,533.

#### **ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand dollars (\$45,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$137,900.

#### **ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$280,131.

#### **ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be deposited into the Internal Service Expendable Trust Fund for Accrued Benefits. The Select Board recommends this article. Majority vote required. As of 12/31/20 this fund had a balance of \$81,615.

#### **ARTICLE 13**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2022 for unanticipated expenses that may arise and further to raise and appropriate Twenty Thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. The Select Board recommends this article. Majority vote required.

#### **ARTICLE 14**

Shall we adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets? The Select Board recommends this article. Majority vote required.

#### **ARTICLE 15**

To see if the town will vote to change the purpose of the existing Fire Pond and Cistern Capital Reserve Fund to allow for the installation of new fire ponds and cisterns and to allow for repair and replacement of existing fire ponds and cisterns. Currently, this fund allows for repair and replacement only of existing fire ponds and cisterns. The Select Board recommends this article. (2/3 vote required). As of 12/31/20 this fund had a balance of \$152,241.

#### **ARTICLE 16**

To see if the Town will vote to deposit the sum of \$4,500 into the Town Building Capital Reserve Fund, said funds to come from the Unassigned Fund Balance. These funds represent grant monies received from the NH Preservation Alliance for the Parish House assessment. The Select Board recommends this article. Majority vote required.

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## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Lee  
Lee, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lee as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

#### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

#### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 12-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

*Town of Lee*  
*Independent Auditor's Report*

***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lee, as of June 30, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lee as of June 30, 2020, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Change in Accounting Principle***

As discussed in Note 2-C to the financial statements, in fiscal year 2020 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 18, 2021

*Blodzik & Sanderson*  
*Professional Association*

**EXHIBIT C-1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2020**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,030,761	\$ 53,996	\$ 2,084,757
Investments	3,074,212	183,940	3,258,152
Taxes receivable	1,898,526	-	1,898,526
Accounts receivable	-	37,666	37,666
Interfund receivable	20,475	-	20,475
Total assets	<u>\$ 7,023,974</u>	<u>\$ 275,602</u>	<u>\$ 7,299,576</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 87,685	\$ -	\$ 87,685
Accrued salaries and benefits	112,198	594	112,792
Interfund payable	-	20,475	20,475
Total liabilities	<u>199,883</u>	<u>21,069</u>	<u>220,952</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - Property taxes	<u>1,536,803</u>	<u>-</u>	<u>1,536,803</u>
<b>FUND BALANCES</b>			
Nonspendable	-	121,610	121,610
Restricted	27,833	62,330	90,163
Committed	3,034,837	61,304	3,096,141
Assigned	44,324	9,289	53,613
Unassigned	2,180,294	-	2,180,294
Total fund balances	<u>5,287,288</u>	<u>254,533</u>	<u>5,541,821</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 7,023,974</u>	<u>\$ 275,602</u>	<u>\$ 7,299,576</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT C-3**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2020**

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 2,694,326	\$ -	\$ 2,694,326
Licenses and permits	978,493	-	978,493
Intergovernmental	449,411	-	449,411
Charges for services	86,459	160,793	247,252
Miscellaneous	208,249	17,756	226,005
Total revenues	<u>4,416,938</u>	<u>178,549</u>	<u>4,595,487</u>
<b>EXPENDITURES</b>			
Current:			
General government	1,420,715	-	1,420,715
Public safety	1,364,247	125,975	1,490,222
Highways and streets	509,836	-	509,836
Sanitation	311,535	-	311,535
Health	22,732	-	22,732
Welfare	15,413	-	15,413
Culture and recreation	275,955	6,975	282,930
Conservation	10,689	-	10,689
Debt service:			
Principal	90,000	-	90,000
Interest	13,964	-	13,964
Capital outlay	206,539	60,416	266,955
Total expenditures	<u>4,241,625</u>	<u>193,366</u>	<u>4,434,991</u>
Net change in fund balances	175,313	(14,817)	160,496
Fund balances, beginning, as restated (see Note 15)	5,111,975	269,350	5,381,325
Fund balances, ending	<u>\$ 5,287,288</u>	<u>\$ 254,533</u>	<u>\$ 5,541,821</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

**SCHEDULE 1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2020**

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,601,225	\$ 2,621,927	\$ 20.702
Land use change	23,000	-	(23,000)
Yield	1,220	3,857	2.637
Excavation	596	216	(380)
Payment in lieu of taxes	6,257	6,257	-
Interest and penalties on taxes	109,858	50,215	(59,643)
Total from taxes	<u>2,742,156</u>	<u>2,682,472</u>	<u>(59,684)</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	7,642	7,238	(404)
Motor vehicle permit fees	887,843	864,564	(23,279)
Building permits	60,135	81,079	20,944
Other	24,167	25,562	1,395
Total from licenses, permits, and fees	<u>979,787</u>	<u>978,443</u>	<u>(1,344)</u>
Intergovernmental:			
State:			
Meals and rooms distribution	224,251	224,251	-
Highway block grant	116,078	116,066	(12)
Other	16,751	106,907	90,156
Total from intergovernmental	<u>357,080</u>	<u>447,224</u>	<u>90,144</u>
Charges for services:			
Income from departments	<u>81,412</u>	<u>80,252</u>	<u>(1,160)</u>
Miscellaneous:			
Sale of municipal property	23,379	-	(23,379)
Interest on investments	61,423	61,912	489
Other	57,003	53,076	(3,927)
Total from miscellaneous	<u>141,805</u>	<u>114,988</u>	<u>(26,817)</u>
Other financing sources:			
Transfers in	<u>160,000</u>	<u>215,268</u>	<u>55,268</u>
Total revenues and other financing sources	<u>4,462,240</u>	<u>\$ 4,518,647</u>	<u>\$ 56,407</u>
Unassigned fund balance used to reduce tax rate	250,000		
Amounts voted from fund balance	20,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 4,732,240</u>		

**SCHEDULE 2**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2020*

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ -	\$ 145,447	\$ 142,930	\$ 2,517
Election and registration	-	106,155	102,545	3,610
Financial administration	-	176,556	161,652	14,904
Revaluation of property	-	33,700	32,893	807
Legal	-	18,000	13,832	4,168
Personnel administration	-	767,467	740,348	27,119
Planning and zoning	-	110,728	94,809	15,919
General government buildings	1,285	95,209	81,578	14,916
Cemeteries	-	7,200	7,031	169
Insurance, not otherwise allocated	-	44,204	40,597	3,607
Other	-	20,000	2,500	17,500
Total general government	1,285	1,524,666	1,420,715	105,236
Public safety:				
Police	-	749,582	736,442	13,140
Ambulance	-	20,199	20,199	-
Fire	21,934	512,117	548,719	(14,668)
Building inspection	-	55,641	55,578	63
Emergency management	-	5,600	3,309	2,291
Total public safety	21,934	1,343,139	1,364,247	826
Highways and streets:				
Administration	9,241	527,932	509,836	27,337
Sanitation:				
Administration	-	177,669	166,980	10,689
Solid waste disposal	-	143,999	134,055	9,944
Other	-	-	10,500	(10,500)
Total sanitation	-	321,668	311,535	10,133
Water distribution and treatment	-	200	-	200
Health:				
Pest control	-	500	54	446
Health agencies	-	22,678	22,678	-
Total health	-	23,178	22,732	446
Welfare:				
Administration and direct assistance	-	25,155	15,413	9,742
Culture and recreation:				
Parks and recreation	2,800	27,000	24,458	5,342
Library	-	239,838	235,159	4,679
Patriotic purposes	-	500	168	332
Other	-	-	6,747	(6,747)
Total culture and recreation	2,800	267,338	266,532	3,606
Debt service:				
Principal of long-term debt	-	90,000	90,000	-
Interest on long-term debt	-	13,964	13,964	-
Total debt service	-	103,964	103,964	-
Capital outlay	65,478	160,000	206,539	18,939
Other financing uses:				
Transfers out	-	435,000	456,307	(21,307)
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 100,738	\$ 4,732,240	\$ 4,677,820	\$ 155,158

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.41301.111.00	BOS - Town Administrator Salary	\$79,560	\$79,560	\$0
01.41301.112.00	BOS - Town Secretary Wages	\$49,317	\$50,443	(\$1,126)
01.41301.122.00	BOS - Temporary Employee Wages	\$2,000	\$0	\$2,000
01.41301.130.00	BOS - Overtime	\$3,570	\$2,125	\$1,445
01.41301.142.00	BOS - Selectboard Salary	\$7,500	\$7,500	\$0
01.41301.142.01	BOS - Trustees of Trust Salary	\$300	\$300	\$0
01.41301.550.00	BOS - Town Report	\$2,500	\$1,995	\$505
01.41301.582.00	BOS - Conference	\$200	\$107	\$93
01.41301.611.00	BOS - Supplies	\$500	\$900	(\$400)
<b>Selectmens Office - 41301</b>		<b>\$145,447</b>	<b>\$142,930</b>	<b>\$2,517</b>
01.41401.142.00	Elections & Regis. - Moderator Salary	\$600	\$981	(\$381)
01.41401.142.01	Elections & Regis. - Assistant Moderator	\$400	\$0	\$400
01.41401.143.00	Elections & Regis. - Supervisors of the Checklist	\$3,500	\$2,927	\$573
01.41401.143.01	Elections & Regis. - Ballot Clerks	\$1,300	\$1,641	(\$341)
01.41401.441.00	Elections & Regis. - Town Meeting Expense	\$300	\$0	\$300
01.41401.540.00	Elections & Regis. - Legal Notices	\$400	\$364	\$36
01.41401.550.00	Elections & Regtis. - Printing (Ballots)	\$4,000	\$2,755	\$1,245
01.41401.561.00	Elections & Registrations - Training	\$120	\$65	\$55
01.41401.581.00	Elections & Regis. - Mileage	\$50	\$0	\$50
01.41401.605.00	Elections & Regis. - Postage	\$50	\$21	\$29
01.41401.630.00	Elections & Regis. - Meals	\$600	\$287	\$313
<b>Elections &amp; Registrations - 41401</b>		<b>\$11,320</b>	<b>\$9,041</b>	<b>\$2,279</b>
01.41411.114.00	TC/TC - Deputy Wages PT	\$23,980	\$23,016	\$964
01.41411.130.00	TC/TC - Overtime	\$0	\$342	(\$342)
01.41411.141.00	TC/TC - Salary	\$51,106	\$51,104	\$2
01.41411.311.00	TC/TC - Lien Searches	\$1,000	\$0	\$1,000
01.41411.331.00	TC/TC - Software	\$8,400	\$8,297	\$103
01.41411.540.00	TC/TC - Legal Notices/Advertising	\$400	\$369	\$31
01.41411.560.00	TC/TC - Dues & Subscriptions	\$80	\$115	(\$35)
01.41411.561.00	TC/TC - Training	\$500	\$602	(\$102)
01.41411.581.00	TC/TC - Mileage	\$1,000	\$240	\$760
01.41411.582.00	TC/TC - Conference/Travel	\$150	\$301	(\$151)
01.41411.583.00	TC/TC - Registry Redemptions	\$400	\$307	\$93
01.41411.605.00	TC/TC - Postage	\$5,319	\$5,682	(\$363)
01.41411.610.00	TC/TC - Dog Tags	\$300	\$265	\$35
01.41411.611.00	TC/TC - Office Supplies	\$2,200	\$2,892	(\$692)
<b>Town Clerk/Tax Collector - 41411</b>		<b>\$94,835</b>	<b>\$93,533</b>	<b>\$1,302</b>
01.41501.111.00	Fin. Admin. - Finance Officer Salary	\$54,540	\$54,540	\$0
01.41501.115.00	Fin. Admin. - Accounting Assistant Wages	\$15,276	\$15,991	(\$715)
01.41501.130.00	Fin. Admin. - OT	\$0	\$203	(\$203)
01.41501.142.00	Fin. Admin. - Treasurer Salary PT	\$3,500	\$3,500	\$0
01.41501.142.02	Fin. Admin. - ABC Salary	\$600	\$700	(\$100)
01.41501.321.00	Fin. Admin - Professional Audit	\$12,000	\$11,225	\$775
01.41501.540.00	Fin. Admin. - Legal Notices/Advertising	\$2,000	\$503	\$1,497

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.41501.550.00	Fin. Admin. - Printing	\$2,000	\$2,321	(\$321)
01.41501.560.00	Fin. Admin. - Dues & Subscriptions	\$4,200	\$4,298	(\$98)
01.41501.561.00	Fin. Admin. - Training	\$800	\$35	\$765
01.41501.581.00	Fin. Admin. - Mileage	\$500	\$387	\$113
01.41501.582.00	Fin. Admin. - Conference/Travel	\$1,600	\$365	\$1,235
01.41501.605.00	Fin. Admin. - Postage/IT	\$2,340	\$1,793	\$547
01.41501.611.00	Fin. Admin. - Office Supplies	\$3,000	\$2,072	\$928
01.41501.612.00	Fin. Admin. - Kitchen Supplies	\$200	\$80	\$120
01.41501.750.00	Fin. Admin. - New Equipment	\$500	\$0	\$500
<b>Financial Administration - 41501</b>		<b>\$103,056</b>	<b>\$98,013</b>	<b>\$5,043</b>
01.41502.330.01	Fin. Admin. - Telephone - Landlines	\$1,600	\$1,502	\$98
01.41502.331.00	Fin. Admin. - Computer Software	\$500	\$308	\$192
01.41502.332.00	Fin. Admin. - Computer Services	\$35,000	\$35,928	(\$928)
01.41502.334.00	Fin. Admin. - Software Support Services	\$23,700	\$17,724	\$5,976
01.41502.341.00	Fin. Admin. - Printer/Copier/Fax Lease Agreements	\$2,500	\$2,073	\$427
01.41502.342.00	Fin. Admin. - Alarms	\$2,200	\$1,060	\$1,140
01.41502.430.00	Fin. Admin. - M & R	\$1,000	\$311	\$689
01.41502.561.00	Fin. Admin. - Training	\$1,000	\$0	\$1,000
01.41502.750.00	Fin. Admin. - Computer Hardware (New Equipment)	\$6,000	\$4,697	\$1,303
<b>IT Expenses - 41502</b>		<b>\$73,500</b>	<b>\$63,603</b>	<b>\$9,897</b>
01.41521.320.00	Assessing - Assessing Firms	\$32,000	\$31,726	\$275
01.41521.550.00	Assessing - Tax Maps	\$1,200	\$901	\$299
01.41521.581.00	Assessing - Mileage	\$500	\$266	\$234
<b>Assessing - 41521</b>		<b>\$33,700</b>	<b>\$32,892</b>	<b>\$808</b>
01.41531.000.00	Legal Expense - General	\$15,000	\$13,968	\$1,032
01.41531.000.02	Legal Expense - Fairpoint	\$3,000	\$132	\$2,868
<b>Legal Fees - 41531</b>		<b>\$18,000</b>	<b>\$14,100</b>	<b>\$3,900</b>
01.41551.190.00	Personnel - Bonus	\$4,000	\$4,000	\$0
01.41551.191.00	Personnel - Pay in Lieu of Vacation	\$10,000	\$6,690	\$3,310
01.41551.211.00	Personnel - Health Insurance	\$319,000	\$306,492	\$12,508
01.41551.211.01	Personnel - FSA - through Health Trust	\$330	\$118	\$212
01.41551.215.00	Personnel - Health Insurance Buy Out	\$16,700	\$20,778	(\$4,078)
01.41551.216.00	Personnel - Dental Insurance	\$19,500	\$16,621	\$2,879
01.41551.220.00	Personnel - SS	\$67,500	\$65,976	\$1,524
01.41551.225.00	Personnel - MC	\$25,600	\$24,994	\$606
01.41551.225.01	Personnel - MC - St. Gr. PD OT (to be Reimbursed)	\$0	\$39	(\$39)
01.41551.230.01	Personnel Admin. - Retirement - Group I	\$76,300	\$75,813	\$487
01.41551.230.02	Personnel Admin. - Retirement - Group II Police	\$142,200	\$138,232	\$3,968
01.41551.230.03	Personnel Admin. - Retirement - Group II Fire	\$53,000	\$53,227	(\$227)
01.41551.230.04	Per. - Retire. - St. Gr PD OT (to be Reimbursed)	\$0	\$764	(\$764)
01.41551.250.00	Personnel Admin. - Unemployment	\$3,221	\$0	\$3,221
01.41551.260.00	Personnel Admin. - Worker's Compensation	\$21,529	\$18,815	\$2,714
01.41551.299.00	Personnel Admin. - Fire Accident & Health Ins.	\$5,609	\$5,609	\$0



Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.41551.415.00	Personnel Admin. - Background Check	\$500	\$95	\$405
01.41551.615.00	Personnel. Admin. - Special Awards/Flowers	\$2,228	\$1,975	\$254
01.41551.630.00	Personnel. Admin. - Food/Meetings	\$250	\$110	\$140
<b>Personnel Administration - 41551</b>		<b>\$767,467</b>	<b>\$740,347</b>	<b>\$27,120</b>
01.41911.112.00	P & Z - Administrator Wages	\$57,803	\$58,276	(\$473)
01.41911.116.00	P & Z - On Call Wages	\$0	\$0	\$0
01.41911.130.00	P & Z - Overtime	\$1,275	\$584	\$691
01.41911.330.01	P & Z - Telephone - Landline	\$880	\$657	\$223
01.41911.330.03	P & Z - Telephone - Cell Phone Reimbursement	\$720	\$720	\$0
01.41911.331.00	P & Z - Software	\$1,400	\$1,347	\$53
01.41911.332.00	P & Z - Outside Consulting	\$900	\$338	\$563
01.41911.350.00	P & Z - Legal Expense	\$30,000	\$10,709	\$19,291
01.41911.430.00	P & Z - Vehicle M & R	\$850	\$220	\$630
01.41911.444.00	P & Z - Equipment Lease	\$3,000	\$3,432	(\$432)
01.41911.501.00	P & Z - Strafford County Regional Planning	\$0	\$1,646	(\$1,646)
01.41911.502.00	P & Z - Recording Fees	\$50	\$80	(\$30)
01.41911.540.00	P & Z - Legal Notices & Advertising	\$7,000	\$7,195	(\$195)
01.41911.560.00	P & Z - Dues & Subscriptions	\$400	\$370	\$30
01.41911.561.00	P & Z - Training	\$1,000	\$715	\$285
01.41911.581.00	P & Z - Mileage	\$100	\$0	\$100
01.41911.605.00	P & Z - Postage	\$1,700	\$1,660	\$40
01.41911.611.00	P & Z - Office Supplies	\$1,100	\$2,945	(\$1,845)
01.41911.622.00	P & Z - Electricity	\$1,250	\$1,133	\$117
01.41911.626.00	P & Z - Gas/Oil Vehicle	\$750	\$399	\$351
01.41911.640.00	P & Z - Resource Materials	\$250	\$103	\$147
01.41911.750.00	P & Z - New Equipment	\$300	\$531	(\$231)
<b>Planning &amp; Zoning - 41911</b>		<b>\$110,728</b>	<b>\$93,059</b>	<b>\$17,669</b>
01.41941.115.00	Govt. Buildings - Maintenance Wages PT	\$59,342	\$58,015	\$1,327
01.41941.330.03	Govt. Buildings - Telephone - Cell Phone Reimburse	\$720	\$720	\$0
01.41941.424.00	Govt. Buildings - Landscape	\$250	\$30	\$220
01.41941.430.00	Govt. Buildings - M & R	\$18,000	\$11,870	\$6,130
01.41941.441.00	Govt. Buildings - Uniforms	\$400	\$0	\$400
01.41941.581.00	Govt. Buildings - Mileage	\$500	\$312	\$188
01.41941.610.01	Govt. Buildings - Supplies	\$4,000	\$3,720	\$280
01.41941.610.02	Govt. Buildings - Supplies - Energy Committee	\$500	\$3	\$497
01.41941.610.03	Govt. Buildings - Supplies - Sustainability Commit	\$500	\$25	\$475
01.41941.613.01	Govt. Buildings - Water - Safety Complex	\$25	\$48	(\$23)
01.41941.613.02	Govt. Buildings - Bottled Water - Town Hall	\$100	\$55	\$46
01.41941.622.01	Govt. Buildings - Electricity - Caution Lights	\$792	\$679	\$113
01.41941.622.03	Govt. Buildings - Electricity - Tennis Court	\$0	\$88	(\$88)
01.41941.622.04	Govt. Buildings - Electricity - Town Hall	\$3,850	\$2,922	\$928
01.41941.622.05	Govt. Buildings - Electricity - Triangle - Holiday	\$150	\$113	\$37
01.41941.622.06	Govt. Buildings - Electricity - Vault	\$330	\$284	\$46
01.41941.623.00	Govt. Buildings - Heat - Town Hall Complex	\$5,000	\$2,998	\$2,002
01.41941.623.01	Govt. Buildings - Heat - Safety Complex	\$500	\$811	(\$311)

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.41941.760.00	Govt. Buildings - JLSC	\$250	\$0	\$250
<b>Government Buildings - 41941</b>		<b>\$95,209</b>	<b>\$82,693</b>	<b>\$12,516</b>
01.41951.114.00	Cemetery - Superintendent Salary	\$1,500	\$0	\$1,500
01.41951.142.01	Cemetery - Trustees Salary	\$300	\$100	\$200
01.41951.430.00	Cemetery - M & R	\$0	\$5,300	(\$5,300)
01.41951.610.00	Cemetery - Flags	\$400	\$246	\$154
01.41951.611.00	Cemetery - Office Supplies	\$0	\$24	(\$24)
01.41951.626.00	Cemetery - Gas/Oil/Fuel	\$0	\$0	\$0
01.41951.740.00	Cemetery - Improvements	\$5,000	\$1,361	\$3,639
01.41951.750.00	Cemetery - New Equipment	\$0	\$0	\$0
01.41951.753.00	Cemetery - Memorial Replacement	\$0	\$0	\$0
<b>Cemetery - 41951</b>		<b>\$7,200</b>	<b>\$7,031</b>	<b>\$169</b>
<b>01.41961.000.00</b>	<b>Insurance - Property Liability - 41961</b>	<b>\$44,204</b>	<b>\$42,397</b>	<b>\$1,807</b>
01.42101.111.00	Police - Chief Salary	\$84,905	\$84,905	\$0
01.42101.112.01	Police - Sergeant Wages	\$58,510	\$0	\$58,510
01.42101.112.02	Police - Senior Patrol Wages	\$153,254	\$101,988	\$51,266
01.42101.112.03	Police - Patrol Wages	\$139,569	\$139,463	\$106
01.42101.112.04	Police - Secretary Wages	\$49,962	\$50,430	(\$468)
01.42101.112.05	Police - Officer Holiday Pay	\$15,218	\$14,296	\$922
01.42101.112.06	Police - Detective	\$0	\$0	\$0
01.42101.112.07	Police - Corporal	\$0	\$55,511	(\$55,511)
01.42101.112.09	Police - Lieutenant	\$0	\$60,224	(\$60,224)
01.42101.115.01	Police - PT Patrol Officer	\$35,989	\$26,414	\$9,575
01.42101.120.00	Police - Clerical Replacement	\$0	\$0	\$0
01.42101.130.01	Police - Officer Overtime	\$40,804	\$29,941	\$10,863
01.42101.130.03	Police - St. Gr. OT (to be Reimbursed)	\$0	\$2,686	(\$2,686)
01.42101.350.00	Police - Prosecutor (contractor)			\$0
01.42101.330.01	Police - Telephone - Landlines	\$2,380	\$2,106	\$274
01.42101.330.02	Police - Telephone - Cell Phones	\$5,700	\$3,503	\$2,197
01.42101.330.03	Police - Telephone - Cell Phone Reimbursement	\$720	\$0	\$720
01.42101.335.00	Police - Evidence	\$800	\$334	\$466
01.42101.431.00	Police - Vehicle Repair	\$13,500	\$16,494	(\$2,994)
01.42101.432.00	Police - Radio Repair	\$1,950	\$28	\$1,922
01.42101.441.00	Police - Uniforms	\$5,000	\$3,669	\$1,331
01.42101.444.00	Police - Lease Agreements/Contracts	\$21,912	\$35,385	(\$13,473)
01.42101.555.00	Police - Printing	\$1,000	\$863	\$137
01.42101.560.00	Police - Dues	\$500	\$400	\$100
01.42101.561.00	Police - Training	\$7,500	\$4,474	\$3,026
01.42101.611.00	Police - Supplies	\$3,500	\$4,183	(\$683)
01.42101.621.00	Police - Heat	\$8,000	\$5,916	\$2,084
01.42101.622.00	Police - Electricity	\$10,250	\$8,411	\$1,839
01.42101.626.00	Police - Gas/Oil/ Vehicles	\$27,000	\$25,202	\$1,798
01.42101.750.00	Police - New Equipment	\$46,200	\$44,563	\$1,637
<b>Police Department - 42101</b>		<b>\$734,123</b>	<b>\$721,388</b>	<b>\$12,735</b>

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.42111.531.02	Dispatch - Police - Strafford County	\$7,014	\$7,400	(\$386)
01.42111.532.00	Dispatch - Fire - UNH	\$8,445	\$8,445	\$0
<b>Dispatch - Police &amp; Fire - 42111</b>		<b>\$15,459</b>	<b>\$15,845</b>	<b>(\$386)</b>
<b>01.42151.500.00</b>	<b>Ambulance - 42151</b>	<b>\$20,199</b>	<b>\$20,199</b>	<b>\$0</b>
01.42201.111.00	Fire - Chief Salary	\$75,000	\$75,000	\$0
01.42201.112.05	Fire - FT Lieutenant Wages	\$51,406	\$52,804	(\$1,398)
01.42201.112.06	Fire - FT Firefighter Wages	\$41,205	\$42,176	(\$971)
01.42201.112.07	Fire - FT FF Holiday Wages	\$3,030	\$1,372	\$1,658
01.42201.114.00	Fire - PT Deputy Salary	\$0	\$0	\$0
01.42201.115.05	Fire - PT FF Wages	\$137,199	\$115,979	\$21,220
01.42201.115.06	Fire - PT LT Wages	\$0	\$0	\$0
01.42201.116.06	Fire - On Call Firefighter Wages	\$49,387	\$25,324	\$24,063
01.42201.119.00	Fire - Night Shift Incentive	\$23,000	\$21,614	\$1,386
01.42201.130.00	Fire - Overtime	\$5,000	\$5,523	(\$523)
01.42201.330.01	Fire - Telephone - Landlines	\$2,000	\$1,744	\$256
01.42201.330.02	Fire - Telephone - Cell Phones	\$1,440	\$1,560	(\$120)
01.42201.342.00	Fire - Alarms	\$0	\$940	(\$940)
01.42201.431.01	Fire - Equipment M & R	\$5,500	\$3,788	\$1,712
01.42201.431.02	Fire - Vehicle Equipment M & R	\$15,000	\$17,532	(\$2,532)
01.42201.432.00	Fire - Radio Repair	\$3,000	\$726	\$2,274
01.42201.441.00	Fire - Uniforms	\$6,000	\$6,347	(\$347)
01.42201.444.00	Fire - Lease Agreements/Contracts	\$10,000	\$8,437	\$1,563
01.42201.555.01	Fire - Printing	\$50	\$0	\$50
01.42201.555.02	Fire - Fire Prevention Safety	\$500	\$0	\$500
01.42201.560.00	Fire - Dues/Subscriptions	\$6,000	\$8,489	(\$2,489)
01.42201.561.00	Fire - Training	\$10,000	\$9,976	\$24
01.42201.582.00	Fire - Conference/Travel	\$1,000	\$60	\$940
01.42201.605.00	Fire - Postage	\$50	\$16	\$34
01.42201.611.01	Fire - Office Supplies	\$1,500	\$1,644	(\$144)
01.42201.611.02	Fire - Supplies	\$1,000	\$2,038	(\$1,038)
01.42201.611.03	Fire - Medical Supplies	\$3,000	\$2,455	\$545
01.42201.613.00	Fire - Bottled Water	\$600	\$430	\$170
01.42201.621.00	Fire - Heat	\$8,000	\$5,916	\$2,084
01.42201.622.00	Fire - Electricity	\$10,250	\$8,411	\$1,839
01.42201.626.00	Fire - Gas/Oil/Fuel	\$2,000	\$2,463	(\$463)
01.42201.627.00	Fire - Diesel Fuel	\$9,500	\$5,366	\$4,134
01.42201.631.00	Fire - Special Events	\$500	\$0	\$500
01.42201.632.00	Fire - Personal Protective Equipment	\$20,000	\$21,947	(\$1,947)
01.42201.750.00	Fire - New Equipment	\$10,000	\$13,059	(\$3,059)
<b>Fire Department - 42201</b>		<b>\$512,117</b>	<b>\$463,135</b>	<b>\$48,982</b>
01.42401.112.00	Code Enforce. - FT Building Inspector	\$55,141	\$55,578	(\$437)
01.42401.130.00	Code Enforce. - Overtime	\$500	\$0	\$500
<b>Code Enforcement - 42401</b>		<b>\$55,641</b>	<b>\$55,578</b>	<b>\$63</b>

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.42901.113.00	EOC - Director Wages	\$1,000	\$1,000	\$0
01.42901.116.00	EOC - Assist. Wages	\$600	\$600	\$0
01.42901.611.00	EOC - Supplies	\$4,000	\$1,709	\$2,291
<b>Emergency Management - 42901</b>		<b>\$5,600</b>	<b>\$3,309</b>	<b>\$2,291</b>
01.43111.111.00	Highway - Road Agent Salary	\$69,360	\$68,000	\$1,360
01.43111.112.01	Highway - Road Agent Asst. Wages	\$49,317	\$49,720	(\$403)
01.43111.112.02	Highway - FT Wages	\$47,195	\$47,763	(\$568)
01.43111.112.03	Highway - Holiday Wages	\$1,280	\$0	\$1,280
01.43111.116.00	Highway - PT On Call Wages	\$15,000	\$9,050	\$5,950
01.43111.130.00	Highway - Overtime	\$9,690	\$7,041	\$2,649
01.43111.306.00	Highway - Miscellaneous/Engineering	\$5,500	\$4,800	\$700
01.43111.320.00	Highway - Flaggers	\$0	\$0	\$0
01.43111.320.01	Highway - Police Details	\$1,000	\$154	\$846
01.43111.330.01	Highway - Telephone - Landlines	\$820	\$777	\$44
01.43111.330.02	Highway - Telephone - Cell Phone Reimbursement	\$1,080	\$1,080	\$0
01.43111.414.00	Highway - Medical Drug Testing	\$500	\$393	\$107
01.43111.424.00	Highway - Parks & Grounds Maintenance	\$4,000	\$3,781	\$219
01.43111.430.00	Highway - Subcontracted Repairs	\$5,000	\$3,209	\$1,791
01.43111.431.01	Highway - Parts/In House Repairs	\$13,500	\$11,163	\$2,337
01.43111.431.02	Highway - Wear Edges (Plows & Equipment)	\$4,000	\$1,934	\$2,066
01.43111.431.03	Highway - Building M & R	\$2,500	\$3,415	(\$915)
01.43111.441.00	Highway - Uniforms	\$2,500	\$2,417	\$83
01.43111.442.00	Highway - Rented and Hired Equipment	\$14,000	\$12,327	\$1,673
01.43111.450.00	Highway - Signs & Warning Devices	\$1,750	\$2,179	(\$429)
01.43111.451.00	Highway - Tires	\$2,000	\$646	\$1,354
01.43111.611.01	Highway - Office Supplies	\$250	\$271	(\$21)
01.43111.611.02	Highway - Supplies - Other	\$4,000	\$3,895	\$105
01.43111.621.00	Highway - Heat	\$4,000	\$3,670	\$330
01.43111.622.01	Highway - Electricity - Annex 0436214010	\$1,000	\$979	\$21
01.43111.622.02	Highway - Electricity - Salt Shed 0436214510	\$1,000	\$801	\$199
01.43111.626.00	Highway - Gas	\$5,940	\$5,938	\$2
01.43111.627.00	Highway - Diesel	\$13,750	\$3,821	\$9,930
01.43111.650.00	Highway - Paving & Asphalt Products	\$200,000	\$198,975	\$1,025
01.43111.651.00	Highway - Stone/Sand/Gravel	\$10,000	\$5,109	\$4,891
01.43111.652.00	Highway - Culverts/Guard Rails +	\$5,000	\$11,394	(\$6,394)
01.43111.653.00	Highway - Salt/Sand/Magnesium	\$32,000	\$22,527	\$9,473
01.43111.750.00	Highway - New Equipment/Tools	\$1,000	\$2,128	(\$1,128)
<b>Highway Department - 43111</b>		<b>\$527,932</b>	<b>\$489,355</b>	<b>\$38,577</b>
01.43211.111.00	Transfer Station - Manager	\$48,899	\$12,000	\$36,899
01.43211.112.00	Transfer Station - FT Wages	\$40,248	\$74,877	(\$34,629)
01.43211.115.00	Transfer Station - PT Wages	\$42,184	\$40,327	\$1,858
01.43211.115.01	Transfer Station - PT Clerical Wages	\$0	\$0	\$0
01.43211.130.00	Transfer Station - Overtime	\$1,428	\$707	\$721
01.43211.312.00	Transfer Station - Compliance	\$200	\$108	\$92

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		Appropriations	Expenditures	Balance
01.43211.330.01	Transfer Station - Telephone - Landlines	\$450	\$670	(\$220)
01.43211.330.03	Transfer Station - Telephone - Cell Phone Reimburs	\$360	\$274	\$86
01.43211.332.00	Transfer Station - Internet Provider	\$1,700	\$1,241	\$459
01.43211.421.01	Transfer Station - Recycling Expense	\$2,900	\$3,447	(\$547)
01.43211.421.02	Transfer Station - CFC Removal	\$200	\$0	\$200
01.43211.425.00	Transfer Station - Grounds Maintenance	\$2,500	\$3,268	(\$768)
01.43211.431.00	Transfer Station - Equipment M & R	\$7,000	\$6,058	\$942
01.43211.441.00	Transfer Station - Uniforms	\$2,500	\$2,777	(\$277)
01.43211.445.00	Transfer Station - Porta Potty	\$650	\$695	(\$45)
01.43211.555.00	Transfer Station - Printing	\$1,450	\$2,037	(\$587)
01.43211.560.00	Transfer Station - Dues & Subscriptions	\$400	\$1,883	(\$1,483)
01.43211.561.00	Transfer Station - Training	\$1,500	\$225	\$1,275
01.43211.581.00	Transfer Station - Mileage	\$800	\$36	\$764
01.43211.582.00	Transfer Station - Conference & Travel	\$400	\$120	\$280
01.43211.605.00	Transfer Station - Postage	\$50	\$0	\$50
01.43211.611.00	Transfer Station - Office Supplies	\$1,000	\$631	\$369
01.43211.611.02	Transfer Station - Other	\$500	\$56	\$444
01.43211.612.00	Transfer Station - Kitchen Expense	\$500	\$132	\$368
01.43211.614.00	Transfer Station - Compost Bins & Pails	\$300	\$161	\$139
01.43211.615.00	Transfer Station - Volunteer Thanks	\$150	\$0	\$150
01.43211.621.00	Transfer Station - Heat	\$1,400	\$1,683	(\$283)
01.43211.622.01	TS - Electricity - Main 661478	\$8,000	\$6,757	\$1,243
01.43211.622.02	TS - Electricity - Swap Shop - 690911	\$0	\$86	(\$86)
01.43211.626.00	Transfer Station - Fuel	\$3,000	\$2,902	\$98
01.43211.750.01	Transfer Station - New Equipment	\$4,500	\$2,047	\$2,453
01.43211.750.02	Transfer Station - Safety Equipment	\$2,500	\$1,935	\$565
<b>Transfer Station - 43211</b>		<b>\$177,669</b>	<b>\$167,139</b>	<b>\$10,530</b>
01.43241.421.01	Solid Waste Disposal - MSW & Bulky Waste	\$73,000	\$79,828	(\$6,828)
01.43241.421.02	Solid Waste Disposal - Tires	\$800	\$701	\$99
01.43241.421.03	Solid Waste Disposal - Hazardous Waste	\$3,200	\$2,949	\$251
01.43241.421.04	Solid Waste Disposal - Electronics	\$8,000	\$5,075	\$2,925
01.43241.421.05	Solid Waste Disposal - Waste Oil	\$500	\$607	(\$107)
01.43241.421.06	Solid Waste Disposal - Solid Waste Other	\$5,000	\$5,271	(\$271)
01.43241.421.07	Solid Waste Disposal - Construction & Demolition D	\$11,000	\$3,227	\$7,773
01.43241.421.08	Solid Waste Disposal - Glass	\$3,000	\$2,706	\$294
01.43241.421.09	Solid Waste Disposal - Fluorocarbons CFC	\$3,500	\$165	\$3,336
01.43241.421.10	Solid Waste Disposal - Antifreeze	\$250	\$195	\$55
01.43241.421.11	Solid Waste Disposal - Brush Grinding	\$6,000	\$5,500	\$500
01.43241.421.12	Solid Waste Disposal - Lamprey Closure Costs	\$1,349	\$1,349	\$0
01.43241.421.13	Solid Waste Disposal - Propane	\$400	\$0	\$400
01.43241.425.00	Solid Waste Disposal - Hauling Costs	\$28,000	\$26,482	\$1,518
<b>Solid Waste Disposal - 43241</b>		<b>\$143,999</b>	<b>\$134,054</b>	<b>\$9,945</b>
01.43311.411.00	<b>So. East Watershed Alliance - 43311</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>
01.44141.000.00	<b>Animal Control - 44141</b>	<b>\$500</b>	<b>\$54</b>	<b>\$446</b>

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.44151.000.02	Health - AIDS Seacoast Response	\$700	\$700	\$0
01.44151.000.03	Health - American Red Cross	\$500	\$500	\$0
01.44151.000.04	Health - CASA	\$500	\$500	\$0
01.44151.000.05	Health - Waypoint (Child/Family Care Ser.)	\$1,000	\$1,000	\$0
01.44151.000.06	Health - Community Action Partnership	\$2,000	\$2,000	\$0
01.44151.000.07	Health - Goodwin Community Health	\$4,003	\$4,003	\$0
01.44151.000.08	Health - Homemakers Health Services/Easterseals	\$1,500	\$1,500	\$0
01.44151.000.09	Health - Lamprey Health Care	\$3,200	\$3,200	\$0
01.44151.000.10	Health - Ready Rides	\$1,500	\$1,500	\$0
01.44151.000.11	Health - Haven	\$3,775	\$3,775	\$0
01.44151.000.14	Health - Homeless Shelter Strafford County	\$1,000	\$1,000	\$0
01.44151.000.15	Health - St. Cty. Nutrition & Meals on Wheels	\$1,500	\$1,500	\$0
01.44151.000.17	Health - Cornerstone VNA	\$1,500	\$1,500	\$0
01.44151.000.18	Health - Oyster River Womenade	\$0	\$0	\$0
<b>Health Service Agencies - 44151</b>		<b>\$22,678</b>	<b>\$22,678</b>	<b>\$0</b>
01.44411.115.00	General Assistance - Welfare Officer Wages	\$5,005	\$5,005	\$0
01.44411.330.02	General Assistance - Telephone - Cell	\$600	\$568	\$32
01.44411.560.00	General Assistance - Dues & Subscriptions	\$50	\$0	\$50
01.44421.801.01	General Assistance - Rent Assistance	\$15,000	\$9,692	\$5,308
01.44421.801.02	General Assistance - Electricity Assistance	\$2,000	\$148	\$1,852
01.44421.801.03	General Assistance - Heating Fuel Assistance	\$1,000	\$0	\$1,000
01.44421.801.04	General Assistance - Medical Supplies Assistance	\$250	\$0	\$250
01.44421.801.05	General Assistance - Food Assistance	\$500	\$0	\$500
01.44421.801.06	General Assistance - Funeral Assistance	\$750	\$0	\$750
<b>Direct Welfare Assistance - 44421</b>		<b>\$25,155</b>	<b>\$15,413</b>	<b>\$9,742</b>
01.45201.000.01	Parks & Recreation - Oyster River Youth Associatio	\$15,000	\$15,000	\$0
01.45201.000.02	Parks & Recreation - Recreation Events	\$5,000	\$894	\$4,106
01.45201.000.03	Parks & Recreation - Town Fair	\$4,000	\$4,000	\$0
01.45201.611.00	Parks & Recreation - Supplies (Porta Potty)	\$2,000	\$4,425	(\$2,425)
01.45201.622.00	Parks & Recreation - Electricity - D94316222 - LRP	\$1,000	\$659	\$341
<b>Parks &amp; Recreation - 45201</b>		<b>\$27,000</b>	<b>\$24,978</b>	<b>\$2,022</b>
01.45501.111.00	Library - Director Salary	\$60,123	\$60,123	\$0
01.45501.112.01	Library - Circulation Assist. Wages	\$0	(\$0)	\$0
01.45501.112.02	Library - Library Assistant FT	\$36,982	\$42,558	(\$5,576)
01.45501.115.02	Library - Youth Services Librarian PT	\$22,490	\$24,803	(\$2,313)
01.45501.115.05	Library - Substitute	\$2,159	\$2,065	\$94
01.45501.115.06	Library Technician I	\$9,198	\$4,105	\$5,093
01.45501.115.07	Library Technician II	\$15,936	\$11,022	\$4,914
01.45501.200.00	Library - Ancillary PR Expenses	\$38,515	\$37,653	\$862
01.45501.211.00	Library - Health	\$0	\$0	\$0
01.45501.216.00	Library - Dental Expense	\$0	\$0	\$0
01.45501.520.00	Library - Property Liability	\$1,800	\$0	\$1,800
01.45501.621.00	Library - Heat	\$2,670	\$0	\$2,670

Town of Lee  
Fiscal Year 2020  
Appropriations vs. Expenditures

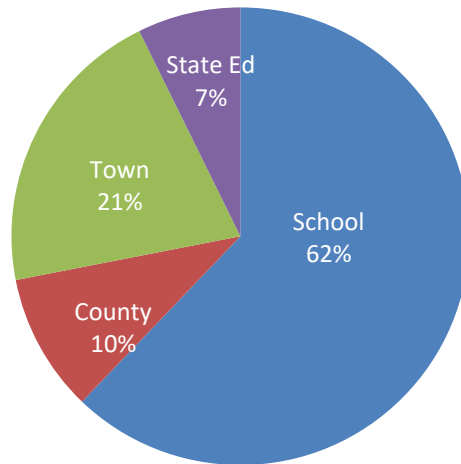
		<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
01.45501.900.02	Library - Misc. to be Offset by Revenue	\$6,065	\$0	\$6,065
01.45501.999.00	Library - Trustees	\$43,900	\$43,900	\$0
<b>Library - 45501</b>		<b>\$239,838</b>	<b>\$226,228</b>	<b>\$13,610</b>
01.45831.000.00	<b>Patriotic Purposes - 45831</b>	<b>\$500</b>	<b>\$168</b>	<b>\$332</b>
01.45891.001.01	<b>Culture &amp; Rec. - Agricultural Commission - 45891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
01.46191.000.00	<b>Conservation - 46191</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
01.47111.000.01	Bond Principal - Safety Complex	\$60,000	\$60,000	\$0
01.47111.000.02	Bond Principal - Transfer Station	\$30,000	\$30,000	\$0
<b>Long Term Debt - 47111</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$0</b>
01.47211.000.01	Bond Interest - Safety Complex	\$9,030	\$9,030	\$0
01.47211.000.02	Bond Interest - Transfer Station	\$4,934	\$4,934	\$0
<b>Interest on Long Term Debt - 47211</b>		<b>\$13,964</b>	<b>\$13,964</b>	<b>\$0</b>
		<b>\$4,117,240</b>	<b>\$3,883,124</b>	<b>\$234,116</b>

**TOWN OF LEE**  
**2020 Property Tax Calculation**

Town Appropriations	\$4,771,514	
Less Revenue	(\$1,691,846)	
Less Fund Balance for Warrant Articles	(\$107,854)	
Less Fund Balance To Reduce Taxes	\$0	
Add for Overlay	\$19,819	
Add War Service Credits	\$96,850	
Net Municipal Tax Effort	<u>\$3,088,483</u>	
<b>Municipal Tax Rate</b>		<b>\$6.62</b>
 Strafford County Apportionment	 \$1,455,299	
Net County Tax Effort	<u>\$1,455,299</u>	
<b>County Tax Rate</b>		<b>\$3.12</b>
 Oyster River Coop School Apportionment	 \$13,340,295	
Less Education Grant	(\$3,037,561)	
Less State Education Taxes	(\$1,065,137)	
Net Local Education Tax Effort	<u>\$9,237,597</u>	
<b>Local Education Tax Rate</b>		<b>\$19.80</b>
 State Education Tax	 \$1,065,137	
Net State Education Tax Effort	<u>\$1,065,137</u>	
<b>State Education Tax Rate</b>		<b>\$2.32</b>
  <b>Total Municipal Tax Effort</b>	  <u><b>\$14,846,516</b></u>	
  <b>Combined Total Tax Rate</b>		  <u><b>\$31.86</b></u>
  Total Assessed Valuation with Utilities	  \$466,532,552	
Total Assessed Valuation w/o Utilities (State Ed)	\$459,113,652	



## 2020 Tax Rate



	Tax Year	School	County	Town	State Ed	Total
	<b>2020</b>	<b>19.80</b>	<b>3.12</b>	<b>6.62</b>	<b>2.32</b>	<b>31.86</b>
	2019	20.19	2.99	5.92	2.39	31.49
	2018	19.16	3.05	6.07	2.29	30.57
	2017	19.02	2.86	5.67	2.39	29.94
Revaluation	2016	18.51	2.93	5.44	2.37	29.25
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
	2012	18.22	2.64	6.67	2.41	29.94
Revaluation	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
	2007	15.24	2.04	5.23	2.18	24.69
Revaluation	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
	2002	17.62	2.74	5.26	6.69	32.31
Revaluation	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29



## Tax Collector's Report

For the period beginning Jul 1, 2019 and ending Jun 30, 2020

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: LEE

County:

STRAFFORD

Report Year:

2020

### PREPARER'S INFORMATION

First Name

LINDA

Last Name

REINHOLD

Street No.

7

Street Name

MAST RD

Phone Number

659-2964

Email (optional)

lreinhold@leenh.org



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$1,866,487.11	\$10,106.74	\$13,749.98
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$1,235.57	\$23.38	
Excavation Tax	3187		\$480.40		
Other Taxes	3189				
Property Tax Credit Balance		(\$37,529.22)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$7,284,895.00	\$7,385,675.00	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185		\$2,624.87	
Excavation Tax	3187		\$215.20	
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110	\$40,258.48			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3.00	\$17,051.21	\$295.11	\$242.49
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,287,627.26</b>	<b>\$9,273,769.36</b>	<b>\$10,425.23</b>	<b>\$13,992.47</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2019</b>	<b>Prior Levies 2018</b>	<b>2017</b>
Property Taxes	\$5,785,335.65	\$9,042,138.14	\$1,859.01	\$528.51
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$3,860.44	\$23.38	
Interest (Include Lien Conversion)	\$3.00	\$17,026.21	\$276.11	\$185.24
Penalties		\$25.00	\$19.00	\$57.25
Excavation Tax		\$695.60		
Other Taxes				
Conversion to Lien (Principal Only)				
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2019</b>	<b>Prior Levies 2018</b>	<b>2017</b>
Property Taxes		\$5,549.33	\$936.76	\$1,018.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$1,569,212.45	\$204,474.64	\$7,310.97	\$12,203.47
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$66,923.84)			
Other Tax or Charges Credit Balance				
Total Credits		\$7,287,627.26	\$9,273,769.36	\$10,425.23
				\$13,992.47

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,726,277.69
Total Unredeemed Liens (Account #1110 - All Years)	\$105,323.91



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$161,302.23	\$115,846.71
Liens Executed During Fiscal Year				
Interest & Costs Collected (After Lien Execution)			\$12,913.65	\$19,709.42
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$174,215.88</b>	<b>\$135,556.13</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions			\$97,139.91	\$74,685.12
Interest & Costs Collected (After Lien Execution) #3190			\$12,913.65	\$19,709.42
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110			\$64,162.32	\$41,161.59
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$174,215.88</b>	<b>\$135,556.13</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,726,277.69</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$105,323.91</b>



New Hampshire  
Department of  
Revenue Administration

MS-61

LEE (255)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Linda

Reinhold

Jul 2, 2020

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Linda B Reinhold* Town Clerk / Tax Collector  
Preparer's Signature and Title

TOWN CLERK/TAX COLLECTOR'S REPORT  
Summary July 2019 through June 2020

MONTH	MV REGISTERED	MV	TITLE	MAIL FEE	DECALS	MARRIAGE	ABSTRACT	UCC TERM/REC'D	DOGS	MISC.	DEPOSIT AMOUNT	# OF DOGS
JULY	603	83628.00	196.00	108.00	1450.00	100.00	130.00	315.00	232.00		86159.00	34
AUGUST	518	70819.00	196.00	109.00	1212.50	100.00	160.00	635.40	233.50		73465.40	20
SEPTEMBER	657	102819.08	186.00	166.00	1437.50	100.00	255.00		85.00	150.00	105198.58	15
OCTOBER	507	68875.00	172.00	127.00	1225.00	200.00	200.00		71.50	901.10	71771.60	12
NOVEMBER	467	67502.00	164.00	143.00	1110.00	50.00	250.00	240.00	79.50	952.20	70490.70	12
DECEMBER	318	50587.00	108.00	96.00	742.50		145.00		110.50		51789.00	3
JANUARY	553	85815.83	166.00	165.00	1312.50		115.00		219.00	5.00	87798.33	41
FEBRUARY	438	65655.00	152.00	124.00	1030.00		190.00	240.00	127.50	18.00	67536.50	23
MARCH	482	63409.25	100.00	273.50	1180.00		100.00		335.50	30.00	65428.25	55
APRIL	446	58296.00	46.00	371.25	1080.00	50.00	15.00		422.50	256.70	60537.45	64
MAY	585	76424.00	138.00	453.50	1420.00	50.00	180.00	60.00	382.00	50.00	79157.50	81
JUNE	570	83616.80	232.00	336.00	1389.50	50.00	130.00		235.00	290.00	86279.30	44
<b>TOTALS</b>	<b>6144</b>	<b>877446.96</b>	<b>1856.00</b>	<b>2472.25</b>	<b>14589.50</b>	<b>700.00</b>	<b>1870.00</b>	<b>1490.40</b>	<b>2533.50</b>	<b>2653.00</b>	<b>905611.61</b>	<b>404.00</b>



**RESIDENT DEATH REPORT**  
**01/01/2020 – 12/31/2020**

<b>Decedent's Name</b>	<b>Date of Death</b>	<b>Place of Death</b>	<b>Father's Name</b>	<b>Mother's Maiden Name</b>
COLE, MARIE CONSTANCE	01/08/2020	DOVER	GIRARD, EMILE	DAGENAIS, IDA
SHAHEEN, GARY M	02/06/2020	LEE	SHAHEEN, EMIL	CHOUINARD, EVELYN
CICHONSKI, EMMA C	02/08/2020	LEE	MAYRAND, PHILLIPPE	LEBEL, CORINNE
BROWN, MILDRED ESTER	02/12/2020	LEE	BROWN, PERLEY	WOODWARD, FANNY
MOGHABGHAB, PEARL	02/13/2020	DOVER	GATES, RALPH	PARENTEAU, ROLANDE
HUFF, MARY	02/19/2020	LEE	BURGESS, WILLIAM	POST, CAROLINE
DOUCETTE, GARY WAYNE	03/08/2020	LEE	DOUCETTE, GERARD	BENNETT, BARBARA
THOMPSON SR, ROBERT S	03/26/2020	LEE	THOMPSON, ALEXANDER	MURDOCK, ELEANOR
LEITZ, KATHARINE E	03/28/2020	DOVER	ERKKILA, ARMIS	UNKNOWN, ELANURE
WALSH, WILLIAM P	03/28/2020	DOVER	WALSH, EDWARD	CALHOUN, KATHARINE
LESMERISES, MAYBELLE	04/04/2020	LEE	HEATH, ELMER	LATOUCHE, BERTHA
EMERSON, NANCY LYN	04/10/2020	PORTSMOUTH	O'DEA, JOHN	NAY, REBA
BURKE, JOHN D	04/13/2020	LEE	BURKE, JOHN	COOK, RUTH
GRIFFITH, NICOLE G	04/20/2020	LEE	GRIFFITH, EDWARD	SMITH, RHONDA
CHASE, HELEN	04/27/2020	LEE	O'BRIEN, WILFRED	FERRIN, INA
TRUE, SCOTT BRADLEY	05/11/2020	LEE	TRUE, MELBERN	CLEVELAND, VIRGINIA
GAUDET, EARL R	05/15/2020	DOVER	GAUDET, RAYMOND	JACKSON, GERALDINE
NIONAKIS, JOHN	05/26/2020	PORTSMOUTH	NIONAKIS, NICHOLAS	PAPAFIGOU, EFTERPI
FAULKINGHAM, CAROLINE K	06/15/2020	DOVER	BALLENTINE, DONALD	CLARK, MILDRED
TUTTLE, PRISCILLA FAYE	06/16/2020	LEE	LONG, BENJAMIN	WIGGIN, SADIE
LANDRY, JONI LYNN	06/21/2020	LEE	CROSBY, CARL	PETERSON, MERRILLYN
DUGAL, CONSTANCE MARIE	07/08/2020	LEE	STRACHAN, GEORGE	LAROCHE, MADELINE
CAYFORD, JESSICA	07/08/2020	LEE	UNKNOWN, UNKNOWN	UNKNOWN, LINDA
BURBANK, DOROTHY A	07/15/2020	LEE	MARSTON, SAMUEL	FERN, HANNAH
MILLIMAN, DORIS JOAN	07/22/2020	LEE	GERMAR, EDWARD	DEYO, LILLIAN
WEBB, DWIGHT	09/11/2020	LEE	WEBB, WAYNE	RIGGIN, VERNA
TESSIER, RAYMOND ARTHUR	09/15/2020	LEE	TESSIER, EMILE	GABERT, ALBERTINE
MACASKILL JR, MURDOCK J	09/15/2020	LEE	MACASKILL SR, MURDOCK	LAMOTHE, DOROTHY
CASTORI, PEARL MARIE	09/21/2020	LEE	TROMBLEY, THOMAS	MAYNARD, VIOLET

**RESIDENT DEATH REPORT**  
**01/01/2020 – 12/31/2020**

<b>Decedent's Name</b>	<b>Date of Death</b>	<b>Place of Death</b>	<b>Father's Name</b>	<b>Mother's Maiden Name</b>
BULLARD JR, WINFIELD S	10/09/2020	LEE	BULLARD, WINFIELD	CORLISS, MAUD
MORRISON, JEFFREY	10/11/2020	PORTSMOUTH	MORRISON, NEIL	GOOCH, JOANNE
BARRETT, ELAINE V	10/23/2020	DOVER	PROUTY, HOMER	WALSH, HELEN
VENO, KENNETH ROBERT	10/30/2020	LEE	VENO, BERNARD	PATCH, MARIAN
SIM, KENNETH CHARLES	11/06/2020	LEE	SIM, EDWARD	WESTCOTT, WILHEMINA
BARBIN, DENNIS H	11/12/2020	DOVER	BARBIN, RENE	MATAVAH, RACHEL
GARNER, ELSIE	12/09/2020	MADBURY	WALKER, WILLIAM	HUMPHREY, ELIZABETH
MARSHALL, RICHARD T	12/17/2020	DOVER	MARSHALL, JOHN	WILLIAMS, LUCY
HOWLAND, RUSSELL	12/27/2020	DOVER	HOWLAND, CLIFFORD	RUDY, ANN

**Total number of records 38**

**RESIDENT MARRIAGE REPORT**  
01/01/2020- 12/31/2020

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
PROCTOR, JULIANA E	MARLBOROUGH	MCDONOUGH,MICHAEL	LEE	DURHAM	DOVER	05/30/2020
GAGNON, ALEXANDER	LEE	GUERIN, KENDRA E	LEE	LEE	SANDOWN	06/06/2020
THIBAUT, DREW A	DURHAM	MEE, RACHEL S	LEE	DURHAM	LEE	06/27/2020
ALLEN, JONATHON T	LEE	LEBLANC, HALEY M	MADBURY	LEE	LEE	08/01/2020
BURKE, JOHN T	LEE	TILLINGHAST, DAWN-ELLYN	LEE	LEE	INTERVALE-CONWAY	08/15/2020
AZAK, JANNA M	LEE	DUROCHER, TROY	GEORGETOWN MA	LEE	NEWTON	08/15/2020
VARGAS, COURTNEY	LEE	BOURGET, MARC R	LEE	LEE	MANCHESTER	08/15/2020
TAYLOR, ALEXANDER	LEE	LOVELAND, HANNAH	LEE	LEE	LEE	08/23/2020
BARNES, DARREN L	LEE	JOHNSON, CHRISTINA	LEE	FREMONT	FREMONT	09/11/2020
KIMBALL, TYLER	NEWFIELDS	MORETUZZO, ANN	LEE	NEWFIELDS	WOLFEBORO	10/03/2020
SEARS, ELIZABETH A	LEE	KEENE, MATHEW G	LEE	LEE	LEE	10/13/2020
SAVAGE, JOHN L	LEE	CROWLEY, JULIE	LEE	LEE	PORTSMOUTH	11/14/2020

**Total number of records 12**

**Town of Lee**  
**Treasurer's Report**

**July 1, 2019 through June 30, 2020**

	General Fund				
	Checking	Money Market	CD	NH PDIP	Total
<b>Beginning Balance</b>	<b>5,360,570.91</b>	<b>1,052,233.56</b>	<b>608,546.13</b>	<b>151,666.24</b>	<b>7,173,016.84</b>
Deposits & Transfers From:					
Finance Officer	1,063,103.25	10,793.25	114,103.81	52,938.09	1,240,938.40
	1,063,103.25	10,793.25	114,103.81	52,938.09	1,240,938.40
Town Clerk	1,214,550.74	0.00	0.00	0.00	1,214,550.74
TC Transfer to State	-295,719.73	0.00	0.00	0.00	-295,719.73
	918,831.01	0.00	0.00	0.00	918,831.01
Tax Collector	14,490,007.67	0.00	0.00	0.00	14,490,007.67
<b>Total Deposits</b>	<b>16,471,941.93</b>	<b>10,793.25</b>	<b>114,103.81</b>	<b>52,938.09</b>	<b>16,649,777.08</b>
Disbursements:					
Oyster River School	-10,331,836.00	0.00	0.00	0.00	-10,331,836.00
Strafford County	-1,368,394.00	0.00	0.00	0.00	-1,368,394.00
* Expenses	-2,157,728.76	0.00	0.00	0.00	-2,157,728.76
Payroll + Ancillary	-2,611,935.64	0.00	0.00	0.00	-2,611,935.64
<b>Total Disbursements</b>	<b>-16,469,894.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-16,469,894.40</b>
<b>Ending Balance</b>	<b>5,362,618.44</b>	<b>1,063,026.81</b>	<b>722,649.94</b>	<b>204,604.33</b>	<b>7,352,899.52</b>

\*Includes:

Trust Fund, Warrant Article & BOS Approved Expenditures

Payments for Special Revenue & Escrow Accounts

Public Safety Special Duty Expenses

Bond Payments and Insurances

Transfers to Investments

All Other Operating Expenses Town Wide

Respectfully Submitted,

  
Benjamin R. Genes

Treasurer, Town of Lee

## CONTINGENCY FUND 2020 ANNUAL REPORT

NH RSA 31:98-a – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund for Fiscal Year 2020 in the amount of \$20,000. This sum came from the unassigned fund balance and no amount was raised from taxation. A total of \$2,500 was utilized in FY20 as follows:

- On June 8, 2020, the Select Board authorized the Town Administrator to engage the services of AECm to conduct an assessment of the Town Hall and Annex to determine if those buildings could be modified to allow the employees and public to safely work together in light of the Covid-19 pandemic concerns.

Respectfully Submitted,

Julie Glover  
Town Administrator

**TRUSTEES OF TRUST FUNDS**  
**Report of Trust and Reserve Funds for the Year Ended 30 June 2020**  
**2020 ANNUAL REPORT**

Date Cre- ated	Fund Name*	Purpose of Fund*	Principal				Income				Grand Total	
			Start	New Funds	With- drawn	End	Start	Income	Ex- pended	End		
1910	Cemetery	perpetual care	139,458.00	800.00	-	140,258.00	97,534.27	5,372.09	-	102,906.36	243,164.36	
1958	Fire Equipment	equipment for the Fire Dept.	368,000.00	175,000.00	158,895.50	384,104.50	46,240.87	13,618.96	-	59,859.83	443,964.33	
1977	Highway Equip.	"capital reserve for highway equipment"	170,407.75	55,000.00	-	225,407.75	25,095.07	5,900.30	-	30,995.37	256,403.12	
1985	Land Acquisition	"financing all or part of the cost of the acquisition of land	159,232.79	-	-	159,232.79	78,072.91	5,697.19	-	83,770.10	243,002.89	
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	174,010.87	35,000.00	35,150.00	173,860.87	49,009.63	6,085.53	-	55,095.16	228,956.03	
1989	Land Use Change	"land acquisition or conservation easements"	216,627.20	21,307.48	-	237,934.68	72,494.08	7,388.62	-	79,882.70	317,817.38	
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	48,808.97	15,000.00	-	63,808.97	4,536.75	1,609.80	-	6,146.55	69,955.52	
1993	Recreation	land purchase, construction, and upgrade of new recreation facilities	11,172.18	-	-	11,172.18	22,070.93	798.10	-	22,869.03	34,041.21	
1994	Revaluation Fund	"future update or revaluation of the town"	31,720.00	15,000.00	-	46,720.00	15,669.86	1,466.87	-	17,136.73	63,856.73	
1998	Library Capital Reserve Fund	"capital improvements to the library"	111,748.08	-	-	111,748.08	15,983.14	3,066.54	-	19,049.68	130,797.76	
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	438,068.08	50,000.00	9,577.00	478,491.08	37,675.73	12,508.59	-	50,184.32	528,675.40	
2005	Fire Ponds & Cisterns	"repair and replacement of fire ponds and cisterns"	100,042.15	20,000.00	-	120,042.15	9,252.09	3,062.70	-	12,314.79	132,356.94	
2006	Transfer Station Equipment	"purchase new transfer station equipment"	104,985.67	20,000.00	10,500.00	114,485.67	8,646.38	3,155.93	-	11,802.31	126,287.98	
2011	Conservation Land Stewardship	"enhancing the stewardship of town-owned conservation lands or interests in lands"	3,409.99	-	-	3,409.99	56.58	83.20	-	139.78	3,549.77	
2011	Lee Library Building CRF	"capital expenditures for the town's library building"	346,438.69	-	1,145.00	345,293.69	29,751.39	9,030.30	-	38,781.69	384,075.38	
2015	Lee Fair Fund	operational, capital, and equipment needs of the fair	5,999.80	9,658.25	6,470.04	9,188.01	55.95	44.95	-	100.90	9,288.91	
2019	Renovating Town Hall	renovating town hall	-	50,000.00	-	50,000.00	-	1,097.02	-	1,097.02	51,097.02	
* Some fund names and purpose descriptions are abbreviated.			TOTALS	2,430,130.22	466,765.73	221,737.54	2,675,158.41	512,145.63	79,986.69	-	592,132.32	3,267,290.73

## ASSESSING DEPARTMENT 2020 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The primary members of the staff working in Town are Scott Marsh and Shawn Main. Additional staff members assist from time to time. It is requested that if any of the appraisers come to your property you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and verify the data of your property. The 2021 Tax Year will see the next revaluation that is required. Information regarding the process will be provided as the project progresses.

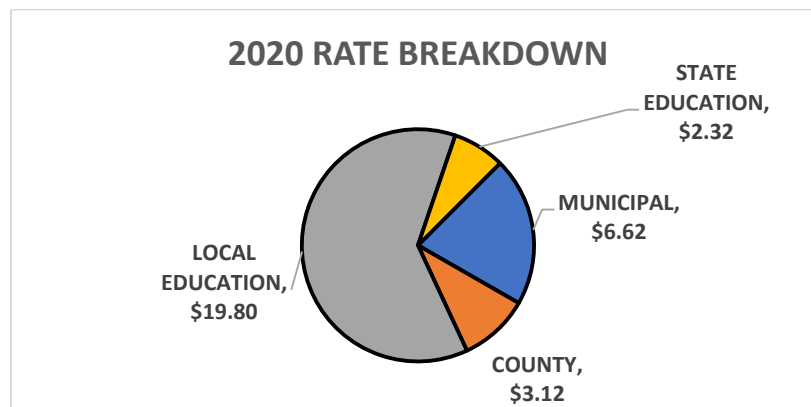
Municipal Resources personnel are available to meet with taxpayers and if an appointment is desired, Denise Duval in the Assessing Office can schedule one for you. She is a great resource should any information be desired.

The past year saw the assessing office view over 300 properties due to taxpayer inquiries, issued building permits, incomplete status of prior year review and/or site change which resulted in roughly an \$8,100,000 increase in the Town's total taxable value. Assessing staff is continuing the process of cyclical property reviews each year to ensure the accuracy of the property details listed on individual property record cards.

A preliminary analysis completed on the DRA sale and assessment comparison information indicates that the Town's assessment ratio for the 2020-tax year is expected to be around 72%.

### PROPERTY TAX RATES - TAX YEARS 2016 - 2020

YR	Town	County	Local Educat	State Educat	Total
2016	\$5.44	\$2.93	\$18.51	\$2.37	\$29.25
2017	\$5.67	\$2.86	\$19.02	\$2.39	\$29.94
2018	\$6.07	\$3.05	\$19.16	\$2.29	\$30.57
2019	\$5.92	\$2.99	\$20.19	\$2.39	\$31.49
2020	\$6.62	\$3.12	\$19.80	\$2.32	\$31.86



Individual property information may be obtained by visiting the assessing office or on-line by following the link on the Town's website.

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the assessing office.

### **ELDERLY EXEMPTION**

**\$ OFF ASSESSED VALUATION**

<b>AMOUNT</b>	<b>REQUIRED AGE</b>	<b>INCOME LIMITATIONS</b>	<b>ASSET LIMITATION</b>
\$174,000	65 TO 74	Not in excess of	Not in excess of \$222,500
\$210,000	75 TO 79	\$46,500 if single,	excluding the value of
\$270,000	80 AND UP	\$59,400 if married	the residence & up to two acres

### **BLIND EXEMPTION**

**\$ OFF ASSESSED VALUATION**

\$15,000	Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
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### **VETERAN**

**Standard & All Veteran  
Tax Credit \$500**

Every resident who served 90 days of active service in armed forces and was honorably or served in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident. Only one of the two types is allowed.

**Surviving Spouse  
Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28

**Service connected  
Disability  
Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 who has a total and permanent service connected disability or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.



**CODE OFFICIAL  
2020 ANNUAL REPORT**

FY 2020 sure ended with its challenges. However, on the building side of things, it never even blinked. The Daniels Drive development in the old Cheney pit continued to be building and selling at record-breaking speed. Residential work on existing homes has continued as well, which increased with many not traveling they are focusing more on their homes and yards.

A total of five hundred and seventy five (575) building permits were issued for the fiscal year 2019- 2020, with an estimated cost of \$14,698,574. Breakdowns of the types of permits are as follows:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	24
Additions	14
Outbuildings	23
Garages	5
Remodeling/all others	509

Beginning in March of 2020, The Governor allowed planning and zoning boards to meet electronically. The Planning Board resumed their meetings electronically in June and they finished out the year by acting upon twelve (12) applications. Two (2) lot line adjustments; six (6) site review applications; three (3) public hearings; and a compliance hearing.

The Zoning Board of Adjustment acted upon fifteen (15) applications before the Covid-19 pandemic struck and has suspended meetings since. The breakdown of these applications is as follows: six (6) special exception requests and nine (9) variance requests, as well as two (2) motions for rehearing.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

This year more than ever, I would like to thank the members of both the Planning Board and the Zoning Board for their countless hours and dedication to the Town, and I would also like to thank them for adapting to the technology changes associated with the pandemic. Their willingness to work together helps tremendously in these difficult and trying times.

Respectfully submitted,  
Caren Rossi  
Planning/Zoning and Health Administrator

## EMERGENCY MANAGEMENT 2020 ANNUAL REPORT

The end of 2019 saw minimal storms or emergencies, but that changed in 2020 with the Coronavirus outbreak. In January of 2020, the United States saw its first confirmed case of the coronavirus. In February the United States declared a Public Health Emergency. March saw NH receive its first case and the Coronavirus was declared a National Emergency in the same month.

During this time, the Emergency Management Team along with the fire department, police department, health department, and town offices worked diligently with State Officials and the State of NH Emergency Operations Center to stay up-to-date with the ever-changing information on this disease. The team spent countless hours researching and reviewing information and guidelines, participating in weekly conference calls, and conducting necessary online meetings. The Emergency Management Team in conjunction with the State of NH applied for and received the necessary personal protective equipment to safely outfit our first responders for any emergencies that they might face during this difficult time. We continue to look at grant opportunities to help fund any equipment and supplies we might need.

The Emergency Management Team works with and supports the town departments to handle natural disasters and other emergencies that may arise. We feel confident in our team, our planning, and our preparedness to effectively mitigate these emergencies.

The Emergency Management Department continues to apply for grant funding to update and train on our Emergency Operations Plan and the Hazard Mitigation Plan. We continue to look at ways to better our Emergency Operations Center to be better prepared for any emergencies that might arise.

The Emergency Management Team would like to thank all of the residents for their continued support and cooperation in the fight against COVID-19.

Respectfully Submitted,

Scott Nemet  
Fire Chief/EMD

Caren Rossi  
Assistant EMD

## FIRE AND RESCUE DEPARTMENT 2020 ANNUAL REPORT

Incident Response	
Building Fire	6
Chimney or flue fire, confined to chimney or flue	2
Brush or Brush-grass mixture fire	7
Outside rubbish/trash/waste fire, including brush piles	2
Special Outside Fire, including mulch fires	8
Outside Equipment Fire	1
EMS Call, excluding vehicle accident with injury	325
Vehicle accident with injuries	30
Motor vehicle/ pedestrian accident	1
Motor vehicle accident with no injuries	37
Extrication of victim(s) from vehicle	1
Gasoline or other flammable liquid spill	4
Gas Leak (natural gas or LPG)	4
Carbon monoxide incident	13
Power Line Down	28
Arcing, shorted electrical equipment	3
Building or structure weakened or collapsed	1
Service Call	8
Lock-out	5
Smoke or Odor removal	2
Assist Police or other governmental agency	1
Public service, not governmental agencies	8
Unauthorized burning	17
Mutual Aid	26
Good intent call, other	6
Dispatched & cancelled en route	56
Smoke Scare, odor of smoke, not steam	1
CO detector activation, malfunction	5
Sprinkler activation, no fire, unintentional	1
Alarm system activation, no fire- unintentional	47
Carbon monoxide detector activation, no CO	4
Lightning strike (no fire)	1
<b>TOTAL CALLS</b> <b>July 1, 2019- June 30, 2020</b>	<b>661</b>

For FY20, the fire department responded to 661 emergencies. Of these emergencies, approximately 50% were Fire and 50% were EMS. The department saw a slight decrease in call volume but all incident types stayed consistent with last year's numbers. Of these incidents, we continue to see the need for improved staffing numbers. The emergency incidents are manpower intensive and require appropriate resources to safely and effectively mitigate the emergency. The fire service nationwide has seen a decline in participation due to the decline in volunteerism. This is no different for our department. In the past 10 years, our department has seen a 68% decrease in our On-Call members. This can lead to minimal staffing levels on emergencies. We continue to work with our surrounding departments on mutual aid responses and ideas to keep everyone safe. We also continue to look "outside the box" at ways to improve staffing levels and coverage with a financially responsible approach. Our goal is to have four shifts of one Full-Time Firefighter/EMT and one Part-Time Firefighter/EMT working a rotating 24-hours shift covering 7 days a week. This would provide the Town with a minimum of two Firefighter/EMTs 24/7/365, an administration staff, and an On-Call force. To obtain these staffing levels the department will continue to request the support of the residents in funding these positions. Thank you to all of our members that continue to dedicate countless hours towards education, training, certifications, emergency responses, and assisting our Town in the most courteous and professional manner.

Respectfully submitted,  
Scott Nemet, Fire Chief

## HIGHWAY DEPARTMENT 2020 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 68 roads (38 miles) that include 108 intersections, 28 turnarounds, town parking lots, and numerous dry hydrants/pull-off areas. In addition, the Highway Department takes care of the mowing for 19 cemeteries, parks, and around town buildings. The Highway Department also performed 5 burials (two full body and 3 cremations) at Lee Hill Cemetery during the reporting period.

The winter of 2019-2020 started early and quick: we had two call-outs for icy conditions before Thanksgiving. The winter took a turn, however and we were right on the line again all winter long and ended up with a lot of storms that started as snow and turned to rain. The dirt roads were a problem for us after the two 60 degree days in January the frost never got back into the roads and we battled muddy conditions the rest of the winter. The biggest snow storm we had was 14 inches for the storm December 1-3<sup>rd</sup>. The Highway Department responded to 21 call-outs for snow or freezing rain, a relatively slow winter, and we had 46 inches of snow recorded at the highway shed.

The Highway Department prepped and supervised paving on Stepping Stones East, West and South, Mitchell Road, Caverno Drive and Toon Lane.

The Department cut numerous trees on Stepping Stones Road, filled in numerous washouts and responded to 6 call-outs for trees down and 2 call-outs for flooding.

The Highway Department crew assisted the Transfer Station with equipment maintenance and building maintenance. In the month of June the department painted two pickle ball courts at Little River Park. These courts have seen a lot of use and have attracted a large following.

I would like to thank my crew Warren Hatch, Peter Hoyt, Cheryl Geddis, Randy Stevens, Rick Stevens, Emery Eaton, Jeremy Parent; without you the roads wouldn't get plowed!

We would like to thank the Town's people, the Budget Committee and the Select Board for their continued support of the Highway Department.

Respectfully submitted,

Steven Bullek, Public Works Manager

## LIBRARY 2020 ANNUAL REPORT

Our statistics were on par with last year but certainly took a hit in the final quarter due to the Coronavirus shutdown. Nonetheless, we still had great turnout the earlier part of the year! The library had 14,536 visitors who borrowed 32,566 items. We added 152 new patrons to the library. Lee residents downloaded 7,983 eBooks, eAudios and digital magazines. The last quarter, during shutdown, we saw a 15% increase in online downloads.

The library's collection is 27,779 volumes with 2,517 additions and 1,786 withdrawals from the collection. A net gain of 731! Through our Inter-Library loan program we loaned 1,329 to other New Hampshire libraries and borrowed 805 items. These numbers do reflect the loss of the fourth quarter numbers, but we have maintained our percentages.

The wireless access continues to be popular, logging over 2,331 connections this year. Our online databases and continuing education programs Universal Class, Ancestry Library Edition and Heritage Quest saw regular usage throughout the year of just over 1850 searches. Our online magazine articles database, Ebsco Host, had over 1200 searches. Ebscohost database is provided by the New Hampshire State Library to public libraries in New Hampshire.

Despite the COVID virus shutdown in the final quarter, the Lee Public Library offered 56 programs for Adults with 601 attendees. Our 228 youth programs had 5028 participants that included 1273 crafts. During April, May and June ALL of our programs went virtual. All our story times were offered on Facebook LIVE and adult programs were offered via the ZOOM platform.

The Library was open 218 days representing 1,507 hours. We doubled the number of shut in deliveries to 141 visits—in part due to the shutdown-- our meeting space hosted 22 non-library groups with 125 in attendance.

Many Lee Library patrons took advantage of the Friends of the Lee Public Library's discount museum pass program by visiting the 10 museums 215 times. These passes offer a 50% discount or free admission. Museum passes include the Museum of Fine Arts, Museum of Science, New Hampshire Children's Museum, Strawberry Banke, Currier Museum, Manchester, Peabody Essex Museum, Seacoast Science Center, New England Aquarium, Bedrock Gardens, Boston Children's Museum and Isabella Stewart Gardens Museum. The latter two are shared by the Durham Public Library. For the calendar year 2019, Lee residents saved over \$13,000 by utilizing these passes.

Respectfully submitted,

Ruth Eifert, Library Director

## Lee Public Library Financial Report FY2019-20

### Operations Account

INCOME	
Balance Forward	906.18
Book Sale	88.00
Gifts	4400.00
Non-Resident Fee	300.00
Other	1052.63
Interest Earned	3.83
Town Quarterly Payment	43900.00
<b>Total Income</b>	<b>49744.46</b>

EXPENSES	
Copier	2476.85
Electricity	3292.18
Furniture & Equipment	1014.46
Maintenance	71.75
Miscellaneous	408.15
Nonprint	9198.22
Postage	286.42
Print	20713.56
Professional Dev / Dues	370.00
Programs	1523.16
Supplies	2777.15
Technology	4062.90
Telephone	718.57
Water	48.67
<b>Total Expenses</b>	<b>46962.04</b>

**Ending Balance**                      **3688.60** (Includes \$2595 in memorial donations)

### Non-Lapsing Account

INCOME	
Balance Forward	4241.21
Copier	624.70
Fax	56.00
Fines	97.01
Lost Titles	186.45
Interest Earned	4.34
<b>Total Income</b>	<b>968.50</b>
<b>Ending Balance</b>	<b>5209.71</b>

### Certificate of Deposit

Balance Forward	6297.59
Gift	500
Interest Earned	136.47
<b>Ending Balance</b>	<b>6934.06</b>

**POLICE DEPARTMENT  
2020 ANNUAL REPORT**

During fiscal year 2019-2020, the Lee Police Department had eight full-time officers and one part-time officer employed for most of the year.

As you will see in the chart below, the Lee Police Department saw a dramatic increase in arrests again this year. The items that are listed, however, don't show the whole story. The decreases in calls for service, motor vehicle stops, and motor vehicle accidents can be tied to COVID-19. During the beginning part of 2020, there were fewer cars on the road due to fewer people working or heading out of their homes due to the Coronavirus. With all of that said, though, based on the calls for service number, divided by the number of days per year, the officers are still handling approximately 30 calls for service a day.

**STATISTICAL DATA FOR THE YEAR 2018/2019 AND 2019/2020**

	07/01/18 – 06/30/19 (2018-2019)	07/01/19 - 06/30/20 (2019-2020)	Percentage of Increase/Decrease
Arrests	155	253	<b>63% Increase</b>
Motor Vehicle Stops	4136	3725	<b>10% Decrease</b>
Motor Vehicle Accidents	273	228	<b>16.5% Decrease</b>
Calls for Service	14,274	11,070	<b>22.5% Decrease</b>

Looking further into the numbers listed above, during the fiscal year 2018-2019 there were 16 felony arrests. Of those felony arrests, 5 involved weapons, and none of the arrests involved drugs. During the fiscal year 2019-2020 there were 44 felony arrests. **That reflects a 175% increase in just felony arrests.** Of those arrests, 9 involved weapons and 3 involved drugs.

When all of the cases are reviewed, there were 26 cases involving drugs during the fiscal year 2018-2019. However, during fiscal year 2019-2020, that number more than doubled to 53 cases involving drugs.

With officer safety still being the paramount issue within the Police Department, we will be trying again to add another full-time officer's position to the budget. Officers need to know that their backup is close-by and the residents need to know that their calls will be handled in a timely manner.

As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,

Chief Thomas Dronsfield, Jr.

## TRANSFER STATION 2020 ANNUAL REPORT

During the reporting period, the Lee Transfer Station had 3,410,161 pounds of material come through the doors and left either for the landfill or to be recycled. We shipped the following to Waste Management in Rochester:

2,207,800 lbs. of MSW  
293,600 lbs. of Construction Debris  
21,880 lbs. aluminum cans  
46,805 lbs. of News paper  
5,808 lbs. of lead acid batteries  
127,151 lbs. of Mixed Paper  
193,081 lbs. of cardboard  
154,620 lbs. of glass  
74,150 lbs. of plastic  
10,055 lbs. of non-ferrous metals  
208,335 lbs. of light iron  
4,276 lbs. Misc. scrap metal  
8,000 lbs. of tires



The composting program we started continues to grow and is very successful. Through Mr. Fox we sent 156 bins of compostable food waste for a total of 54,600 lbs.

We purchased 3-40' storage containers from Prime Storage in Lee with funds from the Transfer Station Capital Reserve Fund and a grant from New Hampshire the Beautiful.

Lee's recycling participation rate is only 40% and I believe we can do better. Remember, it is mandatory to recycle in the Town of Lee. Unlike other communities that have single-stream recycling, Lee continues to bring in recycling revenue, which has a direct, positive impact on the tax rate.

The recycling markets were down at the start of the year, but with COVID the cardboard markets rebounded to the highest prices we have seen in 2 years. The rest of the commodities we recycle are still a hit and miss on pricing. Though the NRRA we recycled 854,161 pounds of recyclables.

I would like to thank my dedicated crew Chip Belyea, Jeff Geddis, Joe Clarke, Freddy Wallace, Larry Reola, and Ben Lyons for their hard work and a big thank you to the Swap Shop Volunteers.

Respectfully submitted,  
Steven Bullek, Public Works Manager



## WELFARE DEPARTMENT 2020 ANNUAL REPORT

The Welfare Department provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA 165. The Town determines eligibility for assistance for basic living needs based on RSA 165 and the Town of Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, area charities, etc. are made before local tax dollars are utilized. The Welfare Department encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

The year 2020 has been challenging due to Covid-19 pandemic. This department has seen the effects of a stagnant housing market which has created a rental crisis throughout the state. The cost of housing in Strafford County (average cost of a two bedroom unit is \$1291.00), the lack of affordable housing, and the high demand for shelter space has increased.

In 2021, we will continue to utilize and explore new avenues to maximize services and benefits available to the Town of Lee residents. With the collaborative effort and support of local agencies we will address the needs of Lee residents. We will continue to monitor changing federal/state laws and regulations.

If you have any questions or feel you might be in need of assistance, please contact me at 969-8251 or at [pmattingly@leenh.org](mailto:pmattingly@leenh.org).

Thank you for allowing me to continue to serve the residents of Lee.

Respectfully submitted,

Pamela J. Mattingly, Welfare Officer

## AGRICULTURAL COMMISSION 2020 ANNUAL REPORT

**Lee Fair:** Plans for the Lee Fair started months in advance with discussions of various activities, the barbecue, etc. Once again we made every effort to use local food whenever possible. This year, the Sustainability Committee in conjunction with the Solid Waste Committee planned to put compost bins out at the Harvest Dinner in hopes of composting food waste. The Transfer Station will also be part of this effort and it was considered a success. Again the Best of Harvest contest was a successful event with Commission Member Kristin Cisneros running the contest. Chuck Cox organized the ever popular Farm Games, with the help of the Boy Scouts and UNH students in addition to other Commission members. We also increased the cost of the meal this year by \$2.00. All the hard work resulted in a successful fair with good attendance and “rave” reviews.

**Lee Use Less Campaign:** The Commission voted to support the Sustainability and Solid Waste Committees efforts with their Lee Use Less Campaign. They had a “Useless Contest” in October and a potluck supper in December. The contest was to see who had the “most useless item in their house.” There was also a Fix It – Mend It workshop with 12 exhibits. Some of these programs will be in conjunction with the Backyard Farming Initiative.

**Backyard Farming Initiative:** This years’ title will be “A New Hampshire Farmer in a Consumers World: creating a sustainable life.” Backyard Farming will work with the Sustainability Committee on this campaign. Programs will include: Victory Gardens, Fabrics, and Old Hand Tools, among others. The Initiative committee will check with the Lee Historical Society to see what they have for old tools at the Museum. The first program was January 27<sup>th</sup>. There will be books in the library pertaining to these programs.

**Madbury Farms:** Chuck Cox attended a presentation in Madbury. He talked about our Commission and suggested they might like to attend some meetings for further information about Agricultural commissions.

**Agriculture in the Classroom:** This initiative was explained to the Commission as they (AITC) have asked for assistance from groups around the state. This is an organization dedicated to bringing agricultural knowledge to youngsters in elementary schools. We will purchase three of their annual farm-related books to give to the local schools.

**Annual Pancake Breakfast:** March 15<sup>th</sup> was the date, and with assistance from 4-H youngsters and many town folks the meal was a success, as usual.

Unfortunately, due to Covid-19, some of our programs were cancelled, including several of the Backyard Farming Initiative and the Farmers Market for the entire summer. Meetings were not held after the February 25<sup>th</sup> meeting.

## CONSERVATION COMMISSION 2020 ANNUAL REPORT

### Major Activities of Lee Conservation Commission

As has been the case in all aspects of public life, the health concerns associated with COVID-19 impacted the work of the Conservation Commission (CC). In May, 2020, the CC began holding its meetings remotely. Nature walks were put on hiatus, and our annual sponsorship of a 4H Campership was not possible.

**Educational and Outreach Activities:** At the Lee Fair, the CC provided information concerning conservation easements, tick awareness, and the importance of native pollinators. During the past year Catherine Fisher led a Nature Walk at Little River Park and a Nature/Poetry walk in the Town Forest. In March, the CC co-hosted a lecture on the emerald ash borer, organized by Lee resident Mimi Winder. Amanda Gourgue maintains the CC's Facebook page informing the Town of CC activities, a resource that has seen a remarkable increase in usage during the pandemic. As more folks turned to outside activities during the pandemic, Catherine Fisher posted 17 nature articles on our Facebook page and in the E-Crier. Resident Don Quigley organized two self-guided nature walks in Maud Jones Memorial Forest.

**Oversight of the Town's Conservation Easements:** The CC is charged with annual oversight and maintaining the boundary markers of most conservation easements within the Town. Due to COVID-19 concerns, monitoring began in May, rather than April, with recommended safety protocols observed by all participants. Amanda Gourgue worked with landowners to schedule 35 monitoring visits to the Town's conservation easements by CC members, and William Humm reported their findings to the appropriate agencies. As most towns contract this mandated task to outside agencies, the CC's volunteers save the Town more than \$4,500 in fulfilling this responsibility. In accordance with the Town's most recent master plan, the CC continues to work for the protection of natural resources and open space through easements and acquisitions.

**Management of Town-Owned Lands:** The CC is responsible for managing Town-owned lands. In November 2019, the CC applied for, and received, from the Lamprey River Advisory Committee, a grant of \$4,375 to make improvements to the River Trail at Little River Park. Headed by Deb Sugerman, this grant will be used to construct a new bridge, erect interpretive sign posts and a kiosk, and construct a bench to be placed beside the river. The CC continues its work to remove non-native invasive plant species such as oriental bittersweet, glossy buckthorn, and Japanese knotweed on various Town-owned properties. Management work to maintain early successional habitats was conducted at Mills-Little River Park, Lee 5 Corners, and Joe Ford Wildlife Sanctuary.

**Advice to Planning Board and Zoning Board of Adjustment:** In accordance with its statutory responsibilities, the CC serves as advisor to the Planning Board and Zoning Board of Adjustment. Anne Tappan serves as CC liaison. During the period covered by this report the CC investigated and responded to six requests by the ZBA.

Respectfully submitted, Catherine Fisher

## HERITAGE COMMISSION 2020 ANNUAL REPORT

**Barn Signs:** One of our projects this year was to make attractive “Barn Signs” available to qualifying barns. Several signs were printed and most have been presented and placed on the barns, including the Munger-Nooney Barn, the Jennison Barn, the former Meeker Barn, the Griswold Barn, the Blomquist-McAffrey Barn and the Randall Barn. We are also looking into making house signs available to qualifying houses in town. We were pleased to present members of the Jeremiah Smith Grange with a sign for their building.

**Town Banners:** The banners have been placed on telephone poles again this year and they were a welcome sight. We had one new one this year, with the probability of having to replace one or two next two, due to weather damage.

**Calendars:** Many discussions were held through the year regarding subject matter for a 2020 calendar, but in the long run we were unable to arrive at a decision so there was no calendar in 2020. In hindsight, we may not want to remember 2020!

**Archives:** Plans are ongoing for moving the archives to the Safety Complex and in that direction, shelves have been ordered.

**Interviews:** We were privileged to have the opportunity to interview Meda Durepo, who has lived in town for many years and we enjoyed the stories she told about her various adventures over the years, as well as memories of events, people, and the town as it was when she first came to town. Thank you, Meda, it was a pleasure!

**Lee Fair:** The Commission all worked at setting up a booth at the Annual Lee Fair in September, with demonstrations as well as items for sale. Thanks to all who worked on this project.

**Parish House:** An application was sent to the New Hampshire Register, as we would like the Parish House to be on the New Hampshire Register of Historic Places. This will be helpful in obtaining grants for making improvements to the building. We have also voted to have a building assessment and project cost completed on the Parish House. We submitted a warrant article to be voted on by townspeople, requesting that the Heritage Commission will have until March of 2022 to explore options for the preservation and future use of the Parish House. This passed.

**Easement Monitoring:** Annually we are required by LCHIP (Land and Community Heritage Investment Program) to monitor the two properties in Lee that have Historical Easements on them. These properties are the Randall Farm and Flag Hill Winery. We did this in the fall and everything was fine at both places.

February 20, 2020 was our last meeting before Covid-19 ended in-person meetings.

Members of the Heritage Commission: Patricia Jenkins, Chair, Scott Bugbee, Denis Hambucken, Liz McCaffery, Cord Blomquist, Laura Gund and Anne Jennison.

## RECREATION COMMISSION 2020 ANNUAL REPORT

The Town of Lee Recreation Commission began the year with plans to hold our annual events and add some new programs. So much for those plans!

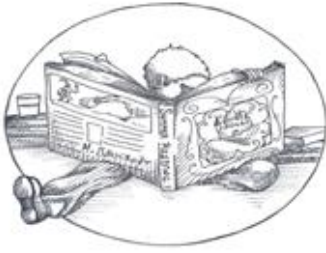
We did, however, through a collaborative effort with our Highway Department, install not one, but two Pickle Ball courts at Little River Park. This has become quite popular and well used throughout the summer and fall. It was also great to see that some of the sports programs were able to operate in late summer and fall.

We are hoping that the 2021 season will allow us to begin running our programs beginning with the Easter Egg hunt in April. It is also hoped that we can get the Archery program started in 2021. Currently, we are discussing the fate of the tennis court and exploring the installation of a Disc Golf course.

As always, your Recreation Commission welcomes input, suggestions and participation from our residents.

Larry A. Kindberg, Chairman  
Michael Vardaro, Vice Chairman  
Annette Brown, Treasurer  
Caren Rossi, Secretary

## FRIENDS OF THE LEE LIBRARY 2020 ANNUAL REPORT



The Friends of Lee Library changed their focus in April to start meeting through Zoom due to the pandemic. We were happy to still be together visually and continue with our mission!

Membership is always a key focus since membership funds the majority of Friends sponsored programs at the Library.

- The successful yearly membership campaign in July and August 2019 resulted in \$4,645.00 in memberships. We had 64 family memberships and 14 individual memberships. We are so grateful for all your support.
- Children's programming during summer and school vacations:
  - a. July 2019 Wildlife Encounters and McAuliffe Shepard Discovery Center program.
  - b. Toe Jam Puppet Band during February 2020 vacation.
- Adult programming throughout the year:
  - a. November 2019 Pinewood Yankee Farm, Tina Sawtelle Flower Bar.
- Family programming:
  - a. December 2019 Holiday Concert with Dave Ervin, and a selection of the Oyster River Middle School Jazz Band.
- The "Friends" fund completely, or in partnership with Durham and Madbury, funds the purchase of many museum passes and/or discount vouchers for public use. Some of the museum passes we sponsor are: Strawberry Banke; Museum of Science; Museum of Fine Arts; Seacoast Science Center; Woodman Museum and the Children's Museum of NH right in Dover. (215 passes to various museums were used this year through March.)

Special Events that were part of our fundraising efforts included our Artisan Auction featuring Lee Artists. It was not only wonderful to see the talent we have here but also a huge success that brought in \$1,050.00.

We also held two Restaurant Community Nights at McDonald's and Holy Grail which helped us as well. We certainly hope to have these continue in the coming years.

Thank you for being a *Friend* and supporting library programs in Lee!

Respectfully submitted,  
Cynthia D. Seaman,  
President, Friends of the Lee Library

*The Friends of the Lee Library is an independent, 501(c)(3) corporation.*

## HISTORICAL SOCIETY 2020 ANNUAL REPORT

“Field to Feast” was our theme for September 2019’s Lee Fair Day in Little River Park. Our booth had Jan Allen having fun with hands-on demonstrations of how to make applesauce and butter. We sold publications about the history of Lee, plus answered questions about Lee’s history.

We co-sponsored two free public programs with the Lee Library. The fall 2019 programs were “Who was General John Stark?” presented by Paul Timmerman and “Brewing in N.H.” presented by Glenn Knoblock.

Our museum continued to be open in the fall on the 3<sup>rd</sup> Saturday of the month. In addition we are open by appointment. Such was the case when Patricia Jenkins and Phyllis White met with Abigail Plumer to exchange family history information. This visit resulted in additions to the Plumer collection.

The Society’s Board of Directors tries to meet monthly throughout the year. In February we welcomed Laura Heckel as a new director. Beginning in March our meetings were impacted by the Covid-19 Pandemic. From March through May we conducted business via e-mail. We were saddened to cancel our annual meeting, spring programs, Mast Way class tours, and museum hours. With positive spring ideas, Grace, our junior docent, led a virtual tour through both floors of the museum. Then her mother Katrin Kasper ran a very successful on-line flower fundraiser. In June we were thankful for a Zoom meeting, so we could see each other. We are collecting items for a display of Lee’s 2020 pandemic history.

Thanks to Katrin and Scott Bugbee, the Society continues our outreach to the community via Facebook with weekly posts called “HistoricaLee” and “Neighbor Lee.” Our web site, LeeNHHistoricalSoc.org, reaches across the country with the help of Charlotte Mandell. Throughout the year we have many requests for genealogy research which are usually answered by Kevin Shenefiel.

We extend a thank you for participating in our caps or flower fundraisers, and for your donations of artifacts and money. We are always looking for more volunteers, especially ones to staff the museum on Saturdays. Anyone who is interested in the history of our town is welcome to join us.

Phyllis White (President), Scott Bugbee (Vice-president), Charlotte Mandell (Secretary), Catherine Gardner (Treasurer). Board members: Lorraine Cabral, Janet Allen, Laura Gund, Laura Heckel, Patricia Jenkins, and Katrin Kasper.

Respectfully submitted,

Phyllis White  
President

*The Lee Historical Society is an independent, 501(c)(3) corporation.*

## LAMPREY RIVERS ADVISORY COMMITTEE 2020 ANNUAL REPORT



10.1.2019 - 9.30.2020

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from ten towns in the Lamprey River watershed continued to implement the *2013 Lamprey Rivers Management Plan* with help from multiple partners\*. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**HISTORY:** LRAC was pleased to create and fund the kiosk panel at Thompson Forest in Durham. This former dairy farm is being transformed to shrub-meadow habitat and includes a walking trail through forest and field. A public tour was offered in November.

**OUTREACH:** COVID19 made gatherings risky, so outreach efforts turned largely to computer-based modes. *Chick and Dee-Dee's Lamprey River Adventure* children's book was made available for free viewing via [www.LampreyRiver.org](http://www.LampreyRiver.org). Two new videos featuring an interview with naturalist author and artist David Carroll were completed and were made available for viewing on the website. River-related articles were shared with towns for e-newsletters.

**PROJECT REVIEW:** The committee reviewed 19 projects in 6 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, applicants, and town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.

**RECREATION:** With travel restrictions imposed by COVID 19, people spent significantly more time outside exploring the river and visiting local parks and conservation areas. In response, the LRAC created a new public paddling access map and guide that includes sites from Raymond to Newmarket and updated and expanded the 2008 recreation map and guide that covers the Wild and Scenic towns of Epping, Lee, Durham, and Newmarket.

**WATER QUALITY:** The LRAC funded a UNH graduate student to study nutrient budgets along segments of the main stem Lamprey River. A key finding from most sampling stations showed that natural processes that remove nitrogen are being outpaced by non-point source inputs, (those that cannot be easily traced to a particular source). A grant to the Raymond Conservation Commission was used to fund a wetland inventory and recommend zoning changes to maximize protection of the town's drinking water.

**WILDLIFE AND ECOLOGY:** Using a grant from the LRAC, the Pawtuckaway Lake Improvement Association developed a pilot program using side-scan sonar to locate invasive variable milfoil in the lake, thus helping to prevent infestation in the river.

\*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.



## SUSTAINABILITY COMMITTEE 2020 ANNUAL REPORT

In its fourth year, the Lee Sustainability Committee (LSC) continues to foster an ethic of sustainability and resilience among the citizens of Lee, through education, outreach, advocacy and action. Our mission is to become a coordinating point in the community for sustainable practices. This year we focused on using less, composting, reducing the waste stream, and highlighting Lee's artisans and craftspeople.

During the summer and fall of 2019, the LSC launched its *Use Less Campaign* which included: an interactive display at our booth during the Lee Fair in September, the *Useless Contest* in October, the *Fix It, Mend It, Repurpose It Workshop* in November, and the *Use Less Arts Festival and Zero Waste Dinner*, which was scheduled for April of 2020. With the onset of COVID, the April event was cancelled; however, the other activities in the *Use Less Campaign* were successful.

In addition, the LSC continued its work with the Lee Transfer Station and Public Works Manager Steve Bullek, expanding the educational outreach campaign through the *One Bin at a Time* articles in the E-Crier. The *One Bin* series has helped residents to sort recyclables and solid waste, to begin composting and to chart transfer station volumes and economics. Jen Messeder leads this initiative. An archive of the articles may be accessed on LSC web site and Facebook page.

For the third year and under the leadership of Chuck Cox, Ruth Eifert and Donna-Lee Woods, the LSC joined with the Lee Agricultural Commission and the Lee Public Library to co-sponsor the *Backyard Farming Initiative*. This popular program offered monthly presentations at the Lee Grange in January and February, but unfortunately the pandemic forced the cancellation of the March and April sessions.

As mentioned earlier, the onset of the pandemic resulted in the cancellation of the *Use Less Arts Festival and Zero Waste Dinner*. The event was to be a collaboration between the LSC, the Oyster River Food and Nutrition Program and a range of committees from the school district and Lee, Durham and Madbury. Planned in honor of the 50th anniversary of Earth Day, the festival was to feature a zero waste, locally-sourced community dinner, prepared by the Oyster River Food and Nutrition Program, along with exhibits and performances that focused on items that were 'saved' from the waste stream. The evening was to conclude with a community square dance.

Currently, the LSC is working on creating an online directory of cottage industries, artisans and craftspeople in Lee. In its final form, the directory will list residents of all ability levels, novice to professional, who have skills and interests in a variety of arts, crafts and cottage industries. Our goal is to provide a platform to help build our community and local economy.

Committee Members include Paul Gasowski (Chair), Chuck Cox, Erika Hunter, Jennifer Messeder and Dean Rubine. We encourage anyone interested in joining the committee or in sustainability in Lee to attend a 7pm 2<sup>nd</sup> Tuesday of the month Zoom meeting, or contact us at [sustain@leenh.org](mailto:sustain@leenh.org).

## **CEMETERY TRUSTEES 2020 ANNUAL REPORT**

The Cemetery Trustees continue to oversee the maintenance of the trust-funded cemeteries, sell plots, purchase flags and flag holders, and work closely with the Highway Department and the Trustees of the Trust Funds.

The Cemetery Trust Funds for 2019-2020 yielded interest totaling \$5372.09. There are 256 private cemetery trust funds. During this period the Rueben and Lydia Private Trust Cemetery was established for the sum of \$2000 after the owners contacted the Trustees about an abandoned cemetery on property that they recently purchased. There were no cemetery plots sold during this period. The proceeds from the sale of plots are placed with the Trustees of the Trust Funds. Only the interest from these funds can be used for maintenance.

The Highway Department continues to fulfill the duties of Cemetery Superintendent. During this period a loose monument was reset at the Neihart plot. Three areas of heavy weeds and vines covering stones were cleared before stone washing was completed at Lee Hill Cemetery.

Chairman Hoyt attended the fall meeting of the NH Cemetery Association. The Trustees discussed setting aside a section in the Lee Hill Cemetery for cremation burials. No decision was made at this time. The upcoming budget was increased slightly due to the work load.

We want to thank the Highway Department crew for assisting the Cemetery Trustees with the maintenance of the Lee cemeteries.

We thank the VFW Post 10676 for placing and removing the memorial flags on the veterans' graves at all the Lee cemeteries. The placement of flags honors those who have fought for our freedom. This is hard work and is greatly appreciated by the Cemetery Trustees.

We greatly appreciate that everyone continues to abide by the Cemetery Rules and Regulations. These rules and regulations plus plot and burial costs can be found on the town website under Cemetery Trustees. We continue to urge visitors to clean up flowers and decorations at the end of the seasons. Trash cans are available in the Lee Hill Cemetery. Your help allows the maintenance crew to work efficiently and to keep our cemeteries neat and appealing.

Respectfully Submitted,

Peter Hoyt, Chair

Donna Eisenhard, Bookkeeper

Jeff Liporto

## LIBRARY BOARD OF TRUSTEES 2020 ANNUAL REPORT

In FY 2019-2020 the Lee Public Library Board of Trustees:

- Clarified the benefits in the Employee handbook and updated the wording on FT/PT employees to match current practice
- Interviewed firms responding to a request for proposals for an architect for renovations and an addition to the Library
- Worked with SMP Architects to design plans for renovations and an addition to the Library
- With the coronavirus crisis causing the shut-down of public establishments and gatherings, the Trustees followed the guidelines and protocols of the Governor's Office, the town's health officer and the New Hampshire State Library. Meeting via the Zoom platform, the trustees adopted a Pandemic Policy. After a period of curbside service only, the library reopened in June with adherence to social distancing guidelines, as well as the disinfecting and quarantine of materials. The trustees continue to meet via Zoom.

In March, Deborah Schanda was re-elected for a three-year term and Thomas Coakley was elected for a three-year term to the Board of Trustees.

We would like to thank the library staff for their dedication, flexibility and hard work as they continue to serve the needs of the Lee community during the pandemic.

Respectfully submitted,

Lee Public Library Board of Trustees

Annamarie Gasowski

Katrinka Pellecchia

Deborah Schanda

Camellia Knightly

Tom Coakley

Margaret Dolan, alternate

## COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY 2020 ANNUAL REPORT



Community Action Partnership of Strafford County (CAPSC) is a 501(c) 3 private, non-profit organization established in 1965. CAPSC works with our community, state, and federal partners to assist more than 14,000 low income children, families, and adults each year. Our mission is to “*educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.*” CAPSC is governed by a volunteer Board of Directors, one-third of whom are consumers of our services. We have 160 employees, and a \$14.3 million operating budget, which includes federal, state and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

### 2019 – 2020 Service Highlights:

- 42 households in Lee received over \$46,070 in fuel assistance during the 2019 – 2020 heating season.
- Over the past year, 48 Lee households received a discount on their electric bill through CAPSC’s Electrical Assistance Program at a value of \$20,226.
- CAPSC weatherized one home in Lee last year at a value of \$12,216.
- Two families received comprehensive family support through CAPSC’s Home Visiting program.
- Two individuals or families on the verge of homelessness or literally homeless, received emergency housing services from CAPSC programming.
- CAPSC assisted 11 Lee households with emergency food at a value of \$440 or \$40/pantry visit.

At CAPSC we believe no one should go without having their basic needs met – even during a global pandemic – yet that is when CAPSC’s services are needed most. While the pandemic was hard on everyone, for those living on the margins, the impact will be felt for months and possibly years to come.

In the wake of the COVID-19 pandemic, CAPSC quickly reprioritized and shifted our focus to keeping people fed. We restructured our service delivery model, mobilized our resources and worked with our vendors and community partners to ensure children, seniors and others in need continued to be fed. Our food pantry in Dover was the only food pantry in the area open 5 days per week during the stay at home order. Additional program changes included: Senior meal delivery to keep seniors fed and in their homes to minimize risk of exposure; providing wash stations (showers) for our homeless residents when other resources shut down; delivering an average of 12,500 meals/week to children through our Summer Meals program which launched a full 7 weeks early when schools closed their doors; and several programs provided remote services to maintain continuity of care while practicing social distancing.

Betsey Andrews Parker, CEO

## READY RIDES TRANSPORTATION ASSISTANCE 2020 ANNUAL REPORT

Ready Rides Transportation Assistance organization provides free curb-to-curb rides to all medically-related appointments for residents living in Lee that are 55+, and to all Lee residents that are disabled. Our vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available to drivers. Ready Rides also provides rides to residents living in Barrington, Madbury, Northwood, Newfields, Durham, Nottingham, Newmarket and Strafford. Ready Rides is not bound by travel distance. Accessible rides are available. Ready Rides was established in 2012 and is a 501 C 3 independent nonprofit organization.

### 2020 Fiscal Year Accomplishments:

Number of Vetted Lee Drivers:	3
Total number of confirmed trips since 2012:	1089
Total number of accessible rides:	79
Number of registered Lee residents using our service:	32
Total confirmed trip this Fiscal Year:	137

### Ready Rides Goals for 2020

Our volunteer base was deeply affected by Covid-19. Many volunteers chose to take a break from driving. Our goal is to find those volunteers that are not in the "at risk" group who are willing to join us. We have always been in need of new drivers to help with the growing amount of ride requests, but this year more than ever. Our passengers need for medical care has not disappeared because of Covid so we will remain open and available to take every ride we can, with every necessary precaution. Please come join our team of volunteer drivers!

Respectfully submitted,

Tahja Fulwider, Volunteer Driver Coordinator

Ready Rides

P.O. Box 272 Northwood, NH 03261

[info@readyrides.org](mailto:info@readyrides.org) - [readyrides.org](http://readyrides.org)

(603) 244-8719



In 2020, the Town of Lee, NH was awarded a grant from NH the Beautiful (NHtB) in the amount of \$2,100. This grant was used toward the purchase of 3 shipping containers. These storage containers were purchased by the Town of Lee for the storage of baled plastic, aluminum and steel cans. The containers are previously used (recycled!), built to last, and allow for maximum storage at 9'6" in height. This storage space is definitely beneficial to the transfer station, as they recycle a lengthy list of materials.

NH the Beautiful, Inc. ([www.nhthebeautiful.org](http://www.nhthebeautiful.org)) is a private non-profit charitable trust founded in 1983. All NHtB funding comes from voluntary donations made by the soft drink, grocery, and malt beverage industries in NH.

NHtB has been helping New Hampshire communities improve their recycling programs for over 30 years by providing equipment grants and recycling signs as well as offering discounted pricing on recycling bins and containers.

NHtB New Hampshire the Beautiful, Inc. also supports the NRRA School Education Program (the CLUB). The Northeast Resource Recovery Association (NRRA) ([www.nrrarecycles.org](http://www.nrrarecycles.org)) is administrator for the New Hampshire the Beautiful programs.

NH the Beautiful is pleased to support the Town of Lee, NH and their efforts to improve their recycling program.

**VISIT THE TOWN'S WEBSITE**  
**leenh.org**

**Subscribe to E-Alerts**

(Emergency News, News/Announcements, E-Crier, Select Board Agendas/Minutes)

**View the Meetings Calendar**

(Meetings, Elections, Special Events)

**Download Forms and Documents**

(Abatement & Exemption Applications, Building Permits, Welfare Application, etc.)

**View Meetings via the Media Site**

(Select Board Meetings and Deliberative Sessions)

**MEETINGS**

Select Board Meetings	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	1 <sup>st</sup> Monday of the Month
Heritage Commission	3 <sup>rd</sup> Thursday of the Month
Recreation Commission	1 <sup>st</sup> Tuesday of the Month
Cemetery Trustees	4 Times per Year
Library Trustees	2 <sup>nd</sup> Wednesday of the Month

**DUE DATES**

Tax Abatement Application	due by MARCH 1 <sup>st</sup>
Elderly/Disabled Tax Deferral Application	due by MARCH 1 <sup>st</sup>
Current Use Application	due by APRIL 15 <sup>th</sup>
Tax Credit/Exemption Application	due by APRIL 15 <sup>th</sup>
Dog License	due by APRIL 30 <sup>th</sup>
Report of Wood/Timber	due by MAY 15 <sup>th</sup>
Town/School Elections	2 <sup>nd</sup> Tuesday in MARCH

**TOWN OFFICES CLOSED ON HOLIDAYS**

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



**TOWN OF LEE**  
249 Calef Highway  
Lee, NH 03861

## **TOWN DIRECTORY**

### **EMERGENCY**

**LEE POLICE DEPARTMENT**

**911**

**659-5866**

### **LEE FIRE AND RESCUE**

**MCGREGOR MEMORIAL AMBULANCE**

**659-5411**

**862-3674**

**SELECTMEN'S OFFICE/TOWN HALL**

659-5414

**TOWN CLERK/TAX COLLECTOR OFFICE**

659-2964

**PLANNING/ZONING OFFICE**

659-6783

**PUBLIC LIBRARY**

659-2626

**HIGHWAY DEPARTMENT**

659-3027

**TRANSFER STATION**

659-2239

### **OYSTER RIVER SCHOOL DISTRICT**

SAU Office

868-5100

Mast Way School

659-3001

Moharimet School

742-2900

Oyster River Middle School

868-2820

Oyster River High School

868-2375

Transportation Office

868-1610

### **WEBSITES**

Town of Lee

[www.leenh.org](http://www.leenh.org)

Public Library

[www.leelibrarynh.org](http://www.leelibrarynh.org)

School District

[www.orcsd.org](http://www.orcsd.org)