

**TOWN OF LEE, NEW HAMPSHIRE  
ANNUAL TOWN REPORT JUNE 30, 2012**

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## **ELECTED OFFICIALS**

### **BOARD of SELECTMEN**

John R. LaCourse, Chairman	2014
W. James Griswold	2013
David Cedarholm	2015

### **TOWN CLERK/TAX COLLECTOR**

Linda L. Reinhold	2014
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### **SUPERVISORS of the CHECKLIST**

Carla Corey	2014
Clara Kustra	2016
Marian Kelsey	2018

### **MODERATOR**

Janice Neill	2014
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### **TREASURER**

Benjamin Genes	2013
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### **CEMETERY TRUSTEES**

Marianne Banks	2014
Jacquelyn Neill	2015
Janice Neill	2013

### **LIBRARY TRUSTEES**

Margaret Dolan, Chairperson	2014
Annemarie Gasowski, Vice Chair	2015
Katrinka Pellecchia, Secretary	2013
Cynthia Giguere-Unrein, Treasurer	2013
Bruce Larson	2014

### **TRUSTEES of the TRUST FUNDS**

Scott Bugbee, Chairman	2014
John Tappan	2013
Karen Long	2015

### **ADVISORY BUDGET COMMITTEE**

Scott Bugbee, Chairman	2015
Winfred Bassage	2015
William Henze	2014
Alice MacKinnon	2014
Amos Townsend	2013
Karen Long	2013

## **TOWN DEPARTMENTS**

### **ADMINISTRATION**

Julie Glover, Town Administrator  
Dawn Hayes, Secretary  
Joanne Clancy, Bookkeeper  
William Stevens, Building Maintenance  
Jane Murch, Building Maintenance

### **ASSESSOR**

Municipal Resources Inc.

### **CODE ENFORCEMENT, PLANNING & ZONING, HEALTH OFFICER, BUILDING INSPECTOR**

Allan Dennis  
Caren Rossi, Secretary

### **COMMUNITY PLANNING COORDINATOR**

Laurel Cox

### **EMERGENCY MANAGEMENT**

Frank J. DeRocchi, Director	Caren Rossi, Deputy	Randy Stevens
Chester Murch	Allan Dennis	James Davis
Joseph Lombardo Sr.	Scott Nemet	Julie Glover

### **FIRE and RESCUE DEPARTMENT**

Peter Hoyt, Chief/Forest Warden  
Joseph Lombardo Sr., Deputy Chief/Deputy Warden  
Scott Nemet, Captain/Deputy Warden-Full Time  
James Davis, Lieutenant/Deputy Warden-Full Time  
Bruce Morse Sr., Lieutenant

### **ON CALL FIREFIGHTERS**

Benjamin Allen	Dan Brothwell	Andrew Brenner	Martin Castle
Frank DeRocchi	Emery Eaton	Ben Frehner	Jennifer Gingras
Adam Griffin	Warren Hatch	Julie Heincelman	Peter Henny
Allison Jean	Gary Kustra	Mark Kustra	Karen Long
Richard Miller	Mike Owens	Richard McCarville	Ryan Matuszewski
Frank Taylor	Bruce Morse Jr.	Brendan McAdams	Erin Storace
Suzanne DeRocchi,	Department Photographer		

## **TOWN DEPARTMENTS**

### **HIGHWAY DEPARTMENT**

Randolph S. Stevens, Supervisor  
Warren Hatch  
Peter Hoyt

### **LIBRARY**

Sharon Taylor, Library Director  
Michelle Stevens, Assistant Librarian  
Scottie Robinson, Children's Librarian  
Cheryl Adams, Library Assistant  
Elizabeth Shaver, Library Page

### **POLICE DEPARTMENT**

Chester W. Murch, Chief  
Brian W. Huppe, Sergeant  
Thomas C. Dronsfield Jr., Sergeant  
Annie E. Cole, Sr. Patrolman  
Michael J. Lyczak, Sr. Patrolman  
Raymond Pardy III, Sr. Patrolman  
Eric C. Millar, Patrolman  
Robin M. Estee, Administrative Assistant

### **TOWN CLERK/TAX COLLECTOR**

Linda L. Reinhold, Town Clerk  
Mary Blair, Deputy

### **TRANSFER STATION**

Roger Rice, Manager  
Colin Evans  
Chipman Belyea  
Gary Finacchiaro

### **WELFARE DIRECTOR**

Dawn-Marie Jarrell

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **PLANNING BOARD**

Robert Smith, Chairman	2013
Lou-Ann Griswold	2014
Kevin Crawford	2015
Robert Moynihan	2013
Ed Bannister	2015
Mark Beliveau	2014

### **ZONING BOARD of ADJUSTMENT**

James Banks, Chairman	2013
David Allen	2014
Tobin Farwell	2013
Philip Sanborn Jr.	2014
Peter Hoyt	2013
John Hutton III	2014
Carol Ann LaCourse	2013

### **AGRICULTURAL COMMISSION**

Erick Sawtelle, Chairman	2013
Wendy Fogg	2014
Richard Babcock	2013
Laura Gund	2013
Thomas McCabe	2014
Paul Gasowski	2015
David Miner	2014
Dwight Barney	2015
Donna Lee Woods, Alternate	2013
Carole Dennis, Alternate	2015
Charles Cox, Alternate	2013

### **CONSERVATION COMMISSION**

William Humm, Chairman	2013
L. David Meeker, Secretary	2014
Richard Babcock, Alternate	2015
Laura Gund	2015
Antoinette Hartgerink	2013
Timothy Moody	2014
Catherine Fisher	2014
David Shay (filling an unexpired term)	2013
Anne Tappan	2014
Richard Weyrick, Member Emeritus	

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **HERITAGE COMMISSION**

Patricia Jenkins, Chairperson	2014
Laura Gund	2014
David Miner	2014
Preston Samuel	2014
David Meeker	2014

### **RECREATION COMMISSION**

Philip Sanborn, Jr., Chairman	2014
Dawn Genes	2014
John Shea	2013
Geoffrey Carlton	2013
David Young, Alternate	2014

### **ADVISORY BUDGET COMMITTEE**

Scott Bugbee, Chairman	2015
Winfred Bassage	2015
William Henze	2014
Alice MacKinnon	2014
Amos Townsend	2013
Karen Long	2013

### **ENERGY COMMITTEE**

Dorn Cox, Chairman	2013
Bambi Miller	2013
Sharon Meeker	2013
Roger Rice	2013
Noel Jost-Coq	2013

### **JOINT LOSS MANAGEMENT COMMITTEE**

Michelle Stevens
Julie Glover
Warren Hatch
Roger Rice
Caren Rossi
William Stevens

### **LAMPREY RIVER ADVISORY COMMITTEE**

Sharon Meeker
Eileen Miller
Joachim Barth



## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **HISTORICAL SOCIETY**

Phyllis White, President  
Donna Eisenhard, Vice President  
Lorraine Cabral, Publicity  
Patricia Jenkins, Director  
Laura Gund, Director  
Preston Samuel, Director

### **FRIENDS OF THE LEE LIBRARY**

Cynthia D. Seaman, President  
Mariette Young, Vice President  
Deborah Schanda, Treasurer  
Mary Stumhofer, Secretary  
Phyllis Foxall, Director  
Linda MacKay, Director

### **HOLIDAY TREE LIGHTING**

Elena Pascale

**TOWN OF LEE, NEW HAMPSHIRE**  
**Minutes of the 2012 Deliberative Session**  
**February 4, 2012**

The February 2012 Town of Lee Deliberative Session was called to order at 9:00 a.m. at the Mast Way Elementary School by Moderator Jan Neill.

She stated that she does not follow Robert's Rules of Order; however, she would like to see courtesy, civility, consideration and common sense guide the Deliberative Session. She invites all to participate in discussion. This meeting is for transaction of all business other than voting by official ballot.

Moderator Neill introduced the Selectmen and Town Administrator.

The Town Administrator covered key points of the meeting.

Dwight Barney moved to limit Power Point presentations to a maximum of fifteen (15) minutes for each Article. Karen Long seconded the motion. By a show of voter cards, the motion has passed.

**ARTICLE 1.**

**To choose all necessary Town Officers for the ensuing year.**

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

**ARTICLE 2.**

Are you in favor of the adoption/amendment of the zoning ordinance, as proposed by the Lee Planning Board to the 2012 Lee Zoning Ordinance as follows:

Note: **Changes are Bold Italics** and Deletions are underlined.

The 2011 Lee Zoning Ordinance, if amendments/changes/additions are passed by Town vote this March, this will change to the 2012 Lee Zoning Ordinance. The proposed changes are as follows:

Article IV. For the purpose of this ordinance, the Town of Lee is divided into three (3) ***four (4)*** zones: the Residential Zone (Zone A), the Commercial Zone (Zone C), ***the Light Commercial Zone (Zone LC)*** and the Wet Soils Conservation Zone and Aquifer Conservation District, as shown on the Official Map dated March 11, 1969 and amended March 2, 1976; March 8, 1977; September 14, 1982; March 12, 1985; March 12, 1986, March 14, 1989, ***June 1, 2012*** and filed with the Town Clerk. Said Official Map is a part of this ordinance and is incorporated herein by reference.

**Residential Zone (Zone A):** Shall comprise of the entire town with the exception of Zone C and Zone LC.

**Commercial Zone (Zone C):** Shall comprise that area north and south of Route 4 as outlined below, and as shown on the Official Zoning Map. Starting at the Junction of Routes 4 and 125, running east for one thousand (1,000) feet along Route 4, and then North parallel to Route 125 to the Lee-Barrington Town Line. Thence running South

along the Lee/Barrington Town Line to five hundred (500) feet South of the Route 4 right-of-way. Thence running East parallel to Route 4 to a point one thousand (1,000) feet East of the Lee Traffic Circle. Also running south of the junction of Route 4 and Route 125 five hundred (500) feet East and West of the Route 125 right-of-way to the junction of Route 125 and Steppingstone Road.

***Light Commercial Zone (Zone LC):*** *Shall comprise the land known as Lee Tax Map #25-03-000, a single parcel of 91.35 (+/-) acres.*

**Wet Soils Conservation Zone:** As defined in Article XV herein.

**Aquifer Conservation District:** Shall be superimposed over all other zones and is defined in Article XIII herein.

***New Article: VI-a, Light Commercial Zone (Zone LC)***

#### ***Article VI-a***

##### ***Light Commercial Zone (Zone LC)***

##### ***A. The following uses shall be permitted:***

- 1. Business offices providing the following services:***
  - a. Financial***
  - b. Insurance***
  - c. Real Estate***
  - d. Engineering/Architecture/Computer design of all types***
  - e. Publishing and data processing***
  - f. Legal***
  - g. Social services***
  - h. Health services***
  - i. Educational services***
  - j. Research and development***
  - k. Medical, such as doctors, dentist, optometrist, occupational therapy, physical therapy, or other specialized medical office uses, service laboratories and offices accessory to these.***
- 2. Light Industry/Commercial Uses:***
  - a. Processing, assembling, mixing, packaging, finishing, decorating, or repair products conducted in spaces and/or building(s) but excluding basic industrial processing such as casting and forging.***
  - b. Warehousing.***
  - c. Counter sales/mercantile; an occupancy used for the display and sale of merchandise in support of the processing (a. above) or warehousing (b. above).***
  - d. The growing, production and wholesale of agricultural crops in a building or other enclosed structure.***
  - e. The commercial raising, harvesting, and wholesale of fish or other aquacultural products in a building or other enclosed structure.***
  - f. The raising of bees and the production of honey.***

##### ***B. Special Provisions***

- 1. No residential uses shall be allowed in Zone LC.***
- 2. No commercial excavation of gravel/rock or other natural material shall be allowed in Zone LC.***
- 3. The land comprising Zone LC shall not be subdivided except to the extent that the entire site is developed as and held in the condominium form of ownership.***

4. *No use shall be allowed in Zone LC that emits a regulated toxic air pollutant, as defined in NH RSA 125-I:4, into the ambient air except air emissions resulting from the combustion of virgin petroleum products, natural gas, propane, and biodiesel as defined in NH Env-A 1402.02(a)(4), by mobile and stationary sources.*
5. *There shall be no storage outside of the primary building.*

*C. Setbacks/Buffers*

1. *A minimum 125 foot perimeter buffer of the site shall be left in its natural state, undisturbed with the exception of (i) walking trails approved by the Lee Planning Board and (ii) site access. If a septic location requires an encroachment into the perimeter buffer it shall be permitted with approval by the Lee Planning Board.*
2. *No building or parking area shall be within 25 feet of the perimeter buffer.*
3. *Only utility service may be permitted within the perimeter buffer with Planning Board approval.*
4. *A setback of 25 feet shall be maintained along and from the easement line of the pond on site for all building/structures. Walking trails may be permitted along with resting/picnic area(s) within the easement and perimeter buffer if permitted by the easement and approved by the Planning Board.*
5. *Buildings on site shall be a minimum of 50 feet apart. Access around each building shall be permitted if required for fire protection. Parking and access shall be permitted within the 50 foot separation area.*

*D. Aquifer Ordinance: The provisions of Article XIII A and E, (or applicable Article for aquifers) of this ordinance shall override any provisions set forth herein. The impervious coverage requirements, specified in Article XIII shall not apply to Zone LC.*

*E. Wet Soils Ordinance: The provisions of Article XV, (or applicable Article for wet soils) of this ordinance shall override any provisions set forth herein.*

*F. Site Plan Review Regulations: Site Plan review regulations for the Town of Lee shall apply to all activities located in Zone LC.*

*G. Building Regulations: The Building Regulations for the Town of Lee shall apply to any construction within Zone LC.*

*H. Signage:*

1. *Entrance Sign. There shall be a single entrance sign permitted for purposes of identifying the site. The entrance sign shall have one name only such as "Noble Farm Business Park", "Lee Business Park" or such other name that has been approved by the Planning Board. The location of the entrance sign shall be approved by the Planning Board as part of site plan review taking into account site access and overall site development. It shall be constructed of natural materials such as wood, masonry, or granite. The aggregate square feet of the entrance sign shall not exceed 32 square feet. The top of such sign shall not be greater than 6 feet in height, measured from the crown of the road. The sign shall be illuminated by down lighting.*
2. *Internal Signs. One commercial sign shall be permitted for each business use. The sign shall not exceed 16 square feet, shall be free-standing, and shall be in close proximity to the entrance of the business use. The sign shall be made of natural materials. The top of the sign shall not be greater than 4 feet in height, measured from the crown of the internal access road. The sign shall be illuminated by down lighting.*

3. *No other signage shall be permitted in Zone LC except signage related to traffic and safety.*
4. *All signage for Zone LC shall be subject to approval by the Planning Board.*

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

**ARTICLE 3.** To see if the town will vote to authorize the expenditure of the sum of up to five hundred and fourteen thousand dollars (\$514,000) to complete the Multiuse Artificial Turf Field at Little River Park. a) To authorize the withdrawal of two hundred and sixty-four thousand dollars (\$264,000) from the town's fund balance. b) Fifty thousand dollars (\$50,000) from a private donor. c) Two hundred thousand dollars (\$200,000) from outside of town funding sources, such as US Soccer or other outside funding sources. (The Selectmen do not recommend this appropriation by a vote of 3-0) Majority vote required.

Geoffrey Carlton moved Article 3. A second was made.

Mr. Carlton made a motion to amend the Article as follows:

To see if the town will vote to *raise and appropriate* the sum of up to *four hundred and ten thousand dollars (\$410,000)* to complete the Multiuse Artificial Turf Field at Little River Park. a) To authorize the withdrawal of *one hundred and eighty thousand dollars (\$180,000)* from the town's fund balance. b) Fifty thousand dollars (\$50,000) from a private donor. c) *One hundred and eighty thousand dollars (\$180,000)* from outside of town funding sources, such as US Soccer or other outside funding sources.

Roger Rice seconded the motion.

Mr. Carlton gave a Power Point presentation.

A lengthy discussion followed with comments from Noel Jost-Coq, Tom Loureiro, David Cedarholm, Wendy Fogg, Todd Allen, Dawn Genes, Winfield Bassage, John LaCourse, Kurt Aldag, William Henze, and John Puffer.

By a show of voter cards, the amendment passes.

John LaCourse moved to amend the Article as follows:

To see if the town will vote to *raise and appropriate* the sum of *zero dollars (\$0)* to complete the Multiuse Artificial Turf Field at Little River Park.

Dwight Barney seconded.

Again there is a lengthy discussion with comments from John LaCourse, Geoff Carlton, Todd Allen, Bill Henze, David Cedarholm, Mary Cobb, Wendy Fogg, Tom Dolan, and Alan Dennis.

By a show of voter cards, the motion passed.

Yes	45	No	41
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The Moderator requested the Town Clerk to place the Article on the ballot as amended.



Selectman Griswold moved to restrict reconsideration of this Article. Selectman DeRocchi seconded.

Dwight Barney commented.

#### **PETITION WARRANT ARTICLE**

**ARTICLE 4.** To see if the Town will vote to authorize the Selectmen to place the land currently owned by the Town of Lee and known as Noble Farm, Tax Map 25-03-0000, a single parcel consisting of approximately 91.35 acres on North River Road, into a conservation easement and authorize the expenditure of up to fifteen thousand dollars (\$15,000) for transaction costs to be withdrawn from the Land Use Tax Change Fund. (The Selectmen do not recommend this appropriation by a vote of 3-0) Majority vote required.

Joe Lombardo moved Article 4. Suzanne DeRocchi seconded.

Joe Lombardo moved to amend the Article as follows:

To see if the Town will vote to raise and appropriate fifteen thousand dollars (\$15,000) to authorize the Selectmen to place the land currently owned by the Town of Lee and known as Noble Farm, Tax Map 25-03-0000, a single parcel consisting of approximately 91.35 acres on North River Road, into a conservation easement and authorize the expenditure of up to fifteen thousand dollars (\$15,000) for transaction costs to be withdrawn from the Land Use Tax Change Fund.

The motion was seconded.

Discussion ensued with comments from Pat Roop, Chairman John LaCourse, Shirley Walker, Bill Humm, and Leslie Martin.

William Henze moved the question. The Moderator declined to move the question as there were more active questions and discussion for the Article.

More comments were made by Paul Gasowski, Chairman John LaCourse, Bill Humm, David Cedarholm, Laurel Cox, Frank Reinhold, Pat Roop, Wendy Fogg, Leslie Cook, Bill Henze, Mary Cobb, Alan Dennis, Kristin Forselius, and George Walker.

Moderator announced that she would entertain William Henze's motion to move the question. John Puffer motioned to move the question. Carla Corey seconded.

By a show of voter cards, the amendment passed.

John LaCourse moved to amend the Article as follows:

To see if the Town will vote to raise and appropriate zero thousand dollars (\$0) to authorize the Selectmen to place the land currently owned by the Town of Lee and known as Noble Farm, Tax Map 25-03-0000, a single parcel consisting of approximately 91.35 acres on North River Road, into a conservation easement and authorize the expenditure of up to zero dollars (\$0) for transaction costs to be withdrawn from the Land Use Tax Change Fund.

Carla Corey seconded.

Discussion ensued with comments from Richard Donovan, Bill Humm, Leslie Martin, Alan Dennis, George Walker, David Cedarholm, Dwight Barney, Jim Griswold, and Pat Roop.

By a show of voter cards, the amendment was defeated.

Yes	32	No	47
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Dave Cedarholm made a motion to amend the Article to insert after the word easement “for an appropriate low impact use to include but not limited to agricultural or energy production.”

Moderator Neill disallowed the amendment as it was changing the intent of the Article.

The Moderator requested the Town Clerk to place the Article as amended on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Selectman DeRocchi seconded.

By a show of voter cards the motion passed.

#### **PETITION WARRANT ARTICLE**

**ARTICLE 5.** To see if the Town will vote to approve the following: Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Lee on March 8, 2011, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?" (The Selectmen recommend this Article by a vote of 3-0) 3/5 Majority vote required.

Jim Griswold moved Article 5. Frank DeRocchi seconded.

Discussion ensued with comments from Kristin Forselius, Chuck Cox, Bill Henze, Leslie Martin, Ann Wright, and Paul Gasowski.

Karen Long moved the question. Caren Rossi seconded.

David Cedarholm made a comment.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

#### **PETITION WARRANT ARTICLE**

**ARTICLE 6.** To see if the town will vote to create a revolving fund pursuant to RSA 31:95-h, for the purpose of providing cable access for public, educational, or governmental use on the Lee Public Access Television. All revenues received by the town from Comcast (less administrative fees) will be deposited into the fund and shall be allowed to accumulate from year to year and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Board of Selectmen and no further approval of the town meeting shall be required. Such funds may be expended only for the purpose of hiring a sub-contractor responsible for the creation of content and administration (including purchase and maintenance of equipment) of Lee Public Access Television (Channel 13). (The Selectman do not recommend this Article by a vote of 3-0) Majority vote required.

Jim Griswold moved Article 6, Geoffrey Carlton seconded.

Jim Griswold moved to amend the Article to read:

To see if the town will vote to create a revolving fund pursuant to RSA 31:95-h, for the purpose of providing cable access for public, educational, or governmental use on the Lee Public Access Television. All revenues received by the town from Comcast Franchise Fee (less administrative fees) will be deposited into the fund and shall be allowed to accumulate from year to year and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Board of Selectmen and no further approval of the town meeting shall be required. Such funds may be expended only for the purpose of hiring a sub-contractor responsible for the creation of content and administration (including purchase and maintenance of equipment) of Lee Public Access Television (Channel 13).

Seconded by Geoffrey Carleton.

Discussion ensued with comments from Geoff Carlton, John LaCourse, Dwight Barney, Ann Wright, Paul Gasowski.

By a show of voter cards the motion passed.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot as amended.

Selectmen Griswold moved to restrict reconsideration of the Article. Selectman DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 7. To see if the Town will vote to amend Section 21A of the Racetrack Ordinance to add the following language: Sound levels resulting from any activities at the racetrack operation shall not exceed the established level using the A scale (dBA) and Fast Response setting. Sound levels shall be measured at any racetrack property line. Measurements shall be taken using a properly calibrated sound meter which is mounted 36 inches above the ground on a tripod and pointed directly towards the racing track surface. Any sound measurement that exceeds the established level, regardless of the duration, shall be a violation. (The Selectmen recommend this change by a vote of 3-0) Majority vote required.**

Andy Lelio moved Article 7. John LaCourse seconded.

Andy Lelio gave a power point presentation. After which discussion ensued. Comments were made by Richard Donovan, Tom, Loureiro, Kristen Forselius, John LaCourse, William Shaheen (attorney for the racetrack), Dwight Barney, David Cedarholm, Linda MacKay, and Ann Wright.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Selectman DeRocchi seconded.

By a show of voter cards the motion passed.

Chairman LaCourse presented the Boston Post Cane to Eleanor Plumer.

**ARTICLE 8. Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,453,593.00. Should this Article be defeated, the default budget shall be \$3,567,768.00, which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Selectman recommend this Article by a vote of 3-0) Majority vote required.**

Frank DeRocchi moved Article 8. John LaCourse seconded.

Geoff Carleton moved to increase the line item Oyster River Youth Association from \$22,600 to \$26,500. John Puffer seconded.

Discussion ensued with comments from Karen Long, Frank DeRocchi, Todd Allen, and Dawn Genes.

By a show of voter cards, motion to amend passes.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot as amended.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to deposit into the Lee Library/Community Center Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Jim Griswold moved Article 9. John LaCourse seconded.

Jim Griswold addressed the Article with comments from Gale Grant, Cynthia Guiere-Unrein, David Cedarholm, and Bruce Larson.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) to deposit into the Highway Department Road and Bridge Improvement Plan Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Peter Hoyt moved Article 10. Seconded by John LaCourse.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to deposit into the Highway Equipment Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Peter Hoyt moved Article 11. John LaCourse seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to deposit into the Fire Truck/Equipment Capital Reserve Fund. (The Selectmen recommend the appropriation by a vote of 3-0) Majority vote required.**

Peter Hoyt moved Article 12. Jim Griswold seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000) to deposit into the Town Building/New Building Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Jim Griswold moved Article 13. John LaCourse seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Caren Rossi seconded.

By a show of voter cards the motion passed.

**ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of twenty-nine thousand dollars (\$29,000) for the purchase of a new police cruiser and changeover of radios and**



**safety equipment. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Jim Griswold moved Article 14. John LaCourse seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to deposit into the Recreation Facilities Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Phillip Sanborn moved Article 15. Frank DeRocchi seconded.

Gale Grant and Phillip Sanborn commented.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Roger Rice moved Article 16. Jim Griswold seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of eighteen thousand dollars (\$18,000.00) for the purchase of a new Code Enforcement Officer vehicle. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Alan Dennis moved Article 17. Jim Griswold seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of sixteen thousand, six hundred and forty dollars (\$16,640) for the purchase and installation of playground equipment, Phase III of the Recreation Commission three part phase at Little River Park and to authorize the withdrawal of that sum from the Recreation Facilities Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Phillip Sanborn moved Article 18. Jim Griswold seconded.

Geoff Carlton moved to amend the Article to read:

**To see if the Town will vote to raise and appropriate the sum of *twenty thousand dollars (\$20,000) to develop Little River Park* and to authorize the withdrawal of that sum from the Recreation Facilities Capital Reserve Fund.**

The Moderator declined the motion as it changes the intent of the Article.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be deposited into the Fire Pond/Cisterns Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Peter Hoyt moved Article 19. Jim Griswold seconded.

There being no discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of six thousand five hundred dollars (\$6,500.00) for the purchase and installation of an electronic circulation system for the Library and to authorize the withdrawal of that sum from the Library Capital Reserve Fund. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.**

Margaret Dolan moved Article 20. Seconded by Jim Griswold.

Charles Cox commented.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of six thousand dollars (\$6,000.00) for the purchase of seven (7) Tasers with holsters and cartridges for the Police Department (The Selectman recommend this appropriation by a vote of 3-0) Majority vote required.

Jim Griswold moved Article 21. John LaCourse seconded.

Richard Donovan commented.

There being no further discussion, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectmen Griswold moved to restrict reconsideration of the Article. Frank DeRocchi seconded.

By a show of voter cards the motion passed.

**ARTICLE 22.** To transact any other business which may legally come before this meeting.

John LaCourse, Dwight Barney and Frank DeRocchi made comments.

There being no other business, Phillip Stetson moved to adjourn. Jim Griswold seconded.

By a show of voter cards, the motion passed. The meeting adjourned at 2:10 pm.

Respectfully submitted,

Linda R. Reinhold  
Town Clerk



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Lee  
Lee, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Lee as of and for the year ended June 30, 2012, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Lee's management. Our responsibility is to express opinions of these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 16 to the financial statements, management has not recorded the long-term costs of retirement health care and obligations for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the government-wide financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Lee as of June 30, 2012, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lee as of June 30, 2012, and the respective changes in financial position for the year then ended and the respective budgetary comparison for the general fund in conformity with accounting principles generally accepted in the United States of America.

The Town of Lee has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee's basic financial statements. The combining and individual fund financial schedules are presented for the purposes of additional analysis and are not a required part of the financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

February 6, 2013

*Plodzik & Sanderson*  
*Professional Association*

**EXHIBIT C-1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2012**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 5,077,647	\$ 45,066	\$ 5,122,713
Investments	1,325,695	128,409	1,454,104
Receivables, net of allowance for uncollectible:			
Taxes	1,862,499	-	1,862,499
Accounts	3,644	30,173	33,817
Intergovernmental	-	555,118	555,118
Interfund receivable	614,455	32,807	647,262
Restricted - Cash and cash equivalents	1,633,711	-	1,633,711
Restricted - Investments	30,772	-	30,772
Total assets	<u>\$10,548,423</u>	<u>\$ 791,573</u>	<u>\$11,339,996</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 7,839	\$ 517	\$ 8,356
Intergovernmental payable	4,724,820	-	4,724,820
Interfund payable	32,807	614,455	647,262
Deferred revenue	1,447,490	-	1,447,490
Total liabilities	<u>6,212,956</u>	<u>614,972</u>	<u>6,827,928</u>
Fund balances:			
Nonspendable	-	106,560	106,560
Restricted	8,969	47,853	56,822
Committed	1,661,797	22,188	1,683,985
Assigned	41,721	-	41,721
Unassigned	2,622,980	-	2,622,980
Total fund balances	<u>4,335,467</u>	<u>176,601</u>	<u>4,512,068</u>
Total liabilities and fund balances	<u>\$10,548,423</u>	<u>\$ 791,573</u>	<u>\$11,339,996</u>

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-3**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2012**

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 3,030,310	\$ -	\$ 3,030,310
Licenses and permits	620,556	-	620,556
Intergovernmental	352,966	994,310	1,347,276
Charges for services	92,371	103,705	196,076
Miscellaneous	99,476	20,002	119,478
Total revenues	<u>4,195,679</u>	<u>1,118,017</u>	<u>5,313,696</u>
Expenditures:			
Current:			
General government	1,451,879	-	1,451,879
Public safety	806,816	99,155	905,971
Highways and streets	363,731	-	363,731
Sanitation	286,592	-	286,592
Health	8,211	-	8,211
Welfare	24,692	-	24,692
Culture and recreation	217,596	17,985	235,581
Conservation	4,626	-	4,626
Debt service:			
Principal	90,000	-	90,000
Interest	43,938	-	43,938
Capital outlay	197,365	1,239,929	1,437,294
Total expenditures	<u>3,495,446</u>	<u>1,357,069</u>	<u>4,852,515</u>
Excess (deficiency) of revenues over (under) expenditures	<u>700,233</u>	<u>(239,052)</u>	<u>461,181</u>
Other financing sources (uses):			
Transfers in	-	256,269	256,269
Transfers out	(256,269)	-	(256,269)
Total other financing sources and uses	<u>(256,269)</u>	<u>256,269</u>	<u>-</u>
Net change in fund balances	443,964	17,217	461,181
Fund balances, beginning, as restated (see Note 14)	3,891,503	159,384	4,050,887
Fund balances, ending	<u>\$ 4,335,467</u>	<u>\$ 176,601</u>	<u>\$ 4,512,068</u>

The notes to the basic financial statements are an integral part of this statement.

**SCHEDULE 1**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2012*

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$2,705,998	\$2,845,418	\$ 139,420
Land use change	3,000	78,000	75,000
Timber	500	1,228	728
Excavation	250	406	156
Payment in lieu of taxes	3,260	-	(3,260)
Interest and penalties on taxes	80,000	105,258	25,258
Total from taxes	<u>2,793,008</u>	<u>3,030,310</u>	<u>237,302</u>
Licenses, permits, and fees:			
Motor vehicle permit fees	550,000	589,388	39,388
Building permits	11,000	8,910	(2,090)
Other	20,000	22,258	2,258
Total from licenses, permits, and fees	<u>581,000</u>	<u>620,556</u>	<u>39,556</u>
Intergovernmental:			
State:			
Meals and rooms distribution	193,397	193,397	-
Highway block grant	114,498	110,546	(3,952)
Other	40,000	45,041	5,041
Federal:			
FEMA	10,000	3,984	(6,016)
Total from intergovernmental	<u>357,895</u>	<u>352,968</u>	<u>(4,927)</u>
Charges for services:			
Income from departments	<u>98,000</u>	<u>92,371</u>	<u>(5,629)</u>
Miscellaneous:			
Sale of municipal property	2,500	4,007	1,507
Interest on investments	25,000	24,509	(491)
Rent of property	-	250	250
Other	27,000	46,197	19,197
Total from miscellaneous	<u>54,500</u>	<u>74,963</u>	<u>20,463</u>
Other financing sources:			
Transfers in	<u>67,200</u>	<u>128,218</u>	<u>61,018</u>
Total revenues and other financing sources	<u>3,951,603</u>	<u>\$4,299,386</u>	<u>\$ 347,783</u>
Unassigned fund balance used to reduce tax rate	<u>204,360</u>		
Total revenues, other financing sources, and use of fund balance	<u>\$4,155,963</u>		

**SCHEDULE 2**  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2012**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 112,360	\$ 84,926	\$ -	\$ 27,434
Election and registration	-	12,741	14,693	-	(1,952)
Financial administration	-	331,389	285,669	3,070	42,650
Revaluation of property	-	44,750	68,087	-	(23,337)
Legal	-	15,000	7,629	-	7,371
Personnel administration	-	743,313	706,411	-	36,902
Planning and zoning	-	43,282	43,122	-	160
General government buildings	-	126,518	113,372	-	13,146
Cemeteries	3,127	13,204	12,418	2,457	1,456
Insurance, not otherwise allocated	-	74,833	79,758	3,913	(8,838)
Other	-	54,796	33,336	-	21,460
Total general government	3,127	1,572,186	1,449,421	9,440	116,452
Public safety:					
Police	934	576,113	540,976	-	36,071
Ambulance	-	9,843	6,567	-	3,276
Fire	-	239,459	195,137	3,168	41,154
Building inspection	-	60,950	60,625	-	325
Emergency management	-	4,296	3,511	-	785
Total public safety	934	890,661	806,816	3,168	81,611
Highways and streets:	-	422,778	363,731	25,000	34,047
Sanitation:					
Solid waste collection	-	171,273	163,373	-	7,900
Solid waste disposal	-	135,050	123,219	-	11,831
Total sanitation	-	306,323	286,592	-	19,731
Health:					
Pest control	-	575	536	-	39
Health agencies	-	7,675	7,675	-	-
Total health	-	8,250	8,211	-	39
Welfare:					
Administration	-	6,898	8,222	-	(1,324)
Direct assistance	-	17,000	4,597	-	12,403
Intergovernmental welfare payments	-	9,574	9,574	-	-
Vendor payments	-	2,300	2,300	-	-
Total welfare	-	35,772	24,693	-	11,079
Culture and recreation:					
Parks and recreation	-	25,000	24,403	-	597
Library	-	154,548	148,438	-	6,110
Patriotic purposes	-	200	277	-	(77)
Other	-	42,200	37,071	-	5,129
Total culture and recreation	-	221,948	210,189	-	11,759

(Continued)

*SCHEDULE 2 (Continued)*  
**TOWN OF LEE, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2012*

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	90,000	90,000	-	-
Interest on long-term debt	-	44,700	43,938	-	762
Total debt service	-	134,700	133,938	-	762
Capital outlay:					
Equipment and vehicles	-	23,535	23,714	-	(179)
Improvements other than buildings	-	44,360	37,548	4,113	2,699
Total capital outlay	-	203,995	197,362	4,113	2,520
Other financing uses:					
Transfers out:	-	359,350	457,961	-	(98,611)
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 4,061	\$ 4,155,963	\$3,938,914	\$ 41,721	\$ 179,389

***SCHEDULE 3***  
***TOWN OF LEE, NEW HAMPSHIRE***  
***Major General Fund***  
***Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)***  
***For the Fiscal Year Ended June 30, 2012***

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Unassigned fund balance, beginning		\$2,300,168
Changes:		
Unassigned fund balance used to reduce 2012 tax rate		(204,360)
2012 Budget summary:		
Revenue surplus (Schedule 1)	\$347,783	
Unexpended balance of appropriations (Schedule 2)	<u>179,389</u>	
2012 Budget surplus		<u>527,172</u>
Unassigned fund balance, ending		<u><u>\$2,622,980</u></u>



**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>OPERATING BUDGET</b>			
<b>4130 - Selectmen</b>			
4130-S1 - Selectmen Salary	4,500.00	4,500.00	0.00
4130-S2 - Town Administrator Salary	71,146.00	40,989.28	(30,156.72)
4130-W1 - Town Secretary Wages	36,714.00	37,131.27	417.27
4130-W7 - Overtime		2,502.21	2,502.21
4130 - Selectmen - Other		111.28	111.28
<b>Total 4130 - Selectmen</b>	<b>112,360.00</b>	<b>85,234.04</b>	<b>(27,125.96)</b>
<b>4140 - Elections &amp; Registrations</b>			
4140-W1 - Moderator Wages		360.00	360.00
4140-W2 - Supervisors of the Checklist	4,128.00	3,281.95	(846.05)
4140-W3 - Election Wages	2,588.00	2,706.72	118.72
4140-01 - Legal Notices		193.20	193.20
4140-04 - Printing (Ballots)		4,170.91	4,170.91
4140-05 - Postage	50.00	10.96	(39.04)
4140-11 - Mileage	75.00	5.27	(69.73)
4140-13 - Election Day Meals	500.00	778.69	278.69
4140-40 - Town Meeting Expenses	2,200.00	306.98	(1,893.02)
4140-41 - Town Report Expenses	3,200.00	2,878.00	(322.00)
<b>Total 4140 - Elections &amp; Registrations</b>	<b>12,741.00</b>	<b>14,692.68</b>	<b>1,951.68</b>
<b>4141 - Town Clerk/Tax Collector</b>			
4141-S1 - TC/TC Salary	45,376.00	45,550.25	174.25
4141-W1 - TC/TC Deputy Wages	5,372.00	7,697.28	2,325.28
4141-W2 - TC/TC Assistant Wages	16,026.00	14,067.72	(1,958.28)
4141-01 - Advertisements	100.00	0.00	(100.00)
4141-05 - Postage	6,000.00	4,531.48	(1,468.52)
4141-06 - Association Dues	75.00	73.00	(2.00)
4141-08 - Registry Redemptions	500.00	353.34	(146.66)
4141-09 - Office Supplies		16.98	16.98
4141-11 - Mileage	1,250.00	1,476.32	226.32
4141-12 - Conference/Travel	375.00	35.30	(339.70)
4141-14 - Training	1,000.00	872.00	(128.00)
4141-40 - Binding Vital Records	300.00	0.00	(300.00)
4141-41 - Lien Searches	1,500.00	1,439.00	(61.00)
<b>Total 4141 - Town Clerk/Tax Collector</b>	<b>77,874.00</b>	<b>76,112.67</b>	<b>(1,761.33)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
<b>4150 - Financial Administration</b>			
4150-S1 - Treasurer's Salary	4,991.00	4,864.00	(127.00)
4150-W1 - Bookkeeper Wages	36,130.00	36,416.25	286.25
4150-W2 - Fin. Temporary Help	10,000.00	4,584.44	(5,415.56)
4150-W7 - Finance OT		71.64	71.64
4150-01 - Advertising	1,400.00	854.30	(545.70)
4150-02 - Legal Notices	250.00	684.25	434.25
4150-03 - Equipment Agreements	10,000.00	3,947.25	(6,052.75)
4150-04 - Printing	5,500.00	2,157.29	(3,342.71)
4150-05 - Postage	2,000.00	3,080.62	1,080.62
4150-06 - Dues/Subscriptions	3,400.00	3,952.18	552.18
4150-07 - Reference Materials	1,700.00	118.96	(1,581.04)
4150-08 - Registry/Redemptions	375.00	0.00	(375.00)
4150-09 - Office Supplies	8,000.00	5,229.14	(2,770.86)
4150-10 - Kitchen Supplies	750.00	804.95	54.95
4150-11 - Mileage	500.00	92.22	(407.78)
4150-12 - Conference/Travel	1,000.00	170.00	(830.00)
4150-14 - Training	2,000.00	195.00	(1,805.00)
4150-16 - Equipment M & R	750.00	28.76	(721.24)
4150-17 - New Equipment	7,000.00	3,712.14	(3,287.86)
4150-24 - Gas/Oil Town Car	1,000.00	757.11	(242.89)
4150-29 - Other Expenses		110.78	110.78
4150-40 - Professional Audit	14,000.00	12,771.50	(1,228.50)
4150-41 - Electronic Storage	700.00	200.00	(500.00)
4150-42 - Safety Committee	250.00	0.00	(250.00)
4150-43 - Payroll Expenses	4,500.00	5,037.49	537.49
4150-44 - Interest	200.00	239.90	39.90
<b>Total 4150 - Financial Administration</b>	<b>116,396.00</b>	<b>90,080.17</b>	<b>(26,315.83)</b>
<b>4151 - Information Technology</b>			
4151-S1 - IT Director Salary	51,071.00	25,731.81	(25,339.19)
4151-03 - Printers/Copiers/Faxes	4,750.00	7,079.77	2,329.77
4151-05 - Postage	50.00	161.00	111.00
4151-11 - Mileage	200.00	167.49	(32.51)
4151-22 - Alarms	2,758.00	2,985.86	227.86
4151-40 - Computer Hardware	11,374.00	7,452.06	(3,921.94)
4151-41 - Computer Software	1,500.00	649.35	(850.65)
4151-42 - Computer Services	6,000.00	22,571.93	16,571.93
4151-43 - PEG Access	1,200.00	1,075.69	(124.31)
4151-44 - Telephone	9,000.00	7,882.53	(1,117.47)
4151-45 - Cellular Phone Service	12,500.00	9,932.09	(2,567.91)
4151-46 - Software Support Service	16,276.00	15,564.41	(711.59)
<b>Total 4151 - Information Technology</b>	<b>116,679.00</b>	<b>101,253.99</b>	<b>(15,425.01)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4152 - Property Valuation</b>			
4152-W2 - Assessing Tech	750.00	0.00	(750.00)
4152-40 - Assessing Firms	43,000.00	36,907.10	(6,092.90)
4152-41 - Tax Map Updates	1,000.00	0.00	(1,000.00)
<b>Total 4152 - Property Valuation</b>	<b>44,750.00</b>	<b>36,907.10</b>	<b>(7,842.90)</b>
<b>4153 - Legal Expenses</b>	<b>15,000.00</b>	<b>7,629.59</b>	<b>(7,370.41)</b>
<b>4155 - Personnel Administration</b>			
4155-W1 - Bonus	1,000.00	5,000.00	4,000.00
4155-13 - Food/Meetings	1,000.00	406.08	(593.92)
4155-40 - Group I Retirement	77,468.00	59,730.62	(17,737.38)
4155-41 - Group II Retirement	116,029.00	92,688.84	(23,340.16)
4155-42 - Health Insurance	444,689.00	419,224.69	(25,464.31)
4155-43 - Health Insurance Buyout	12,536.00	8,346.95	(4,189.05)
4155-44 - Social Security Tax	60,859.00	57,162.79	(3,696.21)
4155-45 - Medicare Tax	21,232.00	19,745.05	(1,486.95)
4155-46 - NH Unemployment	2,000.00	1,296.50	(703.50)
4155-47 - Special Awards/Flowers	1,250.00	655.27	(594.73)
4155-48 - Fire Dept. Acc. & Ind. Policy	5,250.00	5,250.00	0.00
<b>Total 4155 - Personnel Administration</b>	<b>743,313.00</b>	<b>669,506.79</b>	<b>-73,806.21</b>
<b>4191 - Planning &amp; Zoning</b>			
4191-W1 - P & Z Secretary Wages	38,382.00	38,501.17	119.17
4191-W7 - Overtime	600.00	608.35	8.35
4191-02 - Legal Notices	1,400.00	2,824.55	1,424.55
4191-05 - Postage	1,450.00	948.73	(501.27)
4191-07 - Resource Materials	250.00	115.13	(134.87)
4191-09 - Office Supplies	200.00	27.92	(172.08)
4191-11 - Mileage	250.00	78.81	(171.19)
4191-14 - Training	250.00	0.00	(250.00)
4191-40 - Outside Consulting	250.00	0.00	(250.00)
4191-41 - Recording Fees	250.00	17.00	(233.00)
<b>Total 4191 - Planning &amp; Zoning</b>	<b>43,282.00</b>	<b>43,121.66</b>	<b>(160.34)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
<b>4194 - Government Buildings</b>			
4194-W1 - Janitor Wages	36,186.00	36,505.20	319.20
4194-W2 - Janitor Assistant	11,165.00	5,747.52	(5,417.48)
4194-W3 - Janitor Temporary Wages		2,238.92	2,238.92
4194-W7 - Overtime	500.00	417.60	(82.40)
4194-11 - Mileage	400.00	493.24	93.24
4194-15 - Uniforms	725.00	337.54	(387.46)
4194-16 - Maintenance & Repair	15,000.00	13,808.64	(1,191.36)
4194-18 - Electricity	33,000.00	26,880.58	(6,119.42)
4194-19 - Heating Fuel			
Safety Complex	16,000.00	12,675.55	(3,324.45)
Town Hall Complex	5,000.00	6,225.72	1,225.72
4194-21 - Water/Paper Supplies	1,085.00	989.04	(95.96)
4194-23 - Landscape	1,087.00	1,026.78	(60.22)
4194-40 - Janitor Supplies	6,370.00	6,025.39	(344.61)
<b>Total 4194 - Government Buildings</b>	<b>126,518.00</b>	<b>113,371.72</b>	<b>(13,146.28)</b>
<b>4195 - Cemetery</b>			
4195-S1 - Superintendent Salary	600.00	600.00	0.00
4195-W1 - Labor	1,000.00	198.94	(801.06)
4195-05 - Postage	60.00	0.88	(59.12)
4195-09 - Office Supplies	160.00	10.00	(150.00)
4195-17 - New Equipment	1,000.00	0.00	(1,000.00)
4195-25 - Gas/Oil/Fuel	1,050.00	0.00	(1,050.00)
4195-28 - Miscellaneous	60.00	207.57	147.57
4195-40 - Capital Improvements	1,000.00	0.00	(1,000.00)
4195-41 - Flags	414.00	249.00	(165.00)
4195-42 - Maintenance	4,360.00	8,024.55	3,664.55
4195-43 - Memorial Replacement	3,500.00	0.00	(3,500.00)
<b>Total 4195 - Cemetery</b>	<b>13,204.00</b>	<b>9,290.94</b>	<b>(3,913.06)</b>
<b>4196 - Insurance</b>			
4196-40 - Property Liability	42,121.00	40,409.74	(1,711.26)
4196-41 - Worker's Compensation	32,712.00	39,348.30	6,636.30
<b>Total 4196 - Insurance</b>	<b>74,833.00</b>	<b>79,758.04</b>	<b>4,925.04</b>
<b>4199 - Other General Government</b>	<b>54,796.00</b>	<b>33,335.90</b>	<b>(21,460.10)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4210 - Police Department</b>			
4210-S1 - Police Chief Salary	75,651.00	75,942.13	291.13
4210-W1 - Sergeant Wages	105,206.00	103,466.94	(1,739.06)
4210-W2 - Senior Patrolman Wages	89,650.00	114,823.73	25,173.73
4210-W3 - Patrolman Wages	81,792.00	58,530.81	(23,261.19)
4210-W4 - Police Secretary Wages	38,382.00	35,889.63	(2,492.37)
4210-W7 - Overtime	25,645.00	17,521.61	(8,123.39)
4210-W8 - Holiday Wages	14,005.00	15,440.14	1,435.14
4210-03 - Contracts	9,800.00	7,267.81	(2,532.19)
4210-04 - Printing	1,500.00	1,187.73	(312.27)
4210-06 - Dues	1,300.00	580.00	(720.00)
4210-09 - Supplies	3,500.00	2,362.17	(1,137.83)
4210-14 - Training	5,000.00	1,234.64	(3,765.36)
4210-15 - Uniforms	4,000.00	2,320.06	(1,679.94)
4210-17 - Equipment Replacement	6,200.00	5,889.28	(310.72)
4210-24 - Gas/Oil Vehicles	20,000.00	27,560.93	7,560.93
4210-26 - Vehicle Repair	9,680.00	9,888.12	208.12
4210-27 - Radio Repair	1,900.00	1,954.78	54.78
4210-40 - Attorney	6,337.00	6,337.08	0.08
4210-41 - Evidence	500.00	128.75	(371.25)
4210-42 - CALEA	4,000.00	6,338.83	2,338.83
<b>Total 4210 - Police Department</b>	<b>504,048.00</b>	<b>494,665.17</b>	<b>-9,382.83</b>
<b>4211 - Dispatch Center</b>			
4211-40 - UNH Police Department	10,000.00	10,000.00	0.00
4211-41 - Strafford County Dispatch	7,065.00	6,711.70	(353.30)
<b>Total 4211 - Dispatch Center</b>	<b>17,065.00</b>	<b>16,711.70</b>	<b>(353.30)</b>
<b>4215 - Ambulance</b>	<b>9,843.00</b>	<b>6,567.50</b>	<b>(3,275.50)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4220 - Fire Department</b>			
4220-S1 - Fire Chief Salary	14,297.00	14,351.35	54.35
4220-S2 - Deputy Salary	7,682.00	7,681.52	(0.48)
4220-W1 - Captain Wages	43,410.00	41,750.45	(1,659.55)
4220-W2 - Lieutenant Wages	42,324.00	34,015.62	(8,308.38)
4220-W3 - Paid Call Wages	37,356.00	26,726.68	(10,629.32)
4220-W7 - Overtime	4,000.00	1,768.99	(2,231.01)
4220-W8 - Holiday	0.00	2,337.44	2,337.44
4220-03 - Equipment Maint Agreements	500.00	270.00	(230.00)
4220-04 - Printing	100.00	0.00	(100.00)
4220-05 - Postage	50.00	5.78	(44.22)
4220-06 - Dues/Subscriptions	5,000.00	4,198.10	(801.90)
4220-09 - Office Supplies	500.00	943.66	443.66
4220-10 - Supplies - Other		2,646.24	2,646.24
4220-13 - Special Events	500.00	172.80	(327.20)
4220-14 - Training	5,000.00	4,195.20	(804.80)
4220-15 - Uniforms	10,000.00	619.71	(9,380.29)
4220-16 - Equipment Repairs/Parts	6,500.00	4,628.02	(1,871.98)
4220-17 - New Equipment	15,000.00	12,145.68	(2,854.32)
4220-21 - Bottled Water		603.43	603.43
4220-22 - Alarms	2,000.00	0.00	(2,000.00)
4220-24 - Gas/Oil/Fuel	7,000.00	0.00	(7,000.00)
4220-25 - Diesel Fuel		6,477.91	6,477.91
4220-26 - Vehicle Maintenance & Repair	10,500.00	2,061.90	(8,438.10)
4220-27 - Radio Repair		3,135.80	3,135.80
4220-28 - Miscellaneous/Other	1,040.00	32.64	(1,007.36)
4220-40 - Medical Supplies	3,500.00	818.26	(2,681.74)
4220-41 - Fire Prevention Safety	2,000.00	0.00	(2,000.00)
4220-42 - Personal Protective Equipment	1,200.00	4,067.23	2,867.23
<b>Total 4220 - Fire Department</b>	<b>219,459.00</b>	<b>175,654.41</b>	<b>-43,804.59</b>
<b>4240 - Code Enforcement</b>			
4240-S1 - CEO Salary	56,745.00	56,963.78	218.78
4240-06 - BOCA/NEFPA/Other Dues	1,205.00	1,138.50	(66.50)
4240-09 - Office/Field Supplies	600.00	154.41	(445.59)
4240-14 - Training/Conferences/Seminars	450.00	425.00	(25.00)
4240-17 - Equipment Replacment	300.00	0.00	(300.00)
4240-24 - Gas/Oil Vehicle	1,300.00	1,530.89	230.89
4240-26 - Vehicle Maintenance/Repair	350.00	411.98	61.98
<b>Total 4240 - Code Enforcement</b>	<b>60,950.00</b>	<b>60,624.56</b>	<b>(325.44)</b>



**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4290 - Emergency Management</b>			
4290-S1 - Emergency Management Salary	3,046.00	3,057.36	11.36
4290-09 - Supplies/Expenses	1,250.00	453.89	(796.11)
<b>Total 4290 - Emergency Management</b>	<b>4,296.00</b>	<b>3,511.25</b>	<b>(784.75)</b>
<b>4311 - Highway Department</b>			
4311-S1 - Road Agent Salary	58,907.00	59,133.21	226.21
4311-W1 - Road Agent Assist. Wages	40,664.00	39,471.47	(1,192.53)
4311-W2 - Full Time Wages	38,314.00	36,665.01	(1,648.99)
4311-W3 - Part Time Wages	6,000.00	1,948.25	(4,051.75)
4311-W7 - Overtime	9,000.00	3,665.03	(5,334.97)
4311-W8 - Holiday Wages	2,500.00	3,341.36	841.36
4311-09 - Office Supplies	250.00	153.54	(96.46)
4311-10 - Supplies	4,500.00	4,179.27	(320.73)
4311-15 - Uniform	1,700.00	908.99	(791.01)
4311-18 - Electricity	1,750.00	1,457.76	(292.24)
4311-19 - Heating Fuel	6,500.00	4,743.31	(1,756.69)
4311-21 - Hand Tools & New Equipment	1,000.00	672.17	(327.83)
4311-24 - Gasoline	2,275.00	2,946.53	671.53
4311-25 - Diesel Fuel	16,500.00	11,685.60	(4,814.40)
4311-26 - Parts/In House Repairs	13,000.00	14,176.41	1,176.41
4311-28 - Miscellaneous/Other	3,918.00	1,423.49	(2,494.51)
4311-40 - Tires	2,500.00	750.34	(1,749.66)
4311-41 - Wear Edges (Plow & Equipment)	3,500.00	3,516.21	16.21
4311-42 - Hired & Rental Equipment	19,000.00	10,903.57	(8,096.43)
4311-43 - Sub Contracted Repairs	9,000.00	7,944.84	(1,055.16)
4311-44 - Paving & Asphalt Products	132,000.00	127,224.22	(4,775.78)
4311-45 - Sand/Stone/Gravel	10,000.00	9,794.64	(205.36)
4311-46 - Culvert/Guard Rails, Etc.	6,000.00	592.00	(5,408.00)
4311-47 - Salt/Calcium/Magnesium	28,000.00	12,587.04	(15,412.96)
4311-48 - Drug & Alcohol Testing	1,000.00	434.00	(566.00)
4311-49 - Signs/Warning Devices	2,500.00	3,413.05	913.05
4311-50 - Building M & R	2,500.00	0.00	(2,500.00)
<b>Total 4311 - Highway Department</b>	<b>422,778.00</b>	<b>363,731.31</b>	<b>-59,046.69</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4321 - Transfer Station</b>			
4321-S1 - TS Manager Salary	45,147.00	45,320.57	173.57
4321-W1 - Full Time Wages	58,035.00	57,529.21	(505.79)
4321-W2 - Part Time Wages	13,601.00	12,900.34	(700.66)
4321-W7 - Overtime	1,900.00	1,381.17	(518.83)
4321-04 - Printing/Stickers/Permits	950.00	991.00	41.00
4321-05 - Postage	515.00	7.72	(507.28)
4321-06 - Dues/Subscriptions	300.00	290.50	(9.50)
4321-09 - Office Expense	1,500.00	1,001.04	(498.96)
4321-14 - Training/Education	900.00	957.58	57.58
4321-15 - Uniforms	3,500.00	1,474.79	(2,025.21)
4321-16 - Equipment M & R	11,500.00	11,720.17	220.17
4321-17 - New Equipment	8,000.00	9,189.19	1,189.19
4321-18 - Electricity	9,000.00	8,407.09	(592.91)
4321-19 - Heating Fuel	1,150.00	785.21	(364.79)
4321-23 - Grounds Maintenance	2,000.00	1,225.57	(774.43)
4321-25 - Fuel/Vehicles	4,800.00	3,743.83	(1,056.17)
4321-28 - Miscellaneous	500.00	368.07	(131.93)
4321-29 - Other	300.00	237.75	(62.25)
4321-40 - Safety Equipment	1,400.00	2,236.53	836.53
4321-41 - Engineering	100.00	0.00	(100.00)
4321-42 - Recycling Expense	3,500.00	1,489.47	(2,010.53)
4321-43 - Compliance	1,500.00	0.00	(1,500.00)
4321-44 - CFC Removal	400.00	0.00	(400.00)
4321-45 - Porta Potty	600.00	650.00	50.00
4321-46 - Compost Bins & Pails	100.00	1,466.50	1,366.50
4321-47 - Volunteer ID T-Shirts	75.00	0.00	(75.00)
<b>Total 4321 - Transfer Station</b>	<b>171,273.00</b>	<b>163,373.30</b>	<b>-7,899.70</b>
<b>4324 - Solid Waste Disposal</b>			
4324-40 - MSW & Bulky	85,070.00	82,101.66	(2,968.34)
4324-41 - Hauling Cost	15,927.00	14,355.01	(1,571.99)
4324-42 - Tire Disposal	2,620.00	2,191.50	(428.50)
4324-43 - Electronics Disposal	3,100.00	3,769.79	669.79
4324-44 - Hazardous Waste	3,000.00	2,054.50	(945.50)
4324-45 - Contaminated Waste Oil	1,150.00	2,815.57	1,665.57
4324-46 - Lamprey Closure Cost	900.00	927.29	27.29
4324-47 - Solid Waste Other	800.00	70.00	(730.00)
4324-48 - Construction & Demolition	8,235.00	9,222.40	987.40
4324-49 - Glass Disposal	3,200.00	1,571.37	(1,628.63)
4324-50 - Fluorocarbons CFC Disposal	500.00	140.00	(360.00)
4324-51 - Antifreeze	500.00	125.00	(375.00)
4324-52 - Brush Grinding	10,048.00	3,875.00	(6,173.00)
<b>Total 4324 - Solid Waste Disposal</b>	<b>135,050.00</b>	<b>123,219.09</b>	<b>(11,830.91)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>4414 • Animal Control</b>	<b>575.00</b>	<b>535.81</b>	<b>(39.19)</b>
<b>4415 • Public Health Agcy &amp; Hospitals</b>			
AIDS Response Seacoast	700.00	700.00	0.00
Avis Goodwin Community Health	2,000.00	2,000.00	0.00
Lamprey Health Care	3,200.00	3,200.00	0.00
Sexual Assault Support Services	1,775.00	1,775.00	0.00
<b>Total 4415 • Public Health Agcy &amp; Hospitals</b>	<b>7,675.00</b>	<b>7,675.00</b>	<b>0.00</b>
<b>4441 • General Assistance</b>			
4441-W1 • Welfare Officer Salary	6,598.00	7,819.63	1,221.63
4441-06 • Dues & Subscriptions	100.00	180.00	80.00
4441-11 • Mileage	200.00	222.36	22.36
<b>Total 4441 • General Assistance</b>	<b>6,898.00</b>	<b>8,221.99</b>	<b>1,323.99</b>
<b>4442 • Direct Welfare Assistance</b>			
4442-40 • Rental Assistance	13,200.00	3,642.48	(9,557.52)
4442-41 • Food Assistance	600.00	200.00	(400.00)
4442-42 • Utilities Assistance	1,200.00	0.00	(1,200.00)
4442-43 • Fuel Assistance	1,000.00	754.48	(245.52)
4442-44 • Medical Supplies	1,000.00	0.00	(1,000.00)
<b>Total 4442 • Direct Welfare Assistance</b>	<b>17,000.00</b>	<b>4,596.96</b>	<b>(12,403.04)</b>
<b>4444 • Intergovernmental Agencies</b>			
Strafford County Regional Plan	5,078.00	5,077.89	(0.11)
Homeless Shelter Stafford Cty	500.00	500.00	0.00
Strafford County Homemakers	1,996.00	1,996.00	0.00
Community Action Partnership	2,000.00	2,000.00	0.00
<b>Total 4444 • Intergovernmental Agencies</b>	<b>9,574.00</b>	<b>9,573.89</b>	<b>(0.11)</b>
<b>4445 • Private Public Assis Facilities</b>			
American Red Cross	800.00	800.00	0.00
CASA	500.00	500.00	0.00
Girls on the Run	500.00	500.00	0.00
My Friend's Place	500.00	500.00	0.00
<b>Total 4445 • Private Public Assis Facilities</b>	<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>
<b>4520 • Parks &amp; Recreation</b>	<b>25,000.00</b>	<b>24,403.42</b>	<b>(596.58)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
<b>4550 - Library</b>			
4550-S1 - Library Director Salary	47,524.00	47,323.51	(200.49)
4550-W1 - Circulation/Library Ast. Wages	27,076.00	27,289.92	213.92
4550-W2 - Children's Librarian	20,096.00	20,221.70	125.70
4550-W3 - Assistant	10,632.00	9,975.88	(656.12)
4550-W4 - Page	7,905.00	6,751.75	(1,153.25)
4550-W5 - Substitute/Temporary Wages	1,030.00	1,124.88	94.88
4550-40 - Trustees Quarterly Payment	35,750.00	35,750.00	0.00
4550-41 - Misc. to be offset by Rev.	4,535.00	0.00	(4,535.00)
<b>Total 4550 - Library</b>	<b>154,548.00</b>	<b>148,437.64</b>	<b>-6,110.36</b>
<b>4583 - Patriotic Purposes</b>	<b>200.00</b>	<b>277.05</b>	<b>77.05</b>
<b>4618 - Community Planning Coordinator</b>			
4618-W1 - Community Planning Wages	20,090.00	17,842.20	(2,247.80)
4618-09 - Expenses	200.00	380.00	180.00
4618-11 - Mileage	150.00	0.00	(150.00)
<b>Total 4618 - Community Planning Coordinator</b>	<b>20,440.00</b>	<b>18,222.20</b>	<b>-2,217.80</b>
<b>4711 - Principal/Bonds Long Term Note</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>0.00</b>
<b>4721 - Interest/Bonds - Long Term Note</b>	<b>44,700.00</b>	<b>43,938.00</b>	<b>(762.00)</b>
<b>4912 - Transfer to Special Revenue</b>			
Agricultural Commission	1,500.00	1,500.00	0.00
Conservation Commission	1,000.00	1,000.00	0.00
Energy Committee	2,000.00	3.00	(1,997.00)
Heritage Commission	2,200.00	2,200.00	0.00
Recreation Commission	10,650.00	10,650.00	0.00
<b>Total 4912 - Transfer to Special Revenue</b>	<b>17,350.00</b>	<b>15,353.00</b>	<b>(1,997.00)</b>
<b>TOTAL OPERATING BUDGET</b>	<b>3,492,768.00</b>	<b>3,141,888.54</b>	<b>(\$350,879.46)</b>

**Town of Lee  
Fiscal Year 2012  
Appropriations vs Expenditures**

	Appropriations	Expenditures	Balance
<b>WARRANT ARTICLES</b>			
WA #9 Police Cruiser	23,535.00	23,714.00	179.00
WA #10 2nd Floor Safety Complex	136,100.00	136,100.00	0.00
WA #12 Little River Park Basketball Court	26,200.00	25,183.88	(1,016.12)
WA #13 Little River Park Playground Equip Ph II	16,000.00	11,886.75	(4,113.25)
WA #14 Energy Study	44,360.00	37,547.50	(6,812.50)
<b>TOTAL WARRANT ARTICLES</b>	<b>246,195.00</b>	<b>234,432.13</b>	<b>-11,762.87</b>
<b>TRANSFER TO TRUST FUNDS</b>			
Fire Ponds Cisterns CRF	10,000.00	10,000.00	0.00
Fire Truck CRF	40,000.00	40,000.00	0.00
Highway Equipment CRF	50,000.00	50,000.00	0.00
Library/Comm. Center CRF	100,000.00	100,000.00	0.00
Library Maintenance CRF	7,000.00	7,000.00	0.00
Recreation Facilities CRF	25,000.00	25,000.00	0.00
Revaluation CRF	10,000.00	10,000.00	0.00
Town Bridges CRF	60,000.00	60,000.00	0.00
Town/New Building CRF	20,000.00	20,000.00	0.00
Transfer Station Equipment CRF	20,000.00	20,000.00	0.00
Transfer to LUCT		35,250.00	35,250.00
<b>Total 4916 - Transfer to Trust Funds</b>	<b>342,000.00</b>	<b>377,250.00</b>	<b>35,250.00</b>
<b>TRANSFER FROM TRUST FUNDS</b>			
Accrued Benefits Trust		36,904.71	
Highway & Bridge Capital Reserve Fund		1,242,390.69	
Fire Cistern Capital Reserve Fund		500.00	
Property Revaluation Capital Reserve Fund		31,180.00	
<b>ENCUMBERED FUNDS FROM PRIOR YEAR</b>			
Cemetery Trustees	3,126.93	3,126.93	0.00

## 2012 TAX RATE CALCULATION

### DEPARTMENT of REVENUE ADMINISTRATION MUNICIPAL FINANCE BUREAU

#### Town/City: Lee

Gross Appropriations	\$3,854,633
Less: Revenues	\$1,195,914
Less: Shared Revenues	\$0
Add: Overlay	\$20,632
War Service Credits	\$68,325

Net Town Appropriation	\$2,747,676
Special Adjustment	\$0

		Town Rate
Approved Town/City Tax Effort	\$2,747,676	6.67

#### School Portion

Net Local School Budget (Gross Approp. - Revenue)	\$0
Regional School Apportionment	\$11,122,498
Less: Adequate Education Grant	(\$2,635,704)
Less: State Education Taxes	(\$981,844)

		Local School Rate
Approved School(s) Tax Effort	\$0	\$7,504,950 18.22

#### State Education Taxes

Equalized Valuation (No Utilities) x 410,813,543	\$2,390	State School Rate
	\$981,844	2.41

Divided by Local Assessed Valuation (No Utilities) 406,894,867

Excess State Education Taxes to be Remitted by State	
Pay to State	\$0

#### County Portion

Due to County	\$1,088,264
Less: Shared Revenues	\$0

		County Rate
Approved County Tax Effort	\$1,088,264	2.64

Total Property Taxes Assessed	\$12,322,734	Total Rate
Less: War Service Credits	(\$68,325)	29.94
Add: Village District Commitment(s)	\$0	
<b>Total Property Tax Commitment</b>	<b>\$12,254,409</b>	

#### Proof of Rate

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (No Utilities)	406,894,867 \$2.41	\$981,844
All Other Taxes	411,991,167 \$27.53	\$11,340,890
		\$12,322,734



**TAX COLLECTOR'S REPORT**For the Municipality of LEE Year Ending 06/30/2012**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2012	PRIOR LEVIES		
			2011	2010	2009+
Property Taxes	#3110	xxxxxx	\$ 1,506,419.76	\$ 567.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 209.26	\$ 1,050.93
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		( \$ 7,555.60 )			
This Year's New Credits		( \$ 39,087.70 )			

**TAXES COMMITTED THIS FISCAL YEAR**

Property Taxes	#3110	\$ 6,165,405.00	\$ 6,028,076.50
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 13,000.00	\$ 65,000.00
Timber Yield Taxes	#3185	\$ 1,227.64	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 405.78	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

**FOR DRA USE ONLY****OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 26,242.20	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 19.21	\$ 41,758.77	\$ 17.92	\$ 51.63
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 6,159,656.53</b>	<b>\$ 7,641,255.03</b>	<b>\$ 794.18</b>	<b>\$ 1,102.56</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

**TAX COLLECTOR'S REPORT**For the Municipality of LEE Year Ending 06/30/2012**CREDITS**

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2012	2011	2010	2009+
Property Taxes	\$ 4,751,020.47	\$ 7,239,823.36	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 5,483.55	\$ 65,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 1,227.64	\$ 0.00	\$ 209.26	\$ 141.48
Interest & Penalties	\$ 19.21	\$ 41,758.77	\$ 17.92	\$ 51.63
Excavation Tax @ \$.02/yd	\$ 399.96	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 285,111.40	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	( \$ 2,014.10 )			

**ABATEMENTS MADE**

Property Taxes	\$ 0.00	\$ 9,561.50	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CURRENT LEVY DEEDED</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**UNCOLLECTED TAXES -- END OF YEAR #1080**

Property Taxes	\$ 1,414,384.53	\$ 0.00	\$ 567.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 7,516.45	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 909.45
Excavation Tax @ \$.02/yd	\$ 5.82	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	( \$ 18,387.00 )	xxxxxx	xxxxxx	xxxxxx
<b>TOTAL CREDITS</b>	<b>\$ 6,159,656.53</b>	<b>\$ 7,641,255.03</b>	<b>\$ 794.18</b>	<b>\$ 1,102.56</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

**TAX COLLECTOR'S REPORT**For the Municipality of LEE Year Ending 06/30/2012**DEBITS**

UNREDEEMED & EXECUTED LIENS	2012	PRIOR LEVIES		
		2011	2010	2009+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 292,231.52	\$ 178,544.60
Liens Executed During FY	\$ 0.00	\$ 307,422.47	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 592.13	\$ 13,424.58	\$ 49,394.17
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 308,014.60</b>	<b>\$ 305,656.10</b>	<b>\$ 227,938.77</b>

**CREDITS**

REMITTED TO TREASURER		2012	PRIOR LEVIES		
			2011	2010	2009+
Redemptions		\$ 0.00	\$ 25,675.50	\$ 93,252.47	\$ 150,778.64
Interest & Costs Collected	#3190	\$ 0.00	\$ 592.13	\$ 13,424.58	\$ 49,394.17
Abatements of Unredeemed Liens		\$ 0.00	\$ 28.06	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 2,508.84	\$ 2,586.49	\$ 1,251.24
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 279,210.07	\$ 196,392.56	\$ 26,514.72
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 0.00</b>	<b>\$ 308,014.60</b>	<b>\$ 305,656.10</b>	<b>\$ 227,938.77</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Linda R. Reinhold

**TOWN CLERK/TAX COLLECTOR'S REPORT**  
**July 2011 through June 2012**

# of Motor Vehicles Registered				VITALS				DEPOSIT AMOUNT			
MONTH	MV	TITLE	FEE	DECALS	MARRIAGE	ABSTRACT	UCC TERM/ REC'D	# of DOGS Registered	DOGS	MISC.	DEPOSIT AMOUNT
JULY	\$ 49,894.50	\$ 170.00	\$ 60.00	\$ 1,217.50	\$ 90.00	\$ 135.00	\$ 540.00	43	\$ 1,231.00	\$ 4.00	\$ 53,385.00
AUG	\$ 49,669.75	\$ 158.00	\$ 42.50	\$ 1,145.00	\$ 225.00	\$ 170.00		9	\$ 154.50	\$ 40.00	\$ 51,613.75
SEPT	\$ 41,793.66	\$ 144.00	\$ 55.00	\$ 1,022.50	\$ 45.00	\$ 285.00		16	\$ 96.00	\$ 30.90	\$ 43,488.06
OCT	\$ 54,638.00	\$ 124.00	\$ 77.00	\$ 1,002.50	\$ 45.00	\$ 40.00		6	\$ 101.50	\$ 26.00	\$ 56,060.00
NOV	\$ 50,125.00	\$ 132.00	\$ 75.00	\$ 1,005.00	\$ 45.00	\$ 40.00		9	\$ 48.00	\$ 25.00	\$ 51,504.00
DEC	\$ 43,826.00	\$ 132.00	\$ 79.00	\$ 975.00		\$ 80.00	\$ 180.00	11	\$ 72.50	\$ 51.00	\$ 45,406.50
JAN	\$ 49,814.76	\$ 124.00	\$ 77.00	\$ 1,065.00	\$ 45.00	\$ 30.00		21	\$ 137.00	\$ 1.00	\$ 51,314.76
FEB	\$ 42,470.00	\$ 102.00	\$ 60.00	\$ 975.00	\$ 45.00	\$ 90.00	\$ 255.00	28	\$ 273.50	\$ 50.00	\$ 44,348.50
MARCH	\$ 52,210.30	\$ 178.00	\$ 79.00	\$ 1,137.50		\$ 105.00		73	\$ 427.50	\$ 16.00	\$ 54,226.30
APRIL	\$ 54,900.18	\$ 158.00	\$ 55.00	\$ 1,300.00	\$ 90.00	\$ 90.00		341	\$ 1,960.00	\$ 1.00	\$ 58,895.18
MAY	\$ 54,387.16	\$ 140.00	\$ 93.00	\$ 1,254.00	\$ 135.00	\$ 40.00	\$ 210.00	227	\$ 1,380.00	\$ 154.00	\$ 58,020.16
JUNE	\$ 55,787.00	\$ 166.00	\$ 64.00	\$ 1,115.00	\$ 135.00	\$ 60.00		107	\$ 760.00	\$ 9.00	\$ 58,203.00
TOTALS	\$ 599,516.31	\$ 1,728.00	\$ 816.50	\$ 13,214.00	\$ 900.00	\$ 1,165.00	\$ 1,185.00	891	\$ 6,641.50	\$ 407.90	\$ 626,465.21

# **Treasurer's Report**

## **Town of Lee, NH**

Fiscal Year July 1, 2011 through June 30, 2012

### **Revenues**

Tax Collector	\$11,280,507.07
Town Clerk	\$623,500.26
Interest	\$24,448.34
Selectmen's Office	<u>\$3,369,332.96</u>
<b>Total Revenue</b>	<b>\$15,297,788.63</b>

<b>Cash on Hand 7/1/2011</b>	<b>\$6,805,111.86</b>
Total Income	\$15,297,788.63
Total Expense	\$16,594,382.56
<b>Cash on Hand 6/30/2012</b>	<b>\$5,508,517.93</b>

**TRUSTEES of the TRUST FUNDS**  
**2012 ANNUAL REPORT**

Date of Creation	NAME OF TRUST FUND	PURPOSE OF TRUST	***PRINCIPAL***			***PRINCIPAL***			INCOME				Grand Total Principal & Income End of Year
			BALANCE Beginning of Year	New Funds Created	Withdrawals	Balance End of Year	Balance Beginning of Year	Amount	Expended During Year	Balance at End of Year			
2002	ROAD & BRIDGE IMPROVEMENTS	Replace Bridges	\$275,982.24	\$60,000.00		\$335,982.24	\$12,837.80	\$0.00	\$600.00	\$12,237.80	\$348,220.04		
1992	ACCRUED BENEFITS	Pay Benefits	\$61,225.15			\$61,225.15	\$588.62	\$0.00		\$588.62	\$61,813.77		
1988	TOWN BUILDINGS	Improve/Build	\$51,093.39	\$20,000.00		\$71,093.39	\$35,817.68	\$0.00	\$30.00	\$35,787.68	\$106,881.07		
1994	REVALUATION FUND	Property Assessment	\$40,000.00	\$10,000.00		\$50,000.00	\$12,064.78	\$0.00		\$12,064.78	\$62,064.78		
1977	HIGHWAY EQUIPMENT	Acquire Equipment	\$68,086.00	\$50,000.00		\$118,086.00	\$10,064.18	\$0.00		\$10,064.18	\$128,150.18		
1972	SOLID WASTE	Site Closure/ Equipment	\$0.00			\$0.00	\$55,631.15	\$0.00		\$55,631.15	\$55,631.15		
1989	LAND USE CHANGE	Multi-Purpose	\$223,051.60			\$223,051.60	\$49,315.28	\$0.00	\$600.00	\$48,715.28	\$271,766.88		
	CEMETERY	Perpetual Care	\$118,458.00	\$6,750.00		\$125,208.00	\$78,122.88	\$153.66		\$78,276.54	\$203,484.54		
1986	LAND ACQUISITION	Acquire Property/ Easements	\$149,232.79			\$149,232.79	\$60,413.32	\$0.00	\$600.00	\$59,813.32	\$209,046.11		
1968	FIRE EQUIPMENT	Purchase Equipment	\$114,493.34	\$40,000.00		\$154,493.34	\$77,231.09	\$0.00	\$600.00	\$76,631.09	\$231,124.43		
1998	LIBRARY	Library Support	\$100,191.03	\$7,000.00		\$107,191.03	\$5,982.66	\$0.00		\$5,982.66	\$113,173.69		
1993	RECREATION	Provide Recreation Facilities	\$42,731.03	\$25,000.00	\$34,633.85	\$33,097.18	\$19,183.11	\$0.00	\$30.00	\$19,153.11	\$52,250.29		
2005	FIRE CISTERNS	Repair/Replace Cisterns	\$16,131.00	\$10,000.00		\$26,131.00	\$1,630.40	\$0.00		\$1,630.40	\$27,761.40		
2006	TRANSFER STATION EQUIPMENT	Purchase Equipment	\$42,532.67	\$20,000.00		\$62,532.67	\$707.66	\$0.00		\$707.66	\$63,240.33		
1995	FIRE BUILDING	Public Safety Building	\$25,202.00			\$25,202.00	\$78.46	\$0.00		\$78.46	\$25,280.46		
2011	LIBRARY/COMMUNITY CENTER	Build Library/ Community Center	\$0.00	\$100,000.00		\$100,000.00	\$0.00	\$4.09		\$4.09	\$100,004.09		
			\$1,328,410.24	\$348,750.00	\$34,633.85	\$1,642,526.39	\$419,669.07	\$157.75	\$2,460.00	\$417,366.82	\$2,059,898.21		



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# BUDGET OF THE TOWN

OF: TOWN OF LEE, NH

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2013 to June 30, 2014

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

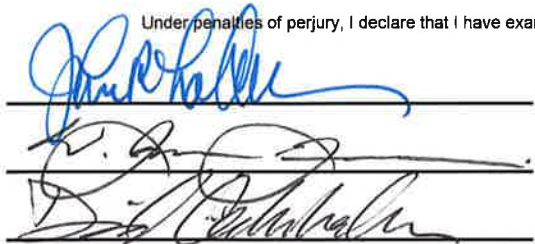
This form was posted with the warrant on (Date):

January 28, 2013

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
			<b>FY13</b>	<b>FY12</b>	<b>FY14</b>	
4130-4139	Executive		107,565.00	84,924.00	119,958.00	
4140-4149	Election, Reg. & Vital Statistics		97,686.00	14,693.00	95,841.00	
4150-4151	Financial Administration		246,821.00	285,669.00	211,915.78	
4152	Revaluation of Property		43,250.00	68,087.00	43,000.00	
4153	Legal Expense		10,000.00	7,630.00	15,000.00	
4155-4159	Personnel Administration		688,513.00	706,412.00	730,620.00	
4191-4193	Planning & Zoning		44,458.00	43,122.00	44,458.00	
4194	General Government Buildings		128,631.00	113,372.00	89,631.00	
4195	Cemeteries		13,114.00	12,418.00	12,414.00	
4196	Insurance		76,500.00	79,758.00	97,319.47	
4197	Advertising & Regional Assoc.		0.00	0.00	0.00	
4199	Other General Government		60,000.00	33,336.00	10,000.00	
<b>PUBLIC SAFETY</b>						
4210-4214	Police		517,476.00	506,334.00	544,313.34	
4215-4219	Ambulance		14,144.00	6,567.00	13,086.00	
4220-4229	Fire		220,859.00	177,207.00	245,889.00	
4240-4249	Building Inspection		62,201.00	60,625.00	62,901.00	
4290-4298	Emergency Management		6,000.00	3,511.00	10,000.00	
4299	Other (Incl. Communications)		17,065.00	16,712.00	17,065.00	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations		0.00	0.00	0.00	
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration		430,878.00	363,731.00	462,778.00	
4312	Highways & Streets		0.00	0.00	0.00	
4313	Bridges		0.00	0.00	0.00	
4316	Street Lighting		0.00	0.00	0.00	
4319	Other		0.00	0.00	0.00	
<b>SANITATION</b>						
4321	Administration		159,777.00	163,373.00	169,105.00	
4323	Solid Waste Collection		0.00	0.00	0.00	
4324	Solid Waste Disposal		137,250.00	123,219.00	145,600.00	
4325	Solid Waste Clean-up		0.00	0.00	0.00	
4326-4329	Sewage Coll. & Disposal & Other		0.00	0.00	0.00	

3,082,188.00

2,870,700.00

3,140,894.59

MS-6  
Rev. 10/10

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration		0.00	0.00	0.00	
4332	Water Services		0.00	0.00	0.00	
4335-4339	Water Treatment, Conserv. & Other		0.00	0.00	0.00	
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation		0.00	0.00	0.00	
4353	Purchase Costs		0.00	0.00	0.00	
4354	Electric Equipment Maintenance		0.00	0.00	0.00	
4359	Other Electric Costs		0.00	0.00	0.00	
<b>HEALTH</b>						
4411	Administration		0.00	0.00	0.00	
4414	Pest Control		2,000.00	536.00	1,650.00	
4415-4419	Health Agencies & Hosp. & Other		17,234.00	7,675.00	8,101.00	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.		6,897.00	12,819.00	26,500.00	
4444	Intergovernmental Welfare Pymts		0.00	9,574.00	4,890.86	
4445-4449	Vendor Payments & Other		18,000.00	2,300.00	2,000.00	
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation		26,500.00	37,071.00	38,245.00	
4550-4559	Library		157,411.00	148,438.00	165,134.88	
4583	Patriotic Purposes		500.00	277.00	750.00	
4589	Other Culture & Recreation		5,200.00	24,403.00	8,200.00	
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources		0.00	0.00	0.00	
4619	Other Conservation		2,500.00		2,500.00	
4631-4632	Redevelopment and Housing		0.00	0.00	0.00	
4651-4659	Economic Development		0.00	0.00	0.00	
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes		90,000.00	90,000.00	90,000.00	
4721	Interest-Long Term Bonds & Notes		40,218.00	43,938.00	36,498.00	
4723	Int. on Tax Anticipation Notes		0.00	0.00	0.00	
4790-4799	Other Debt Service		0.00	0.00	0.00	
			366,460.00	377,031.00	384,469.74	

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land		0.00			
4902	Machinery, Vehicles & Equipment		29,000.00	23,714.00	0.00	
4903	Buildings		6,500.00	136,100.00		
4909	Improvements Other Than Bldgs.		16,640.00	37,547.00	0.00	
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund		8,845.00	15,353.00	0.00	
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			3,509,633.00	3,460,445.00	3,525,364.33	

Use page 5 for special and individual warrant articles.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4916	Library/Comm. Center CRF		100,000.00		100,000.00	
4916	Hwy Dept Road and Bridges CRF		60,000.00		70,000.00	
4916	Fire Truck CRF		40,000.00		55,000.00	
4916	Highway Equipment CRF		50,000.00		40,000.00	
4916	Town/New Building CRF		35,000.00		35,000.00	
4916	Accrued Benefits Trust		0.00		25,000.00	
4916	Transfer Station Equipment CRF		20,000.00		20,000.00	
4916	Fire Ponds Cisterns CRF		15,000.00		15,000.00	
4916	Revaluation CRF		0.00		10,000.00	
4916	Land Acquisition CRF		0.00		10,000.00	
4916	Library Maintenance CRF		0.00		7,000.00	
4916	Recreation Facilities CRF		25,000.00		0.00	
4916	Fire Building Maintenance CRF		0.00		0.00	
4916	To Exp.Tr.Fund			\$10,000		
4917	To Health Maint. Trust Funds					
<b>SPECIAL ARTICLES RECOMMENDED</b>			<b>\$345,000</b>	<b>\$10,000</b>	<b>\$387,000</b>	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4902	Police Cruiser		\$29,000	\$26,737	\$27,964	
4903	Library Circulation System	20	\$6,500	\$4,485		
4909	Little River Park Phase II Playground	18	\$16,640	\$16,640		
4909	Grass Field at Little River Park				\$80,000	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			<b>\$52,140</b>	<b>\$47,862</b>	<b>\$107,964</b>	

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			FY2013	FY2012	FY2014
3120	Land Use Change Taxes - General Fund		3,000.00		
3180	Resident Taxes		0.00	78,000.00	78,000.00
3185	Yield Taxes		1,000.00	1,228.00	1,228.00
3186	Payment in Lieu of Taxes		3,260.00		
3189	Other Taxes		0.00		
3190	Interest & Penalties on Delinquent Taxes		80,000.00	105,258.00	105,258.00
	Inventory Penalties		0.00		
3187	Excavation Tax (\$.02 cents per cu yd)		300.00	406.00	406.00
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		5,000.00		
3220	Motor Vehicle Permit Fees		580,000.00	589,387.00	589,387.00
3230	Building Permits		12,000.00	8,910.00	8,910.00
3290	Other Licenses, Permits & Fees		22,000.00	22,258.00	22,258.00
3311-3319	FROM FEDERAL GOVERNMENT		0.00	3,984.00	3,984.00
FROM STATE					
3351	Shared Revenues		0.00		
3352	Meals & Rooms Tax Distribution		193,637.00	193,397.00	193,397.00
3353	Highway Block Grant		94,937.00	110,545.00	110,545.00
3354	Water Pollution Grant		0.00		
3355	Housing & Community Development		0.00		
3356	State & Federal Forest Land Reimbursement		0.00		
3357	Flood Control Reimbursement		0.00		
3359	Other (Including Railroad Tax)		2,500.00	45,041.00	45,041.00
3379	FROM OTHER GOVERNMENTS		0.00		
CHARGES FOR SERVICES					
3401-3406	Income from Departments		87,000.00	56,512.00	56,512.00
3409	Other Charges		0.00		
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		0.00	4,007.00	4,007.00
3502	Interest on Investments		24,000.00	24,510.00	24,510.00
3503-3509	Other		41,000.00	46,530.00	46,530.00
			1,149,634.00	1,289,973.00	1,289,973.00

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>FY2013</b>	<b>FY2012</b>	<b>FY2014</b>
3912	From Special Revenue Funds		0.00		
3913	From Capital Projects Funds		16,640.00		
3914	From Enterprise Funds		6,500.00		
	Sewer - (Offset)		0.00		
	Water - (Offset)		0.00		
	Electric - (Offset)		0.00		
	Airport - (Offset)		0.00		
3915	From Capital Reserve Funds		0.00	128,219.00	128,219.00
3916	From Trust & Fiduciary Funds		0.00		
3917	Transfers from Conservation Funds		0.00		
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance				135,000.00
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>1,172,774.00</b>	<b>1,418,192.00</b>	<b>1,553,192.00</b>

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	3,509,633.00	3,525,364.33
Special Warrant Articles Recommended (from page 5)	\$345,000	\$387,000
Individual Warrant Articles Recommended (from page 5)	\$52,140	\$107,964
TOTAL Appropriations Recommended	3,906,773.00	4,020,328.33
Less: Amount of Estimated Revenues & Credits (from above)	1,172,774.00	1,553,192.00
Estimated Amount of Taxes to be Raised	2,733,999.00	2,467,136.33



# DEFAULT BUDGET OF THE TOWN

OF: The Town of Lee, NH

For the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

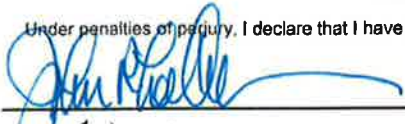

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

Default Budget - Town of Lee, NH FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>GENERAL GOVERNMENT</b>					
4130-4139	Executive	107,565.00			107,565.00
4140-4149	Election,Reg.& Vital Statistics	97,686.00			97,686.00
4150-4151	Financial Administration	246,821.00			246,821.00
4152	Revaluation of Property	43,250.00			43,250.00
4153	Legal Expense	10,000.00			10,000.00
4155-4159	Personnel Administration	688,513.00	37,690.00		726,203.00
4191-4193	Planning & Zoning	44,458.00			44,458.00
4194	General Government Buildings	128,631.00			128,631.00
4195	Cemeteries	13,114.00			13,114.00
4196	Insurance	76,500.00			76,500.00
4197	Advertising & Regional Assoc.	0.00			0.00
4199	Other General Government	60,000.00			60,000.00
<b>PUBLIC SAFETY</b>					
4210-4214	Police	517,476.00			517,476.00
4215-4219	Ambulance	14,144.00			14,144.00
4220-4229	Fire	220,859.00			220,859.00
4240-4249	Building Inspection	62,201.00			62,201.00
4290-4298	Emergency Management	6,000.00			6,000.00
4299	Other (Incl. Communications)	17,065.00			17,065.00
<b>AIRPORT/AVIATION CENTER</b>					
4301-4309	Airport Operations	0.00			0.00
<b>HIGHWAYS &amp; STREETS</b>					
4311	Administration	430,878.00			430,878.00
4312	Highways & Streets	0.00			0.00
4313	Bridges	0.00			0.00
4316	Street Lighting	0.00			0.00
4319	Other	0.00			0.00
<b>SANITATION</b>					
4321	Administration	159,777.00			159,777.00
4323	Solid Waste Collection	0.00			0.00
4324	Solid Waste Disposal	137,250.00			137,250.00
4325	Solid Waste Clean-up	0.00			0.00
4326-4329	Sewage Coll. & Disposal & Other	0.00			0.00
		3,082,188.00	37,690.00	0.00	

Default Budget - Town of Lee, NH FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>WATER DISTRIBUTION &amp; TREATMENT</b>					
4331	Administration	0.00			0.00
4332	Water Services	0.00			0.00
4335-4339	Water Treatment, Conserv. & Other	0.00			0.00
<b>ELECTRIC</b>					
4351-4352	Admin. and Generation	0.00			0.00
4353	Purchase Costs	0.00			0.00
4354	Electric Equipment Maintenance	0.00			0.00
4359	Other Electric Costs	0.00			0.00
<b>HEALTH</b>					
4411	Administration	0.00			0.00
4414	Pest Control	2,000.00			2,000.00
4415-4419	Health Agencies & Hosp. & Other	17,234.00			17,234.00
<b>WELFARE</b>					
4441-4442	Administration & Direct Assist.	6,897.00			6,897.00
4444	Intergovernmental Welfare Pymnts	0.00			0.00
4445-4449	Vendor Payments & Other	18,000.00			18,000.00
<b>CULTURE &amp; RECREATION</b>					
4520-4529	Parks & Recreation	35,345.00			35,345.00
4550-4559	Library	157,411.00			157,411.00
4583	Patriotic Purposes	500.00			500.00
4589	Other Culture & Recreation	5,200.00			5,200.00
<b>CONSERVATION</b>					
4611-4612	Admin. & Purch. of Nat. Resources	0.00			0.00
4619	Other Conservation	2,500.00			2,500.00
4631-4632	REDEVELOPMENT & HOUSING	0.00			0.00
4651-4659	ECONOMIC DEVELOPMENT	0.00			0.00
<b>DEBT SERVICE</b>					
4711	Princ.- Long Term Bonds & Notes	90,000.00			90,000.00
4721	Interest-Long Term Bonds & Notes	40,218.00			40,218.00
4723	Int. on Tax Anticipation Notes	0.00			0.00
4790-4799	Other Debt Service	0.00			0.00
		375,305.00	0.00	0.00	

**Default Budget - Town of Lee, NH FY 2014**

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>CAPITAL OUTLAY</b>					
4901	Land	0.00			0.00
4902	Machinery, Vehicles & Equipment	35,500.00		35,500.00	0.00
4903	Buildings	0.00			0.00
4909	Improvements Other Than Bldgs.	16,640.00		16,640.00	0.00
<b>OPERATING TRANSFERS OUT</b>					
4912	To Special Revenue Fund	0.00			0.00
4913	To Capital Projects Fund	0.00			0.00
4914	To Enterprise Fund	0.00			0.00
	Sewer-	0.00			0.00
	Water-	0.00			0.00
	Electric-	0.00			0.00
	Airport-	0.00			0.00
4917	To Health Maint. Trust Funds	0.00			0.00
4918	To Nonexpendable Trust Funds	0.00			0.00
4919	To Fiduciary Funds	0.00			0.00
<b>TOTAL</b>		3,509,633.00	37,690.00	52,140.00	3,495,183.00

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4155-4159	Mandated Increase in NHRS Contribution	4902	WA 14 - Police Cruiser WA-20 Library Circulation System
		4909	WA 18 - Playground Phase III LRP

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**2013 BALLOT QUESTIONS**  
**Annual Town Election**  
**March 12, 2013**

---

**ARTICLE 1.**

To choose all necessary Town Officers for the ensuing year.

**SELECTMAN** One for Three Years

**Carole Dennis**  
**Henry Brackett**  
**Scott Bugbee**

**TREASURER** One for Three Years

**Benjamin R Genes**

**TRUSTEE OF THE TRUST FUNDS** One for Three Years \_\_\_\_\_

**LIBRARY TRUSTEE** Two for Three Years

**Katrinka Pellecchia**  
**Cynthia L Giguere-Unrein**

**CEMETERY TRUSTEE** One for Three Years

**Scott Turnbull**  
**Janice Neill**

**ADVISORY BUDGET COMMITTEE** Two for Three Years \_\_\_\_\_  
\_\_\_\_\_

**ADVISORY BUDGET COMMITTEE** One for Two Year \_\_\_\_\_

**ARTICLE 2.**

**ZONING AMENDMENT**

Are you in favor of the following amendment to Article XXII of the Lee Zoning Ordinance, as proposed by the Lee Planning Board:

Note: **Changes are Bold Italics** and Deletions are underlined.

Pursuant to New Hampshire RSA 674:3 **673:6** Local Land Use Boards, the Zoning Board of Adjustment shall consist of five (5) members and three (3) **five (5)** alternates appointed by the Board of Selectmen to serve for three (3) year terms.

**YES**    **NO**            Majority vote required.

This amendment will be effective upon passage.

**ARTICLE 3.**  
**PETITION**

To see if the Town will vote to amend Section 17 of the Racetrack Ordinance to add the following language: 17. D – Race car education, as currently allowed by the Racetrack Ordinance, shall be defined to mean a Race Car Driving School and shall operate not more than four times each month from April through October. The Driving School will not operate on weekends. The Driving School will be operated by a fully-licensed and insured company, using NASCAR-like stock cars. No more than four vehicles will be allowed on the track at any one time and the hours of track operation shall be within 12:00 p.m. to 6:00 p.m. All requirements under Section 21A and 21B of this Ordinance shall apply to the operations of the Driving School. The Racing School operations shall not be considered an event, as defined by Section 1 of the Racetrack Ordinance. Majority vote required.

**YES NO**

**ARTICLE 4.**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,555,732.00. Should this article be defeated, the default budget shall be \$3,495,183.00, which is the same as last year, with certain adjustments required by previous action of the Board of Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Selectmen recommend this article by a vote of 3-0) Majority vote required.

**YES NO**

**ARTICLE 5.**

To see if the Town will vote to raise and appropriate the sum of three hundred and eighty-seven thousand dollars (\$387,000) to be deposited into the following Capital Reserve Trust Funds and to authorize the use of one hundred and thirty-five thousand dollars (\$135,000) from the Unassigned Fund Balance with two hundred and fifty-two thousand dollars from general taxation (\$252,000). (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.

Accrued Benefits Trust	\$25,000
Fire Ponds and Cisterns CRF	\$15,000
Fire Truck CRF	\$55,000
Highway Equipment CRF	\$40,000
Land Acquisition CRF	\$10,000
Library/Community Center CRF	\$100,000
Library Maintenance CRF	\$7,000
Revaluation CRF	\$10,000
Highway Dept. Road/Bridge Improvement CRF	\$70,000
Town Building CRF	\$35,000
Transfer Station Equipment CRF	\$20,000

**YES NO**

#### **ARTICLE 6.**

To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) to construct a natural grass playing field at Little River Park to be used for general recreation. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.

**YES NO**

#### **ARTICLE 7.**

To see if the Town will vote to raise and appropriate the sum of twenty-seven thousand, nine hundred and sixty-four dollars (\$27,964) for the purchase of a new police cruiser and changeover of radios and safety equipment. (The Selectmen recommend this appropriation by a vote of 3-0) Majority vote required.

**YES NO**



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## ASSESSING DEPARTMENT 2012 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The three primary members of the staff working in Town are Scott Marsh, Jerry Quintal and Joseph Lessard. Additional staff members Richard Dorsett and Michael Pelletier provide assistance. It is requested that if any of the appraisers come to your property, you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and measure your property.

Municipal Resources personnel are available to meet with taxpayers and if an appointment is desired, Dawn Hayes in the Assessing Office can schedule one for you.

The roughly \$3,500,000 increase in the 2012 taxable assessed valuation was a result of new and continuing construction which has remained at a relatively slow overall pace with roughly 65 new building permits currently needing to be reviewed in the upcoming year in addition to reviewing those properties which were not complete at the time they were last viewed. The Town will also continue the process of physically reviewing the various assessing data on file for 25% of the properties in Town.

The Department of Revenue Administration review of sales indicated that the Town's assessment ratio for the 2011-tax year was 102.4%. The DRA ratio for the 2012-tax year is 105%.

Individual property assessing information may be obtained by visiting the assessing office or on the Town's website [www.leenh.org](http://www.leenh.org)

### PROPERTY TAX RATES - TAX YEARS 2005 - 2012

YR	Town	County	Local Educat	State Educat	Total
2005	\$3.34	\$2.26	\$16.05	\$2.78	\$24.43
2006	\$4.80	\$1.87	\$14.48	\$2.19	\$23.34
2007	\$5.23	\$2.04	\$15.24	\$2.18	\$24.69
2008	\$5.21	\$2.18	\$16.00	\$2.18	\$25.57
2009	\$4.39	\$2.24	\$16.58	\$2.07	\$25.28
2010	\$5.67	\$2.25	\$15.39	\$2.11	\$25.42
2011	\$7.03	\$2.67	\$17.91	\$2.51	\$30.12
2012	\$6.67	\$2.64	\$18.22	\$2.41	\$29.94

## ASSESSING DEPARTMENT 2012 ANNUAL REPORT

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the assessing office.

### **ELDERLY EXEMPTION**

**\$ OFF ASSESSED VALUATION**

<b>AMOUNT</b>	<b>REQUIRED AGE</b>	<b>INCOME LIMITATIONS</b>	<b>ASSET LIMITATION</b>
\$174,000	65 TO 74	Not in excess of	Not in excess of \$222,500
\$210,000	75 TO 79	\$46,500 if single,	excluding the value of the
\$270,000	80 AND UP	\$59,400 if married	residence & up to 2 acres

### **BLIND EXEMPTION**

**\$ OFF ASSESSED VALUATION**  
\$15,000

Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.

### **VETERAN 'S CREDIT(S)**

**Standard**

**Tax Credit \$375**

Any resident who served in the armed forces in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/ surviving spouse of such resident.

**Surviving Spouse**

**Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28.

**Service Connected Disability**

**Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 and who has a total and permanent service connected disability, or is a double amputee or paraplegic because of the service connected injury or the surviving spouse of such person if such surviving spouse has not remarried.

## CODE ENFORCEMENT 2012 ANNUAL REPORT

A total of one hundred and forty seven (147) building permits were issued for fiscal year 2012, with an estimated construction value of \$2,149,998. The following permits were issued:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	4
Additions	5
Outbuildings	7
Garages	1
Remodeling/all others	130

Action was taken by the Zoning Board of Adjustment on fifteen (15) applications resulting in twenty-two (22) actions.

The Zoning Board of Adjustment reviewed and acted on one (1) Equitable Waiver, three (3) Special Exception requests, and eighteen (18) Variance requests.

The Planning Board reviewed and approved five (5) site review applications; reviewed and approved two (2) gravel pit renewals; and held one (1) scenic road public hearing.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

On behalf of the Zoning Board of Adjustment and the Planning Board, I would like to extend our thanks to all the Boards and Department Heads that generously provide recommendations and comments on these applications.

Respectfully Submitted,

Allan Dennis  
Planning/Zoning/Health/Code Enforcement Official

## COMMUNITY PLANNING COORDINATOR 2012 ANNUAL REPORT

As more of our farm and forest land is protected, there is an evolving need to work toward helping Lee become a balanced community that can encourage a healthy and affordable life for all its citizens. The regional movement toward more local businesses, food growing and purchasing, energy production and efficiency, maintenance of a working landscape, and more community-based recreation and involvement fits well into the building of a vital and strong town.

The Community Planning Coordinator works with the Selectmen; Planning, Zoning, and Code Enforcement; the Conservation Commission, the Energy Committee, the Heritage Commission, and Agricultural Commission. The Coordinator also includes investigations into and writing of grants for town planning and development.

Some specific projects have included a \$40,000 federal grant for a comprehensive town energy plan; publishing the Lee Conservation and Agriculture News newsletters; holding the Button Up Lee workshop to weatherize the core town buildings; and displays at the Lee Fair and other town gatherings. Some of Lee's historical buildings have been placed on the NH State Register of Historic Places, the latest being the Glidden House at Wadleigh Falls Island Farm. Future applications include the Town Hall and Library. In cooperation with the Conservation Commission some surplus town owned lands are being reviewed in order to either make wise use of them or to sell them.

The Coordinator represents Lee at various statewide planning, agricultural, historical, and conservation meetings. Such as, the Technical Advisory Committee for the Strafford Metropolitan Planning Organization and the Comprehensive Economic Development Strategy program at the Strafford Regional Planning Commission. Recent discussions include: new designs for the Lee Traffic Circle, a new Park and Ride site, and bus service expansion possibilities.

Strafford Regional Planning Commission has compiled a build-out analysis for the land of the town, given the restrictions of wetlands, ledge, conservation restrictions, and zoning and subdivision regulations; have provided a variety of maps which has helped in land planning activities.

Future directions for Lee may involve a community center/library; a senior citizen center; a town energy plan; safer bikeways; safer walking routes to school; an interconnecting trail system; more cottage/light industries, and professional offices throughout the town.

Respectfully Submitted, Laurel Cox, Community Planning Coordinator

## FIRE AND RESCUE DEPARTMENT 2012 ANNUAL REPORT

The Lee Fire and Rescue Department responded to 480 calls for assistance during this reporting period, a 10% increase over last year's call volume. Medical Aid continues to remain the highest in terms of overall call volume percentage, comprising over 36% of the responses. This year there were a number of structure fires; the department responded to four building fire calls.

As a paid/call department with only two full time employees, the department relies heavily on volunteer response. There has been a sharp decline in the number of residents willing to commit their time to emergency assistance response. If this trend continues it is likely the department will move towards adding more full time emergency response personnel.

Those who dedicate themselves to assisting the residents of Lee regularly participate in training activities. By remaining current in the latest techniques they remain well equipped to mitigate the complex issues facing today's emergency responders. Some of this training includes the use of special rescue tools to assist in the extrication of victims of motor vehicle crashes, hazardous materials response and mitigation; search and rescue procedures; ongoing emergency medical training. This ensures each member of the department has the knowledge necessary to assist those in need, and the skills to assist safely and effectively.

Respectfully Submitted,  
Peter Hoyt, Fire Chief

Incident Responses	
Building Fire	4
Chimney or Flue Fire	6
Passenger Vehicle Fire	2
Road Freight or Transport Vehicle Fire	1
Natural Vegetation Fire	4
Forest, Woods or Wildland Fire	2
Brush Fire	1
Special Outside Fire	1
Emergency Medical Call Excluding Vehicle Accident with Injury	173
Motor Vehicle Accident with Injuries	36
Motor Vehicle Accident without Injuries	1
Extrication of Victim(s) from Vehicle	3
Removal of Victim(s) from Stalled Elevator	1
Gasoline or Other Flammable Liquid Spill	2
Gas Leak (natural gas or LPG)	5
Oil or other Combustible Liquid Spill	1
Carbon Monoxide Incident	4
Electrical Wiring/Equipment Problem	3
Heat From Short Circuit (wiring)	1
Power Line Down	20
Arcing, Shorted Electrical Equipment	30
Vehicle Accident, General Cleanup	21
Service Call, Other	27
Person(s) in Distress	1
Smoke/Odor Removal	1
Assist Police or other Governmental Agency	2
Unauthorized Burning	7
Cover Assignment, Standby, Move Up	39
Good Intent Call	13
Dispatched and Cancelled En Route	17
Smoke Scare/Odor of Smoke	5
System Malfunction	5
Detector Activation, No Fire – Unintentional	1
Alarm System Activation, No Fire – Unintentional	39
Lightning Strike (no fire)	1
<b>TOTAL CALLS</b>	
July 1, 2011 June 30, 2012	480

## HIGHWAY DEPARTMENT 2012 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 67 roads, which totals 37.40 miles that include 107 intersections, 28 turnarounds, town parking lots and numerous dry hydrants / pull-off areas. In addition, the Highway Department takes care of all of the mowing and grounds care of the cemeteries, parks, and Town buildings. The Highway Department also performed nine burials at the cemetery during the reporting period.

The winter of 2011-2012 started with a bang on October 29<sup>th</sup> with 8 inches of heavy wet snow and a lot of downed oak trees and limbs. The rest of the winter was relatively mild and quiet. The Department plowed and/or treated approximately 19 winter storm events with 36 inches of snow recorded. The light winter allowed time to do a lot of repairs and maintenance on the equipment, with considerable time spent on tightening up the '86 Cat grader and getting it painted.

During the reporting period 11 roads (4.94 miles) were crack sealed. Gile Road, Lee Hill Road, and Pinkham Road Ext. were shimmed with hot top also. Paving occurred just after the close of the fiscal year and will be reported in next year's report.

Two culverts on Plummer Lane and Demeritt Avenue were replaced and several miles of road were ditched, including all of the gravel roads on the South end of town.

The majority of the construction of the replacement of the High Road Bridge took place during the reporting period.

The Highway Department work at Little River Park was less than usual. The big projects were: finishing the basketball court area and screening hundreds of yards of loam.

Some other projects included brush clean-up on Loop Road, work at Noble Farm, building a portable trailer for the generator, and assisting at the Transfer Station.

There was no equipment purchased during the period.

We would like to thank the Townspeople, Budget Committee, and Board of Selectmen, for their continued support of the Highway Department.

Respectively Submitted,  
Randy Stevens, Road Agent

## LIBRARY 2012 ANNUAL REPORT

The library strives to be the center of the community, serving all ages and interests. In addition to books, card-holders may borrow many different items. New this year is the telescope, and a large number of families already brought this home to view the night sky together! Thanks to the New Hampshire Astronomical Society for procuring the telescope through a grant from the Oceanside Photo and Telescope and placing it with the Lee Public Library.

The Nook and the Kindle are loaded with titles and ready for people to take home and read as an alternative to print. Our growing audio collection is in heavy demand, as is the NH Downloadable books for your reading devices. Recently added this year are the Advantage e-Titles, exclusively for Lee card holders. Movie lovers are borrowing the new DVD releases off the shelves faster than we can put them on. Over 2,900 adults and children attended 250 classes, workshops, book discussions and children's events this year. Over ninety people came to listen to the story of Lee resident, Harold Ward, as he recounted his experience during the attack on Pearl Harbor. Townsfolk were treated to a night with Mrs. Lincoln, in full character and costume through the combined efforts of the Lee Public Library and the Historical Society. This Chautauqua performer had all of us convinced she really was Mrs. Lincoln. Another favorite presentation was given by Dr. Michelle Posage, and she explained the remarkable behavior of dogs and cats.

Children's Services saw an increase in signups for the summer reading program "Dream Big." The bat and owl presentation drew a record number of attendees and provided a quality family destination right here in Lee. Area daycares and schools were visited to promote reading and the library throughout the year. The library offered a number of fun learning and entertaining opportunities all year.

The dedication and support of the trustees and staff are valued. The library is grateful for the enthusiastic volunteers,

The Lee Energy Committee committed to weatherproofing the library. They sealed up drafty areas and covered windows with clear plastic, helping to keep the library warm all winter.

The Friends supported the library by purchasing museum passes, and providing additional support for many of the workshops and events through the year and much more. The Holiday Concert, held after the annual tree lighting was well attended and foot-stomping music was provided by Mudhook. Thank you, Friends.

Respectfully Submitted,  
Sharon Taylor, Director



**LEE PUBLIC LIBRARY**  
2012 ANNUAL FINANCIAL REPORT

<u>Operations Account</u>	
<b>INCOME</b>	
Balance Forward	\$ 706.47
Book Sale	\$ 902.25
Copier	\$ 861.88
Fax	\$ 110.00
Gifts	\$ 400.00
Non Resident Fee	\$ 620.00
Other	\$ 1,102.67
Interest Earned	\$ 8.52
Transfer from NonLapsing Account	\$ -
Quarterly Payment from Town	\$ 35,750.00
<b>Total Income</b>	\$ 40,461.79
<b>EXPENSES</b>	
Copier	\$ 3,078.12
Furniture & Equipment	\$ 855.92
Maintenance	\$ 543.05
Misc.	\$ 156.95
Nonprint	\$ 7,033.86
Postage	\$ 367.33
Print	\$ 18,981.14
Professional Development & Dues	\$ 1,128.11
Programs	\$ 1,190.17
Supplies	\$ 2,527.79
Technology	\$ 3,248.96
Telephone	\$ 762.45
<b>Total Expenses</b>	\$ 39,873.85
<b>Ending Balance</b>	\$ 587.94

<u>Non-Lapsing Account</u>	
<b>INCOME</b>	
Balance Forward	\$ 1,344.11
Fines	\$ 485.50
Lost Titles	\$ 708.33
Interest Earned	\$ 2.97
<b>Total Income</b>	\$ 2,540.91
<b>EXPENSES</b>	
Transfer to Operations Account	
<b>Ending Balance</b>	\$ 2,540.91
<b>Certificate of Deposit</b>	
Balance Forward	\$ 5,205.98
Accepted Donations	\$ 500.00
Interest Earned	\$ 34.23
<b>Ending Balance</b>	\$ 5,740.21

**POLICE DEPARTMENT  
2012 ANNUAL REPORT**

The Lee Police Department successfully completed the Re-Recognition Program by the Commission on Accreditation for Law Enforcement Agencies (CALEA). As you may remember, the Lee Police Department was Recognized through CALEA in 2008. Every three years, the agency is required to be audited for compliance. In November of 2011, the Lee Police Department received CALEA Recognition once again.

As you can see from the statistical data listed below, the Police Department's activity level has stayed essentially the same; what is not readily apparent is the difference in the type of calls. While the number of calls for Assault, Driving While Intoxicated, Bad Check, Animal Complaint, and Paperwork Service has decreased, reports of Theft, Arson, Criminal Trespass, Littering, Suspicious Activity, Disabled and Abandoned Vehicles, Alarms, Wires Down and Medical Aid Calls have increased substantially. Worthy of mention is the substantial decrease in fatalities. In Fiscal Year 2011-2012, there were NO Fatal Motor Vehicle Accidents; the previous Fiscal Year, the Police Department investigated two (2) Fatal Motor Vehicle Accidents.

	07/01/10 – 06/30/11 (FY 2011)	07/01/11 – 06/30/12 (FY 2012)	Percentage of Increase/Decrease
Arrests	103	92	11% <b>Decrease</b>
Motor Vehicle Stops	1628	1655	2% <b>Increase</b>
Motor Vehicle Accidents	198 <b>(2 FATALITIES INCLUDED)</b>	174 <b>(0 FATALITIES INCLUDED)</b>	13% <b>Decrease</b> <b>Fatalities Decreased</b>
Calls for Service	5730	6362	10% <b>Increase</b>

**STATISTICAL DATA FOR THE YEAR 2010/2011 AND 2011/2012**

As always the members of the Lee Police Department wish to thank the residents and businesses in the Town for their continued support.

“The Lee Police Department is a Nationally Recognized Police Agency”

Sincerely submitted,

Chester W. Murch  
Chief of Police

## TRANSFER STATION 2012 ANNUAL REPORT

Recycling income was \$66,012. Here's the breakdown:

Item	Income	% of Total
Light Iron (Scrap)	\$12,629	19.1%
Old Corrugated Cardboard	\$11,421	17.3%
All Plastics #1, #2, Marine	\$11,368	17.2%
Mixed Paper	\$9,825	14.9%
Aluminum Beverage Container	\$9,596	14.5%
Tin (Steel) Cans	\$3,104	4.7%
Scrap Aluminum	\$2,822	4.3%
#8 Newspaper	\$1,811	2.7%
Scrap Copper & Brass	\$1,773	2.7%
Scrap, Other Metals	\$1,451	2.2%
Aluminum Foil & Pie Plates	\$212	0.3%

Waste disposal cost the Town of Lee \$79,756.

**Brush** –This year, brush was again removed by a contractor and sold to PSNH's Schiller Station to produce electricity. This process saves the Town the cost of having it ground on site and helps to provide a renewable energy source for NH residents.

**The Swap Shop** - Runs smoothly thanks to volunteers: Georgia Kerns, Linda LaRocque, Nancy Garnhart, Shirley McKeon, Kat Wren, Bucky Riley, Bill Loizides, Nadean Preston, Paul Gregoire, and Tyler Allen. They work each week to help residents reuse items whenever possible. This saves money on our trash disposal expense.

**Lee the Beautiful** - Was again run by Stephanie Hollister, who tracks the hours that volunteers perform roadside trash pick-up in Lee. In exchange, we received 400 daffodils bulbs to plant on Town property, through a program sponsored by NH the Beautiful!

Many Thanks to the entire Highway Department for their help with maintenance and fabrication, the grounds work and our winter plowing.

And of course, Thanks to the Transfer Station Staff: Chip, Colin and Gary.

**Thanks to Residents for your Recycling!**

Respectfully Submitted, Roger Rice, Manager

## WELFARE DEPARTMENT 2012 ANNUAL REPORT

The Welfare Department provides temporary emergency assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA: 165. Eligibility is based on a need and determined each time a formal request for assistance is made through the application process. The Town can consider providing assistance to meet basic living needs of eligible residents in compliance with RSA: 165 and the Town of Lee Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner. Eligibility decisions are based on fair and equal application of the law and guidelines while:

- Maintaining Strict Confidentiality
- Providing Advocacy
- Maintaining Dignity
- Encouraging Self-Sufficiency

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses, and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, food pantries, etc., are made before local tax dollars are utilized.

If you feel that you are in need and have exhausted all other means of meeting your essential needs, i.e. if you have applied for any and all programs that could assist you (Fuel Assistance, Electric Discount Program, Food Stamps, TANF, Medicaid, Social Security benefits, subsidized housing, etc.), and you are still in need of financial assistance, complete the application for welfare assistance and collect all the documentation required-including proof of where any income has been spent (receipts, bills, etc.), as well as a copy of your tax return and your lease. This documentation is necessary in order to determine eligibility.

Residents in need of assistance may reach me at 969-8251. If I am unavailable please leave a message on my voicemail and I will return your call promptly.

Respectfully Submitted,  
Dawn Marie Jarrell, Welfare Officer

## AGRICULTURAL COMMISSION 2012 ANNUAL REPORT

The Agricultural Commission had an active year. We regretfully accepted Wendy Fogg's letter of resignation, while Dwight Barney and Paul Gasowski agreed to another term on the Commission.

**Old Home Day/Lee Country Fair:** The year was full of activities for both the Old Home Day event and the Lee Country Fair in September, 2011. The Agricultural Commission accepted the responsibility of putting on a pig roast/chicken barbecue for Old Home Day, with many volunteers assisting in all the preparations. We also sponsored the Dessert Contest for Old Home Day. For the Lee Country Fair, we sponsored the Pickle, Pie, Relish, Sweetbread Contest.

**Lee Farmers Market:** The market was held every Thursday throughout the summer and proved to be successful. A total of 13 vendors participated with addition of crafts and baked goods. New signs were placed at prominent road junctions. This seemed to have increased customer volume as many new faces were seen at the market. We appreciate the continued support of the townspeople who visit the market each week.

**Backyard Farming Initiative:** The Backyard Farming Initiative is a joint venture with the Lee Library. There were various programs throughout the year, including a blacksmith demonstration, pig butchering and smoking hams, as well as canning and pickling instructions. The coming years' focus will be on "You Are What You Eat" panel discussions. The panel will consist of a nutritionist, chef, farmer, practitioner.

**Noble Farm:** We worked with the Planning Board on the re-zoning of the Noble Farm area. It was changed to a light commercial zone with some agriculture allowed. Many possibilities for this property have been discussed throughout the year.

**Brochure/Directory:** This year, we will be finalizing a brochure. It will include a map of Lee with farm sites, as well as a space for farm business cards.

**Seacoast Local:** David Boynton of Seacoast Local attended one of our meetings to discuss the focus of Seacoast Local and possible activities in Lee.

**Sustainability:** Paul Gasowski, worked extensively on sustainability within the School District (buying food locally, energy audits, etc.). Members worked on a proposal for agriculturally-related activities (high tunnels, community gardens, shared-use kitchen) within the town.

**UNH:** Members of the commission actively supported various agriculturally related programs at the university: supporting the continuation of the Diagnostic Lab and attending discussions of the UNH Master Plan which originally would have done away with much of the agriculture on Route 4.

## CONSERVATION COMMISSION 2012 ANNUAL REPORT

### Major Activities of Lee Conservation Commission:

**Protection of Open Space-** The Commission continues to work with Laurel Cox, Community Planning Coordinator, to expand the area of protected open space within the Town and to seek to preserve the agricultural heritage of Lee through conservation easements. In this past year, without any cost to the Town, 15 acres of land have been preserved for agriculture uses in perpetuity.

**Oversight of the Town's Conservation Easements-** The Commission is charged with the responsibility of overseeing all conservation easements within the Town. Under the guidance of Laura Gund, who has assumed responsibility for the organization and reporting of this activity, members of the Commission conducted and filed reports on 35 monitoring site visits.

**Advice to Planning Board and Zoning Board of Adjustment-** In accordance with its statutory responsibilities, the Commission serves as advisor to the Planning Board and Zoning Board of Adjustment on matters relating to the protection of wetlands and other items of environmental concern. Antoinette Hartgerink has assumed primary responsibility for organizing and reporting this activity. During the period covered by this report the Commission conducted and reported on 5 such site visits.

**Educational and Outreach Activities-** The Commission provided information relating to conservation easements and led nature walks in Little River Park during Lee Old Home Day. Catherine Fisher conducted an "early winter nature walk" and two "Spring Frog Walks" in the Town Forest. Also, the Commission sponsors, and members contribute articles to, the Lee Conservation and Agricultural Newsletter.

**Stewardship Activities-** The Commission held public informational meetings and conducted field support for activities on Town-owned land. Such activities include the New England Cottontail Habitat Restoration Project at Lee Five Corners Reserve and the development of the Joe Ford Wildlife Sanctuary. The Commission also conducted a "clean-up" of the Lee Bog.

**Campership-** Each year the Commission supports the attendance of a student from Lee to the Barry 4H Camp. This year's campership was awarded to Spencer Haas. Any resident interested in applying for the 2013 campership should contact the Commission.

**Thanks for Exemplary Citizenship-** The Commission wishes to thank Eagle Scout Tony Sergi for planning and, with his Boy Scout colleagues, completing a nature trail restoration project in the Town Forest and to thank Girl Scouts Susanna Serrano and Felicia Keegan (and their parents) for acquiring materials and completing an excellent restoration of the observation platform at the Lee Bog at no cost to the Town.

## HERITAGE COMMISSION 2012 ANNUAL REPORT

Fiscal year 2012 was a busy one for the Heritage Commission. We were pleased to have visitors from Michigan, who were doing some local research, at one of our meetings in July. We welcomed Denis Hambucken as a new member of the Commission. Some of our activities included:

**Preservation Easements:** As we do each year, we monitored the two existing preservation easements: Flag Hill Winery and the Randall Farm. We also supported an Historic Preservation and Conservation Easement on the Wadleigh's Falls Island Farm.

**5 Mast Road:** There was a Special Town Meeting held this year to decide on purchasing this property. The Commission was interested in the property, located directly adjacent to the Town Hall. However, this did not pass at the Town Meeting.

**Heritage Signs:** Thanks to Preston Samuel who researched information and sites for the Heritage Trail throughout Town, we are well along in that project. Eight sites have been selected and signs will be up soon at various historic sites in town.

**Lee History:** We were fortunate this year to publish Donna Eisenhard's "History of the Lee Grange." Other segments of the Town's history will be available soon.

**Lee Country Fair and Lee Old Home Day:** The Commission participated in the annual September fair, having the Hobo Shed open to display old farm equipment and signs. We sponsored the Tractor Parade during Old Home Day, as well.

**Burleigh-DeMeritt House:** We presented an update on the house to the Selectmen, who offered their support. UNH is working on two other old homes in Durham and Madbury, however, the Burleigh-DeMeritt had not been discussed recently. We plan to meet with the new Dean of College of Life Sciences and Agriculture.

**Inventory:** The Commission has been compiling an inventory of the old Town records before they are placed in the vault.

**250<sup>th</sup> Celebration for Lee:** The Commission met with the Selectmen to discuss the planning for the 250<sup>th</sup> Celebration in 2016.

**E911 Ordinance:** The town is in the process of renumbering and renaming several roads in town to comply with E911. We have been asked to help with the naming of various roads and have made suggestions.

**World War II program:** Commission Member Denis Hambucken put together an excellent program on Pearl Harbor, with Harold Ward, a Veteran of WWII.



## RECREATION COMMISSION 2012 ANNUAL REPORT

### Events

The 2012 Easter Egg Hunt benefited by a beautiful sunny day. Thousands of eggs filled with candy or coupons for prizes delighted hundreds of youngsters. A special thanks to the Lee Walgreens store for donating most of the candy, Judy Belanger and her little helpers for filling all the eggs, and Cynthia McClain for organizing and coordinating the event.



The Annual Fishing Derby was also blessed with a sunny day but not with hungry fish! Special thanks to Michelle and Randy Stevens for hosting the event at their farm. Thanks to Cynthia McClain for organizing the event and AΓP for fish cleaning services.

Little River Fest of September, 2011 included an “Old Home Day” tractor parade, live music, nature walks and kids games as part of the fun, followed by a Harvest Supper prepared by the Agricultural Commission. The meal was fantastic and enjoyed by over two hundred people.

### Little River Park Developments

Banners sold at the Babe Ruth field at Little River Park brought in enough revenue to pay for the purchase of the outfield fence and the backstop. Basketball courts at Little River Park were completed with a rubberized surface and backboards. The climb net structure at the playground was added to the delight of young visitors to the park. An ice skating rink was available for the winter thanks to Dennis Gelsomini and the Fire Department. A skating party was held in January with music, hot chocolate and a bonfire with the assistance from the Fire Department. The rink can be stored away and reused each winter. The picnic tables were sanded and stained as a community service project by the AΓP fraternity.

### Town Field

The Town Field dugouts were sided by the Policeman’s Association and received a coat of paint by Oyster River Youth Association parent volunteers.

Respectfully Submitted, Dawn Genes, Lee Recreation Commission



## **CEMETERY TRUSTEES 2012 ANNUAL REPORT**

The Cemetery Trustees have been elected to oversee and maintain the public and non-public cemeteries.

One of the priorities during Fiscal Year 2012 was to update the Cemetery Rules and Regulations, last adopted October 13, 2011. If you own a plot in any of the Town cemeteries, reading the Rules and Regulations for the latest information is recommended. These new rules can be found on the Town of Lee website under Cemetery Trustees, Additional Links.

Eleven (11) plots were sold in FY 2012, a marked decrease from the 38 sold in 2011. Funds received from sale of a plot are deposited into a trust held by the Trustee of the Trust Funds. Interest income from the Trust is used to reimburse the Town for care of the cemeteries. FY 2012 interest was \$5,756.72. Although there are over 77 identified burial grounds within the Town limits, only 19 cemeteries have trusts held for their maintenance. This maintenance continues to be a large responsibility of the Trustees. Additionally, mowing and minor maintenance are carried out by Cemetery Superintendent Randy Stevens and his crew.

Major renovation continued at Old Parish Cemetery located on the corner of Garrity and Mast Roads. Broken stones were repaired and several stones cleaned. One stone found along the fence was mounted back at its original spot. The entire perimeter fence was cleaned of brush and dead trees. Privet hedge was pruned and the bank along Mast Road was cleaned of debris, revealing the old steps. All bent or broken pipes were repaired or replaced and all fences were painted.

Other cemeteries receiving repairing and painting of fences were The Charles Jones Cemetery on Snell Road, The Lee Hill Cemetery across from the Town Hall, and The Fernald Cemetery on Kelsey Road. The Durgin Cemetery located on the Snelling property, Route 155, was evaluated and has been placed on the maintenance list for 2013.

Thank you to the VFW Post 10676 of Lee for placing the memorial flags on the veterans' graves and removing them for winter. Several new flag holders were purchased for veterans buried during the year.

Respectfully Submitted, Marianne Banks, Chairperson

## LIBRARY BOARD OF TRUSTEES 2012 ANNUAL REPORT

### In Fiscal Year 2012 the Lee Library Board of Trustees:

- Revised and/or developed the following policies: the Employment Policy, E-Reader Borrowing Policy, Circulation Policy, Collection Development Policy, Child Safety Policy, Telescope Borrowing Policy, and the Meeting Room Policy. All the library policies are available for viewing at the library or online at the library's website at [www.lee.lib.nh.us/lee/policies.asp](http://www.lee.lib.nh.us/lee/policies.asp)
- Completed the process of forming a 501(c)(3) non-profit foundation and established the Lee Library Community Center Foundation as the private fundraising effort for a new library/community center.
- Authorized enrollment in the Overdrive Advantage Program which expands the number of audio and e-books for library patrons.
- In August 2012, the trustees hired Sharon Taylor as the new Library Director.
- In March 2012, Annie Gasowski was re-elected to the Board of Trustees

The Lee Library Board of Trustees want to publically thank Library Director Sharon Taylor and staff for their professional expertise, welcoming spirit to patrons and for their all their hard work. We would also like to recognize the many volunteers who help make our library such an asset to the Town of Lee, especially Joanne Reed who "retired" after more than 20 years of volunteering at the Lee Library.

Respectfully Submitted,

### Lee Public Library Board of Trustees

Margaret Dolan

Annamarie Gasowski

Cynthia Giguere-Unrein

Bruce Larson

Katrinka Pellecchia

## ENERGY COMMITTEE 2012 ANNUAL REPORT

### **Energy Efficiency and Conservation Block Grant Program for Town-Wide Energy Plan and Co-Generation Feasibility Study: COMPLETED**

The \$40,000 federal grant involved four sections:

- 1) Comprehensive Town Plan for Energy Conservation
- 2) Comprehensive Town Energy Policy
- 3) Energy Efficiency Audit and Recommendations for Municipal Buildings
- 4) Feasibility Study of Distributed Energy and District Heating System Linking Core Town Center Buildings

Jeffrey Taylor and Associates worked with the Planning Board on section #2 of the Comprehensive Town Energy Policy. They reviewed the relevant regulations and created an energy policy audit. They met with the Board of Selectmen, the Planning Board, the Energy Committee, and the community to review the energy policy documents that articulate the community's energy goals. They identified local energy conservation strategies, made recommendations, and incorporated them into a draft energy section suitable for inclusion in the Lee Master Plan. Based on priorities identified in the regulatory audit, the firm worked with the town to prioritize and draft amendments to the land use regulations for Planning Board consideration.

The Sustainable Development & Energy Systems Group, LLC worked with the committee on the other sections of the grant project, producing an Energy Handbook with energy conservation/generation recommendations for homes, as well as municipal recommendations. They finished the energy audits of the municipal buildings that we started last year under the Municipal Energy Assistance Program Grant, and did a feasibility study for a District Heating and Co-Generation System for the town center buildings, based at the Transfer Station.

**The Lee Energy Plan** – Results will be available on [leenh.org](http://leenh.org), at the Town Hall, and the Library.

**Button Up Lee Workshop** - In early December of 2011, the Lee Energy Committee held an informational workshop for weatherization and tightening up of municipal buildings: the Town Hall, Annex, and Library. Participants learned practical energy conservation and winterization skills, at the same time the town buildings were being winterized.

The next tasks will be to implement the suggestions in the Lee Energy Plan and the Lee Energy Capital Improvements Plan.

Respectfully Submitted, Dorn Cox, Chair of Lee Energy Committee

## **LAMPREY RIVERS ADVISORY COMMITTEE 2012 ANNUAL REPORT**

The entire 47-mile Lamprey River and five of its tributaries have been designated into the New Hampshire River Management and Protection Program. The fourteen towns in the watershed are now represented in the expanded Lamprey Rivers Advisory Committee (LRAC.) The National Parks Service Wild and Scenic River program also covers about half of the lower portion of the Lamprey River and has become a part of the larger LRAC program. Each town has up to four representatives on the LRAC; Lee is represented by Jere Beckman, Kitty Miller, Sharon Meeker, and Preston Samuel. The LRAC meets in public session on the fourth Thursday of every month. We are working on our main tasks which include creating an advisory management plan for the rivers and their ¼ mile corridors and advising the Department of Environmental Services on projects proposed for the area.

In addition, funding from the National Parks Service has enabled the LRAC to continue its work in the following areas in the four lower river towns:

**Land Protection** - An additional 34 acres and 1,212 feet of shoreline along the Lamprey River have been protected.

### **Outreach, Education, and Recreation-**

- Participated in the Great Bay Initiative discussions
- Opened the public canoe launch on the Lamprey River
- Improved our website: [www.Lampreyriver.org](http://www.Lampreyriver.org)
- Presented a video festival in Durham

### **Small Grants Program -**

- Updated the Lamprey River Curriculum and placed it on the website
- Created two new DVD's, "Connecting Lives on the Lamprey," and "Spring Into Vernal Pools," available at the library and on the website
- Funded a personalized septic system program for 15 landowners.
- Funded three projects (1) investigating possibilities for fish passage up river from Wiswall Dam; (2) planning historic interpretation of Folsom Dam in Epping; (3) planning trails and playground for Mary Blair Park in Epping

### **Wildlife & Ecology -**

- Vernal pool project with Epping High School
- Worked with Town of Durham to construct and open a fish ladder at Wiswall
- Funded and presented a two year fish study

**History & Archaeology** - Created two panels with Durham for Wiswall Park kiosk

## **HISTORICAL SOCIETY 2012 ANNUAL REPORT**

### **In Memoriam:**

Joe Ford, a long time and highly respected Selectman, was the ultimate citizen of Lee. He spent long hours on the details of the town budget, strived to conserve our land for wildlife and agriculture, and showed appreciation towards the volunteers that make up our community. We mourn his passing and are grateful for his life in Lee.

Joe Ford left his papers to the Historical Society. We would like to say thank you to the Heritage Commission for reviewing these papers to determine what could be used by the Town and what should be preserved by the Historical Society.

### **Museum:**

Volunteers have provided open hours 10:00 a.m. - 12:00 noon on the third Saturday of each month from April to November. In addition we were open on Lee Country Fair Day. On other days, volunteers have been working on the museum inventory and re-organizing a few of our collections on the first floor.

### **Educational Activities:**

The Society presented well-attended cultural programs for the public in joint sponsorship with the Lee Public Library. Lee presenters were Denis Hambucken, Bill Payson, and Harold Ward. In September, third graders from Mast Way School made their annual visit to the museum, as did the Tiger Cub Scouts. A special event in April for the Boy Scouts focused on the history of the railroad through Lee.

### **Highlights:**

During the winter, our Board of Directors and Officers spent many hours updating our bylaws. After many drafts, including a Mission Statement, the revision was approved by the membership at our annual meeting in April. The meeting, which was held at the Jeremiah Smith Grange, included a potluck supper and a presentation by Donna Eisenhard on the history of this Grange.

### **Goals:**

For the museum: we are establishing a collection policy, finishing the inventory of the existing collection, and reorganizing exhibits on the second floor. For the community: we would like to present at least two Lee Living History events.

Respectfully Submitted,  
Phyllis White, President

# **RESIDENT BIRTH REPORT** **01/01/2012 – 12/31/2012**

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Dionne, Lilly Elizabeth	02/23/2012	Dover, NH	Dionne, Gilles	Dionne, Courtney
Wilson, Theodore Andrew	04/06/2012	Dover, NH	Wilson, Andrew	Wilson, Samantha
Minor, Morgan Jane	06/09/2012	Dover, NH	Minor, Scott	Minor, Zarina
Weeks, Emma Nicole	07/11/2012	Exeter, NH	Weeks Jr, Barry	Weeks, Jennifer
Kay, Eli Richard	07/19/2012	Dover, NH	Kay, Dustin	Kay, Kathleen
Thompson, Ellianna Rose	09/14/2012	Dover, NH	Thompson, Marco	Hajdusek, Alysha
Johnson, Nathaniel Joseph	10/03/2012	Rochester, NH	Johnson, Mark	Johnson, Jaclyn
Stevens, Callahan Marie	10/11/2012	Portsmouth, NH	Stevens, James	Stevens, Janmarie
Keller, Emma Martha	10/31/2012	Dover, NH	Keller, Adam	Keller, Abigail Anne
Keller, Graham Adam	10/31/2012	Dover, NH	Keller, Adam	Keller, Abigail Anne
Miller, Ayla Mae Wild	11/11/2012	Lee, NH	Miller, Joel	Miller Annalisa
Pickering, Jaclyn Sophia	12/26/2012	Manchester, NH	Pickering, Matthew	Sanchez, Curly

**Total number of records 12**

**RESIDENT DEATH REPORT**  
**01/01/2012 - 12/31/2012**

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
Glidden, Ruth	1/19/2012	Dover	Stadig, Albert	Wiik, Gertrude
Levesque, Sancta	2/7/2012	Exeter	Poligni, Eduardo	Paganelli, Marcella
Trabucco Jr, Alfred	2/22/2012	Lee	Trabucco Sr, Alfred	Rowell, Madeline
Cayford, Linda	3/26/2012	Lee	Cayford, Stanley	Descheneau, Ruth
Widener, Margaret	5/11/2012	Lee	Von Roenn, Warren	Bauer, Catherine
Martin Jr., Mehrl	7/7/2012	Dover	Martin Sr., Mehrl	Everhart, Peggy
Russell, Lorraine	8/18/2012	Lee	Gurtin, Philip	Francouer, Rose
Foster Jr., James	9/17/2012	Lee	Foster Sr., James	Burnham, Pauline
Lomisan, Mary Anne	11/10/2012	Dover	Olsen, James	Danninger, Margaret
Estaver, Deborah	11/14/2012	Lee	Blossom, Harold	Thompson, Louise

Total number of records 10

**RESIDENT MARRIAGE REPORT**  
01/01/2012 - 12/31/2012

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
Taylor, Daniel H	Lee, NH	Miller, Kathryn R	Lee, NH	Lee	Lee	2/4/2012
Keen, Kelli A	Lee, NH	Bailey, Christopher J	Brentwood, NH	Brentwood	Brentwood	4/1/2012
Wilson, Marjorie L	Lee, NH	Prompradit, Channarong	Lee, NH	Lee	Hampstead	4/15/2012
Cote, Eric D	Lee, NH	Porciello, Heather J	Lee, NH	Lee	Jackson	5/19/2012
Bir, Kaitlyn A	Lee, NH	Walden, Andrew S	Nashua, NH	Lee	Kingston	5/19/2012
Day Jr, Robert M	Lee, NH	Wagner, Kathrynne A	Lee, NH	Lee	Portsmouth	5/26/2012
Doller, Kimberly R	Lee, NH	Brothwell, Daniel B	Lee, NH	Lee	Lee	6/9/2012
Anderson, Dana K	Lee, NH	Whitney, Tyler M	Lee, NH	Lee	Lee	6/30/2012
Sica, Veronica	Lee, NH	Light, John K	Lee, NH	Tuftonboro	Tuftonboro	9/1/2012
Brittle, Cheri E	Lee, NH	Blair, Michael J	Lee, NH	Lee	Barnstead	10/6/2012
Orhon, Neslihan	Lee, NH	Herd, David A	Lee, NH	Lee	Portsmouth	12/1/2012
Clifford, Amanda	Lee, NH	Bogle, Richard G	Lansdale, PA	Lee	Portsmouth	12/1/2012

Total number of records 12



**Public Notice**  
**Pertaining to RSA 674:39-aa,**  
**Restoration of Involuntarily Merged Lots**

Under Title LXIV: Planning and Zoning, Chapter 674, Local Land Use Planning and Regulatory Powers, RSA 674:39-aa became law and is effective July 24, 2011.

This is a public notice to inform landowners that if their parcels/lots were involuntarily merged together with other lot(s) prior to September 18, 2010 by the town either while owned by them or previously owned by others, the present owner may file a request with the town to restore such lot(s) to their premerger status. The request must be submitted in writing to the governing body prior to December 31, 2016. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be stopped from requesting restoration.

A complete copy of RSA 674:39-aa is available at the office of Planning/Zoning or online at [www.nh.gov](http://www.nh.gov) and look for the link “laws and rules.”

**This notice is required by the above RSA to remain posted through**  
**December 31, 2016**

## **VISIT THE TOWN'S WEBSITE [www.leenh.org](http://www.leenh.org) :**

### **Subscribe to E-Alerts**

(E-Crier News and Events, Selectmen Minutes and Agendas, Fire Danger)

### **View the Meetings Calendar**

(Meetings, Elections, Special Events)

### **Download Forms and Documents**

(Abatement Application, Welfare Application, House Check Request, etc.)

### **View Meetings via the Media Site**

(Selectmen Meetings, Deliberative Sessions, Community Videos)

## **MEETINGS**

Selectmen's Meetings	Every Other Monday (see website for schedule)
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	1 <sup>st</sup> Monday of the Month
Heritage Commission	3 <sup>rd</sup> Thursday of the Month
Recreation Commission	1 <sup>st</sup> Monday of the Month
Senior Advisory Committee	2 <sup>nd</sup> Monday of the Month
Energy Committee	1 <sup>st</sup> Tuesday of the Month
Cemetery Trustees	1 <sup>st</sup> Thursday of the Month
Library Trustees	2 <sup>nd</sup> Wednesday of the Month

## **DUE DATES**

Tax Abatement Application	due by MARCH 1 <sup>st</sup>
Elderly/Disabled Tax Deferral Application	due by MARCH 1 <sup>st</sup>
Current Use Application	due by APRIL 15 <sup>th</sup>
Tax Credit/Exemption Application	due by APRIL 15 <sup>th</sup>
Dog License	due by APRIL 30 <sup>th</sup>
Report of Wood/Timber	due by MAY 15 <sup>th</sup>
Town/School Elections	2 <sup>nd</sup> Tuesday in MARCH

## **TOWN OFFICES CLOSED ON HOLIDAYS**

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



## TOWN DIRECTORY

### TOWN of LEE, NEW HAMPSHIRE

7 Mast Road, Lee New Hampshire 03861

#### EMERGENCY

911

#### LEE POLICE DEPARTMENT

659-5866

#### LEE FIRE AND RESCUE

659-5411

#### MCGREGOR MEMORIAL AMBULANCE

862-3674

#### SELECTMEN'S OFFICE

659-5414

#### TOWN CLERK/TAX COLLECTOR OFFICE

659-2964

#### PLANNING/ZONING OFFICE

659-6783

#### PUBLIC LIBRARY

659-2626

#### HIGHWAY DEPARTMENT

659-3027

#### TRANSFER STATION

659-2239

#### OYSTER RIVER SCHOOL DISTRICT

##### SAU Office

868-5100

##### Mast Way School

659-3001

##### Moharimet School

742-2900

##### Oyster River Middle School

868-2820

##### Oyster River High School

868-2375

##### Transportation Office

868-1610

#### WEBSITES

##### Town of Lee

[www.leenh.org](http://www.leenh.org)

##### Police Department

[www.leenhpolice.org](http://www.leenhpolice.org)

##### Fire and Rescue Department

[www.leefire.org](http://www.leefire.org)

##### Public Library

[www.lee.lib.nh.us](http://www.lee.lib.nh.us)

##### School District

[www.orcsd.org](http://www.orcsd.org)