

**TOWN OF LEE, NEW HAMPSHIRE
ANNUAL TOWN REPORT
JUNE 30, 2015**

***TOWN OF LEE, INCORPORATED IN 1766
CELEBRATING ITS 250TH ANNIVERSARY***



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ELECTED OFFICIALS

SELECT BOARD

Carole Dennis, Chairwoman	2016
Scott Bugbee	2017
John LaCourse	2018

TOWN CLERK/TAX COLLECTOR

Linda L. Reinhold	2017
Rachel Deane, Deputy (Appointed)	

TREASURER

Benjamin Genes	2016
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MODERATOR

Janice Neill	2016
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ADVISORY BUDGET COMMITTEE

Alice MacKinnon, Chairman	2017
William Henze	2016
Cary Brown	2017
Pat Barbour	2018
Scott Bugbee	2016

CEMETERY TRUSTEES

Marianne Banks	2017
Jacquelyn Neill	2018
Janice Neill	2016

LIBRARY TRUSTEES

Annemarie Gasowski, Chair	2018
Bruce Larson, Vice-Chair	2017
Margaret Dolan, Secretary	2017
Katrinka Pellecchia, Treasurer	2016
Cynthia Giguere-Unrein	2016

SUPERVISORS of the CHECKLIST

Clara Kustra	2016
Marian Kelsey	2018
Bambi Miller	2017
Gloria Quigley	2016

TRUSTEES of the TRUST FUNDS

John Tappan, Chairman	2017
Karen Long	2018
Richard Miller	2016

TOWN DEPARTMENTS

ADMINISTRATION

Julie Glover, Town Administrator
Denise Duval, Secretary
Joanne Clancy, Finance Officer
William Stevens, Building Maintenance Supervisor
Kristin Cisneros, Building Maintenance Assistant

ASSESSOR

Municipal Resources Inc.

BUILDING INSPECTOR

Allan Dennis

CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER

Caren Rossi

EMERGENCY MANAGEMENT

Scott Nemet, Director
Tom Dronsfield, Deputy

FIRE & RESCUE DEPARTMENT

Scott Nemet, Full-Time Chief
Joseph Lombardo Sr., Call-Assistant Chief
Dan Brothwell, Full-Time Lieutenant
Emery Eaton, Call-Lieutenant
Julie Heincelman, Call-Lieutenant
Max Brown, Part-time Firefighter

FIREFIGHTERS ON-CALL

Benjamin Allen	Martin Castle	Stephanie Cottrell	Dave Florin
Warren Hatch	Peter Hoyt	Eugene Kim	Gary Kustra
Mark Kustra	Nick Lange	Karen Long	Dan Martin
Brendan McAdams	Richard McCarville	Cody Merrill	Jesse Merrill
Bambi Miller	Rye Morrill	Bruce Morse	Jessie Murdoch
Mike Rose	Devon Skerry	Lindsey Supranard	Frank Taylor

FOREST WARDENS

Peter Hoyt, Warden
Scott Nemet, Deputy
Joseph Lombardo, Sr., Deputy
Dan Brothwell, Deputy
Mark Kustra, Deputy

TOWN DEPARTMENTS

HIGHWAY DEPARTMENT

Randolph S. Stevens, Supervisor
Warren Hatch
Peter Hoyt
Richard Stevens
Cheryl Geddis
Emery Eaton
Robert Keniston

INFORMATION TECHNOLOGY

Back Bay Networks of NH

LIBRARY

Ruth Eifert, Library Director
Michelle Stevens, Circulation Librarian/Assistant Librarian
Scottie Robinson, Youth Services
Cheryl Adams, Library Assistant I
Elizabeth Shaver, Library Assistant II

POLICE DEPARTMENT

Tom Dronsfield, Chief
Annie E. Cole, Sr. Patrolman
Michael J. Lyczak, Sr. Patrolman
Eric C. Millar, Patrolman
Scott D. Flanagan, Patrolman
Scott P. Tingle, Patrolman
Donald J. Laliberte, Patrolman
Robin M. Estee, Administrative Assistant

TRANSFER STATION

Roger Rice, Manager
Chipman Belyea
Joe Williams
Wayne Beane
Joshua Stevens

WELFARE DIRECTOR

Robin McGlone

TOWN BOARDS, COMMISSIONS AND COMMITTEES

PLANNING BOARD

Robert Smith, Chairman	2016
Ed Bannister	2018
Robert Moynihan	2016
Lou Ann Griswold	2017
Mark Beliveau	2017
Ryan Crosbie	2017
David Cedarholm	2018
John LaCourse, Select Board Rep	

ZONING BOARD of ADJUSTMENT

James Banks, Chairman	2016
Tobin Farwell	2016
David Allen	2017
Philip Sanborn Jr.	2017
John Hutton III	2017
Frank Reinhold, Alternate	2018
Peter Hoyt, Alternate	2016
Carol Ann LaCourse, Alternate	2016
Roy Wilson, Alternate	2016
Craig Williams, Alternate	2016

AGRICULTURAL COMMISSION

Erick Sawtelle, Chairman	2016
Dwight Barney	2018
Paul Gasowski	2018
Laura Gund	2016
Donna Lee Woods	2016
Richard Babcock, Alternate	2016
Charles Cox, Alternate	2017
Amanda Gourgue, Alternate	2017

CONSERVATION COMMISSION

William Humm, Chairman	2016
L. David Meeker, Secretary	2017
Timothy Moody	2017
Anne Tappan	2017
Antoinette Hartgerink	2016
David Shay	2016
Catherine Fisher	2018
Richard Babcock, Alternate	2018
Amanda Gourgue, Alternate	2017
Richard Weyrick, Member Emeritus	

TOWN BOARDS, COMMISSIONS AND COMMITTEES

HERITAGE COMMISSION

Patricia Jenkins, Chairperson	2017
Laura Gund	2017
David Meeker	2017
Anne Jennison	2018
Scott Bugbee, Select Board Rep	

RECREATION COMMISSION

Larry Kindberg, Chairman	2016
Mark Kustra	2016
Joseph Hannon	2017
James Lonano	2018

ENERGY COMMITTEE

Dorn Cox, Chairman	2016
Michael Farrell	2016
Sharon Meeker	2016
Noel Jost-Coq	2016

JOINT LOSS MANAGEMENT COMMITTEE

Warren Hatch, Chairman
Julie Glover
Roger Rice
Caren Rossi
William Stevens
Michelle Stevens

LAMPREY RIVER ADVISORY COMMITTEE

Sharon Meeker, Secretary
Eileen Miller
Preston Samuel

HISTORICAL SOCIETY

Jan Allen, President
Phyllis White, Secretary
Sidney White, Jr., Treasurer
Lorraine Cabral, Publicity
Patricia Jenkins, Director
Laura Gund, Director
Marian Kelsey, Director
Lisa Szymanski, Director

TOWN BOARDS, COMMISSIONS AND COMMITTEES

FRIENDS OF THE LEE LIBRARY

Cynthia D. Seaman, President

Mariette Young, Vice President

Deborah Schanda, Treasurer

Mary Stumhofer, Secretary

Deb Sugarman, Director

Carla Wilson, Director

TOWN OF LEE, NEW HAMPSHIRE
Minutes of the 2015 Deliberative Session
January 31, 2015

The January 2015 Town of Lee Deliberative Session was called to order at 9:00 am at the Mast Way Elementary School by Moderator Jan Neill.

She stated that she does not follow Robert's Rules of Order, however, she would like to see courtesy, civility, consideration and common sense to guide the Deliberative Session. She invites all to participate in discussion. This meeting is for transaction of all business other than voting by official ballot.

The Moderator then asked all to stand for the Pledge of Allegiance to the Flag.

Moderator Neill introduced the Town Clerk, Deputy Town Clerk, Assistant Moderator, Selectmen and Town Administrator.

Moderator introduced Town Administrator, Julie Glover. Ms. Glover reviewed a power point presentation on key points to remember during the Deliberative Session.

The Moderator then read the 2015 Lee Town Warrant:

To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 am on the 31st January 2015. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 21. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

ARTICLE 1 to choose all necessary town officers for the ensuing year.

The Moderator instructed the Town Clerk to place the Warrant Article on the ballot.

ARTICLES 2-6 The 2014 Lee Zoning Ordinance amendments/changes/additions.

The Moderator requested the Town Clerk to place the Warrant Articles on the ballot.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of \$2,250,000 (gross budget) for the purpose of designing, engineering, building and equipping a new Public Library and Community Center, to be located on North River Road at Map 20 Lot 2-300 (aka former Bricker Property) and to authorize the issuance of not more than \$1,000,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended, and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto, including, but not limited to, withdrawing \$371,000 from the Lee Library/Community Center Capital Reserve Fund created for this purpose, and withdrawing \$60,000 from the Library Capital Reserve Fund, with the balance of \$819,000 to be raised through cost reductions, grants, private donations and in-kind contributions. And further, to raise and appropriate the sum of \$23112 for the first year's interest payment on the bonds or notes. No construction shall begin until the balance of funds required to complete the project is raised through grants, private donations, and in-kind contributions. (The Select Board does not recommend this appropriation.)

Requires 3/5 ballot vote to pass.

Annmarie Gasowski moved Article 7. Carolyn Giles seconded the motion.

Annmarie Gasowski gave the background on the planning of the building the new library. Katrinka Pellechia spoke to the efforts of how the Committee worked to reduce the request to \$2,250,000. She also explained how this Article, if passed, would affect the tax rate as well as other expenses incurred.

Dennis Myers, the architect who has been working with Committee on the project, presented the site plan and talked through the building plans.

Margaret Dolan, Barbara McNamee, Paul Gasowski, Carla Wilson and Annmarie Gasowski gave their support and reasoning for their support on this Article.

Lou Ann Griswold made a motion to amend the Article by deleting the last sentence. Ann Marie Gasowski seconded the motion. Ms. Griswold explained that she felt that the language is vague and confusing. Amended as follows:

To see if the Town will vote to raise and appropriate the sum of \$2,250,000 (gross budget) for the purpose of designing, engineering, building and equipping a new Public Library and Community Center, to be located on North River Road at Map 20 Lot 2-300 (aka former Bricker Property) and to authorize the issuance of not

more than \$1,000,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended, and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto, including, but not limited to, withdrawing \$371,000 from the Lee Library/Community Center Capital Reserve Fund created for this purpose, and withdrawing \$60,000 from the Library Capital Reserve Fund, with the balance of \$819,000 to be raised through cost reductions, grants, private donations and in-kind contributions. And further, to raise and appropriate the sum of \$23112 for the first year's interest payment on the bonds or notes. No construction shall begin until the balance of funds required to complete the project is raised through grants, private donations, and in-kind contributions. (The Select Board does not recommend this appropriation.)

Requires 3/5 ballot vote to pass.

Andy Lelio stated he felt the last sentence was important and supported the Article as written. David Cedarholm, Paul Gasowski, Ann Wright, David Meeker, and Chuck Cox made comments also.

John LaCourse moved the question.

The Moderator asked for a vote on the amendment. By show of voter cards, the motion to amend passed.

John Puffer spoke in favor of the Article.

Robert Hart asked that the Selectmen explain why they opposed the Article. Selectman Cedarholm stated that his concern was if all the funds were not raised when construction began, the project would be halted until the balance of the funds were raised. He also did not feel the site was selected objectively and he also was concerned about the ease of access. While he was in support of a new library, he was not supportive of the present site.

Selectwoman Dennis commented that the presentation today was different than the one they saw a month ago. In particular, the running costs, the funding gap, and expenses. She had concerns on the need of additional staff to support the stated increased family activities.

Selectman Bugbee was also concerned about the operating expenses and not having the funds to complete the project.

Frank Reinhold stated that in 2004 there was a strategic plan to stabilize the long range taxes for the community. His question was at that time it was agreed by the Select Board to pay off the bonds for the Safety Complex and Transfer Station before incurring another bond for this project, so why has the Board not adhered to that decision. Selectman Bugbee commented that the two bond payments have another 8 to 9 years, and he did not recall that decision.

Jennifer Messenger, Lisa Morin, and Barbara Nadori spoke in favor of the Article.

Katrinka Pellechia moved to amend the Article to increase the budget to \$2,516,000 to read as follows:

To see if the Town will vote to raise and appropriate the sum of \$2,516,000 (gross budget) for the purpose of designing, engineering, building and equipping a new Public Library and Community Center, to be located on North River Road at Map 20 Lot 2-300 (aka former Bricker Property) and to authorize the issuance of not more than \$1,300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33:1 et seq., as amended, *in order to include additional community space*; and to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto, including, but not limited to, withdrawing \$371,000 from the Lee Library/Community Center Capital Reserve Fund created for this purpose, and withdrawing \$60,000 from the Library Capital Reserve Fund, with the balance of \$785,000 to be raised through cost reductions, grants, private donations and in-kind contributions. And further, to raise and appropriate the sum of \$30,044.44 for the first year's interest payment on the bonds or notes. No construction shall begin until the balance of funds required to complete the project is raised through grants, private donations, and in-kind contributions. (The Select Board does not recommend this appropriation.)

Requires 3/5 ballot vote to pass.

Annmarie Gasowski seconded the motion to amend.

Discussion ensued with Jennifer Messenger expressed concern on increasing the amount and, Chairman Cedarholm, and Selectwoman Dennis responded. Katrinka Pellechia, John LaCourse, Ann Wright, Paul Gasowski, and David Meeker spoke in favor of the amendment. Bruce Larson stated his concern of increasing the amount of the Article as it may prevent the Article from passing.

There being no further discussion, the Moderator asked for a vote. By show of voter cards, the motion to amend passed.

Stephanie Cottrell, Annmarie Gasowski, Mark McLaughlin, Carla Wilson commented.

At 10:50 am, there being no further discussion, by a show of voter cards to vote to move the Article to the ballot, the Moderator requested the Town Clerk to move the Article, as amended, to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article 7. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Four Hundred Thirty Thousand Dollars (\$430,000.00) for the purchase of a tanker truck and related safety equipment meeting current NFPA 1901 Design Standards to replace the existing 1995 International Tanker and to authorize the withdrawal of this amount from the Fire Equipment Capital Reserve Fund for this acquisition. This Warrant Article is null and void if Warrant Article 13 does not pass. (The Select Board recommends this appropriation.) Majority vote required.

Fire Chief Scott Nemet read the Article. And then explained the reasoning for the Article.

Ann Wright asked for clarification on the amount being asked for.

By a show of voter cards, the Moderator requested the Town Clerk to place the Article on the ballot.

ARTICLE 9 – Submitted by Petition

By petition, to see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to deposit into the Lee Library/Community Center Capital Reserve Fund. If the bond for the Lee Public Library Community Center, passes, this Warrant Article is null and void. (The Select Board recommends this appropriation.) Majority vote required.

Bruce Larson read the Article. He then moved to amend the Article to include the verbiage ...if “Warrant Article 7” ... to read as follows:

By petition, to see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) to deposit into the Lee Library/Community Center Capital Reserve Fund. If *Warrant Article 7*, the bond for the Lee Public

Library Community Center, passes, this Warrant Article is null and void. (The Select Board recommends this appropriation.) Majority vote required.

David Meeker seconded the amendment.

By a show of voter cards, the Article was amended.

Robert Hart commented. Annmarie Gasowski also commented.

By a show of voter cards, the Moderator requested the Town Clerk to place the Article on the ballot.

Selectwoman Dennis moved to restrict reconsideration of Articles 8 and 9. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 10

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,773,870.03. Should this article be defeated, the default budget shall be \$3,670,759.79, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Select Board recommends this appropriation.) Majority vote required.

Selectman Bugbee read the budget and reviewed the differences in the prior year budget to the budget in this Article.

Charles Cox commented and asked for clarification. Selectman Bugbee and Chairman Cedarholm responded.

Daniel Deane moved to amend the Article to include a 2.0% cost of living raise for all full-time and regular, part-time employees (including the Town Clerk, Town Administrator and all on-call Firefighters) which would increase the total amount of the budget by \$36,600. Amended to read:

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,810,470.03. Should this article be defeated, the default budget shall be \$3,670,759.79, which is the same as last year, with certain adjustments required

by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Select Board recommends this appropriation.) Majority vote required.

Rachel Deane seconded the motion.

Sarah Farwell and Annmarie Gasowski expressed disappointment that a COLA was not included in the budget. Lou Ann Griswold questioned why it was not included this year. Chairman Cedarholm indicated that the Select Board had to make tough decisions to keep the budget increase down and with increases elsewhere in the budget, they decided to forego a COLA this year. Selectman Bugbee agreed.

Paul Gasowski supported the amendment. Daniel Deane echoed Mr. Gasowski comments. John Tappan and Selectman Bugbee also commented.

By a show of voter cards, the amendment passed.

Todd Allen, Selectman Bugbee and Chairman Cedarholm discussed the tax rate and the fund balance.

Bambi Miller asked where the budget funds for the 250th Centennial Celebration were in the budget. Selectman Bugbee and Selectwoman Dennis commented. Patricia Jenkins also commented on the Celebration budget and the Heritage Commission budget.

Timothy Gehling commented on the fund balance.

Bambi Miller made a motion to increase the budget Article by \$5,000 into the Heritage Commission for the funding of the 250th Centennial Celebration to read as follows:

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,815,470.03. Should this article be defeated, the default budget shall be \$3,670,759.79, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Select Board recommends this appropriation.) Majority vote required.

Annmarie Gasowski seconded the motion.

Marion Kelsey spoke in favor of the amendment.

By a show of voter cards, the amendment passed.

John LaCourse moved the question. Caren Rossi seconded.

By a show of voter cards, the Moderator requested the Town Clerk to place the Article, as amended, on the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Sixty thousand dollars (\$60,000) for the purpose of constructing a pavilion and installing fencing at Little River Park and to authorize the withdrawal of this sum from the Recreation Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

The Moderator read Article 11.

Ann Tappan asked if someone was in attendance from the Recreation Commission. Chairman Cedarholm commented that the Select Board was unsure of the size of the pavilion at this time. They received quotes and approximately half of the \$60,000 would go towards the pavilion and other half for fencing.

Lou Ann Griswold expressed concern that the Warrant Article is not very specific.

With the same concern, Linda Reinhold moved to amend the Article to read:

To see if the Town will vote to raise and appropriate the sum of One dollars (\$1.00) for the purpose of constructing a pavilion and installing fencing at Little River Park and to authorize the withdrawal of this sum from the Recreation Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

Karen Long seconded the motion.

John LaCourse spoke against the amendment. Chairman Cedarholm acknowledges the lack of specificity. Paul Gasowski stated he is in favor of the pavilion but there should have been more specifics; Charles Cox agreed.

Karen Long commented that there is a level of expectation from the Committees and Commissions to outline and specify their requests for funding and without that, it is difficult to make a good decision if this is a good value for the town.

Jackie Neill asked what would happen with the funds if not expended. John Tappan explained the intent of a Trust Fund.

By a show of voter cards, the amendment did not pass.

There being no further discussion, by a show of voter cards, the Moderator requested the Town Clerk to add the Article to the ballot.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Thirty-nine thousand, seven hundred and seventy-two dollars (\$39,772) for the purchase of a new police cruiser equipped with new safety equipment. (The Select Board recommends this appropriation.) Majority vote required.

Police Chief Dronsfield read the Article and explained the reasoning for the request.

Selectman Bugbee seconded the motion.

There being no further discussion and by a show of the voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of seventy-thousand dollars (\$70,000) from general taxation to be deposited into the Fire Equipment Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

Fire Chief Nemet read the Article.

Karen Long moved the question. The motion was seconded.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Chairman Cedarholm seconded. Motion passed by show of voter cards.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of forty-thousand dollars (\$40,000) from general taxation to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) from general taxation to be deposited into the Internal Service Fund for Accrued Benefits. (The Select Board recommends this appropriation.) Majority vote required.

There being no discussion, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) from general taxation to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

Fire Chief Nemet read the Article.

Robert Hart asked how much is currently in Fund. Fire Chief Nemet stated \$78,000.

By a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) from general taxation to be deposited into the Highway Equipment Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

The Moderator read the Article.

There being no discussion, and with a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectman Bugbee moved to restrict reconsideration of Article. Selectwoman Dennis seconded. Motion passed by show of voter cards.

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) from general taxation to be deposited into the Revaluation Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

The Moderator read the Article.

There being no discussion, with a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) from general taxation to be deposited into the Transfer Station Equipment Capital Reserve Fund. (The Select Board recommends this appropriation.) Majority vote required.

The Moderator read the Article.

There being no discussion, with a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 20

To see if the Town will vote to establish a contingency fund for Fiscal Year 2016 for unanticipated expenses that may arise and further to raise and appropriate twenty-thousand dollars (\$20,000) to go into the fund. This sum to come from the unassigned fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (The Select Board recommends this appropriation.) Majority vote required.

The Moderator read the Article.

There being no discussion and with a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

ARTICLE 21

Shall the Town vote to authorize that expenditures from the Public Safety Special Duty Revolving Fund also be utilized for the purpose of purchasing police cruisers and other equipment for the Police Department? The Town established this fund in 2011 pursuant to NH RSA 31:95-h to be expended for the purpose of public safety special duty only. Revenues received from outside agencies for special duty are deposited into this fund. (The Select Board recommends this article.) Majority vote required.

There being no discussion and with a show of voter cards, the Moderator instructed the Town Clerk to move the Article to the ballot.

Selectwoman Dennis moved to restrict reconsideration of Article. Selectman Bugbee seconded. Motion passed by show of voter cards.

Lou Ann Griswold, Chair of the Master Plan, spoke about the Master Plan, encouraging the citizens to participate in the planning.

Chairman Cedarholm reminded residents that voting day scheduled for March 10th, and Deliberative session for the school district is February 3rd and candidates night for the School district is February 17th.

Philip Stetson moved that the meeting be adjourned. Motion seconded. By a show of voter cards, motion passed.

The Moderator instructed:

To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex located on George Bennett Road, Lee on the 10th of March, 2015. The Polls will be open from 7:00 am to 7:00 pm.

The Moderator adjourned the 2015 Deliberative Session at 1:06 pm.

Respectfully submitted,


Linda R. Reinhold
Town Clerk

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Town of Lee
Operating Budget Comparison
FY16 (Current) Budget vs. Proposed FY17 Budget

Description	FY16 Budget	FY17 Proposed	+/-
Selectmens Office - 41301	\$131,305	\$130,260	(1,045)
Elections & Registrations - 41401	\$9,800	\$12,450	2,650
Town Clerk/Tax Collector - 41411	\$85,928	\$92,847	6,919
Financial Administration - 41501	\$88,596	\$82,496	(6,100)
IT Expenses - 41502	\$81,400	\$78,900	(2,500)
Assessing - 41521	\$30,600	\$31,700	1,100
Legal Fees - 41531	\$17,000	\$25,000	8,000
Personnel Administration - 41551	\$825,412	\$806,833	(18,579)
Planning & Zoning - 41911	\$107,945	\$106,720	(1,225)
Government Buildings - 41941	\$88,748	\$88,000	(748)
Cemetery - 41951	\$13,114	\$6,000	(7,114)
Insurance - 41961	\$48,735	\$45,500	(3,235)
Other General Govt - 41990	\$18,807	\$30,000	11,193
Police Department - 42101	\$608,432	\$642,824	34,392
Dispatch - 42121	\$16,712	\$15,157	(1,555)
Ambulance - 42151	\$20,179	\$18,516	(1,663)
Fire Department - 42201	\$338,079	\$356,072	17,993
Code Enforcement - 42401	\$28,280	\$28,280	0
Emergency Management - 42901	\$7,000	\$7,600	600
Highway Department - 43111	\$485,261	\$485,183	(78)
Transfer Station - 43211	\$163,637	\$165,228	1,592
Solid Waste Disposal - 43241	\$148,600	\$119,377	(29,223)
Animal Control - 44141	\$1,650	\$1,650	0
Health Service Agencies - 44151	\$18,916	\$20,124	1,208
General Assistance Administration - 44411	\$5,600	\$10,700	5,100
Direct Welfare Assistance - 44421	\$17,500	\$14,950	(2,550)
Parks & Recreation - 45201	\$30,800	\$38,830	8,030
Library - 45501	\$237,692	\$213,678	(24,014)
Patriotic Purposes - 45831	\$550	\$500	(50)
Culture & Recreation - 45891	\$16,500	\$11,000	(5,500)
Conservation - 46191	\$4,050	\$5,300	1,250
Long Term Debt - 47111	\$90,000	\$90,000	0
Interest on Long Term Debt - 47211	\$28,643	\$25,848	(2,795)
TOTAL OPERATING BUDGET	\$3,815,470	\$3,807,524	(7,946)



Budget of the Town of Lee

Form Due Date: 20 Days after the Meeting

This form was posted with the warrant on: January 20, 2016

For Assistance Please Contact:

NH DRA Municipal and Property Division




Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Carole Dennis	Chairwoman, Select Board	
Scott Bugbee	Selectman	
John R. LaCourse	Selectman	

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O.BOX 487, CONCORD, NH 03302-0487**

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	4	\$130,141	\$0	\$130,260	\$0
4140-4149	Election, Registration, and Vital Statistics	4	\$95,073	\$0	\$105,297	\$0
4150-4151	Financial Administration	4	\$170,016	\$0	\$161,396	\$0
4152	Revaluation of Property	4	\$30,600	\$0	\$31,700	\$0
4153	Legal Expense	4	\$17,000	\$0	\$25,000	\$0
4155-4159	Personnel Administration	4	\$815,687	\$0	\$806,833	\$0
4191-4193	Planning and Zoning	4	\$135,408	\$0	\$106,720	\$0
4194	General Government Buildings	4	\$87,731	\$0	\$88,000	\$0
4195	Cemeteries	4	\$13,114	\$0	\$6,000	\$0
4196	Insurance	4	\$92,078	\$0	\$45,500	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	4	\$20,000	\$0	\$30,000	\$0
Public Safety						
4210-4214	Police	4	\$620,983	\$0	\$657,981	\$0
4215-4219	Ambulance	4	\$20,179	\$0	\$18,516	\$0
4220-4229	Fire	4	\$336,227	\$0	\$356,072	\$0
4240-4249	Building Inspection	4	\$0	\$0	\$28,280	\$0
4290-4298	Emergency Management	4	\$7,000	\$0	\$7,600	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration	4	\$483,603	\$0	\$485,183	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Sanitation						
4321	Administration	4	\$162,446	\$0	\$165,228	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	4	\$148,600	\$0	\$119,377	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Electric						

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	4	\$1,650	\$0	\$1,650	\$0
4415-4419	Health Agencies, Hospitals, and Other	4	\$10,791	\$0	\$20,124	\$0
Welfare						
4441-4442	Administration and Direct Assistance	4	\$23,100	\$0	\$25,650	\$0
4444	Intergovernmental Welfare Payments		\$3,625	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$4,000	\$0	\$0	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	4	\$30,800	\$0	\$38,830	\$0
4550-4559	Library	4	\$235,875	\$0	\$213,678	\$0
4583	Patriotic Purposes	4	\$550	\$0	\$500	\$0
4589	Other Culture and Recreation	4	\$0	\$0	\$11,000	\$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	4	\$4,050	\$0	\$5,300	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	4	\$90,000	\$0	\$90,000	\$0
4721	Long Term Bonds and Notes - Interest	4	\$28,643	\$0	\$25,848	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$430,000	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$60,000	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$16,500	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$4,325,470	\$0	\$3,807,523	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4901	Land	2	\$0	\$0	\$155,000	\$0
	Purpose: Purchase a Conservation Easement on Powder Major Farm					
4915	To Capital Reserve Fund	11	\$0	\$0	\$25,000	\$0
	Purpose: Deposit Funds into the Internal Service Fund for Accrued Benefits					
4915	To Capital Reserve Fund	12	\$0	\$0	\$20,000	\$0
	Purpose: Deposit Funds into Fire Ponds and Cisterns CRF					
4915	To Capital Reserve Fund	14	\$0	\$0	\$10,000	\$0
	Purpose: Deposit Funds into the Revaluation CRF					
4915	To Capital Reserve Fund	15	\$0	\$0	\$10,000	\$0
	Purpose: Deposit Funds into the Transfer Station Equipment					
4915	To Capital Reserve Fund	17	\$0	\$0	\$5,000	\$0
	Purpose: Deposit Funds into Recreation CRF					
4915	To Capital Reserve Fund	6	\$0	\$0	\$120,000	\$0
	Purpose: Deposit Funds into Fire Equipment Capital Reserve					
4915	To Capital Reserve Fund	7	\$0	\$0	\$80,000	\$0
	Purpose: Deposit Funds into the Highway Road and Bridge Improvements CRF					
4915	To Capital Reserve Fund	8	\$0	\$0	\$55,000	\$0
	Purpose: Deposit Funds into the Highway Equipment CRF					
4915	To Capital Reserve Fund	9	\$0	\$0	\$35,000	\$0
	Purpose: Deposit Funds into the Town Buildings CRF					
Special Articles Recommended			\$0	\$0	\$515,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4199	Other General Government	16	\$0	\$0	\$20,000	\$0
	Purpose: Establish a Contingency Fund					
4902	Machinery, Vehicles, and Equipment	13	\$0	\$0	\$14,196	\$0
	Purpose: Purchase a Fingerprint Scanner/Printer					
4902	Machinery, Vehicles, and Equipment	10	\$0	\$0	\$31,000	\$0
	Purpose: Purchase a New Police cruiser and equipment					
Individual Articles Recommended			\$0	\$0	\$65,196	\$0

Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
Taxes					
3120	Land Use Change Tax - General Fund	4	\$50,000	\$0	\$6,400
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	4	\$500	\$0	\$500
3186	Payment in Lieu of Taxes	4	\$2,219	\$0	\$2,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	4	\$100,000	\$0	\$78,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	4	\$12,000	\$0	\$12,000
3220	Motor Vehicle Permit Fees	4	\$690,000	\$0	\$670,000
3230	Building Permits	4	\$20,000	\$0	\$14,000
3290	Other Licenses, Permits, and Fees	4	\$21,000	\$0	\$21,000
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	4	\$208,416	\$0	\$209,235
3353	Highway Block Grant	4	\$107,391	\$0	\$96,310
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	4	\$2,000	\$0	\$6,800
3379	From Other Governments	4	\$0	\$0	\$2,100
Charges for Services					
3401-3406	Income from Departments	4	\$95,000	\$0	\$100,065
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	4	\$12,000	\$0	\$12,000
3503-3509	Other	4	\$45,000	\$0	\$42,500
Interfund Operating Transfers In					
3912	From Special Revenue Funds	4	\$5,000	\$0	\$5,000
3913	From Capital Projects Funds	4	\$0	\$0	\$30,000
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	4	\$490,000	\$0	\$200,000
3916	From Trust and Fiduciary Funds	4	\$20,000	\$0	\$20,000
3917	From Conservation Funds	2	\$0	\$0	\$155,000

Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0
9998	Amount Voted from Fund Balance	7, 14, 15, 16, 12, 9, 17, 6, 8, 11, 10	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0
Total Estimated Revenues and Credits			\$1,880,526	\$0
				\$2,093,910

Budget Summary		
Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$3,773,870	\$3,807,523
Special Warrant Articles Recommended	\$3,035,000	\$515,000
Individual Warrant Articles Recommended	\$59,772	\$65,196
TOTAL Appropriations Recommended	\$6,868,642	\$4,387,719
Less: Amount of Estimated Revenues & Credits	\$4,387,910	\$2,093,910
Estimated Amount of Taxes to be Raised	\$2,480,732	\$2,293,809



DEFAULT BUDGET OF THE TOWN

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 20, 2016

Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-636 or MS-737) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: County:

PREPARER'S INFORMATION ?

First Name: Last Name:
Street No.: Street Name: Phone Number:
Email (optional):



New Hampshire
Department of
Revenue Administration

2016
MS-DT

APPROPRIATIONS

GENERAL GOVERNMENT ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4130 - 4139	Executive ?	\$130,141			\$130,141
4140 - 4149	Election, Registration & Vital Statistics ?	\$95,073	\$2,900		\$97,973
4150 - 4151	Financial Administration ?	\$170,016			\$170,016
4152	Revaluation of Property ?	\$30,600	\$1,200		\$31,800
4153	Legal Expense ?	\$17,000			\$17,000
4155 - 4159	Personnel Administration ?	\$815,687			\$815,687
4191 - 4193	Planning & Zoning ?	\$135,408			\$135,408
4194	General Government Buildings ?	\$87,731			\$87,731
4195	Cemeteries ?	\$13,114			\$13,114
4196	Insurance ?	\$92,078			\$92,078
4197	Advertising & Regional Association ?				
4199	Other General Government ?	\$20,000		\$20,000	
General Government Subtotal		\$1,606,848	\$4,100	\$20,000	\$1,590,948



New Hampshire
Department of
Revenue Administration

**2016
MS-DT**

APPROPRIATIONS

PUBLIC SAFETY ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4210-4214	Police ?	\$620,983			\$620,983
4215-4219	Ambulance ?	\$20,179			\$20,179
4220-4229	Fire ?	\$336,227			\$336,227
4240-4249	Building Inspection ?				
4290-4298	Emergency Management ?	\$7,000			\$7,000
4299	Other (Including Communications) ?				
Public Safety Subtotal		\$984,389			\$984,389

AIRPORT/AVIATION CENTER ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4301 - 4309	Airport Operations ?				
Airport/Aviation Subtotal					

HIGHWAYS AND STREETS ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4311	Administration ?	\$483,603			\$483,603
4312	Highways & Streets ?				
4313	Bridges ?				
4316	Street Lighting ?				
4319	Other ?				
Highways and Streets Subtotal		\$483,603			\$483,603



New Hampshire
Department of
Revenue Administration

2016
MS-DT

APPROPRIATIONS					
SANITATION ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4321	Administration ?	\$162,446			\$162,446
4323	Solid Waste Collection ?				
4324	Solid Waste Disposal ?	\$148,600			\$148,600
4325	Solid Waste Clean-up ?				
4326-4328	Sewage Collection & Disposal ?				
4329	Other Sanitation ?				
Sanitation Subtotal		\$311,046			\$311,046

WATER DISTRIBUTION AND TREATMENT ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4331	Administration ?				
4332	Water Services ?				
4335	Water Treatment ?				
4338 - 4339	Water Conservation & Other ?				
Water Distribution and Treatment Subtotal					



New Hampshire
Department of
Revenue Administration

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APPROPRIATIONS					
ELECTRIC ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4351 - 4352	Administration & Generation ?				
4353	Purchase Costs ?				
4354	Electric Equipment Maintenance ?				
4359	Other Electric Costs ?				
Electric Subtotal					
HEALTH ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4411	Administration ?				
4414	Pest Control ?	\$1,650			\$1,650
4415 - 4419	Health Agencies & Hospital & Other ?	\$10,791			\$10,791
Health Subtotal		\$12,441			\$12,441
WELFARE ?					
Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4441 - 4442	Administration & Direct Assistance ?	\$23,100			\$23,100
4444	Intergovernmental Welfare Payments ?	\$3,625			\$3,625
4445 - 4449	Vendor Payments & Other ?	\$4,000			\$4,000
Welfare Subtotal		\$30,725			\$30,725



New Hampshire
Department of
Revenue Administration

**2016
MS-DT**

APPROPRIATIONS

CULTURE AND RECREATION ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4520 - 4529	Parks & Recreation ?	\$30,800			\$30,800
4550 - 4559	Library ?	\$235,875			\$235,875
4583	Patriotic Purposes ?	\$550			\$550
4589	Other Culture & Recreation ?				
Culture and Recreation Subtotal		\$267,225			\$267,225

CONSERVATION & DEVELOPMENT ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4611 - 4612	Admin. & Purch. of Natural Resources ?				
4619	Other Conservation ?	\$4,050			\$4,050
4631 - 4632	Redevelopment and Housing ?				
4651 - 4659	Economic Development ?				
Conservation & Development Subtotal		\$4,050			\$4,050

DEBT SERVICE ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4711	Principal Long Term Bonds & Notes ?	\$90,000			\$90,000
4721	Interest Long Term Bonds & Notes ?	\$28,643	(\$2,435)		\$26,208
4723	Interest on Tax Anticipation Notes ?				
4790 - 4799	Other Debt Service ?				
Debt Service Subtotal		\$118,643	(\$2,435)		\$116,208



New Hampshire
Department of
Revenue Administration

2016
MS-DT

APPROPRIATIONS

CAPITAL OUTLAY ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4901	Land ?				
4902	Machinery, Vehicles, & Equipment ?	\$430,000		\$430,000	
4903	Buildings ?				
4909	Improvements Other Than Buildings ?	\$60,000		\$60,000	
Capital Outlay Subtotal		\$490,000		\$490,000	

OPERATING TRANSFERS OUT ?

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4912	To Special Revenue Fund ?	\$16,500			\$16,500
4913	To Capital Projects Fund ?	\$195,000		\$195,000	
4914	To Enterprise Fund ?				
	Sewer				
	Water				
	Electric				
	Airport				
4918	To Nonexpendable Trust Funds ?				
4919	To Fiduciary Funds ?				
Operating Transfers Out Subtotal		\$211,500		\$195,000	\$16,500



Operating Budget Total	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
	\$4,520,470	\$1,665	\$705,000	\$3,817,135

EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase or reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
4140-4149	Additional elections	Remove Line
4152	Increased cost of contracted Assessing Services	Remove Line
4721	Reduction in Bond interest payments	Remove Line



New Hampshire
Department of
Revenue Administration

2016
MS-DT

LEE (255)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Julie

Glover

1/11/16

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Governing Body or Committee Member's Signature and Title

Governing Body or Committee Member's Signature and Title


Governing Body or Committee Member's Signature and Title

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Governing Body or Committee Member's Signature and Title

2016 BALLOT QUESTIONS
Annual Town Election
March 8, 2016

ARTICLE 1

To choose all necessary Town Officers for the ensuing year:

SELECTMAN	One for Three Years	Cary Brown
MODERATOR	One for Two Years	Janice Neill
SUPERVISOR of the CHECKLIST	One for Six Years	Gloria Quigley
TREASURER	One for Three Years	Benjamin Genes
TRUSTEE of the TRUST FUND	One for Three Years	Richard Miller
LIBRARY TRUSTEES	Two for Three Years	Katrinka Pellecchia
		Robert Simpson
ADVISORY BUDGET COMMITTEE	One for Two Years	
ADVISORY BUDGET COMMITTEE	One for Three Years	Scott Bugbee
CEMETERY TRUSTEE	One for Three Years	Janice Neill

ARTICLE 2

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifty Five Thousand dollars (\$155,000) which includes up to Five Thousand dollars (\$5,000) in transaction costs, to purchase and acquire a conservation easement on the forty-six acre (more or less) portion (Map 2 Lots 5-3 and 5-4) of the proposed Powder Major's Farm and Forest conservation project that is located in the Town of Lee, (total acreage 195 in Durham, Lee and Madbury) and to authorize the withdrawal of up to One Hundred Fifty-Five Thousand dollars (\$155,000) from the Land Use Change Tax Fund for this acquisition and *no amount to be raised from general taxation* (Recommended by the Select Board) Majority vote required.

ARTICLE 3

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel. The Committee shall be appointed by the Select Board by April 30, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

ARTICLE 4

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,807,523. Should this article be

defeated, the default budget shall be \$3,817,135, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Select Board) Majority vote required.

ARTICLE 5

To see if the Town will vote to allow the exemption of property taxes on Solar Energy Systems as defined in NH RSA 72:61 and in accordance with NH RSA 72:27-a and RSA 72:62. ("In this subdivision "solar energy system" means a system which utilizes solar energy to heat or cool the interior of a building or to heat water for use in a building and which includes one or more collectors and a storage container. "Solar energy system" also means a system which provides electricity for a building by the use of photovoltaic panels") Such property tax exemption shall be in an amount equal to 100% of the amount, if any, by which the installation of solar energy systems on the property increases the total assessed value of the property. If approved, this exemption shall be effective in the tax year beginning April 1, 2016. (Recommended by the Select Board) Majority vote required.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-thousand dollars (\$120,000) to be deposited into the Fire Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of eighty-thousand dollars (\$80,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of fifty-five-thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of thirty-five-thousand dollars (\$35,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of thirty-one thousand dollars (\$31,000) for the purchase of a new police cruiser equipped with new safety

equipment. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be deposited into the Internal Service Fund for Accrued Benefits. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of fourteen thousand one hundred ninety-six dollars (\$14,196) for the purchase of a Finger Print Scanner/Printer for the Police Department. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Revaluation Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 16

To see if the Town will vote to establish a contingency fund for Fiscal Year 2017 for unanticipated expenses that may arise and further to raise and appropriate twenty-thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (Recommended by the Select Board) Majority vote required.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of five-thousand dollars (\$5,000) to be deposited into the Recreation Facilities Capital Reserve Fund. This sum to

come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

ARTICLE 18

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. (Recommended by the Select Board) Majority vote required.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lee
Lee, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lee, New Hampshire as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 17 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities financial statements of the Town of Lee, as of June 30, 2015, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Town of Lee
Independent Auditor's Report

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lee, New Hampshire as of June 30, 2015, and the respective changes in financial position and the respective budgetary comparisons for the major fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1-Q to the financial statements, in 2015, the Town changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 9), the Schedule of the Town's Proportionate Share of Net Pension Liability (page 36) and the Schedule of Town Contributions (page 37) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 1, 2016

Plodzik & Sanderson
Professional Association

EXHIBIT C-1
TOWN OF LEE, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
June 30, 2015

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 6,672,310	\$ 114,667	\$ 6,786,977
Investments	295,287	121,659	416,946
Accounts receivable	11,920	19,258	31,178
Taxes	2,002,929	-	2,002,929
Interfund receivable	77,174	-	77,174
Restricted assets:			
Cash and cash equivalents	165,674	-	165,674
Investments	2,268,402	-	2,268,402
Total assets	<u>\$ 11,493,696</u>	<u>\$ 255,584</u>	<u>\$ 11,749,280</u>
LIABILITIES			
Accounts payable	\$ 23,216	\$ -	\$ 23,216
Accrued salaries and benefits	62,479	478	62,957
Intergovernmental payable	5,114,542	-	5,114,542
Interfund payable	-	77,174	77,174
Total liabilities	<u>5,200,237</u>	<u>77,652</u>	<u>5,277,889</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	1,357,606	-	1,357,606
Unavailable revenue - Joint Loss Safety Committee	687	-	687
Total deferred inflows of resources	<u>1,358,293</u>	<u>-</u>	<u>1,358,293</u>
FUND BALANCES			
Nonspendable	-	111,710	111,710
Restricted	10,400	46,021	56,421
Committed	2,395,071	20,201	2,415,272
Assigned	139,862	-	139,862
Unassigned	2,389,833	-	2,389,833
Total fund balances	<u>4,935,166</u>	<u>177,932</u>	<u>5,113,098</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 11,493,696</u>	<u>\$ 255,584</u>	<u>\$ 11,749,280</u>

EXHIBIT C-3
TOWN OF LEE, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2015

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 2,236,954	\$ -	\$ 2,236,954
Licenses and permits	750,518	-	750,518
Intergovernmental	311,579	-	311,579
Charges for services	80,911	64,973	145,884
Miscellaneous	99,973	5,677	105,650
Total revenues	3,479,935	70,650	3,550,585
EXPENDITURES			
Current:			
General government	1,510,586	-	1,510,586
Public safety	872,786	68,391	941,177
Highways and streets	466,777	-	466,777
Sanitation	262,652	-	262,652
Health	9,693	-	9,693
Welfare	22,643	-	22,643
Culture and recreation	205,654	-	205,654
Conservation	2,215	-	2,215
Debt service:			
Principal	90,000	-	90,000
Interest	32,078	-	32,078
Capital outlay	30,025	-	30,025
Total expenditures	3,505,109	68,391	3,573,500
Net change in fund balances	(25,174)	2,259	(22,915)
Fund balances, beginning	4,960,340	175,673	5,136,013
Fund balances, ending	\$ 4,935,166	\$ 177,932	\$ 5,113,098

SCHEDULE 1
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2015

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,053,748	\$ 2,085,852	\$ 32,104
Land use change	6,400	6,400	-
Timber	500	11,254	10,754
Excavation	-	22	22
Payment in lieu of taxes	2,000	-	(2,000)
Interest and penalties on taxes	78,000	122,672	44,672
Total from taxes	<u>2,140,648</u>	<u>2,226,200</u>	<u>85,552</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	12,000	9,746	(2,254)
Motor vehicle permit fees	670,000	701,990	31,990
Building permits	14,000	15,351	1,351
Other	21,000	23,431	2,431
Total from licenses, permits, and fees	<u>717,000</u>	<u>750,518</u>	<u>33,518</u>
Intergovernmental:			
State:			
Meals and rooms distribution	209,235	209,235	-
Highway block grant	96,310	97,200	890
Other	8,900	5,144	(3,756)
Total from intergovernmental	<u>314,445</u>	<u>311,579</u>	<u>(2,866)</u>
Charges for services:			
Income from departments	<u>100,065</u>	<u>80,911</u>	<u>(19,154)</u>
Miscellaneous:			
Sale of municipal property	-	4,516	4,516
Interest on investments	12,000	6,706	(5,294)
Insurance dividends and reimbursements	-	17,818	17,818
Contributions and donations	-	175	175
Other	42,500	43,047	547
Total from miscellaneous	<u>54,500</u>	<u>72,262</u>	<u>17,762</u>
Other financing sources:			
Transfers in	<u>255,000</u>	<u>108,992</u>	<u>(146,008)</u>
Total revenues and other financing sources	<u>3,581,658</u>	<u>\$ 3,550,462</u>	<u>\$ (31,196)</u>
Unassigned fund balance used to reduce tax rate	<u>716,292</u>		
Total revenues, other financing sources, and use of fund balance	<u>\$ 4,297,950</u>		

SCHEDULE 2
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ -	\$ 129,941	\$ 125,089	\$ 4,852
Election and registration	-	98,703	91,915	6,788
Financial administration	20,000	185,816	177,398	28,418
Revaluation of property	-	30,600	31,418	(818)
Legal	-	15,000	15,223	(223)
Personnel administration	-	754,967	750,921	4,046
Planning and zoning	-	133,510	133,128	382
General government buildings	-	87,829	75,066	12,763
Cemeteries	-	11,114	11,085	29
Insurance, not otherwise allocated	-	90,062	88,799	1,263
Other	10,000	39,292	10,544	38,748
Total general government	30,000	1,576,834	1,510,586	96,248
Public safety:				
Police	-	562,064	547,686	14,378
Ambulance	-	14,501	14,501	-
Fire	-	312,074	296,105	15,969
Emergency management	-	9,200	7,782	1,418
Other	-	17,065	6,712	10,353
Total public safety	-	914,904	872,786	42,118
Highways and streets	35,000	480,243	466,777	48,466
Sanitation:				
Administration	-	160,484	147,505	12,979
Solid waste disposal	-	150,800	115,147	35,653
Total sanitation	-	311,284	262,652	48,632
Health:				
Pest control	-	1,650	70	1,580
Health agencies	-	9,623	9,623	-
Total health	-	11,273	9,693	1,580
Welfare:				
Administration	-	26,250	14,621	11,629
Intergovernmental welfare payments	-	4,772	4,772	-
Vendor payments	-	3,250	3,250	-
Total welfare	-	34,272	22,643	11,629
Culture and recreation:				
Parks and recreation	-	31,600	31,052	548
Library	-	203,619	159,779	43,840
Patriotic purposes	-	550	340	210
Other	-	8,200	8,200	-
Total culture and recreation	-	243,969	199,371	44,598
Conservation	-	3,500	3,500	-
Debt service:				
Principal of long-term debt	-	90,000	90,000	-
Interest on long-term debt	-	32,078	32,078	-
Total debt service	-	122,078	122,078	-

(Continued)

SCHEDULE 2 (Continued)
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2015

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Capital outlay	-	207,593	30,025	177,568
Other financing uses:				
Transfers out	-	392,000	392,000	-
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 65,000	\$ 4,297,950	\$ 3,892,111	\$ 470,839

SCHEDULE 3
TOWN OF LEE, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2015

Unassigned fund balance, beginning		\$ 2,975,379
Changes:		
Unassigned fund balance used to reduce 2015 tax rate		(716,292)
2015 Budget summary:		
Revenue shortfall (Schedule 1)	\$ (31,196)	
Unexpended balance of appropriations (Schedule 2)	<u>470,839</u>	
2015 Budget surplus		439,643
Increase in assigned fund balance		<u>(100,000)</u>
Unassigned fund balance, ending (Exhibit D)		2,598,730
<i>Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:</i>		
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end		(273,897)
To remove allowance for doubtful accounts		<u>65,000</u>
Unassigned fund balance, ending (GAAP basis Exhibit C-1)		<u><u>\$ 2,389,833</u></u>

Town of Lee
Fiscal Year 2015
Appropriations vs. Expenditures

Operating Budget:	Appropriations	Expenditures	Balance
41301 BOS - Town Administrator Salary	69,360.00	69,626.98	266.98
BOS - Town Secretary Wages	42,580.51	43,621.50	1,040.99
BOS - Temporary Employee Wages	3,500.00	0.00	-3,500.00
BOS - Overtime	4,500.00	2,932.40	-1,567.60
BOS - Select Board Salary	6,000.00	6,000.00	0.00
BOS - Town Report	4,000.00	2,907.86	-1,092.14
Total Select Board Office	129,940.51	125,088.74	-4,851.77
41401 El. & Reg. - Moderator Salary	480.00	600.00	120.00
El. & Reg. - Supervisors of the Checklist	3,600.00	3,245.23	-354.77
El. & Reg. - Ballot Clerks	3,000.00	2,453.05	-546.95
El. & Reg. - Town Meeting Expense	750.00	350.00	-400.00
El. & Reg. - Legal Notices	200.00	0.00	-200.00
El. & Reg. - Printing (Ballots)	4,000.00	4,426.20	426.20
El. & Reg. - Mileage	50.00	59.56	9.56
El. & Reg. - Postage	200.00	10.64	-189.36
El. & Reg. - Meals	800.00	765.13	-34.87
Total Elections & Registrations	13,080.00	11,909.81	-1,170.19
41411 TC/TC - Deputy Wages PT	5,843.00	17,600.32	11,757.32
TC/TC - Assistant Wages PT	17,297.16	3,797.15	-13,500.01
TC/TC - Salary	48,153.18	48,326.48	173.30
TC/TC - Lien Searches	1,500.00	2,285.00	785.00
TC/TC - Telephone	400.00	323.47	-76.53
TC/TC - Legal Notices/Advertising	250.00	193.20	-56.80
TC/TC - Binding Vital Records	300.00	0.00	-300.00
TC/TC - Dues & Subscriptions	80.00	60.00	-20.00
TC/TC - Training	1,000.00	528.00	-472.00
TC/TC - Mileage	1,350.00	1,165.60	-184.40
TC/TC - Conference/Travel	300.00	82.55	-217.45
TC/TC - Registry Redemptions	500.00	406.38	-93.62
TC/TC - Postage	6,300.00	5,298.95	-1,001.05
TC/TC - Dog Tags	350.00	519.35	169.35
TC/TC - Office Supplies	2,000.00	2,419.54	419.54
Total Town Clerk/Tax Collector	85,623.34	83,005.99	-2,617.35
41501 Fin. Ad. - Finance Officer Salary	48,000.00	48,184.82	184.82
Fin. Ad. - Treasurer Salary PT	5,116.00	5,017.62	-98.38
Fin. Ad. - Professional Audit	14,000.00	12,750.00	-1,250.00

Fin. Ad. - Interest	200.00	3.00	-197.00
Fin. Ad. - Legal Notices/Advertising	2,000.00	631.95	-1,368.05
Fin. Ad. - Printing	2,000.00	1,287.29	-712.71
Fin. Ad. - Dues & Subscriptions	4,200.00	4,229.88	29.88
Fin. Ad. - Training	2,000.00	117.00	-1,883.00
Fin. Ad. - Mileage	900.00	741.60	-158.40
Fin. Ad. - Conference/Travel	1,200.00	1,376.55	176.55
Fin. Ad. - Postage/IT	3,000.00	2,452.55	-547.45
Fin. Ad. - Office Supplies	4,500.00	2,534.11	-1,965.89
Fin. Ad. - Kitchen Supplies	200.00	0.00	-200.00
Fin. Ad. - Reference Materials	200.00	0.00	-200.00
Fin. Ad. - New Equipment	500.00	279.96	-220.04
Total Financial Administration	88,016.00	79,606.33	-8,409.67
41502 Fin. Ad./IT - Tel./Landlines	1,800.00	1,117.25	-682.75
Fin. Ad./IT - Tel./Cell Phones	0.00	56.40	56.40
Fin. Ad./IT - Computer Software	1,500.00	767.82	-732.18
Fin. Ad./IT - Computer Services	38,500.00	33,847.04	-4,652.96
Fin. Ad./IT - PEG Access	1,000.00	0.00	-1,000.00
Fin. Ad./IT - Software Support Services	24,000.00	22,332.63	-1,667.37
Fin. Ad./IT - Printer/Copier/Fax Lease Agreements	8,000.00	8,160.00	160.00
Fin. Ad./IT - Alarms	1,500.00	500.00	-1,000.00
Fin. Ad./IT - M & R	2,000.00	904.80	-1,095.20
Fin. Ad./IT - Training	1,000.00	0.00	-1,000.00
Fin. Ad./IT - Computer Hardware (New Equipment)	18,000.00	16,961.39	-1,038.61
Total IT	97,300.00	84,647.33	-12,652.67
41521 Asses. - Assessing Firms	30,000.00	31,090.95	1,090.95
Asses. - Mileage	600.00	327.08	-272.92
Total Assessing	30,600.00	31,418.03	818.03
41531 Legal - General	15,000.00	15,222.67	222.67
41551 Pers. Ad. - Bonus	1,000.00	0.00	-1,000.00
Pers. Ad. - Pay in Lieu of Vacation	15,250.00	4,959.29	-10,290.71
Pers. Ad. - Health Insurance	451,000.00	473,633.85	22,633.85
Pers. Ad. - Health Insurance Buy Out	4,400.00	4,806.75	406.75
Pers. Ad. - SS	58,712.00	50,181.64	-8,530.36
Pers. Ad. - MC	20,665.74	18,698.97	-1,966.77
Pers. Ad. - Retirement - Group I	62,108.07	63,126.21	1,018.14
Pers. Ad. - Retirement - Group II Police & Fire	135,831.45	131,266.20	-4,565.25
Pers. Ad. - Unemployment	5,000.00	4,007.00	-993.00
Pers. Ad. - Worker's Compensation	42,329.00	34,859.00	-7,470.00
Pers. Ad. - Fire Accident & Health Ins.	5,461.00	5,461.00	0.00
Pers. Ad. - Background Check	0.00	100.00	100.00
Pers. Ad. - Special Awards/Flowers	500.00	0.00	-500.00
Pers. Ad. - Food/Meetings	500.00	140.44	-359.56

Total Personnel Administration	802,757.26	791,240.35	-11,516.91
41911 P & Z - Administrator Wages	50,188.00	50,974.68	786.68
P & Z - Overtime	3,500.00	1,140.02	-2,359.98
P & Z - Tel./Landline	1,200.00	1,117.70	-82.30
P & Z - Tel./Cell Phone Reimbursement	0.00	360.00	360.00
P & Z - Outside Consulting	1,050.00	0.00	-1,050.00
P & Z - Legal Expense	25,000.00	35,978.03	10,978.03
P & Z - Vehicle M & R	850.00	1,892.39	1,042.39
P & Z - Equipment Lease	2,500.00	2,605.84	105.84
P & Z - Strafford County Regional Planning	4,916.78	4,916.78	0.00
P & Z - Recording Fees	50.00	0.00	-50.00
P & Z - Legal Notices & Advert.	5,500.00	2,790.11	-2,709.89
P & Z - Dues & Subscriptions	1,205.00	229.00	-976.00
P & Z - Training	1,000.00	487.37	-512.63
P & Z - Mileage	100.00	0.00	-100.00
P & Z - Postage	1,150.00	1,672.94	522.94
P & Z - Office Supplies	1,100.00	632.59	-467.41
P & Z - Electricity	1,250.00	834.89	-415.11
P & Z - Gas/Oil Vehicle	1,200.00	397.81	-802.19
P & Z - Resource Materials	250.00	510.94	260.94
P & Z - New Equipment	300.00	4.45	-295.55
Total Planning & Zoning	102,309.78	106,545.54	4,235.76
41941 Build. - Maintenance Wages FT	38,400.96	38,821.38	420.42
Build. - Maintenance Wages PT	11,848.32	4,260.00	-7,588.32
Build. - Overtime	500.00	885.00	385.00
Build. - Tel./Cell Phone Reimbursement	360.00	300.00	-60.00
Build. - Landscape	500.00	327.91	-172.09
Build. - M & R	15,000.00	17,527.79	2,527.79
Build. - Uniforms	300.00	260.17	-39.83
Build. - Mileage	500.00	384.15	-115.85
Build. - Supplies	6,370.00	4,315.92	-2,054.08
Build. - Supplies/Energy Committee	2,000.00	0.00	-2,000.00
Build. - Bottled Water/SC	0.00	46.87	46.87
Build. - Bottled Water/Town Hall	800.00	582.19	-217.81
Build. - Electricity/Caution Lights	0.00	169.11	169.11
Build. - Elec./Tennis Court	0.00	83.46	83.46
Build. - Elec./Town Hall	5,250.00	4,435.53	-814.47
Build. - Elec./Vault	0.00	43.45	43.45
Build. - Heat/Town Hall Complex	6,000.00	2,624.16	-3,375.84
Build. - JLSC	500.00	0.00	-500.00
Total Government Buildings	88,329.28	75,067.09	-13,262.19
41951 Cem. - Superintendent Salary	600.00	600.00	0.00
Cem. - M & R	4,500.00	9,353.33	4,853.33
Cem. - Flags	414.00	397.12	-16.88

Cem. - Office Supplies	100.00	84.96	-15.04
Cem. - Cap. Improve./Fences +	500.00	0.00	-500.00
Cem. - New Equipment	0.00	650.00	650.00
Cem. - Memorial Replacement	5,000.00	0.00	-5,000.00
Total Cemetery	11,114.00	11,085.41	-28.59
41961 Ins. - Property Liability	40,272.00	42,059.00	1,787.00
Ins. - Deductible	2,000.00	0.00	-2,000.00
Total Insurance	42,272.00	42,059.00	-213.00
41991 Other General Government	5,000.00	4,539.42	-460.58
42101 Police - Chief Salary	80,280.12	76,296.20	-3,983.92
Police -Sergeant Wages	111,639.00	46,349.56	-65,289.44
Police - Senior Patrol Wages	95,132.34	53,013.50	-42,118.84
Police - Patrol Wages	92,056.02	185,773.92	93,717.90
Police - Secretary Wages	40,730.64	42,194.13	1,463.49
Police - Officer Holiday Pay	14,425.00	13,507.62	-917.38
Police - Officer Overtime	27,075.00	18,082.55	-8,992.45
Police - Secretary Overtime	0.00	211.61	211.61
Police - CALEA	4,000.00	0.00	-4,000.00
Police - Tel./Landlines	4,250.00	4,504.19	254.19
Police - Tel./Cell Phones	0.00	391.74	391.74
Police - Tel./Cell Phone Reimbursement	0.00	180.00	180.00
Police - Evidence	300.00	715.85	415.85
Police - Attorney	6,925.56	6,925.56	0.00
Police - Vehicle Repair	13,500.00	12,194.04	-1,305.96
Police - Radio Repair	1,100.00	1,968.33	868.33
Police - Uniforms	3,600.00	5,608.86	2,008.86
Police - Lease Agreements/Contracts	12,800.00	13,603.61	803.61
Police - Printing	1,500.00	675.58	-824.42
Police - Dues	500.00	250.00	-250.00
Police - Training	4,500.00	5,826.53	1,326.53
Police - Supplies	2,500.00	3,517.27	1,017.27
Police - Heat	8,000.00	7,125.05	-874.95
Police - Electricity	10,250.00	9,686.99	-563.01
Police - Gas/Oil/ Vehicles	20,000.00	21,655.79	1,655.79
Police - New Equipment	7,000.00	17,424.31	10,424.31
Total Police Department	562,063.68	547,682.79	-14,380.89
42121 Dispatch - Strafford County Dispatch for Lee Police	7,065.00	6,711.70	-353.30
Dispatch - UNH Police Dept. for Lee Fire	10,000.00	0.00	-10,000.00
Total Dispatch	17,065.00	6,711.70	-10,353.30
42151 Ambulance	14,501.00	14,501.00	0.00
42201 Fire - Chief Salary	57,000.00	57,219.57	219.57

Fire - FT LT Wages	38,188.80	39,010.41	821.61
Fire - FT FF Holiday Wages	3,000.00	403.92	-2,596.08
Fire - PT Deputy Salary	7,682.00	7,682.14	0.14
Fire - Part Time FF Wages	36,853.62	26,477.82	-10,375.80
Fire - On Call Firefighter Wages	47,000.00	32,761.08	-14,238.92
Fire - Night Shift Incentive	18,000.00	20,375.00	2,375.00
Fire - Overtime	3,000.00	3,167.10	167.10
Fire - Tel./Landlines	2,100.00	1,598.05	-501.95
Fire - Tel./Cell Phones	0.00	503.46	503.46
Fire - Equipment M & R	8,500.00	6,459.41	-2,040.59
Fire - Vehicle Equipment M & R	8,000.00	6,427.44	-1,572.56
Fire - Radio Repair	2,500.00	1,761.00	-739.00
Fire - Uniforms	1,500.00	1,382.15	-117.85
Fire - Lease Agreem./Contracts	9,000.00	6,749.05	-2,250.95
Fire - Printing	100.00	0.00	-100.00
Fire - Fire Prevention Safety	1,000.00	611.58	-388.42
Fire - Dues/Subscriptions	5,000.00	4,592.72	-407.28
Fire - Training	5,000.00	2,955.00	-2,045.00
Fire - Conference/Travel	0.00	908.68	908.68
Fire - Postage	50.00	25.17	-24.83
Fire - Office Supplies	2,000.00	864.38	-1,135.62
Fire - Supplies	2,000.00	1,448.56	-551.44
Fire - Medical Supplies	2,000.00	1,659.67	-340.33
Fire - Bottled Water	650.00	390.95	-259.05
Fire - Heat	8,500.00	7,403.32	-1,096.68
Fire - Electricity	10,250.00	9,686.99	-563.01
Fire - Gas/Oil/Fuel	200.00	0.00	-200.00
Fire - Diesel Fuel	7,500.00	10,229.36	2,729.36
Fire - Special Events	500.00	338.15	-161.85
Fire - Pers. Protective Equip.	10,000.00	10,265.88	265.88
Fire - New Equipment	15,000.00	32,746.62	17,746.62
Total Fire Department	312,074.42	296,104.63	-15,969.79
42401 Code Enforce. - Build. Insp. Wages	31,200.00	27,082.20	-4,117.80
42901 EOC - Assist. Em. Man. Dir. Wages	2,000.00	0.00	-2,000.00
EOC - Management Salary	1,000.00	0.00	-1,000.00
EOC - Wages	0.00	386.08	386.08
EOC - Overtime	0.00	543.00	543.00
EOC - Supplies	6,200.00	6,852.87	652.87
Total Emergency Management	9,200.00	7,781.95	-1,418.05
43111 Highway - Road Agent Salary	62,511.72	62,752.94	241.22
Highway - Road Agent Asst. Wages	43,152.12	44,373.88	1,221.76
Highway - FT Wages	40,659.24	41,680.58	1,021.34
Highway - Holiday Wages	3,500.00	0.00	-3,500.00
Highway - PT On Call Wages	6,500.00	7,917.15	1,417.15

Highway - Overtime	9,000.00	7,580.48	-1,419.52
Highway - Misc./Engineering	6,000.00	5,971.69	-28.31
Highway - Tel./Landlines	1,520.00	1,264.31	-255.69
Highway - Medical Drug Testing	750.00	379.00	-371.00
Highway - LRP Maintenance	11,250.00	14,767.35	3,517.35
Highway - Subcontracted Repairs	8,000.00	1,077.00	-6,923.00
Highway - Parts/In House Repairs	14,500.00	12,163.08	-2,336.92
Highway - Wear Edges (Plows & Equip.)	3,500.00	3,466.30	-33.70
Highway - Building M & R	2,500.00	1,291.38	-1,208.62
Highway - Uniforms	1,700.00	1,264.51	-435.49
Highway - Rented & Hired Equip.	16,000.00	16,141.98	141.98
Highway - Signs & Warning Devices	3,000.00	280.42	-2,719.58
Highway - Tires	2,500.00	2,255.12	-244.88
Highway - Office Supplies	250.00	304.57	54.57
Highway - Supplies - Other	3,000.00	2,704.08	-295.92
Highway - Heat	6,500.00	4,115.23	-2,384.77
Highway - Elec./Annex 0436214010	1,750.00	1,703.26	-46.74
Highway - Elec./Salt Shed 0436214510	0.00	113.95	113.95
Highway - Gas	3,200.00	5,323.72	2,123.72
Highway - Diesel	18,500.00	11,713.98	-6,786.02
Highway - Paving & Asphalt	170,000.00	180,589.98	10,589.98
Highway - Stone/Sand/Gravel	9,500.00	9,186.34	-313.66
Highway - Culverts/Guard Rails +	5,000.00	4,482.50	-517.50
Highway - Salt/Sand/Magnesium	25,000.00	20,741.74	-4,258.26
Highway - New Equipment/Tools	1,000.00	1,171.20	171.20
Total Highway Department	480,243.08	466,777.72	-13,465.36

43211 TS - Manager	47,909.40	48,094.70	185.30
TS - FT Wages	33,436.62	33,908.70	472.08
TS - PT Wages	36,164.52	32,097.95	-4,066.57
TS - Overtime	1,538.00	1,295.62	-242.38
TS - Engineering	100.00	0.00	-100.00
TS - Compliance	200.00	72.00	-128.00
TS - Tel./Landlines	735.00	639.60	-95.40
TS - Tel./Cell Phone Reim.	0.00	90.00	90.00
TS - Recycling Expense	3,000.00	982.49	-2,017.51
TS - CFC Removal	200.00	0.00	-200.00
TS - Grounds Maintenance	2,500.00	2,147.03	-352.97
TS - Equipment M & R	7,000.00	6,134.27	-865.73
TS - Uniforms	2,200.00	1,500.90	-699.10
TS - Porta Potty	700.00	624.00	-76.00
TS - Printing	450.00	0.00	-450.00
TS - Dues & Subscriptions	400.00	383.10	-16.90
TS - Training	1,000.00	1,127.59	127.59
TS - Mileage	0.00	296.94	296.94
TS - Postage	50.00	30.00	-20.00
TS - Office Supplies	1,200.00	1,583.52	383.52

TS - Other	500.00	505.15	5.15
TS - Kitchen Expense	0.00	93.29	93.29
TS - Compost Bins & Pails	1,000.00	35.10	-964.90
TS - Heat	1,900.00	640.68	-1,259.32
TS - Elec./Main Building 661478	9,000.00	8,957.79	-42.21
TS - Elec./Swap Shop 690911	0.00	701.65	701.65
TS - Elec./Out Building 602718	0.00	646.03	646.03
TS - Fuel	4,200.00	1,943.92	-2,256.08
TS - New Equipment	3,000.00	2,001.74	-998.26
TS - Safety Equipment	2,100.00	673.81	-1,426.19
Total Transfer Station	160,483.54	147,207.57	-13,275.97
43241 Sol. Waste - MSW & Bulky Waste	92,000.00	66,885.42	-25,114.58
Sol. Waste - Tires	1,900.00	339.50	-1,560.50
Sol. Waste - Hazardous Waste	3,500.00	1,555.00	-1,945.00
Sol. Waste - Electronics	6,000.00	3,896.98	-2,103.02
Sol. Waste - Waste Oil	3,200.00	430.00	-2,770.00
Sol. Waste - Other	800.00	329.00	-471.00
Sol. Waste - Construction & Demolition	9,500.00	7,236.20	-2,263.80
Sol. Waste - Glass	3,200.00	2,328.52	-871.48
Sol. Waste - Fluorocarbons CFC	500.00	110.00	-390.00
Sol. Waste - Antifreeze	200.00	110.00	-90.00
Sol. Waste - Brush Grinding	7,000.00	5,375.00	-1,625.00
Sol. Waste - Lamprey Closure Costs	1,000.00	927.29	-72.71
Sol. Waste - Hauling Costs	22,000.00	18,287.50	-3,712.50
Total Solid Waste	150,800.00	107,810.41	-42,989.59
44141 Animal Control	1,650.00	70.00	-1,580.00
44151 Health - A Safe Place	2,000.00	2,000.00	0.00
Health - AIDS Seacoast Resp.	700.00	700.00	0.00
Health - CASA	500.00	500.00	0.00
Health - Child & Family Care Serv.	750.00	750.00	0.00
Health - Comm. Action Partnership	2,250.00	2,250.00	0.00
Health - Goodwin Comm. Health	3,852.00	3,852.00	0.00
Health - Homemakers Health Serv.	1,022.26	1,022.26	0.00
Health - Lamprey Health Care	3,296.00	3,296.00	0.00
Health - Ready Rides	1,500.00	1,500.00	0.00
Health - Sex. Assault Support Serv.	1,775.00	1,775.00	0.00
Total Public Health Agencies	17,645.26	17,645.26	0.00
44411 Gen. Assis. - Welfare Officer Wages	8,000.00	4,221.67	-3,778.33
Gen. Assis. - Tel./Cell Phone	500.00	534.59	34.59
Gen. Assis. - Mileage	250.00	0.00	-250.00
Total Welfare Administration	8,750.00	4,756.26	-3,993.74
44421 Gen. Assis. - Rent Assistance	14,200.00	8,752.00	-5,448.00

Gen. Assis. - Electricity	1,200.00	746.77	-453.23
Gen. Assis. - Heating Fuel	1,000.00	364.90	-635.10
Gen. Assis. - Medical Supplies	500.00	0.00	-500.00
Gen. Assis. - Food	600.00	0.00	-600.00
Total Direct Welfare Assistance	17,500.00	9,863.67	-7,636.33
45201 Parks & Rec. - ORYA	26,000.00	26,000.00	0.00
Parks & Rec. - Recreation Events	3,400.00	2,956.95	-443.05
Parks & Rec. - Town Fair	1,000.00	1,000.00	0.00
Parks & Rec. - Supplies	0.00	259.04	259.04
Parks & Rec - Elec./LRP/D94316222	1,200.00	836.18	-363.82
Total Parks & Recreation	31,600.00	31,052.17	-547.83
45501 Library - Director Salary	50,430.84	17,263.42	-33,167.42
Library - Director Wages	0.00	12,037.69	12,037.69
Library - Library Assistant FT	31,612.86	28,810.43	-2,802.43
Library - Youth Services Librarian PT	21,327.18	21,410.20	83.02
Library - Assistant I	21,783.12	12,750.85	-9,032.27
Library - Assistant II	0.00	8,593.90	8,593.90
Library - Substitute	1,000.00	2,580.54	1,580.54
Library - Health	11,155.00	0.00	-11,155.00
Library - SS	8,151.67	6,411.95	-1,739.72
Library - MC	1,910.47	1,499.57	-410.90
Library - Retirement	5,432.50	4,977.31	-455.19
Library - Workers Comp	500.00	500.00	0.00
Library - Property Liability	1,800.00	1,800.00	0.00
Library - Bottled Water	200.00	62.79	-137.21
Library - Heat	2,670.00	1,500.00	-1,170.00
Library - Misc. to be Offset by Revenue	6,065.00	0.00	-6,065.00
Library - Trustees	39,580.00	39,580.00	0.00
Total Library	203,618.64	159,778.65	-43,839.99
45831 Patriotic Purposes	550.00	340.40	-209.60
45891 Culture & Rec. - Agricultural Commission	1,500.00	1,500.00	0.00
Culture & Rec. - Heritage Commission	3,700.00	3,700.00	0.00
Culture & Rec. - Semiquincentennial Celebration	3,000.00	3,000.00	0.00
Total Culture & Recreation	8,200.00	8,200.00	0.00
46191 Conservation	3,500.00	3,500.00	0.00
47111 Bond Principal - Safety Complex	60,000.00	60,000.00	0.00
Bond Principal - Transfer Station	30,000.00	30,000.00	0.00
Total Principal Long Term Bonds	90,000.00	90,000.00	0.00
47211 Bond Interest - Safety Complex	20,790.00	20,790.00	0.00
Bond Interest - Transfer Station	11,288.00	11,288.00	0.00

Total Interest Long Term Bonds	32,078.00	32,078.00	0.00
Operating Budget Total	3,664,064.79	3,440,380.09	-223,684.70
Other Approved Appropriations & Expenditures:			
49011 Cap. Land Acqu. - Kennard Property WA #7 FY15 LUCT	180,000.00	1,697.50	-178,302.50
49021 Cap. Exp. Vehicles & Mach. - Police Cruiser WA #16	27,593.00	27,593.00	0.00
49091 Cap. Outlay Improvements other than Buildings	0.00	734.10	734.10
49161 Transfer to Accrued Benefits Trust	25,000.00	25,000.00	0.00
Transfer to Fire Ponds & Cisterns Trust	20,000.00	20,000.00	0.00
Transfer to Fire Truck Trust	55,000.00	55,000.00	0.00
Transfer to Highway Equipment Trust	40,000.00	40,000.00	0.00
Transfer to Library/Community Center Trust	100,000.00	100,000.00	0.00
Transfer to Library Maintenance Trust	7,000.00	7,000.00	0.00
Transfer to Recreation Facilities Trust	10,000.00	10,000.00	0.00
Transfer to Revaluation Trust	10,000.00	10,000.00	0.00
Transfer to Town Roads & Bridges Trust	70,000.00	70,000.00	0.00
Transfer to Town/New Building Trust	35,000.00	35,000.00	0.00
Transfer to Transfer Station Equipment Trust	20,000.00	20,000.00	0.00
Total Transfer to Capital Reserve Funds	392,000.00	392,000.00	0.00
50001 Contingency Fund	34,292.00	6,005.00	-28,287.00
70001 Encumbered - Financial Administration - Software	30,000.00	16,264.94	-13,735.06
Encumbered - Highway - Paving	35,000.00	34,960.40	-39.60
Total Encumbered	65,000.00	51,225.34	-13,774.66
Town Wide Total	4,362,949.79	3,919,635.03	-443,314.76



2015
\$29.25

Tax Rate Breakdown Lee

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,280,203	\$420,014,895	\$5.43
County	\$1,239,247	\$420,014,895	\$2.95
Local Education	\$7,735,431	\$420,014,895	\$18.42
State Education	\$1,015,473	\$413,858,995	\$2.45
Total	\$12,270,354		\$29.25

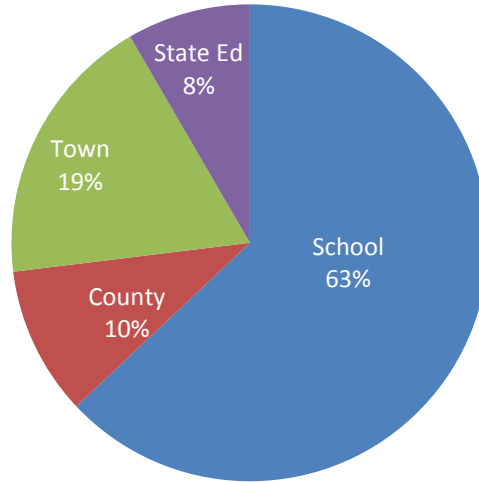
Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$12,270,354
War Service Credits	(\$90,450)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$12,179,904

10/22/2015

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

2015 Tax Rate \$29.25



	Tax Year	School	County	Town	State Ed	Total
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
	2012	18.22	2.64	6.67	2.41	29.94
Revaluation	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
	2007	15.24	2.04	5.23	2.18	24.69
Revaluation	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
	2002	17.62	2.74	5.26	6.69	32.31
Revaluation	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29

TAX COLLECTOR'S REPORTFor the Municipality of LEE Year Ending 06/30/2015**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2015	2014	2013	2012+
Property Taxes	#3110	xxxxxx	\$ 1,507,837.43	\$ 9,862.51	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 6,050.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 0.00	\$ 909.45
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 6,079.54)			
This Year's New Credits		(\$ 21,734.76)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 6,198,251.00	\$ 6,339,997.74
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 6,400.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 11,254.05	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 22.48	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY**OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 21,334.21	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 29.04	\$ 39,073.47	\$ 622.22	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 6,209,476.48	\$ 7,892,958.64	\$ 10,484.73	\$ 909.45

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORTFor the Municipality of LEE Year Ending 06/30/2015**CREDITS**

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2015	2014	2013	2012+
Property Taxes	\$ 4,562,765.30	\$ 7,593,238.69	\$ 3,975.50	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 400.00	\$ 6,050.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 4,474.33	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 29.04	\$ 39,073.47	\$ 622.22	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 235,643.51	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	(\$ 2,661.54)			

ABATEMENTS MADE

Property Taxes	\$ 846.00	\$ 10,951.74	\$ 1,167.52	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 1,634,639.70	\$ 8,001.23	\$ 4,719.49	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 6,779.72	\$ 0.00	\$ 0.00	\$ 909.45
Excavation Tax @ \$.02/yd	\$ 22.48	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	(\$ 3,818.55)	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 6,209,476.48	\$ 7,892,958.64	\$ 10,484.73	\$ 909.45

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORTFor the Municipality of LEE Year Ending 06/30/2015**DEBITS**

UNREDEEMED & EXECUTED LIENS	2015	PRIOR LEVIES		
		2014	2013	2012+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 206,151.24	\$ 226,377.47
Liens Executed During FY	\$ 0.00	\$ 252,317.77	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 418.91	\$ 15,409.09	\$ 67,117.07
TOTAL LIEN DEBITS	\$ 0.00	\$ 252,736.68	\$ 221,560.33	\$ 293,494.54

CREDITS

REMITTED TO TREASURER		2015	PRIOR LEVIES		
			2014	2013	2012+
Redemptions		\$ 0.00	\$ 25,004.09	\$ 117,868.43	\$ 199,908.86
Interest & Costs Collected	#3190	\$ 0.00	\$ 418.91	\$ 15,409.09	\$ 67,117.07
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 208.14	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 227,313.68	\$ 88,074.67	\$ 26,468.61
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 252,736.68	\$ 221,560.33	\$ 293,494.54

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE



Linda R. Reinhold

DATE

6/30/2015

TOWN CLERK/TAX COLLECTOR'S REPORT
Summary July 2014 through June 2015

Month	# OF Motor Vehicles Registered	MV	TITLE	MAIL FEE	DECALS	MARRIAGE	ABSTRACT	UCC TERM/REC'D	DOGS	MISC.	NOTARY	DEPOSIT AMOUNT	# of Dogs Registered
JULY	435	43236.00	138.00	78.00	995.00	225.00	180.00	135.00	219.00	319.40	6.00	45531.40	30
AUGUST	521	63764.00	186.00	67.00	1232.50	180.00	160.00		254.50		4.00	65848.00	28
SEPTEMBER	451	50469.41	130.00	80.00	1010.00	180.00	300.00		65.50	40.00	5.00	52279.91	11
OCTOBER	569	71185.70	174.00	70.00	1215.00	45.00	210.00		1027.00	731.80	2.00	74660.50	99
NOVEMBER	459	55624.33	124.00	83.00	1022.50	45.00	70.00	135.00	145.50	1.00	4.00	57254.33	15
DECEMBER	423	63525.30	136.00	64.00	992.50	45.00	65.00		243.50	10.00	7.00	65088.30	33
JANUARY	433	55990.00	102.00	53.00	1012.50		70.00		186.00		8.00	57421.50	29
FEBRUARY	424	53577.00	102.00	91.00	990.00		15.00	135.00	77.50	656.30	4.00	55647.80	14
MARCH	524	58954.00	130.00	85.00	1195.00	45.00	295.00		336.50	64.00	1.00	61105.50	54
APRIL	513	60455.00	182.00	69.00	1262.00	45.00	85.00		1610.50	3.00	13.00	63724.50	261
MAY	602	66452.00	182.00	62.00	1428.50	45.00	110.00		772.00	73.00	4.00	69128.50	119
JUNE	482	59455.91	170.00	70.00	1147.50	190.00	80.00	45.00	284.00	432.50	10.00	61884.91	40
TOTALS	5836	702688.65	1756.00	872.00	13503.00	1045.00	1640.00	450.00	5221.50	2331.00	68.00	729575.15	733.00

Town of Lee
Treasurer's Report

July 1, 2014 through June 30, 2015

	Checking	MM	NH PDIP	General Fund Total
Beginning Balance	4,812,261.69	2,053,040.60	295,251.40	7,160,553.69
Deposits From:				
Finance Officer	670,897.68	5,140.09	35.69	676,073.46
	670,897.68	5,140.09	35.69	676,073.46
Town Clerk	1,109,547.95	0.00	0.00	1,109,547.95
TC Transfer to State	-251,545.56	0.00	0.00	-251,545.56
	858,002.39	0.00	0.00	858,002.39
Tax Collector	12,448,435.04	0.00	0.00	12,448,435.04
Total Deposits	13,977,335.11	5,140.09	35.69	13,982,510.89
Disbursements:				
Oyster River School	8,427,008.00	0.00	0.00	8,427,008.00
Strafford County	1,200,993.00	0.00	0.00	1,200,993.00
* Accounts Payable	3,004,943.74	0.00	0.00	3,004,943.74
** Payroll & PR Taxes	1,539,667.88	0.00	0.00	1,539,667.88
Total Disbursements	14,172,612.62	0.00	0.00	14,172,612.62
Ending Balance	4,616,984.18	2,058,180.69	295,287.09	6,970,451.96

*Includes:

Trust Fund & Other Warrant Article Expenditures
Building, Utility, IT & Telephone Expenses
Payments for Special Revenue & Escrow Accounts
Employee Benefits - Insurance & Retirement
Some Public Safety Special Duty Expenses
Bond Payments and Insurances
All Other Operating Expenses Town Wide

**Includes:

Some Public Safety Special Duty Expenses

Respectfully Submitted,

Benjamin R. Genes

Treasurer, Town of Lee

CONTINGENCY ACCOUNT 2015 ANNUAL REPORT

NH RSA 31:98-a – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund for Fiscal Year 2015 in the amount of \$34,292. This sum came from the unassigned fund balance and no amount was raised from taxation.

At its January 5, 2015 meeting, the Lee Select Board voted to approve utilizing funds from the contingency account to fund a Racetrack Noise & Sound Study to be performed by Reuter Associates in order to be better able to enforce and/or modify the Lee Racetrack Ordinance.

In Fiscal Year 2015, the Select Board approved payments totaling \$6,005.00 for this study. No other funds were utilized from this account.

Respectfully Submitted,
Julie Glover
Town Administrator

**TRUSTEES OF THE TRUST FUNDS
2015 ANNUAL REPORT**

Date Created	NAME OF FUND*	Purpose of Fund*	PRINCIPAL				INCOME				GRAND TOTAL
			Start	New Funds	Withdrawn	End	Start	Income	Expended	End	
1910	Cemetery	perpetual care	129,658.00	700.00	-	130,358.00	77,460.40	3,655.54	-	81,115.94	211,473.94
1956	Fire Equipment	equipment for the Fire Dept.	249,493.34	55,000.00	-	304,493.34	82,517.46	2,399.68	-	84,917.14	389,410.48
1972	Solid Waste Site Closure (discontinued)	expenses attendant to state law banning open dump burning	-	-	-	-	57,084.20	286.45	57,370.65	-	-
1977	Highway Equip.	capital reserve for highway equip	183,336.00	40,000.00	38,473.95	184,862.05	12,986.64	954.68	-	13,941.32	198,803.37
1985	Land Acquisition	acquisition of land, agricultural development rights, and/or conservation easements	159,232.79	-	-	159,232.79	65,111.33	1,386.49	-	66,497.82	225,730.61
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	112,319.39	35,000.00	22,396.29	124,923.10	37,394.34	715.44	1.24	38,108.54	163,031.64
1989	Land Use Change	land acquisition or conservation easements	269,949.10	-	4,790.97	265,158.13	56,412.40	1,387.22	-	57,799.62	322,957.75
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	145.30	25,000.00	4,363.14	20,782.16	1,577.91	116.99	-	1,694.90	22,477.06
1993	Recreation	land purchase, construction, and upgrade new recreation facilities	52,597.18	10,000.00	-	62,597.18	20,123.87	325.71	-	20,449.58	83,046.76
1994	Revaluation Fund	future update or revaluation of the town	28,820.00	10,000.00	-	38,820.00	13,118.45	343.77	-	13,462.22	52,282.22
1995	Fire Building Maint. (discontinued)	repairing, maintaining the fire building	202.00	-	202.00	-	339.93	2.73	342.66	-	-
1998	Library Capital Reserve Fund	capital improvements to the library	109,706.03	7,000.00	-	116,706.03	8,827.57	802.41	-	9,629.98	126,336.01
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	151,131.38	70,000.00	9,520.23	211,611.15	18,197.11	842.61	-	19,039.72	230,650.87
2005	Fire Ponds & Cisterns	repair and replacement of fire ponds and cisterns	55,631.00	20,000.00	-	75,631.00	2,404.01	388.27	-	2,792.28	78,423.28

**TRUSTEES OF THE TRUST FUNDS
2015 ANNUAL REPORT**

2006	Transfer Station Equipment	purchase new transfer station equipment	102,532.67	20,000.00	-	122,532.67	2,232.26	488.74	-	2,721.00	125,253.67
2011	Conservation Land Stewardship	enhancing stewardship of town-owned conservation lands or interests in lands	-	-	-	-	-	-	-	-	-
2011	Lee Library/Community Ctr	building a new Library and Community Center	282,575.00	100,000.00	13,000.00	369,575.00	1,853.62	5,239.19	-	7,092.81	376,667.81
2015	Lee Fair Fund	operational, capital, and equipment needs	-	3,350.45	-	3,350.45	-	0.29	-	0.29	3,350.74
*Some fund names & purpose descriptions are abbreviated.			1,887,329.18	396,050.45	92,746.58	2,190,633.05	457,641.50	19,336.21	57,714.55	419,263.16	2,609,896.21

ASSESSING DEPARTMENT 2015 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The three primary members of the staff working in Town are Scott Marsh, Jerry Quintal, and Shawn Main. Additional staff members may be assisting. It is requested that if any of the appraisers come to your property that you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and verify the data of your property.

Municipal Resources personnel are available to meet with taxpayers; if an appointment is desired, Denise Duval in the Select Board Office can schedule one for you.

The approximate \$3,100,000 increase in the 2015 taxable assessed valuation was a result of new and continuing construction with roughly 350 properties reviewed in addition to those properties reviewed as part of the quarterly review process. The State requires that assessments be updated at least every five years and in 2016 a statistical revaluation will be performed. Additional information will be distributed as the project progresses during the year.

The Department of Revenue Administration review of sales information indicated that the Town's assessment ratio for the 2014 tax year was 96.4%. The estimated ratio for the 2015-tax year is 94%.

Individual property information may be obtained by visiting the Assessing Office at Town Hall or on-line by following the link on the Town's website www.leenh.org.

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the Assessing Office.

ELDERLY EXEMPTION

**\$ OFF ASSESSED VALUATION
AMOUNT**

**REQUIRED
AGE**

**INCOME
LIMITATIONS**

**ASSET
LIMITATION**

\$174,000

65 TO 74

Not in excess of

Not in excess of

\$210,000

75 TO 79

\$46,500 if single,

\$222,500 excluding

\$270,000

80 AND UP

\$59,400 if married

the value of the
residence & up to
two acres

**BLIND EXEMPTION
\$15,000 OFF ASSESSED
VALUATION**

Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.

**VETERAN
Standard
Tax Credit \$500**

Every resident who served in the armed forces in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident.

**Surviving Spouse
Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28.

**Service Connected
Disability
Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 and who has a total and permanent service connected disability, or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.

**CODE OFFICIAL
2015 ANNUAL REPORT**

A total of two hundred and five (205) building permits were issued for the fiscal year 2014- 2015, with an estimated value of \$3,629,352.00. Breakdowns of the types of permits are as follows:

<u>CATEGORY</u>	<u>PERMITS</u>
Single Family Dwellings	6
Additions	11
Outbuildings	11
Garages	5
Remodeling/all others	172

During the 2014 - 2015 fiscal year, action was taken by the Zoning Board of Adjustment on twenty-seven (27) applications resulting in thirty-eight (38) actions.

The Zoning Board of Adjustment reviewed and acted on five (5) Special Exception requests; two (2) rehearing requests; two (2) amendments to previous decisions and twenty-nine (29) variance requests.

During the fiscal year 2014 – 2015, the Planning Board reviewed and approved ten (10) site review applications; five (5) subdivision applications; reviewed and approved one (1) lot line adjustment and held one (1) public hearing.

All applications are on file at the Office of Planning & Zoning and are available for review upon request.

On behalf of the Zoning Board of Adjustment and the Planning Board we would like to extend our thanks to all the Boards and Department heads that generously provide recommendations and comments on these applications.

Respectfully Submitted,
Allan Dennis
Building Inspector

Caren Rossi
Planning/Zoning and Health Administrator

FIRE AND RESCUE DEPARTMENT 2015 ANNUAL REPORT

Your fire department stands by its mission statement: "It is the mission of the Lee Fire and Rescue Department to preserve life and property while promoting public safety through effective leadership, management and service to the community," and our core values of Professionalism, Integrity, Teamwork, Courtesy, Dedication, and Compassion. To the fire department members, these are not just words on a piece of paper.

Throughout the year, each of the 30 members strives to meet the mission statement. Members have dedicated over 571 hours of their time to in-house training. We continue to incorporate the most up-to-date and effective training programs in order to meet the ever increasing requirements and complex demands associated with providing fire and emergency medical services. Many members have taken advantage of programs offered by the New Hampshire Fire Academy and National Fire Academy to become certified in Firefighter Level I/ II or to further their education.

With emergency incidents rising to 667, a 23.5% increase from a year ago, the department faced many challenges. Medical emergencies, brush fires, service calls, mutual aid, motor vehicle accidents, and fire alarm activations continue to be on the rise. Members continue to balance their time between family and their jobs while responding to the increase in emergencies and training requirements. The Chief personally thanks every member of this department for devoting so much time to the department and the Town. With 64.25% of emergencies occurring from 10am through 7pm the department has 2 full time and 1 part time members to augment staffing levels. To assist in coverage overnight, we continue to utilize the incentive

Incident Responses	
Building Fire	1
Cooking Fire	1
Chimney Fire	2
Fuel Burner/Boiler Malfunction	1
Trash or Rubbish Fire	0
Passenger Vehicle Fire	1
Natural Vegetation Fire	11
Forest, Woods or Wildland Fire	1
Brush or Grass Fire	2
Emergency Medical Call Excluding Vehicle Accident with Injury	304
Motor Vehicle Accident with Injuries	25
Motor Vehicle Accident without Injuries	50
Extrication of Victim(s) from Vehicle	3
Extrication, Rescue, Other	1
Gas Leak (natural gas or LPG)	5
Oil or Other Combustible Liquid Spill	0
Carbon Monoxide Incident	8
Electrical Wiring/Equipment Problem	1
Heat from Short Circuit (Wiring), Defective/Worn	1
Lock-out	1
Smoke or Odor Removal	5
Power Line Down	40
Arcing, Shorted Electrical Equipment	6
Vehicle Accident, General Cleanup	0
Service Call, Other	47
Unauthorized Burning	5
Mutual Aid	50
Good Intent Call	13
Dispatched and Cancelled En Route	24
Authorized Controlled Burning	1
Smoke Scare/Odor of Smoke	8
System Malfunction	14
Alarm System Activation, No Fire	35
Lightning Strike	0
TOTAL CALLS	
July 1, 2014 - June 30, 2015	667

program. This program ensures the appropriate credentialed responders are readily available.

The weekday staff continues to conduct fire and safety inspections at the many businesses in town, daycare facilities, and the Mast Way Elementary School. Along with the fire inspections, the staff conducts fire extinguisher training, fire prevention classes, wood stove inspections, oil burner inspections, construction plan reviews, site plan reviews, fire alarm plans review, sprinkler plans review, and foster care inspections. Throughout the year the department has conducted fire prevention classes at Mast Way Elementary School, local day care facilities and businesses.

At the end of 2015 the Town will take delivery of a new Tanker to replace Tanker 1 which was purchased in 1995. The Tanker carries 2,500 gallons of water and is capable of pumping 1,500 gallons per minute. This apparatus is a vital part of the department's operation laying attack lines and water supply lines. It will be updated to the current safety standards to protect the firefighters while driving to the scene and will be a reliable truck for many years to come.

The Chief would like to thank all of the residents for their continued support of their fire department.

HIGHWAY DEPARTMENT 2015 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 67 roads (37.40 miles) that include 107 intersections, 28 turnarounds, town parking lots and numerous dry hydrants / pull-off areas. In addition the Highway Department takes care of mowing the cemeteries, parks, and town buildings. The Highway Department also performed 19 burials (nine bodies and ten cremations) at the cemetery during the reporting period.

The winter of 2014 - 2015 started out with a 7 inch snowstorm on November 26th (same date as the first event the previous year) and ended with a slushy few inches of wet snow on April 9th. During the course of the winter there were 30 winter storm events the department responded to with a total of around 100 inches of snow. The winter was cold and icy with the frost going quite deep. Salt and sand use was above average. The biggest snow storms were 28 inches from January 27th & 28th and 14 inches from February 8th -10th.

The Highway Department grader shimmed bad spots on Wednesday Hill Road, Radford Drive, Lee Hill Road, Cartland Road, James Farm Road, Woodhead Circle, Plumer Lane, Fox Garrison Road, and the Town Hall parking lot. The Department also prepped and supervised paving on Wednesday Hill Road, Radford Drive, Tamarack Road, and the Town Hall parking lot during the period.

The Department replaced three culverts during the period and ditched Hayes Road, Fox Garrison Road, Cartland Road, and James Farm Road.

The Department assisted the Transfer Station in constructing a foundation for the steel art structure and also assisted with maintenance of the equipment and compactors. The department spent some time at Little River Park installing a four bay swing set, a digger and several stone dust walkways. Also, the department installed a rock lined swale from the all-purpose field to the detention pond.

No new or used equipment was purchased or donated during the reporting period.

No new roads were accepted during the period; however, one half mile section of new roadway is well under way and another subdivision road is approved and ready to start construction.

We would like to thank the townspeople, the Budget Committee and the Select Board for their continued support of the Highway Department.

Respectively submitted,
Randy Stevens – Highway Supervisor

LIBRARY 2015 ANNUAL REPORT

This year the Lee Public Library welcomed almost 24,000 visitors who borrowed 29,882 items from the library! We added 167 new patrons to the library. In addition to the books, DVDs, books on compact disc and magazines borrowed, Lee residents also downloaded over 4400 eBooks and eAudiobooks from July 2014 to June 2015.

The library's collection is now up to 24,500 volumes which includes Books, DVDs, magazines and Books on CD. The library added 1,964 items to the collection and withdrew 4,000 items.

In April 2015, the Trustees and Staff welcomed new library director, Ruth Eifert to Lee Public Library. Over the next few months she made a few changes in the library, rearranging furniture to make room for two small cafe tables and four chairs for a quieter study space in the stacks area of the library and bringing more unified and expandable shelving spaces for the youth collections. The library also added a high-speed recharging station for your devices.

Did you know that wireless access to the internet is available from the library parking lot? Over 1,750 times our wireless connection was used at the library. Our online databases were well used this year as well, with over 2,500 searches on the magazines and information databases including the library subscription to Ancestry.com.

The Lee Public Library offered 141 programs for Adults with 1,156 attendees and 134 youth programs with 1,765 participants. These included story times, summer reading programs, craft programs, special holiday programs, lectures, music presentations and much, much more! These programs were held in the library and at the Lee Safety Complex.

Many Lee Library patrons took advantage of the Friends of the Lee Public Library's discount museum pass program and visited the 7 museums 246 times. These passes offer a 50% discount admission to the Museum of Fine Arts, Boston, Museum of Science, New Hampshire Children's Museum, Dover, Strawberry Banke, Currier Museum, Manchester, Peabody Essex Museum, Salem, MA and Seacoast Science Center.

Respectfully submitted,

Ruth Eifert, Library Director

Lee Public Library Financial Report FY2014-2015

<u>Operations Account</u>	
INCOME	
Bal Forward	\$ 268.47
Book Sale	\$ 379.00
Gifts	\$ 226.25
Non Resident Fee	\$ 410.00
Other	\$ 1,193.23
Interest Earned	\$ 14.83
Transfer from Non-Lapsing A	\$ 3,000.00
Town Quarterly Payment	\$ 39,580.00
Total Income	\$ 45,071.78
EXPENSES	
Copier	\$ 2,360.37
Electricity	\$ 3,827.01
Furniture & Equipment	\$ 4,873.03
Maintenance	\$ 7.99
Misc.	\$ 1,281.16
Nonprint	\$ 5,992.39
Postage	\$ 670.08
Print	\$ 15,554.23
Professional Dev. & Dues	\$ 540.00
Programs	\$ 3,177.31
Supplies	\$ 3,135.28
Technology	\$ 1,630.25
Telephone	\$ 743.23
Total Expenses	\$ 43,792.33
Ending Balance	\$ 1,279.45

<u>NonLapsing Account</u>	
INCOME	
Bal Forward	\$ 3,957.39
Fines	\$ 320.00
Lost Titles	\$ 620.46
Copier	\$ 902.05
Fax	\$ 157.50
Interest Earned	\$ 3.26
Total Income	\$ 5,960.66
EXPENSES	
Transfer to Operations Account	\$ (3,000.00)
Ending Balance	\$ 2,960.66
<u>Certificate of Deposit</u>	
Bal Forward	\$ 6,134.87
Accepted Donations	\$ -
Interest Earned	\$ 24.63
Ending Balance	\$ 6,159.50

**POLICE DEPARTMENT
2015 ANNUAL REPORT**

Except for one month during fiscal year 2014-2015, the Lee Police Department was fully staffed for the first time since fiscal year 2011-2012.

As you will see in the chart below, the Lee Police Department saw an increase in calls for service well into double digits. This increase can, at least, be credited to being fully staffed. The last time the Police Department witnessed that level of increase in calls for service was during fiscal year 2006-2007.

The activity that is reflected by these statistical numbers includes eight (8) burglaries and twenty-six (26) thefts. The Lee Police Department saw a substantial increase in our drug arrests. In 2013-2014 the Lee Police Department made twenty-three (23) drug arrests; in 2014-2015 there were forty-five (45) drug arrests. The DWI arrests remained fairly consistent with twenty-four (24) this year.

STATISTICAL DATA FOR THE YEARS 2013/2014 AND 2014/2015

	10/01/13 – 10/01/14 (2013-2014)	10/01/14 - 10/01/15 (2014-2015)	Percentage of Increase/Decrease
Arrests	180	172	5% Decrease
Motor Vehicle Stops	1623	2136	30% Increase
Motor Vehicle Accidents	191	202	5% Increase
Calls for Service	6702	8599	27% Increase

As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The residents of Lee have a dedicated group of officers watching over them. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,

Thomas C. Dronsfield, Jr.
Chief of Police

TRANSFER STATION 2015 ANNUAL REPORT

Our current recycling facility was built a dozen years ago and it is proving to be the “right fork” in the road to take. We have enjoyed a lot of years of good (sometimes great) income for our recycling efforts. The other fork in the road was to use a system now called “Single Stream” (or Zero Sort) where all recyclables are put in one container. California, which is where it started, is turning away from this system in some cases. Two towns in NH are looking to return to “source separated” from a short try at single stream. While we have seen a decrease in recycling income, the towns and cities with single stream have seen their starting income of single stream go to a cost of \$5.00 per ton to \$20.00 and now to \$30.00 and \$40.00 per ton. We are now paying \$81.85 per ton to dispose of our trash and working on a contract to make a significant reduction. For the year, we reduced our trash a little at 1,024 Tons to the landfill and 129 tons of construction and demolition for recycling at ERRCO.

Below is the chart of items recycled and the money the Town earned.

Product	Income	%of total	Ranking
Light Iron	\$9,261	28.2%	1
Old Corrugated Cardboard	\$7,437	22.6%	2
All Plastics	\$6,446	19.6%	3
Mixed Paper	\$3,865	11.8%	4
Scrap Copper & Brass	\$2,557	7.8%	5
Scrap Aluminum	\$2,015	6.1%	6
Tin Cans	\$727	2.2%	7
Other Metals	\$568	1.7%	8

If you compare this to previous years, you’ll see Newspaper is missing (sold a few months into the next fiscal year) and both Aluminum Cans and Batteries are being stockpiled waiting for a better market price.

We were the recipient this year of a gift from Jill Nooney of Bedrock Gardens on High Road here in Lee. It is the metal sculpture standing in front of the Transfer Station that honors the jobs that our fore bearers did in Lee a couple of hundred years ago. There are tools from agriculture, sawmills, ice harvesting, and homesteading. There were several people who donated funds to pay for the rest of the materials. We thank the Highway Department for making the pad and installing the sculpture along with helping the TS with repairs, paving and as always Snow Plowing!

Our Swap Shop volunteers have done a great service for us again; Georgia Kerns, Coordinator, Paul Gregoire, Shirley McKeon, Nadean Preston, Kat Wren, and Lynn Kuegel. We still need one more person to take a four hour shift if anyone is interested.

Your Transfer Station Team thanks you for recycling: Roger Rice, Chip Belyea, Joe Williams and Josh Stevens.



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
E-mail: info@nrna.net Web Site: www.nrra.net

Town of Lee, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2015	Environmental Impact! Here is <u>only one</u> benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.
Electronics	31,211 lbs.	Conserved enough energy to power 5 houses for one year!
Paper	216 tons	Saved 3677 trees!
Plastics	31,844 lbs.	Conserved 23,883 gallons of gasoline!
Scrap Metal	81.4 gross tons	Conserved 81309.3 pounds of coal!
Steel Cans	6.3 gross tons	Conserved enough energy to run a 60 watt light bulb for 368,160 hours!
Tires	5.6 tons	Conserved 5.6 barrels of oil!

WELFARE DEPARTMENT 2015 ANNUAL REPORT

The Welfare Department provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA: 165. The Town determines eligibility for assistance for basic living needs based on RSA: 165 and the Town of Lee Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, etc., are made before local tax dollars are utilized. The Welfare Department encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

The Welfare Department collaborates with other agencies and businesses during the Holiday Season. Several families celebrated brighter holidays this year due to the generosity of many. Many of these confidential connections were made through this department.

In 2015, we received reimbursement from recipients and the State to repay some of the assistance provided by the Town of Lee.

If you have any questions or feel you might be in need of assistance, please contact me at 969-8251 or at rmcglone@leenh.org.

Thank you for allowing me to serve the residents of Lee.

Respectfully Submitted,
Robin McGlone, Welfare Officer

AGRICULTURAL COMMISSION 2015 ANNUAL REPORT

Once again this year, the Agricultural Commission was actively involved in several town events. During the year, the Commission had inquiries from those who were interested in starting an Agricultural Commission in their own towns.

MEMBERSHIP: The Commission maintained its membership. This year Chuck Cox became a full-time member of the Commission. Carole Dennis continued as the representative from the Select Board. We welcomed Amanda Gourgue and Steve Haendler as alternate members.

FARM BROCHURE: In 2014, we produced our second Town of Lee Agriculture and Farm List. This is a popular brochure, handed out at Farmers Markets, in the Lee Library, and Town Hall. This year's edition had 25 Town of Lee agricultural advertisers and was attractively laid out with many beautiful photos of our farms, farmers and their products and livestock. Copies are at the Library or Town Hall.

LEE FAIR: The Commission sponsored the Pickle/Pie/Relish and Sweet Breads contest at the Lee Fair again this year. Members of the Commission presented the 2nd annual Farm Games program, with activities for young and old. This year 255 tickets were sold to the Pig Roast and Chicken Barbecue which is always a fun time!

BACKYARD FARMING INITIATIVE: This year's programs consisted of local farmers talking about, "how they got started and how they keep it going." Six monthly sessions between January and May were held at Jeremiah Smith Grange.

THANKSGIVING POWER OUTAGE: The Commission was on hand to assist the Town's Emergency Operations Center serve 120 Thanksgiving dinners at the Safety Complex, following the town-wide power outage over the Thanksgiving holiday. Breakfasts and other meals were also served during this time, to over 500 people.

MARCH BREAKFAST: Once again, the Commission, Strafford County Farm Bureau and the Durham Ag. Commission put on a pancake breakfast. Local 4-H youngsters helped with serving and other tasks. This is an annual event, held at the Jeremiah Smith Grange, to assist "Youth in Agriculture."

LEE FARMERS MARKET: 2015 was a great year for the Farmers' Market! A big thank you to all who supported it this summer. There were a total of 16 vendors signed up with an average of 14 vendors at each market. We had a good balance of agricultural products with an inclusion of crafts to round out our offerings. Most vendors were from Lee and as such, helped support Lee agriculture.

Thank you for your support!

Respectfully submitted, Laura Gund

CONSERVATION COMMISSION 2015 ANNUAL REPORT

Protection of Open Space and Agricultural Land: The Lee Conservation Commission continues to work to expand the area of protected open space within the Town and to seek to preserve the agricultural heritage of Lee through conservation easements. The percent of protected land in Lee is now 22.1% which is still less than the 25% supported by the survey of voters for Lee's Master Plan (2006-2015). The Commission is disappointed that the year-long negotiations to complete the Town's voter-approved purchase of the Kennard Farm was not successful.

Oversight of the Town's Conservation Easements: The Conservation Commission is charged with the responsibility of overseeing most conservation easements within the Town. Under the guidance of Laura Gund and Amanda Gourgue, who have assumed responsibility for this activity, members of the Commission conducted and reported on 37 monitoring visits to easements. As most towns hire outside monitors for this activity, the estimated 140 person-hours involved represents a saving to the Town of over \$3,000.

Advice to the Planning and Zoning Board of Adjustment: In accordance with its statutory responsibilities, the Commission serves as advisor to the Planning Board and Zoning Board of Adjustment on matters relating to the protection of wetlands and other items of environmental concern. Antoinette Hartgerink has assumed primary responsibility for organizing and reporting this activity. During the period covered by this report the Commission conducted and reported on 5 such site visits.

Educational & Outreach Activities: The Commission provided information relating to conservation easements and invasive species control at the Lee Fair. Members Richard Weyrick, Catherine Fisher, and Anne Tappan have, during the past year, led 12 nature walks, a woodcock viewing event, and 3 "frog walks," all in Little River Park or the Town Forest.

Management of Town-Owned Lands: The Commission has responsibility for overseeing Town-owned lands and, during the past year, these activities included the organization and financing for campaigns against the non-native species Oriental Bittersweet, Glossy Buckthorn, and Japanese Knotweed. The Commission appreciates Will Stone's work in organizing and conducting work on the trail system in the Maud Jones Memorial Forest as part of his Eagle Scout Project. Stewardship and Management Plans for the Joe Ford Wildlife Reserve and the Rothwell Reserve have been developed. A summary of recreational opportunities on Town-owned lands is under preparation.

Campership: Each year the Commission supports the attendance of a student from Lee to the Barry 4H Camp. This year's campership, with contribution from Marc Jacobs, Certified Wetlands Scientist, was awarded to Alex Malaison. Any resident interested in applying for a 2016 campership should inform Laura Gund or a member of the Commission.

Respectfully Submitted,
David Meeker

**CONSERVATION EASEMENTS, COMMON LAND AND TOWN-OWNED LAND
LEE, NEW HAMPSHIRE, NOVEMBER 2015**

<u>Property Name</u>	<u>Size</u>	<u>EASEMENTS Easement Holder(s)</u>	<u>Funding Source(s)</u>
Brown (1980) (now Henry)	20 acres	Town of Lee/SPNHF	Donated by owner
Earle (1980) (now Kemp, Gund, Earle)	150 acres	SPNHF	Donated by owner
Keniston (1990) (now Hutton)	73 acres	State of NH/USDA, Town of Lee	LCIP, USDA funds
Claridge (1990) (now Mills)	76 acres	State of NH	LCIP funds
Foster/DeMeritt Hill (1990) (now Wilson)	74 acres	State of NH	LCIP funds
Verrette (1999)	113 acres	Town of Lee	Town, US Wild & Scenic, Foundations
Brady (1999)	60 acres	Town of Lee	Town, US Wild & Scenic, Foundations
Cook (2000) (now Perkins/Schultz)	78 acres	Town of Lee/SPNHF	Town, Individual Donation
Stevens (2001)	33 acres	Town of Lee/RLT	Town, Individual Donation
Noble Farm (2001)	12 acres	Town of Lee	Donated by developer
Sanborn (2002)	130 acres	Town of Lee	Town, US Wild & Scenic, Foundations
Turtle Pond (2002)	4 acres	Town of Lee	Donated by developer
Cox (2003)	78 acres	Town of Lee	Town, LCHIP, DES/WSLGP, Owner donation
Sheltering Rock (2003)	147 acres	Town of Lee	Town, LCHIP, DES/WSLGP
Schulz (2003)	88 acres	Town of Lee	Town, DES/WSLGP, owner donation
Quigley (2003)	35 acres	Town of Lee	Owner donation
Lee/Hartgerink (2003)	10 acres	Town of Lee	Owner donation
Short (2003)	10 acres	Town of Lee	Owner donation
McLean (2003)	2 acres	Town of Lee	Owner donation
Reinhold (2004)	47 acres	RLT/State of NH	LCHIP, FRPP, DES/WSLGP, Town, LRAC, donations
Blickle (2004)	59 acres	Town of Lee	Town, LRAC
Grumbling (2004)	100 acres	Town of Lee	Town, FRPP
Griswold (2004)	53 acres	USDA/NRCS	Grassland Reserve Program
Crosbie/McIver (2005)	9 acres	Town of Lee	Owner donation, Town
Zaso (2006)(now Barth)	42 acres	Town of Lee	Town, FRPP, owner donation
Jenkins (2007)	13 acres	Town of Lee	Owner donation
Henry (2008)	18 acres	USDA/NRCS	WRP, Town of Lee
Peters (2008)	4 acres	USDA/NRCS	WRP
Kelsey (2008)	24 acres	Town of Lee	Town of Lee, LRAC
Wellington (2008)	113 acres	USDA/NRCS	WRP, LRAC
Fogg (2009)	62 acres	Town of Lee	Town, DES/WSLGP,NH F&G
Aldag (2009)	14 acres	Town of Lee	Town, LRAC
Talley (2010)	14 acres	Town of Lee	Town, LRAC
Levesque (2010)	75 acres	USDA/NRCS	WRP
Palmer (2011)	25 acres	Town of Lee	Town, FRPP
Grumbling (Burley) (2011)	15 acres	USDA/NRCS	WRP
Ath-Mor/Merrill (2012)	87 acres	TNC/Town of Lee	TNC, SPNHF, LRAC, Town
Brisson (2013)	42 acres	USDA/NRCS	WRP
Farwell (2011)	10 acres	USDA/NRCS	WRP

2,019 acres

COMMON LAND/DEED RESTRICTIONS

Swaan Drive	35 acres	Homeowners Association/Town
Riverside Farm Drive	98 acres	Homeowners Association/Town
Lamprey Lane	13 acres	Homeowners Association/Town
Thurston Woods	99 acres	Homeowners Association/Town

245 acres

TOWN OF LEE LAND

Town Forest (1920) (CE 2005 for 71.3 acres)	97.3 acres	Tax Deed (26 acres excluded)
James Farm (1976)	15 acres	Donated by W. Cheney
Little River Reserve (1979)	7 acres	Town, LWCF, and W. Cheney
Newtown Plains Road (1983)	8 acres	Tax Deed
Steppingstones Road (1985)	28 acres	Tax Deeds (2 parcels)
Durgin Preserve (1985)(CE2005)	21 acres	Town, LWCF
County Line Road (1986)	4 acres	Tax Deed
Concord Road (1993)	4 acres	Tax Deed
Bales (1996) (CE2005 for 43.49 acres)	61 acres	Town (15.89 acres excluded)
Wulf (1997) (CE2005)	17 acres	Town
Turtle Pond Road (2000)	2 acres	Donated by E. Chinburg
Kimball Woods /Maud Jones Memorial Forest (2001) (CE 2004)	75 acres	Town
Ellis Oyster River Reserve (CE 2003)	14 acres	Town
Granger/Little River Park (CE 2004)	24 acres	Town
Mills/Little River Park (CE 2005)	12 acres	Town
Rothwell	13 acres	Town
Bricker (2006)	5 acres	Town
Thibeault	0.67 acres	Lamprey River Adv. Comm.
Lee Five Corners (CE 2008)	20 acres	Town & DES
Garrity Reserve (CE 2008)	16 acres	Town & DES
Kelley 1-48 A., Kelley 2-9 A. (CE 2008)	57 acres	Town, DES, WRP of NRCS
Cheney (CE 2008)	43 acres	Town, DES, WRP of NRCS
Ford (2013)	71 acres	Donated by Joseph Ford

615 acres

TOTAL AREA IN LEE = 12,926 ACRES
TOTAL TOWN AND PROTECTED LAND IN NOVEMBER, 2015 = 2,879 ACRES
or 22.3%

25% of Lee Land Area = 3,232 acres

To reach initial goal of 25% of Lee land under protection or town ownership, there are 353 acres more to be protected.

Updated November 2015

HERITAGE COMMISSION 2015 ANNUAL REPORT

MEMBERSHIP

This year we welcomed Scott Bugbee as the Select Board Representative and Anne Jennison as a new voting member of the Commission.

SEMIQUINCENTENNIAL

Members of the Commission are on the committee making plans for next years' celebration. Don Quigley, Forester, has suggested a Mast Tree event, involving cutting a mast tree and hauling it down the Mast Road. Another activity under discussion is a colonial reenactment.

PUBLICATIONS

After many months of work, Randy Stevens' and Dick Wellingtons' book, The Early Mills and Industry of Lee, NH, was published this year. It is a must for local history buffs! Also published this year was a 2015 calendar, featuring old buildings in town.

BURLEIGH-DEMERITT HOUSE

Following years of interaction with the University of New Hampshire regarding the saving of this old farmhouse, it has finally come to a conclusion. The University did some preventive maintenance to keep wildlife out of the house and they wrapped it in Tyvek to protect the exterior. The Heritage Commission has a certain amount of time to identify a procedure and financial support for its rehabilitation.

HOBO SHED

Commission chair Patricia Jenkins made a presentation to the Selectmen about the Hobo Shed and its importance as a historical building. The Commission continues to document the history of this building as an active component of the Town Center.

PRESERVATION EASEMENTS

Once again, the Commission did the Heritage Easement monitoring of Flag Hill Winery and the Randall Farm. Reports were, as usual, sent to LCHIP reporting that all is well.

TOWN DOCUMENT STORAGE

Members of the Commission worked with the Board of Selectmen in finding ways to store the Town's documents. A room in the Safety Complex has been identified as a possible document storage area; however, a comprehensive plan for storing all town documents needs to be established. A Town Records Committee has been created to address this need and Commission members form an integral part of this committee.

Respectfully Submitted,

David Meeker

RECREATION COMMISSION 2015 ANNUAL REPORT

This year, your Recreation Commission has been working to complete several projects. The first project this spring, with the help of Randy Stevens and his staff, was to complete a "walking path" at Little River Park. The path begins at the parking lot and winds around the baseball field and connects back to the parking area. This is a stone dust surface that provides a smooth surface for easy low impact walking.

Our second project was to work with the Select Board in hiring a contractor to build the pavilion at Little River Park. This structure is a 30' X 60", post and beam construction and should be completed by December 2015. This will provide needed shade and shelter for folks that wish to picnic or hold other activities at the park.

The third project is the construction of a structure to mount three children's slides. This will round out the playground area of the park.

The Recreation Commission also sponsored the Easter Egg Hunt at the Town Field. This year we had a special treat. Lee Resident, Scott Minor from Lindt Chocolate, arranged a very generous donation of chocolate eggs and rabbits. The Recreation Commission wishes to thank both Scott and Lindt for their generosity. This event was well attended and a big hit.

Our annual Fishing Derby was once again hosted by the Stevens family. The kids had a great time and caught plenty of fish. The Fish Fry was held at the Town Field and sponsored by the Fireman's Association. Many thanks to Randy and Michelle Stevens for opening up their property for this event.

For the second year, we hosted with Cub Pack 459, the Model Rocket Day. Over 20 children participated and a great time was had by all. Thanks to Joe Hannon for organizing this event.

ORYA continues to coordinate sports activities at the various fields.

The Recreation Commission is staffed by volunteers that make possible the projects and programs that are offered. We would like to recognize Cynthia and Charlie McLain and Judy Belanger. These folks have worked tirelessly to run and support the Easter Egg Hunt and the Fishing Derby. Many others have volunteered their time and efforts as well and we sincerely thank you!

Respectfully submitted,

Larry A. Kindberg, Chairman
Mark Kustra
Joe Hannon
James Lonano

250th ANNIVERSARY PLANNING COMMITTEE
2015 ANNUAL REPORT



On January 16, 2016 the Town of Lee turns 250 years old. To celebrate this milestone the 250th Planning Committee has been meeting monthly to coordinate a yearlong list of festivities. Many of our annual town events scheduled in 2016 will in some way observe the 250th celebration. Town organizations are working together to make 2016 a very memorable year. Twelve banners will be installed in September of 2015 announcing Lee's semiquincentennial to all driving through town.

Plans are to introduce 250th souvenirs such as t-shirts, hats, mugs, bags and wooden nickels at this year's Lee Fair. They will be available for purchase at many town events in late 2015 and throughout 2016. Arrangements have been made for 250th souvenirs to be available for purchase at the Lee Library. With the generosity of the wonderful cooks of Lee, the 250th Committee plans to serve up delicious Apple Crisp at the Fair and sell lots of souvenirs.

Mark your calendars for **Saturday, the 16th of July**. The Lee 250th Parade will travel down the Mast Road ending at the Little River Park. Stay tuned for all the details! The New Hampshire Colonial Brigade will be encamped at the Park and various activities are being planned for the remainder of the weekend. For late August, a Lee Farm to Table Costume Ball is being discussed.

To keep up with the latest news and events check the 250th website at www.lee250.com. Contact the Committee at lee250th@leenh.org. The Committee welcomes (and needs) volunteers! See you around town as we celebrate our 250th.

EMERGENCY MANAGEMENT 2015 ANNUAL REPORT

The Town would like to thank Caren Rossi for being the Assistant Emergency Management Director (EMD) for the past several years. She went above and beyond the duties required of this position. At this time we welcome Chief Tom Dronsfield as the new Assistant EMD.

In 2014-2015 the Emergency Management Department along with the Fire Department, Police Department, Select Board Office, Health Department, Highway Department, Welfare Department, Planning and Zoning Department, McGregor Memorial Ambulance, the Oyster River School District, and the State of New Hampshire Department of Homeland Security and Emergency Management updated the Emergency Operations Plan for the Town of Lee. It was adopted in February 2015 by the Select Board. This was a joint effort from all departments to provide a plan to facilitate the delivery of local government, community, and mutual aid resources, to provide needed assistance and relief to disaster victims and the community at large. As no community has the resources to manage a major emergency without outside assistance, this plan represents the Town's best intentions to deal with a disaster within the framework of community-wide cooperation and statewide coordination.

The community-wide cooperation was shown during the winter storm that hit Lee on Thanksgiving Day of 2015. The Town came together for the community in the time of need. Many residents had no power for the holiday week. The Town, consisting of many employees and residents, cooked breakfast, lunch, and dinner for many of the residents. In all we provided over 500 meals. With people donating time or food we were able to accomplish this. This is a perfect showing of what our community can do when it comes together in a time of need. I want to send a heartfelt thank you to everyone that helped.

From this incident and others we continue to learn and utilize the Emergency Operations Plan so that we can prepare and provide the residents of Lee the best possible services we can.

For Emergency Preparedness information please visit our department on the Town of Lee website. www.leenh.org

Respectfully Submitted,
Scott Nemet
Fire Chief/EMD

FRIENDS OF THE LEE LIBRARY 2015 ANNUAL REPORT



The “Friends” wished a heartfelt farewell to Library Director, Sharon Taylor, in the fall and gave an excited and warm welcome to our new Library Director, Ruth Eifert, this spring! We are looking forward to lots of new energy and interesting ideas from Ruth.

The Friends will continue their membership campaign once per year starting in July and August. This is the 3rd year for this process and we hope with this system you will always know when to expect your membership renewal form!

Membership has always been our biggest fund raising effort with membership income generated in excess of over \$2,400.00 this past year and \$1100.00 in additional donations. This amounted to \$3500.00 generated by our Membership Campaign!!

Your extremely generous support to help fund all the wonderful programs for the Lee Public Library has been wonderful and so greatly appreciated by the “Friends”.

Your sponsorship enables the “Friends” to provide so many of the following programs:

- Special programming for children such as “Bricks for Kids” – a building with Legos children’s event.
- Holiday Concert for adults and children featuring “Great Bay Sailor” in December at the Grange following the traditional “Lee Tree Lighting”.
- New adult programs by Astrida Schaeffer and Tina Sawtelle’s Cornucopia Centerpiece, as well as, the Zentangle drawing method class; and a dressmaker-story-teller to talk about “The Story One Dress Can Tell”.
- We added a new pass to the Peabody Essex Museum this year.
- School vacation events such as musician Ben Rudnick and his Band in February and storyteller and musician Tim Van Egmond during April vacation.
- The Summer Reading Program for children and adults continues as well.
- “Book Page” which you can find at the Circulation Desk, and many more.

The “Friends” also fund completely, or in partnership with Durham and Madbury, the purchase of many museum passes and/or discount vouchers for public use. Contact the Library to check on all the museum passes available.

Respectfully Submitted,

Cynthia D. Seaman, President Friends of the Lee Library

HISTORICAL SOCIETY 2015 ANNUAL REPORT

The Lee Historical Society has had a busy year, both in our museum building and out in the Lee community.

The museum continued to be open every third Saturday of the month, from 10 AM-2 PM July, August, September, October, November, April, May, and June. Our visitation varied from 3 people to 20 people, and included visitors from all over the country. Many Lee residents came as well, and noted the many changes in our exhibits. Two new exhibits, "Ice Harvesting", and "The King's Trees", based on artifacts found in Lee, proved to be very popular.

In early September we joined with many other town organizations to present the Lee Town Fair. We sold books on town history, and supported the 250th Committee with a "Lee through the Ages" information board.

In October we welcomed four third grade classes from Mast Way School. They explored the museum collections and learned about their home town.

Boy Scouts also visited with their parents.

The Historical Society, in conjunction with the Lee Library, held four public meetings. All were very popular and well attended.

In April, the Society held its Annual Meeting at the Grange Hall, with a potluck dinner and shared Lee stories. Catherine Gardner joined the Society as Treasurer.

We were pleased to receive several important donations of artifacts and family histories. Projects such as collection accessioning, new exhibits, research and genealogy searches, and ways to increase membership, continue.

We are fully involved in preparations for the 250th Anniversary and hope to host many high quality community programs throughout the coming years.

Submitted by Jan Allen, President

LAMPREY RIVERS ADVISORY COMMITTEE 2015 ANNUAL REPORT



LRAC Accomplishments: Representatives from towns in the Lamprey River watershed began implementing the rivers management plan with help from multiple partners. The final plan, approved on Sept. 26, 2013, is available at town offices and on www.lampreyriver.org.

Land Protection: The Wild and Scenic Subcommittee has protected 2803 acres and 9.98 miles of river frontage since 1999. An additional 260 acres will be added in late 2015.

Education and Outreach: LRAC engaged the public through a river herring fish day at McCallen Dam, events at schools and libraries, and displays at local fairs. A new children's book was written and will be available in 2016. Many articles were published in town newsletters.

Recreation: Working with the Lamprey River Watershed Association, woody material obstructing canoeists between Route 87 in Epping and Wadleigh Falls in Lee was mapped and assessed for potential relocation to improve passage. A grant was secured from the National Park Service to do a feasibility assessment for a walking path along the river in the four lower towns. The final report is available at www.lampreyriver.org under "recreation."

Water Issues: Wild and Scenic Subcommittee funding ensured that years of volunteer water quality data were not interrupted. The water quality workgroup continued collating years of data from multiple sources with the goal of making these data more accessible and understandable to the public.

Project Review: The project review workgroup reviewed and commented on sixteen projects that were submitted to the state for environmental permits. These comments were considered by NHDES prior to issuance of permits. The committee notified NHDES of several issues along the river and requested follow-up.

Plans for 2016 and Issues to Watch: The full committee will continue its main duties to work on issues identified in the 2013 Lamprey Rivers Management Plan. LRAC will continue to perform project reviews, support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation (including the walking trail), and history.

Suzanne Petersen, Outreach Specialist
Lamprey Rivers Advisory Committee

LIBRARY COMMUNITY CENTER BUILDING COMMITTEE 2015 ANNUAL REPORT

Having been charged by the Select Board to reduce the budget of the Library Community Center, the Building Committee spent the summer looking at ways to reduce the budget without compromising the quality of the project. Throughout the fall, the committee met twice a month, working with architect Dennis Mires and Milestone Engineering to reduce the square footage of the building and to identify other cost savings. Minutes of the meetings, building plans, building budget and tax impact can be found on the town website here: http://www.leenh.org/Pages/LeeNH_BComm/Building/index. Videotapes of meetings may be found here: http://media.leenh.org/?page_id=256.

In October, the Select Board voted that the total project cost should not exceed \$1.7 million (\$1 million bond, plus funds from the capital reserve fund and fund-raising). In order to achieve the difficult goal of reducing the budget from approximately \$3 million to \$1.7million, the overall square footage was reduced to 7,480, resulting in a building adequate only to house the current library collection. The additional square footage needed for a community space would have to be built at a future date as an addition to the building. Even though the budget had been reduced as requested, the Select Board decided not to recommend the vote for a \$1 million bond.

The committee worked with the Library Trustees and the LPLCC Foundation to present information sessions in November and December and a bond hearing in January; a final presentation to the town was made at the Deliberative Session on January 31, 2015, where the legislative body voted to increase the bond to \$1.3 million so that the community space could be included in the building. The bond for the new building failed on this first attempt at passage; the Select Board did not renew the committee's charge.

Committee Members: Chuck Cox, Tom Dolan, Paul Gasowski, Lou Ann Griswold, Jim Leitz, Barbara McNamee, Katrinka Pellecchia, Zachary Smith, Sharon Taylor.

Respectfully Submitted,

Katrinka Pellecchia
Chair, LPLCC Building Committee

CEMETERY TRUSTEES 2015 ANNUAL REPORT



The Cemetery Trust Funds for 2014-2015 yielded interest totaling \$3,655.54. There are presently 244 trust funds. Cemeteries that have trust funds are (partially) maintained with this income. Two cemetery plots were sold during this period. Managing maintenance continues to be a large responsibility of the Trustees. The program for grub control in the Lee Hill and Old Parish Cemeteries continues. Gates for the Lee Hill Cemetery are in the planning. Once snow is on the ground it is very difficult to see the edges of the access roads and the stones. In order to prevent broken stones and monuments, we will be closing the gates for winter. A walk thru entrance will be provided.

The Old Parish Cemetery bank facing Route 155 has been cleared and seeded. The old entrance to the cemetery is now visible as well as the new black and gold history sign. The Durgin Cemetery on North River Road has been stumped, trees trimmed and the old fence collected. Plans for new fencing is in place which will include two old granite posts from the cemetery adorning the entrance and black pipe lining the front and corners. This is the last of the smaller cemeteries that have Trust Funds to be upgraded.

The policy of “no planting trees and shrubs in the cemeteries” continues to be enforced and we thank everyone for their cooperation. We also want to thank all our visitors to the cemeteries for cleaning up flowers and decorations at the end of the season. Your cooperation helps the maintenance crew keep our cemeteries neat and appealing.

Pruning shrubs and trees, repairing fences, painting and the cleaning and repairing of stones is ongoing. Mowing, fertilizing, liming and minor maintenance is carried out by Cemetery Superintendent Randy Stevens and his crew. We rely heavily on Randy and his crew for burials, monument and stone placements and other burial management issues.

Thank you to the VFW Post 10676 of Lee for placing and removing the memorial flags on the veterans' graves.

Respectfully Submitted, Marianne Banks, Jacquelyn Neill and Jan Neill

LIBRARY BOARD OF TRUSTEES 2015 ANNUAL REPORT

In FY 2014-2015 the Lee Public Library Board of Trustees:

- Regretfully accepted the resignation of library director Sharon Taylor;
- During the fall of 2014, conducted two information sessions on the proposed design, cost, and bond of the new Lee Public Library Community Center building;
- Drafted a warrant article for the construction and funding of the LPLCC. Drafted a warrant article for the allocation of \$100,000 to the LPLCC Capital Reserve Fund;
- In December 2014, mailed an informational brochure to Lee residents on the proposed LPLCC building;
- At the deliberative session in Jan. 2015, the Trustees, Building Committee and Architect Dennis Mires presented an architectural design of the building with information on the tax impact and bond. Despite the failure of passage of the bond, the trustees continue to have an obligation to address the deficiencies at the current building such as non-compliance of the ADA and space concerns, especially in the children and young adult areas;
- In April 2015, hired Ruth Eifert to be the new library director;
- Approved revisions to the following policies: Meeting Room, Public Access Computer Usage, Hours of Operation and Bulletin Board Usage;
- Added two Trustee Alternates to the Board: Barbara McNamee and Cindy von Oeyen;
- In March 2015, trustee Annie Gasowski was re-elected.

The Trustees would like to thank the many volunteers and supporters who gave endless hours to the LPLCC Project, especially members of the Building Committee and the LPLCC Foundation. The Trustees especially want to thank Michelle Stevens who served as acting library director for seven months and the entire library staff for their professionalism and dedication in providing the highest quality of service to our community.

Respectfully Submitted,

Lee Public Board of Trustees

Annamarie Gasowski, Peg Dolan, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia

RESIDENT DEATH REPORT
01/01/2015 – 12/31/2015

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
BAKER, MARY JANE	01/08/2015	LEE	KARNER SR, LENOX	RUE, MARY
SEEDNER SR, RICHARD	02/01/2015	ROCHESTER	SEEDNER, BERNARD	KREBBS, EMILY
JACKSON, DAVID	02/04/2015	LEE	JACKSON, ROBERT	LUCE, HAZEL
KELLY, RUTH	02/05/2015	LEE	MILLS, RICHARD	BLAKELY, RUTH
GRUNDITZ JR, ROBERT	02/22/2015	LEE	GRUNDITZ SR, ROBERT	SHAWCROSS, CAROL
BERTRAM, PAMELA	02/28/2015	DOVER	BERTRAM, LLOYD	DORRIS, MARY JANE
KROLL, JANET	03/23/2015	LEE	GAFFOGLIO, BONIFACE	CARDELLINO, JOSEPHINE
ROGERS, WILBUR	05/06/2015	HAMPTON	ROGERS, JOHN	CLAGGETT, LUCILLE
DOWNEY, RICHARD	05/08/2015	DOVER	DOWNEY, JAMES	MCCANN, KATHRYN
CATHCART, PAULINE	05/19/2015	ROCHESTER	LANEY, GEORGE	NUTTER, HAZEL
BROMAGE, INEZ	05/25/2015	PORTSMOUTH	CARLSON, F ALGOT	JENNISON, MILDRED
WARD, HAROLD	06/09/2015	EXETER	POWELL, FRITZ	POSEY, GWENDOLYN
HOMeyer, WILLIAM	06/24/2015	NEWMARKET	HOMeyer, JOHN	KIRSCHHOCH, MARY
GINGRAS, JOHN	06/28/2015	LEE	GINGRAS, ALPHONSE	DAVIS, MABEL
WILLEY, KENNETH	08/10/2015	DOVER	WILLEY SR, KENNETH	ROSS, CLAIRE
MOREAU JR, SCOTT	09/19/2015	PORTSMOUTH	MOREAU, SCOTT	WREN, KATHRYN
RAKUTIS, JAMES	09/22/2015	DOVER	RAKUTIS, PAUL	UNKNOWN, LOUISE
MEIGS, MARTHA	10/17/2015	DOVER	MCDANIEL, SUMMEY	SPLAWN, MARTHA
POPOV, RICHARD	11/02/2015	PORTSMOUTH	POPOV, PETER	KUROWSKI, SOPHIA
HASIEWICZ, JOSEPH	11/19/2015	PORTSMOUTH	HAIEWICZ, JAN	KUNIEWICZ, ANIELA
SHARMAN, BRADLEY	12/05/2015	PORTSMOUTH	SHARMAN, FRANK	BOLDUC, EMMA
RENNIE, MARK	12/16/2015	LEE	RENNIE, GEORGE	MITCHELL, VIRGINIA
BULLARD, ANNIE	12/18/2015	EPSOM	BISHOP, WALTER	OUELLETTE, EVA

Total number of records 23

RESIDENT MARRIAGE REPORT
01/01/2015– 12/31/2015

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
Williams, Daniel E	Lee, NH	Roy, Kelly A	Lee, NH	Brentwood	Brentwood	04/11/2015
Almon, Adam R	Lee, NH	Kimber, Chaya D	Lee, NH	Lee	Rochester	04/18/2015
Photiou, Lydia	Barrington, NH	Shiklomanov, Pavel A	Lee, NH	Barrington	Lee	04/20/2015
Fahey, Thomas E	Haslett, MI	Griswold, Kira A	Lee, NH	Lee	Lee	07/18/2015
Marshall, Nicholas R	Lee, NH	Sandberg, Chelsea M	Lee, NH	Lee	Auburn	07/25/2015
Jordan, James D	Lee, NH	Mills, Nanci E	Lee, NH	Lee	Lee	08/01/2015
Colantuoni, Matthew C	Lee, NH	Medeiros, Lynn M	Lee, NH	Lee	Hampstead	08/01/2015
Mengers, Michael W	Lee, NH	Sorrentino, Jillian D	Lee, NH	Lee	Lee	08/01/2015
Eitler, David M	Lee, NH	Walsh, Courtney E	Medford, MA	Nashua	Rye	08/15/2015
Nickerson, John W	Rochester, NH	Stafford, Jennifer C	Lee, NH	Rochester	Portsmouth	08/23/2015
Sawtelle, Dahlia R	Lee, NH	Dill, Mark C	Lee, NH	Lee	Lee	08/29/2015
Thibodeau, Tyler A	Lee, NH	Greenleaf, Megan L	Lee, NH	Lee	Chichester	09/12/2015
Pietkiewicz, Thaddeus R	Lee, NH	Langley, Page E	Lee, NH	Lee	Lancaster	09/26/2015
Raymond, Damian C	Lee, NH	Cote, Sarah A	Lee, NH	Lee	Epping	10/24/2015

Total number of records 14

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY 2015 ANNUAL REPORT



Community Action Partnership of Strafford County is a 501(c)(3) private non-profit organization. We work with community, state and federal partners to assist thousands of individuals and families each year, and the majority of program participants have extremely low incomes (below 75 percent of the federal poverty threshold). Our mission is to educate, advocate and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.

2015 Highlights include:

- Our agency provided more than \$2.2 million in federal fuel assistance to 3,191 households in Strafford County during the 2014-2015 heating season. A total of 50 households in Lee received \$34,700 in fuel assistance.
- Over the past year, 46 households received a discount on their electric bill through agency's Electrical Assistance Program at a value of \$21,160. The average benefit was \$460.
- We assisted 24 Lee households with emergency food at a value of \$1,512.

CAP operates emergency food pantries in Dover and Farmington, and we have a Summer Meals Program. This past summer, we provided more than 20,000 free breakfasts and lunches to children up to age 18 at sites around the county.

Without the services provided by our agency, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, homeless prevention and housing services and referrals. CAP maintains its outreach capacity by operating offices in Farmington and Dover and Head Start Centers in Dover, Farmington, Milton, Rochester and Somersworth.

The Community Action Partnership of Strafford County has 130 employees and an \$8.9 million operating budget. We receive federal, state and local funding as well as United Way grants, foundation and charitable grants, fees for service, private business and individual donations.

This year, we commemorated our 50th anniversary, and while we honor the past we are working toward the future with a focus on improved customer service and using a holistic approach to providing services to meet families' complex needs.

Betsey Andrews Parker, Chief Executive Officer

STRAFFORD REGIONAL PLANNING COMMISSION 2015 ANNUAL REPORT

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. The Strafford Regional Planning Commission is composed of eighteen municipalities including all thirteen in Strafford County, three in Rockingham County, and two in Carroll County. Its mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. Together these actions foster sustainable development and improve the quality of life in the region. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

2015 Specific Accomplishments in Lee:

- Commenced Lee tax map update contract to be completed in FY2016.
- Conducted 12 traffic counts to support local and state planning efforts.
- Offered technical assistance to Lee for their Master Plan Update.
- Worked with the Town's planning department, UNH Stormwater Center, and VHB to determine estimates for additional impervious cover due to future residential and commercial development activity. These estimates were used to evaluate the net effect that enhanced storm water regulations could have on minimizing future pollutant load increases from future impervious cover growth in the Oyster River watershed.
- Partnered with Dr. Cameron Wake – UNH, to present the final floodplain maps and associated recommendations to the Planning Board. The recommended activities include a potential zoning change to include the land within the Lamprey River study area as it pertains to Lee's local floodplain regulations. Dr. Wake led a discussion of potential future 100-year floods in the watershed and Principal Planner Pimental detailed all regulatory recommendations.
- Researched grant opportunities to complete a floodplain assessment in the Oyster River watershed in order to dovetail previous work along the Lamprey River. SRPC is in the midst of putting together a final proposal for funding consideration.
- Mapped the community trail system located on the Lee Town Forest property. Attended a conservation commission meeting to discuss project and solicit feedback. Provided hard copy and digital maps to both the planning department and conservation commission.
- Worked with the Lamprey River Local Advisory Committee to develop a trail feasibility study, which would assist in determining the potential for a walking

trail along the Lamprey River from Epping to Newmarket. The Lee conservation commission received digital copies of the maps in Lee and the overall extent map that details the entire project scope.

- Completed various local map requests, including updates to existing conservation lands, tax parcels, and other natural resource related data sets.
- Worked with Lee to host a breakfast station for Bike Walk to Work Day.
- Coordinated with municipal staff to schedule a meeting for the Ten Year Plan project solicitation process in winter 2015. This meeting was not held during this time period but instead was scheduled in FY2016.
- Distributed *New Hampshire Planning and Land Use Regulation* books to local land use boards.
- Adopted an update to the Regional Master Plan – **Local Solutions for the Strafford Region**.
- Adopted a Regional Broadband Plan and an updated Housing Needs Assessment.

Goals for 2016 for the Region:

- Provide technical assistance through mapping efforts.
- Use EDA designation as an Economic Development District to provide municipalities with access to more infrastructure/program development grants.
- Carryout Brownfields assessment grant for the region.
- Update the 2015-2040 Metropolitan Transportation Plan.
- Complete the Branch River Valley Trail and Mills Scenic Byway Strategic Marketing Plans for approval by the Scenic and Cultural Byways Council.
- Carry out SHRP2 performance measure project with NHDOT, MPOs and other stakeholders.
- Continue to implement SADES and regional data collection and analysis in preparation for performance metrics.
- Provide technical assistance to communities updating their floodplain and/or storm water regulations.
- Develop online web maps and applications for public use, using ArcGIS online
- Continue local transportation planning tasks in support of safety, mobility and access management.
- Pilot an accounting and tracking tool in order to assist the region in complying with MS4 requirements.
- Continue to provide education and outreach on multi-hazard mitigation strategies, and low impact development.
- Continue development in the following three planning program areas to benefit the region's communities: energy/utilities, community health and safety and resiliency to climate adaptation.
- Continue to enhance water resource protection by working with municipalities to improve drinking water protection.
- Educate and enhance awareness and implementation about green infrastructure.
- Enhance public health in the region through participation on the Public Health Advisory Council.
- Work with municipalities and businesses to attract new public and private investments to the Strafford region.

Cynthia Copeland, AICP, Executive Director

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT 2015 ANNUAL REPORT

The 2015-16 adopted Strategic Plan continues to guide ORCSD initiatives. The School Board has established clear expectations that administration and staff are expected to accomplish. The Strategic Plan guides our work, the state and federal government mandates certain requirements, the NEASC accreditation process and community needs all influence our work. In order to successfully accomplish this work requires engaging the staff in meaningful conversation, regardless of their role in the District. Whatever is accomplished needs to be in concert with building leadership and directors whose success, in turn, depends upon staff engagement. Ultimately decisions need effective communication, thoughtful implementation and most importantly, focus on the needs of ORCSD students.

A few of the ongoing challenges include:

- The adoption of Eureka Math in grades K-5 is the first time the two elementary schools and 5th grade at the middle school united to implement one math program. It was the result of extensive research and discussion among all three schools. The choice of Eureka Math is tangible evidence that our schools are engaged in “system” thinking.
- The proposed 2016-17 budget includes Full Day Kindergarten. Historically, ORCSD has had a half day program. New and expanded expectations by the state and the District necessitates expanding to full day. ORCSD has been involved in this conversation since 2008.
- The middle and high school have begun conversations focused on ensuring continuity in programs and smooth transition for students moving from Grade 8 to Grade 9.
- ORCSD continues to be a high performing District exceeding state and national scores on the SAT and ACT. The District also exceeds state average on the new Smarter Balanced Assessment.
- High academic expectations by parents and teachers also means additional stress on the children. With that in mind, the District established a goal related to the mental health of our students.
- Research indicated that adolescent brains develop in such a way that high school should start later in order to maximize student engagement. The District is investigating a later start for the middle and high school.
- The NH School Approval Process and state law related to high school graduation require the investigation and implications of applying competencies and standards toward academic achievement. The elementary schools have been working toward this for the past three years. This year the middle school is investigating a competency based education model.
- A new teacher evaluation model was implemented this fall. A District-wide team of administrators and educators developed a new approach that is based upon more numerous, but shorter visits by administrators into classrooms. Another

new feature of the adopted evaluation model is that every teacher must have three goals. A personal, a building, and a District goal, and at least one goal must be based upon data.

- ORCSD in concert with other NH school districts asked the state to abandon Smarter Balanced for high school students in favor of the SAT. As a result, this year's 11th grade class will all take the SAT, a test that has built-in credibility for students and parents and provides the District with an indicator of college readiness.

These major discussions are on-going and reflect action on the strategic plan. It is a credit to all who work here that we work collaboratively and support efforts to improve student learning. We continue to be one of New Hampshire's finest public school Districts.

Sincerely,

Dr. James C. Morse, Sr.

Superintendent

Public Notice
Pertaining to RSA 674:39-aa,
Restoration of Involuntarily Merged Lots

Under Title LXIV: Planning and Zoning, Chapter 674, Local Land Use Planning and Regulatory Powers, RSA 674:39-aa became law and is effective July 24, 2011.

This is a public notice to inform landowners that if their parcels/lots were involuntarily merged together with other lot(s) prior to September 18, 2010 by the town either while owned by them or previously owned by others, the present owner may file a request with the town to restore such lot(s) to their premerger status. The request must be submitted in writing to the governing body prior to December 31, 2016. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be stopped from requesting restoration.

A complete copy of RSA 674:39-aa is available at the office of Planning/Zoning or online at www.nh.gov and look for the link "laws and rules."

This notice is required by the above RSA to remain posted through
December 31, 2016

VISIT THE TOWN'S WEBSITE
leenh.org

Subscribe to E-Alerts

(E-Crier News and Events, Select Board Minutes and Agendas, Fire Danger)

View the Meetings Calendar

(Meetings, Elections, Special Events)

Download Forms and Documents

(Abatement Application, Welfare Application, House Check Request, etc.)

View Meetings via the Media Site

(Select Board Meetings, Deliberative Sessions, Community Videos)

MEETINGS

Select Board Meetings	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	1 st Monday of the Month
Heritage Commission	3 rd Thursday of the Month
Recreation Commission	1 st Tuesday of the Month
Senior Advisory Committee	2 nd Monday of the Month
Cemetery Trustees	4 Times per Year
Library Trustees	2 nd Wednesday of the Month

DUE DATES

Tax Abatement Application	due by MARCH 1 st
Elderly/Disabled Tax Deferral Application	due by MARCH 1 st
Current Use Application	due by APRIL 15 th
Tax Credit/Exemption Application	due by APRIL 15 th
Dog License	due by APRIL 30 th
Report of Wood/Timber	due by MAY 15 th
Town/School Elections	2 nd Tuesday in MARCH

TOWN OFFICES CLOSED ON HOLIDAYS

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



TOWN OF LEE

7 Mast Road
Lee, NH 03861

TOWN DIRECTORY

EMERGENCY

LEE POLICE DEPARTMENT

911

659-5866

LEE FIRE AND RESCUE

MCGREGOR MEMORIAL AMBULANCE

659-5411

862-3674

SELECTMEN'S OFFICE/TOWN HALL

659-5414

TOWN CLERK/TAX COLLECTOR OFFICE

659-2964

PLANNING/ZONING OFFICE

659-6783

PUBLIC LIBRARY

659-2626

HIGHWAY DEPARTMENT

659-3027

TRANSFER STATION

659-2239

OYSTER RIVER SCHOOL DISTRICT

SAU Office

868-5100

Mast Way School

659-3001

Moharimet School

742-2900

Oyster River Middle School

868-2820

Oyster River High School

868-2375

Transportation Office

868-1610

WEBSITES

Town of Lee

leenh.org

Police Department

leenhpolice.org

Fire and Rescue Department

leefire.org

Public Library

lee.lib.nh.us

School District

orcsd.org