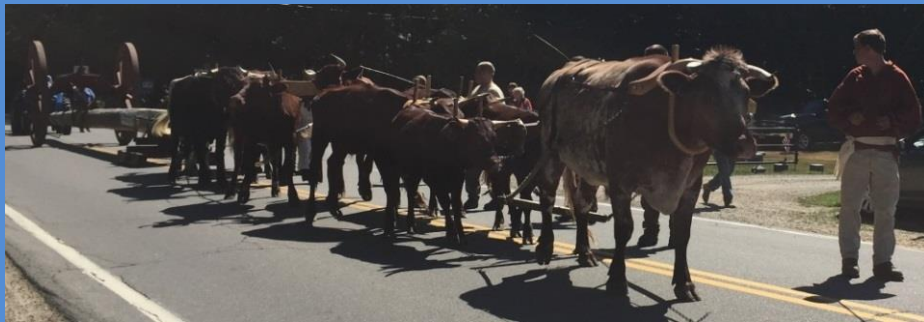


**TOWN OF LEE, NEW HAMPSHIRE  
ANNUAL TOWN REPORT  
JUNE 30, 2016**

***LEE 'S SEMIQUINCENTENNIAL CELEBRATION***





## TABLE OF CONTENTS

### INTRODUCTION

ELECTED OFFICIALS	1
TOWN DEPARTMENTS	2
BOARDS, COMMISSIONS and COMMITTEES	4
2016 DELIBERATIVE SESSION MINUTES	7
2016 BALLOT RESULTS	20
FY17 & FY18 OPERATING BUDGET COMPARISON	23
2017 TOWN BUDGET	24
2017 DEFAULT BUDGET	30
2017 BALLOT QUESTIONS	35

### FINANCIAL INFORMATION

VACHON CLUKAY AUDITOR'S REPORT	41
APPROPRIATIONS VS. EXPENDITURES	47
TAX RATE BY TOWN, SCHOOL & COUNTY	56
TAX RATE CHART	57
TAX COLLECTOR'S MS-61 REPORT	59
TOWN CLERK/TAX COLLECTOR'S REPORT	65
TREASURER'S REPORT	66
CONTINGENCY FUND	67
TRUSTEES OF THE TRUST FUND REPORT	68

### 2016 DEPARTMENT ANNUAL REPORTS

ASSESSING	70
CODE OFFICIAL	72
FIRE AND RESCUE	73
HIGHWAY	74
LIBRARY	75
POLICE	77
TRANSFER STATION	78
WELFARE	79

### 2016 COMMISSION ANNUAL REPORTS

AGRICULTURAL	80
CONSERVATION	81
HERITAGE	82
RECREATION	83

### 2016 COMMITTEE ANNUAL REPORTS

250 <sup>th</sup> ANNIVERSARY PLANNING	84
EMERGENCY MANAGEMENT	85
FRIENDS OF THE LEE LIBRARY	86
HISTORICAL SOCIETY	87
LAMPREY RIVERS ADVISORY	88
SUSTAINABILITY	89

### 2016 TRUSTEE ANNUAL REPORTS

CEMETERY	90
LIBRARY	91

### 2016 VITAL STATISTICS REPORTS

RESIDENT DEATH	92
RESIDENT MARRIAGE	93

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY	94
STRAFFORD REGIONAL PLANNING COMMISSION	95

## **COVER PAGE PHOTO CREDITS**

Town Secretary Denise Duval

Chairman Scott Bugbee

©Candace Pratt Photography

## **ELECTED OFFICIALS**

### **SELECT BOARD**

Scott Bugbee, Chairman	2017
John LaCourse	2018
Cary Brown	2019

### **TOWN CLERK/TAX COLLECTOR**

Linda L. Reinhold	2017
Rachel Deane, Deputy (Appointed)	

### **TREASURER**

Benjamin Genes	2019
----------------	------

### **MODERATOR**

Janice Neill	2018
--------------	------

### **ADVISORY BUDGET COMMITTEE**

Alice MacKinnon, Chair	2017
Cary Brown	2017
Pat Barbour	2018
Scott Bugbee	2019
Cord Blomquist	2019

### **CEMETERY TRUSTEES**

Marianne Banks, Chair	2017
Jacquelyn Neill	2018
Janice Neill	2019

### **LIBRARY TRUSTEES**

Annemarie Gasowski, Chair	2018
Bruce Larson, Vice-Chair	2017
Margaret Dolan, Secretary	2017
Katrinka Pellecchia, Treasurer	2019
Robert E. Simpson	2019

### **SUPERVISORS of the CHECKLIST**

Marian Kelsey, Chair	2018
Bambi Miller	2017
Gloria Quigley	2019

### **TRUSTEES of the TRUST FUNDS**

John Tappan, Chairman	2017
Karen Long	2018
Richard Miller	2019

## **TOWN DEPARTMENTS**

### **ADMINISTRATION**

Julie Glover, Town Administrator  
Denise Duval, Town Secretary  
Joanne Clancy, Finance Officer  
William Stevens, Building Maintenance Supervisor  
Kristin Cisneros, Building Maintenance Assistant

### **ASSESSOR**

Municipal Resources Inc.

### **BUILDING INSPECTOR**

Allan Dennis

### **CODE ENFORCEMENT, PLANNING & ZONING ADMINISTRATOR, HEALTH OFFICER**

Caren Rossi

### **EMERGENCY MANAGEMENT**

Scott Nemet, Director  
Caren Rossi, Deputy

### **FIRE & RESCUE DEPARTMENT**

Scott Nemet, Full-Time Chief  
Joseph Lombardo Sr., Call-Assistant Chief  
Dan Brothwell, Full-Time Lieutenant  
Emery Eaton, Call-Lieutenant  
Julie Heincelman, Call-Lieutenant  
Max Brown, Part-time Firefighter

### **FIREFIGHTERS ON-CALL**

Benjamin Allen	Austin Arsenault	Stephanie Cottrell	Quinn Duffy
Dave Florin	Peter Hoyt	Gary Kustra	Mark Kustra
Nick Lange	Karen Long	Dan Martin	Brendan McAdams
Richard McCarville	Amy McPhee	Cody Merrill	Jesse Merrill
Bambi Miller	Rye Morrill	Bruce Morse	Jessie Murdoch
Mike Rose	Devon Skerry	Frank Taylor	

### **FOREST WARDENS**

Peter Hoyt, Warden  
Scott Nemet, Deputy  
Joseph Lombardo, Sr., Deputy  
Dan Brothwell, Deputy  
Emery Eaton, Deputy

## **TOWN DEPARTMENTS**

### **HIGHWAY DEPARTMENT**

Randolph S. Stevens, Supervisor  
Warren Hatch  
Peter Hoyt  
Richard Stevens  
Cheryl Geddis  
Emery Eaton  
Robert Keniston

### **INFORMATION TECHNOLOGY**

Back Bay Networks of NH

### **LIBRARY**

Ruth Eifert, Library Director  
Michelle Stevens, Circulation Librarian/Assistant Librarian  
Scottie Robinson, Youth Services  
Cheryl Adams, Library Assistant I  
Elizabeth Shaver, Library Assistant II

### **POLICE DEPARTMENT**

Tom Dronsfield, Chief  
Annie E. Cole, Sr. Patrol  
Eric C. Millar, Sr. Patrol  
Scott P. Tingle, Sr. Patrol  
Donald J. Laliberte, Corporal  
John Brooks, Patrol  
Bryan Libby, Patrol  
Todd Biery, Patrol  
Robin M. Estee, Administrative Assistant

### **TRANSFER STATION**

Roger Rice, Manager  
Chipman Belyea  
Joe Williams  
Wayne Beane  
Joshua Stevens

### **WELFARE DIRECTOR**

Pamela J. Mattingly

## TOWN BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING BOARD

Robert Smith, Chairman	2019
Ed Bannister	2018
Lou Ann Griswold	2017
Mark Beliveau	2017
Ryan Crosbie	2017
David Cedarholm	2018
Howard Hoff	2019
Wayne Lehman	2019
John LaCourse, Select Board Rep	

### ZONING BOARD of ADJUSTMENT

James Banks, Chairman	2019
Tobin Farwell	2019
David Allen	2017
Philip Sanborn Jr.	2017
John Hutton III	2017
Frank Reinhold, Alternate	2018
Peter Hoyt, Alternate	2019
Craig Williams, Alternate	2019
Don Quigley, Alternate	2019

### AGRICULTURAL COMMISSION

Erick Sawtelle, Chairman	2019
Dwight Barney	2018
Paul Gasowski	2018
Laura Gund	2019
Donna Lee Woods	2019
Richard Babcock, Alternate	2019
Charles Cox, Alternate	2017
Amanda Gourgue, Alternate	2017

### CONSERVATION COMMISSION

William Humm, Chairman	2019
L. David Meeker, Secretary	2017
Timothy Moody	2017
Anne Tappan	2017
Antoinette Hartgerink	2019
David Shay	2019
Catherine Fisher	2018
Richard Babcock, Alternate	2018
Amanda Gourgue, Alternate	2017
Scott Bugbee, Select Board Rep	
Richard Weyrick, Member Emeritus	



## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **HERITAGE COMMISSION**

Patricia Jenkins, Chairperson	2017
Laura Gund	2017
David Meeker	2017
Anne Jennison	2018
Denis Hambucken	2018
Cord Blomquist	2019
Elisabeth McCaffrey	2019
Scott Bugbee, Select Board Rep	

### **RECREATION COMMISSION**

Larry Kindberg, Chairman	2019
Joseph Hannon	2017
James Lonano	2018
Annette Brown	2019
John LaCourse, Select Board Rep	

### **ENERGY COMMITTEE**

Sharon Meeker	2019
Mary Woodward	2019
Cary Brown, Select Board Rep	

### **JOINT LOSS MANAGEMENT COMMITTEE**

Warren Hatch, Chairman
Julie Glover
Roger Rice
Caren Rossi
William Stevens
Michelle Stevens

### **LAMPREY RIVER ADVISORY COMMITTEE**

Sharon Meeker, Secretary
Preston Samuel

### **HISTORICAL SOCIETY**

Phyllis White, President
Janet Allen, Secretary
Catherine Gardner, Treasurer
Lorraine Cabral, Publicity
Patricia Jenkins, Director
Laura Gund, Director
Marian Kelsey, Director

## **TOWN BOARDS, COMMISSIONS AND COMMITTEES**

### **FRIENDS OF THE LEE LIBRARY**

Cynthia D. Seaman, President

Mariette Young, Vice President

Deborah Schanda, Treasurer

Mary Stumhofer, Secretary

Deb Sugarman, Director

Carla Wilson, Director

**TOWN OF LEE, NEW HAMPSHIRE**  
**Minutes of the 2016 Deliberative Session**  
**January 30, 2016**

The January 2016 Town of Lee Deliberative Session was called to order at 9:00 am at the Mast Way Elementary School by Moderator Jan Neill.

She stated that she does not follow Robert's Rules of Order; however, she would like to see courtesy, civility, consideration and common sense to guide the Deliberative Session. She invites all to participate in discussion. This meeting is for transaction of all business other than voting by official ballot.

The Moderator then asked all to stand for the Pledge of Allegiance to the Flag.

Moderator Neill introduced the Town Clerk, Deputy Town Clerk, Assistant Moderator, and Select Board.

The Moderator then introduced Town Administrator, Julie Glover. Ms. Glover reviewed a power point presentation on key points to remember during the Deliberative Session.

The Moderator then read the 2016 Lee Town Warrant:

To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Mast Way School located on Mast Road, Lee at 9:00 am on the 30th January 2016. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered 1 through 18. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

**ARTICLE 1 to choose all necessary town officers for the ensuing year.**

The Moderator instructed the Town Clerk to move Warrant Article 1 to the ballot.

**Article 2: Purchase a Conservation Easement on Powder Major Farm**

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifty Five Thousand dollars (\$155,000) which includes up to Five Thousand dollars (\$5,000) in transaction costs, to purchase and acquire a conservation easement on the forty-six acre (more or less) portion (Map 2 Lots 5-3 and 5-4) of the proposed Powder Major's Farm and Forest conservation project that is located in the Town of Lee, (total acreage 195 in Durham, Lee and Madbury) and to authorize the withdrawal of up to One Hundred Fifty-Five Thousand dollars (\$155,000) from the Land Use Change Tax Fund for this acquisition and no amount to be raised from general taxation (Recommended by the Select Board) Majority vote required.

William Humm moved Article 2. Selectperson Bugbee seconded the motion.

Mr. Humm explained that the Conservation Commission was briefed on a conservation opportunity in the towns of Lee, Madbury and Durham. The organizer of the project is the Society for the Protection of New Hampshire Forests. The project, known as Conservation Farm and Forest, is the Society acquiring 185 acres of forestland, 46 which are in Lee, and a conservation easement on 32 acres of active farmland.

Mr. Humm introduced Martha Twombly from the Forest Society who gave a brief description of the project.

Robert Hart asked how much money is in the Land Use Fund currently. Mr. Humm commented that there is approximately \$231,000. Mr. Hart also questioned what would happen if all three towns don't participate. Mr. Humm stated his understanding is that the Forest Society is aggressively looking for grants and donations from private individuals as well so that a single town not participating may hamper the project, but not kill it.

Charles Cox spoke in favor of the Article.

By a show of voter cards, the Moderator requested the Town Clerk to move Warrant Article 2 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 2. Chairperson Dennis seconded the motion. Motion passed by show of voter cards.

### Article 3: Submitted by Petition

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel. The Committee shall be appointed by the Select Board by March 31, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

Paul Gasowski read Article 3. Selectperson John LaCourse moved the Article. Selectperson Bugbee seconded the motion.

Paul Gasowski spoke to the Article and sustainability.

Discussion ensued. Jennifer Messeder asked how membership to the committee would be determined. Selectperson Bugbee indicated that it would be handled the same as other committees, by application.

Bob Hart asked if this was for Town operations only. Mr. Gasowski responded that this is just an advisory board to the Select Board at this time.

Wendy Fogg spoke in favor of the Article.

William Henze expressed concern about the wording to appoint Town personnel to the committee stating that if the town personnel were being used efficiently now, they should not have time to serve on another committee. Therefore, he recommended deleting "Town personnel" but did not put it in the form of an amendment.

Charles Cox spoke in support of the Article.

David Cedarholm pointed out that Mr. Henze's issue on the wording that Town personnel shall be included ..., should be may be included.... Mr. Cedarholm made a motion to change the word "shall" with "may" and strike the words "*representatives of commissions and committees*".

Mr. Gasowski commented that they wrestled with the word "shall" versus "may". It was decided to use "shall" so that the Select Board would take the committee seriously. The desire was to include a wide range of representation when adding the representatives of commissions and committees.

Chairperson Dennis seconded the amendment.

A vote was taken on the Article as amended:

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee *may* be composed of community members at-large, ~~representatives of commissions and committees~~, and Town personnel. The Committee shall be appointed by the Select Board by March 31, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

The amendment did not pass.

John Tappan asked the Select Board if they would have enough time to appoint members by March 31, 2016. Chairman Dennis acknowledged the question and agreed it would make sense to change that date.

Mr. Tappan made a motion to change the date from March 31, 2016 to *April 30, 2016*. Selectperson Bugbee seconded the amendment.

A vote was taken on the Article amended as follows:

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel. The Committee shall be appointed by the Select Board by *April 30, 2016* and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

The amendment passed.

Jennifer Messeder made a motion to add the words "*and/or*" in place of "and" Town personnel.

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, *and/or* Town personnel. The Committee shall be appointed by the Select Board by April 30, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

Motion was seconded by Annette Brown.

Wendy Fogg commented that adding "or" to the sentence would change the meaning of the sentence to mean the committee could be comprised entirely of Town personnel. Barbara Nadori concurred.

Erik Sawtelle asked for clarification on time requirements and costs involved if Town personnel are required to participate. Selectperson Bugbee answered that depending on which Town personnel participate, there could be overtime paid.

Ms. Messeder, Mr. Tappan and Mr. Sawtelle commented.

By a show of voter cards, the amendment did not pass.

John Tappan made an amendment to remove the second sentence from the Article. Delete "*The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel.*"

Richard Miller seconded the motion to amend.

Barbara Nadori, Joseph Hannon and Dave Cedarholm commented.

A vote was taken on the amendment as follows:

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. ~~The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel.~~ The Committee shall be appointed by the Select Board by April 30, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

The amendment did not pass.

Bambi Miller moved the question. Ann Gasowski seconded the motion. By a show of voter cards, the motion passed.

A vote to place amended Article 3, which follows, on the ballot, was taken:

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel. The Committee shall be appointed by the Select Board by April 30, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

The vote passed.

The Moderator instructed the Town Clerk to place the Warrant Article on the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 3. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### Article 4: Operating Budget

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,807,523. Should this article be defeated, the default budget shall be \$3,817,135 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Select Board) Majority vote required.

Town Administrator Julie Glover read Article 4. Selectperson LaCourse moved the Article. Selectperson Bugbee seconded the motion.

The Town Administrator highlighted some of the changes in the budget from the previous fiscal year which included a savings by changing the health benefits, library decrease in personnel, long term debt decreasing, police budget increase due to a new cruiser and solid waste had an increase in savings. Overall, there is an Operating Budget decrease in the proposed fiscal year 2017 budget of \$7,926.

Bob Hart commented on the police budget and asked about the health insurance decrease.

Robert Smith expressed a concern on Planning and Zoning hours due to evening meeting and the daily workload for Ms. Rossi. Ms. Glover commented that Ms. Rossi has structured her hours to minimize overtime.

Dwight Barney asked about the two full time positions approved last year. Also, he asked about the approved 2% COLA and the will of the voters. He expressed concern that the Select Board is not following what the residents vote in and also on the size of the fund balance. Selectperson LaCourse commented that the Board decided this year that the balance was getting too large and this is why most all the Warrant Articles presented are using funds from the fund balance this year.

Mr. Hart and Sarah Dawson made comments on a couple of line items.

William Henze moved the question. Philip Stetson seconded the motion. By a show of voter cards, the motion passed.

The Moderator asked the Town Clerk to move Warrant Article 4 to the ballot after an affirmative vote from the governing body.

Selectperson LaCourse moved to restrict reconsideration of Article 4. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### Article 5: Allow exemption on Solar Energy Systems

To see if the Town will vote to allow the exemption of property taxes on Solar Energy Systems as defined in NH RSA 72:61 ("In this subdivision "solar energy system" means a system which utilizes solar energy to heat or cool the interior of a building or to heat water for use in a building and which includes one or more collectors and a storage container. "Solar energy system" also means a system which provides electricity for a building by the use of photovoltaic panels") and in accordance with NH RSA 72:27-a and RSA 72:62. Such property tax exemption shall be in an amount equal to 100% of the amount, if any, by which the installation of solar energy systems on the property increases the total assessed value of the property. If approved, this exemption shall be effective in the tax year beginning April 1, 2016. (Recommended by the Select Board) Majority vote required.



Town Administrator Glover read Article 5. Selectperson LaCourse moved the Article, Selectperson Bugbee seconded.

Jan Messeder asked for clarification. Robert Hart made a comment, as well as Erik Sawtelle. Mr. Sawtelle asked if there was any relationship to this Article and the agreement made with the Town of Durham. Ms. Glover stated there is no relationship.

Bambi Miller moved the question. Philip Stetson seconded the motion. By a show of voter cards the motion passed.

The Moderator asked for a vote to move Warrant Article 5 to the ballot. By a show of voter cards, the motion passed and the Moderator instructed the Town Clerk to do so.

Selectperson LaCourse moved to restrict reconsideration of Article 5. Chairperson Dennis seconded the motion. Motion passed by show of voter cards.

#### **Article 6: Deposit Funds into Fire Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-thousand dollars (\$120,000) to be deposited into the Fire Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 6. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to place Warrant Article 6 on the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 6. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### **Article 7: Deposit Funds into the Highway Road and Bridge Improvement Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of eighty-thousand dollars (\$80,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 7. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 7 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 7. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 8: Deposit Funds into the Highway Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of fifty-five thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 8. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 8 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 8. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 9: Deposit Funds into the Town Buildings Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Thirty-five thousand dollars (\$35,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance. No amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 9. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 9 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 9. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 10: Purchase a New Police Cruiser**

To see if the Town will vote to raise and appropriate the sum of Thirty-one thousand dollars (\$31,000) for the purchase of a new police cruiser equipped with new safety equipment. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Police Chief Dronsfield read Article 10. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

The Chief clarified the reasoning for a new cruiser, indicating it is not an addition but a replacement.

Jan Messeder asked if the department keeps vehicles for five years. The Chief commented yes.

Wendy Fogg commended the Police Department.

Chairperson Dennis and John Tappan made comments.

There being no further discussion, the Moderator asked for a show of voter cards to move the Warrant Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Article 10 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 10. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 11: Deposit Funds into the Internal Service Fund for Accrued Benefits**

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be deposited into the Internal Service Fund for Accrued Benefits. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 11. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 11 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 11. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 12: Deposit Funds into Fire Ponds and Cisterns Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 12. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Article 12 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 12. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 13: Purchase a Fingerprint Scanner/Printer**

To see if the Town will vote to raise and appropriate the sum of fourteen thousand one hundred ninety-six dollars (\$14,196) for the purchase of a Fingerprint Scanner/Printer

for the Police Department. (Recommended by the Select Board) Majority vote required.

Police Chief Dronsfield read Article 13. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

Jan Messenger made a motion to have this amount taken from the Fund Balance:  
To see if the Town will vote to raise and appropriate the sum of fourteen thousand one hundred ninety-six dollars (\$14,196) for the purchase of a Fingerprint Scanner/Printer for the Police Department. *This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation.* (Recommended by the Select Board) Majority vote required.

John Tappan, Selectperson Bugbee and Chairperson Dennis commented.

By a show of voter cards, the amendment passed.

There being no discussion, the Moderator asked for a show of voter cards to move the Article, as amended, to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 13 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 13. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 14: Deposit Funds into the Revaluation Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Revaluation Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 14. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 14 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 14. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

**Article 15: Deposit Funds into the Transfer Station Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 15. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 15 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 15. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### **Article 16: Establish a Contingency Fund**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2017 for unanticipated expenses that may arise and further to raise and appropriate twenty thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 16. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

Bambi Miller commented.

There being no further discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 16 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 16. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### **Article 17: Deposit Funds into Recreation Facilities Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be deposited into the Recreation Facilities Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 17. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

There being no discussion, the Moderator asked for a show of voter cards to move the Article to the ballot. By an affirmative vote, the Moderator instructed the Town Clerk to move Warrant Article 17 to the ballot.

Selectperson LaCourse moved to restrict reconsideration of Article 17. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

#### **Article 18: Discontinue Tibbetts Road**

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly

sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. (Recommended by the Select Board) Majority vote required.

Town Administrator Glover read Article 18. Selectperson LaCourse made a motion, Selectperson Bugbee seconded.

Bob Christian, owner, of TE Morgan Holdings and Progressive Electrical Services located at 1 Concord Road commented that the discontinuation of the class 6 would affect their usage of the back property and could also affect their property value.

David Cedarholm expressed concern on the discontinuation of the road and asked if there is a benefit to the Town. Selectperson LaCourse gave a history of the road and prior intentions to close the road.

Mr. Cedarholm asked how to remove this Article from the Warrant. Ms. Glover stated the law does not allow that. The Moderator commented that when she asks for all those in favor of moving the Warrant Article to the ballot, it could be voted down.

Dwight Barney expressed that UNH has a long history of doing what is in their best interest. And, if the Select Board has a change in opinion on supporting this Article and there is no way to remove the Article from the ballot, Mr. Barney suggested they get the word out to the residents to vote no in March.

Mr. Cedarholm asked if the legislative body does not want this Article on the ballot, can they vote against now. The Town Administrator stated that in her opinion, the Article must move forward in some fashion. The Moderator stated that she would take responsibility for what is about to occur.

Charles Cox commented on his concerns.

Selectperson Bugbee asked the Road Agent, Randy Stevens, to comment on the past votes at Town Meetings regarding this road. Mr. Stevens commented that is a little unclear when voted on in the past (in the 1920's and then again in the 50's or 60's) whether the intent was to change the road to a class 6 road or to discontinue it.

Philip Stetson made a motion to amend the Article to remove "(Recommended by the Select Board)". Paul Gasowski seconded the motion.

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. ~~(Recommended by the Select Board)~~ Majority vote required.

David Cedarholm spoke against the amendment.

By a show of voter cards, the amendment did not pass.

Paul Gasowski made a motion to amend the Article to include the word "*Not* recommended by the Select Board." Wendy Fogg seconded the motion.

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. (*Not recommended by the Select Board*) Majority vote required.

Selectperson Bugbee made a point of order that the body cannot change what the Select Board voted on. With that point of order, the Moderator declined to accept the amendment.

The Town Administrator read from RSA 40:13, section six, which states "all warrant articles shall be placed on the official ballot for a final vote, including articles as amended by the first session."

Dwight Barney asked if there is any way that the body can vote no. The Moderator stated she will be giving that opportunity once all the discussion is over. If the governing body votes not to put this Article on the ballot, she will accept that.

Dwight Barney moved the question.

Ellen Moracco, 1 Concord Road, and Andy Lelio made comments.

Chairperson Dennis pointed out that there is an RSA stating that all Articles shall be placed on the ballot.

The Moderator asked for a show of voter cards to move the Article to the ballot. She asked for a hand count. After the count, she stated there were no votes for the Article to be placed on the ballot and therefore, at this time Warrant Article 18 will not be moved to the ballot. However, the final determination will come from the Secretary of State's office.

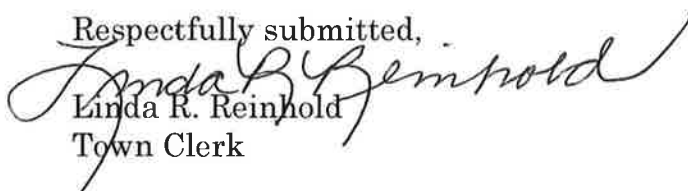
Selectperson LaCourse moved to restrict reconsideration of Article 18. Selectperson Bugbee seconded the motion. Motion passed by show of voter cards.

The Moderator instructed:

To the inhabitants of the Town of Lee, County of Strafford, State of New Hampshire, qualified to vote in Town Affairs, you are hereby notified to meet at the Public Safety Complex located on George Bennett Road, Lee on the 8<sup>th</sup> of March, 2016. The Polls will be open from 7:00 am to 7:00 pm.

At 12:15 pm, Philip Stetson moved to adjourn, Selectperson Bugbee seconded. The Moderator adjourned the meeting.

Respectfully submitted,

  
Linda R. Reinhold  
Town Clerk

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 8, 2016

*Jynda R Reinhold*  
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

Article 1. To choose all necessary Town Officers for the ensuing year.

SELECTMAN

VOTE FOR NO  
For Three Years MORE THAN ONE

CARY BROWN

699 ☐

(Write-in)

MODERATOR

VOTE FOR NO  
For Two Years MORE THAN ONE

JANICE NEILL

744 ☐

(Write-in)

SUPERVISOR OF  
THE CHECKLIST

VOTE FOR NO  
For Six Years MORE THAN ONE

GLORIA QUIGLEY

764 ☐

(Write-in)

TREASURER

VOTE FOR NO  
For Three Years MORE THAN ONE

BENJAMIN GENES

749 ☐

(Write-in)

TRUSTEE OF THE  
TRUST FUNDS

VOTE FOR NO  
For Three Years MORE THAN ONE

RICHARD MILLER

733 ☐

(Write-in)

LIBRARY TRUSTEE

VOTE FOR NO  
For Three Years MORE THAN TWO

ROBERT E. SIMPSON

655 ☐

KATRINKA PELLECCIA

649 ☐

(Write-in)

(Write-in)

CEMETERY TRUSTEE

VOTE FOR NO  
For Three Years MORE THAN ONE

JANICE NEILL

754 ☐

(Write-in)

ADVISORY BUDGET  
COMMITTEE

VOTE FOR NO  
For Three Years MORE THAN TWO

SCOTT BUGBEE

731 ☐

(Write-in)

(Write-in)

ADVISORY BUDGET  
COMMITTEE

VOTE FOR NO  
For Two Years MORE THAN ONE

☐

(Write-in)

I certify this official ballot (3 pages) to  
be true and accurate.

*Jynda R Reinhold*  
Town Clerk



OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
LEE, NEW HAMPSHIRE  
MARCH 8, 2016

*Jynda B. Bernhold*  
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒

ARTICLES

Article 2: Purchase a Conservation Easement on Powder Major Farm

To see if the Town will vote to raise and appropriate a sum not to exceed One Hundred Fifty Five Thousand dollars (\$155,000) which includes up to Five Thousand dollars (\$5,000) in transaction costs, to purchase and acquire a conservation easement on the forty-six acre (more or less) portion (Map 2 Lots 5-3 and 5-4) of the proposed Powder Major's Farm and Forest conservation project that is located in the Town of Lee, (total acreage 195 in Durham, Lee and Madbury) and to authorize the withdrawal of up to One Hundred Fifty-Five Thousand dollars (\$155,000) from the Land Use Change Tax Fund for this acquisition and no amount to be raised from general taxation (Recommended by the Select Board) Majority vote required.

639  
YES ☐  
NO ☐  
210

Article 3: Submitted by Petition

To see if the Town of Lee will vote to establish an advisory committee, under the direction of the Lee Select Board, to study cost-effective practices to create a sustainable, energy-efficient, and resilient Town. The Committee shall be composed of community members at-large, representatives of commissions and committees, and Town personnel. The Committee shall be appointed by the Select Board by April 30, 2016 and shall be composed of five to nine members, each serving for a term of three years. Any vacancies that occur shall be filled by the Select Board. The Committee shall meet and present its findings and recommendations yearly to the Select Board by November 15. The summary of the Committee's annual report shall be published in the Town Report. (Recommended by the Select Board) Majority vote required.

610  
YES ☐  
NO ☐  
233

Article 4: Operating Budget

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,807,523. Should this article be defeated, the default budget shall be \$3,817,135 which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Select Board) Majority vote required.

739  
YES ☐  
NO ☐  
99

Article 5: Allow exemption on Solar Energy Systems

To see if the Town will vote to allow the exemption of property taxes on Solar Energy Systems as defined in NH RSA 72:61 ("Solar energy system" means a system which utilizes solar energy to heat or cool the interior of a building or to heat water for use in a building and which includes one or more collectors and a storage container. "Solar energy system" also means a system which provides electricity for a building by the use of photovoltaic panels") and in accordance with NH RSA 72:27-a and RSA 72:62. Such property tax exemption shall be in an amount equal to 100% of the amount, if any, by which the installation of solar energy systems on the property increases the total assessed value of the property. If approved, this exemption shall be effective in the tax year beginning April 1, 2016. (Recommended by the Select Board) Majority vote required.

654  
YES ☐  
NO ☐  
187

Article 6: Deposit Funds into Fire Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-thousand dollars (\$120,000) to be deposited into the Fire Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

704  
YES ☐  
NO ☐  
139

Article 7: Deposit Funds into the Highway Road and Bridge Improvement Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of eighty-thousand dollars (\$80,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

753  
YES ☐  
NO ☐  
89

Article 8: Deposit Funds into the Highway Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of fifty-five thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

723  
YES ☐  
NO ☐  
114

Article 9: Deposit Funds into the Town Buildings Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Thirty-five thousand dollars (\$35,000) to be deposited into the Town Buildings Capital Reserve Fund. This sum to come from the Unassigned Fund Balance. No amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

668  
YES ☐  
NO ☐  
112

TURN BALLOT OVER AND CONTINUE VOTING

(page 3) *Jynda B. Bernhold*

ARTICLES CONTINUED

Article 10: Purchase a New Police Cruiser

To see if the Town will vote to raise and appropriate the sum of Thirty-one thousand dollars (\$31,000) for the purchase of a new police cruiser equipped with new safety equipment. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation (Recommended by the Select Board) Majority vote required.

570  
YES ☐  
NO ☒ 258

Article 11: Deposit Funds into the Internal Service Fund for Accrued Benefits

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be deposited into the Internal Service Fund for Accrued Benefits. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

575  
YES ☐  
NO ☒ 231

Article 12: Deposit Funds into Fire Ponds and Cisterns Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of twenty-thousand dollars (\$20,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

656  
YES ☐  
NO ☒ 158

Article 13: Purchase a Fingerprint Scanner/Printer

To see if the Town will vote to raise and appropriate the sum of fourteen thousand one hundred ninety-six dollars (\$14,196) for the purchase of a Fingerprint Scanner/Printer for the Police Department. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

590  
YES ☐  
NO ☒ 234

Article 14: Deposit Funds into the Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Revaluation Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

565  
YES ☐  
NO ☐ 243

Article 15: Deposit Funds into the Transfer Station Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

695  
YES ☐  
NO ☒ 130

Article 16: Establish a Contingency Fund

To see if the Town will vote to establish a contingency fund for Fiscal Year 2017 for unanticipated expenses that may arise and further to raise and appropriate twenty thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (Recommended by the Select Board) Majority vote required.

585  
YES ☐  
NO ☐ 234

Article 17: Deposit Funds into Recreation Facilities Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be deposited into the Recreation Facilities Capital Reserve Fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. (Recommended by the Select Board) Majority vote required.

637  
YES ☐  
NO ☒ 182

Article 18: Discontinue Tibbetts Road

To see if the Town will vote to discontinue completely that portion of Tibbetts Road that is in Lee. Tibbetts Road, a Class VI road, extends northerly from the northerly sideline of U.S. Route 4 (aka Concord Road) to the Barrington/Lee Town Line. (Recommended by the Select Board) Majority vote required.

201  
YES ☐  
NO ☒ 629

(page 3) Jinda R. Reinhold

**Town of Lee**  
**Operating Budget Comparison**  
**FY17 (Current) Budget vs. Proposed FY18 Budget**

Description	FY17 BUDGET *	FY18 Proposed	+/-
Selectmens Office - 41301	\$134,390	\$133,688	(\$702)
Elections & Registrations - 41401	\$12,450	\$9,600	(\$2,850)
Town Clerk/Tax Collector - 41411	\$94,275	\$94,603	\$328
Financial Administration - 41501	\$82,981	\$97,057	\$14,076
IT Expenses - 41502	\$78,900	\$86,600	\$7,700
Assessing - 41521	\$31,700	\$31,700	\$0
Legal Fees - 41531	\$25,000	\$15,000	(\$10,000)
Personnel Administration - 41551	\$809,853	\$806,334	(\$3,519)
Planning & Zoning - 41911	\$107,227	\$109,057	\$1,830
Government Buildings - 41941	\$88,515	\$100,484	\$11,969
Cemetery - 41951	\$6,000	\$6,300	\$300
Insurance - 41961	\$45,500	\$42,495	(\$3,005)
*Other General Govt - 41990	\$8,097	\$45,000	\$36,903
Police Department - 42101	\$642,824	\$625,105	(\$17,719)
Dispatch - 42121	\$15,157	\$18,852	\$3,695
Ambulance - 42151	\$18,516	\$19,776	\$1,260
Fire Department - 42201	\$363,445	\$432,194	\$68,749
Code Enforcement - 42401	\$28,563	\$41,336	\$12,773
Emergency Management - 42901	\$7,600	\$7,600	\$0
Highway Department - 43111	\$486,663	\$486,412	(\$251)
Transfer Station - 43211	\$166,462	\$171,046	\$4,584
Solid Waste Disposal - 43241	\$119,377	\$129,577	\$10,200
SE Watershed Alliance - 43311	\$0	\$200	\$200
Animal Control - 44141	\$1,650	\$1,000	(\$650)
Health Service Agencies - 44151	\$20,124	\$17,876	(\$2,248)
Gen'l Assistance Admin - 44411	\$10,700	\$5,700	(\$5,000)
Direct Welfare Assistance - 44421	\$14,950	\$24,500	\$9,550
Parks & Recreation - 45201	\$38,830	\$36,555	(\$2,275)
Library - 45501	\$215,125	\$187,699	(\$27,426)
Patriotic Purposes - 45831	\$500	\$500	\$0
Culture & Recreation - 45891	\$11,000	\$0	(\$11,000)
Conservation - 46191	\$5,300	\$5,300	\$0
Long Term Debt - 47111	\$90,000	\$90,000	\$0
Interest on Long Term Debt - 47211	\$25,848	\$21,978	(\$3,870)
<b>TOTAL OPERATING BUDGET</b>	<b>\$3,807,522</b>	<b>\$3,901,124</b>	<b>\$93,602</b>

\* Mid-year pay increases have been allocated to Dept. budgets from the Other General Gov't Account, which had \$30,000 originally allocated to it



## Budget of the Town of Lee

Form Due Date: 20 Days after the Meeting

This form was posted with the warrant on: 1/27/17

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**



Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Cary Brown	Selectman	
Scott Brock	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	07	\$130,141	\$155,573	\$133,688	\$0
4140-4149	Election, Registration, and Vital Statistics	07	\$95,073	\$103,507	\$104,203	\$0
4150-4151	Financial Administration	07	\$170,016	\$181,179	\$183,657	\$0
4152	Revaluation of Property	07	\$30,600	\$28,049	\$31,700	\$0
4153	Legal Expense	07	\$17,000	\$13,918	\$15,000	\$0
4155-4159	Personnel Administration	07	\$815,687	\$327,090	\$806,334	\$0
4191-4193	Planning and Zoning	07	\$135,408	\$100,320	\$109,057	\$0
4194	General Government Buildings	07	\$87,731	\$95,278	\$100,484	\$0
4195	Cemeteries	07	\$13,114	\$12,638	\$6,300	\$0
4196	Insurance	07	\$92,078	\$43,205	\$42,495	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	07	\$20,000	\$18,666	\$45,000	\$0
<b>Public Safety</b>						
4210-4214	Police	07	\$620,983	\$749,681	\$643,957	\$0
4215-4219	Ambulance	07	\$20,179	\$20,179	\$19,776	\$0
4220-4229	Fire	07	\$336,227	\$399,683	\$432,194	\$0
4240-4249	Building Inspection	07	\$0	\$26,378	\$41,336	\$0
4290-4298	Emergency Management	07	\$7,000	\$7,134	\$7,600	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	07	\$483,603	\$452,827	\$486,412	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration	07	\$162,446	\$191,815	\$171,046	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	07	\$148,600	\$140,025	\$129,577	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration	07	\$0	\$0	\$200	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Electric</b>						

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	07	\$1,650	\$65	\$1,000	\$0
4415-4419	Health Agencies, Hospitals, and Other	07	\$10,791	\$18,416	\$17,876	\$0
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	07	\$23,100	\$12,437	\$30,200	\$0
4444	Intergovernmental Welfare Payments		\$3,625	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$4,000	\$0	\$0	\$0
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	07	\$30,800	\$30,512	\$36,555	\$0
4550-4559	Library	07	\$235,875	\$202,876	\$187,699	\$0
4583	Patriotic Purposes	07	\$550	\$0	\$500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	07	\$4,050	\$4,050	\$5,300	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	07	\$90,000	\$90,000	\$90,000	\$0
4721	Long Term Bonds and Notes - Interest	07	\$28,643	\$28,643	\$21,978	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$430,000	\$430,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$60,000	\$58,405	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$16,500	\$16,500	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$4,325,470</b>	<b>\$3,959,049</b>	<b>\$3,901,124</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	08	\$0	\$0	\$185,000	\$0
	<b>Purpose:</b> Purchase a new Plow Truck					
4903	Buildings	19	\$0	\$0	\$5,000	\$0
	<b>Purpose:</b> Purchase Library furniture					
4909	Improvements Other than Buildings	09	\$0	\$0	\$62,340	\$0
	<b>Purpose:</b> Rebuild fire ponds/dry hydrants					
4909	Improvements Other than Buildings	18	\$0	\$0	\$7,000	\$0
	<b>Purpose:</b> Landscaping for Little River Park					
4915	To Capital Reserve Fund	10	\$0	\$0	\$150,000	\$0
	<b>Purpose:</b> Deposit into Fire Equipment CRF					
4915	To Capital Reserve Fund	11	\$0	\$0	\$60,000	\$0
	<b>Purpose:</b> Deposit Funds into the Highway Road and Bridge Imp					
4915	To Capital Reserve Fund	12	\$0	\$0	\$55,000	\$0
	<b>Purpose:</b> Deposit Funds into the Highway Equipment CRF					
4915	To Capital Reserve Fund	13	\$0	\$0	\$100,000	\$0
	<b>Purpose:</b> Deposit Funds into Building CRF					
4915	To Capital Reserve Fund	14	\$0	\$0	\$25,000	\$0
	<b>Purpose:</b> Deposit Funds into Fire Ponds and Cisterns ERF					
4915	To Capital Reserve Fund	15	\$0	\$0	\$15,000	\$0
	<b>Purpose:</b> Deposit Funds into the Internal Service Fund for A					
4915	To Capital Reserve Fund	16	\$0	\$0	\$10,000	\$0
	<b>Purpose:</b> Deposit Funds into the Transfer Station Equipment					
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$674,340</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4199	Other General Government	20	\$0	\$0	\$20,000	\$0
	<b>Purpose:</b> Establish a Contingency Fund					
4583	Patriotic Purposes	17	\$0	\$0	\$8,000	\$0
	<b>Purpose:</b> Fireworks Display					
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$28,000</b>	<b>\$0</b>

## Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	07	\$50,000	\$65,150	\$6,400
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	07	\$500	\$10,568	\$500
3186	Payment in Lieu of Taxes	07	\$2,219	\$0	\$8,476
3187	Excavation Tax		\$0	\$371	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	07	\$100,000	\$82,942	\$78,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	07	\$12,000	\$5,747	\$12,000
3220	Motor Vehicle Permit Fees	07	\$690,000	\$774,111	\$670,000
3230	Building Permits	07	\$20,000	\$42,157	\$14,000
3290	Other Licenses, Permits, and Fees	07	\$21,000	\$21,628	\$21,000
3311-3319	From Federal Government		\$0	\$7,072	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$208,416	\$208,418	\$224,161
3353	Highway Block Grant	07	\$107,391	\$109,970	\$109,821
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07	\$2,000	\$14,523	\$6,800
3379	From Other Governments	07	\$0	\$0	\$2,100
<b>Charges for Services</b>					
3401-3406	Income from Departments	07	\$95,000	\$94,336	\$100,065
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$500	\$0
3502	Interest on Investments	07	\$12,000	\$6,305	\$12,000
3503-3509	Other	07, 17	\$45,000	\$61,020	\$44,500
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$5,000	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	19, 08, 18, 09	\$490,000	\$488,405	\$259,340
3916	From Trust and Fiduciary Funds		\$20,000	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0



Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0
9998	Amount Voted from Fund Balance	20	\$0	\$20,000
9999	Fund Balance to Reduce Taxes		\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$1,880,526</b>	<b>\$1,993,223</b>
				<b>\$1,589,163</b>

Budget Summary		
Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$3,807,523	\$3,901,124
Special Warrant Articles Recommended	\$515,000	\$674,340
Individual Warrant Articles Recommended	\$65,196	\$28,000
TOTAL Appropriations Recommended	\$4,387,719	\$4,603,464
Less: Amount of Estimated Revenues & Credits	\$2,093,910	\$1,589,163
Estimated Amount of Taxes to be Raised	\$2,293,809	\$3,014,301



## Lee

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

**For Assistance Please Contact:  
NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Scott Bugbee	Select Board Chairman	
John LaCourse	Selectman	
Cary Brown	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$130,260	\$4,130	\$0	\$134,390
4140-4149	Election, Registration, and Vital Statistics	\$105,297	\$1,428	\$0	\$106,725
4150-4151	Financial Administration	\$161,396	\$485	\$0	\$161,881
4152	Revaluation of Property	\$31,700	\$0	\$0	\$31,700
4153	Legal Expense	\$25,000	\$0	\$0	\$25,000
4155-4159	Personnel Administration	\$806,833	\$6,636	\$0	\$813,469
4191-4193	Planning and Zoning	\$106,720	\$507	\$0	\$107,227
4194	General Government Buildings	\$88,000	\$515	\$0	\$88,515
4195	Cemeteries	\$6,000	\$0	\$0	\$6,000
4196	Insurance	\$45,500	\$0	\$0	\$45,500
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$30,000	(\$26,119)	\$0	\$3,881
<b>Public Safety</b>					
4210-4214	Police	\$657,981	\$3,695	\$0	\$661,676
4215-4219	Ambulance	\$18,516	\$1,260	\$0	\$19,776
4220-4229	Fire	\$356,072	\$8,078	\$0	\$364,150
4240-4249	Building Inspection	\$28,280	\$283	\$0	\$28,563
4290-4298	Emergency Management	\$7,600	\$0	\$0	\$7,600
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$485,183	\$1,480	\$0	\$486,663
4312	Highways and Streets	\$0	\$0	\$0	\$0
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$165,228	\$1,234	\$0	\$166,462
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$119,377	\$0	\$0	\$119,377
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0



*New Hampshire*  
Department of  
Revenue Administration

**2017**  
**Default Budget**

4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$1,650	\$0	\$0	\$1,650
4415-4419	Health Agencies, Hospitals, and Other	\$20,124	\$0	\$0	\$20,124
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$25,650	\$0	\$0	\$25,650
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$38,830	\$0	\$0	\$38,830
4550-4559	Library	\$213,678	\$1,343	\$0	\$215,021
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$11,000	\$0	\$0	\$11,000
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$5,300	\$0	\$0	\$5,300
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$90,000	\$0	\$0	\$90,000
4721	Long Term Bonds and Notes - Interest	\$25,848	\$0	\$0	\$25,848
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0



**2017**  
**Default Budget**

Total Appropriations	\$3,807,523	\$4,955	\$0	\$3,812,478
----------------------	-------------	---------	-----	-------------



Account Code	Reason for Reductions/Increases or One-Time Appropriations
4321	COLA Increase
4215-4219	Contract Increase
4240-4249	COLA Increase
4140-4149	COLA Increase
4130-4139	COLA increase
4150-4151	COLA Increase
4220-4229	COLA Increase
4194	COLA Increase
4550-4559	COLA Increase
4199	Net COLA Increases
4155-4159	COLA Increase
4191-4193	COLA Increase
4210-4214	Contract Increase

**2017 BALLOT QUESTIONS**  
**Annual Town Election March 14, 2017**  
**For the TOWN OF LEE, NEW HAMPSHIRE**

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year:

<b>SELECTMAN</b>	One for Three Years	<b>Scott Bugbee</b>
<b>TOWN CLERK/TAX COLLECTOR</b>	One for Three Years	<b>Linda Reinhold</b>
<b>TRUSTEE OF THE TRUST FUNDS</b>	One for Three Years	<b>John Tappan</b>
<b>LIBRARY TRUSTEE</b>	Two for Three Years	<b>William C. Johnson</b>
<b>CEMETERY TRUSTEE</b>	One for Three Years	<b>Marianne Banks</b>
<b>ADVISORY BUDGET COMMITTEE</b>	Two for Three Years	<b>Brian Burke</b>
		<b>Alice MacKinnon</b>
<b>ADVISORY BUDGET COMMITTEE</b>	One for Two Years	

**ARTICLE 2**

Are you in favor of the adoption of Amendment No.1-2017 as proposed by the Planning Board for the Town Zoning Ordinance as follows:?

Article II Definitions: Replaces “in-law apt” with Accessory Dwelling Unit; changes definition of “Sign,” “Grandfathered Sign,” “Government Sign,” and “Temporary Sign.”

Article V – Residential Zone: Section A. Adds Accessory Dwelling Units as a permitted use; Section D. Increases size of allowed sign to 8 SF.

Article XVII – Signs: Section I. Modifies the Purpose and Intent of sign regulations to state the goal of compliance with the First Amendment while still protecting the Town’s rural character.

Section II. General Provisions. Clarifies prohibited signs and signs that require a permit; further defines the Permit Application process; adds prohibitions under NH RSA 236:75; prohibits signs at the Lee Triangle or on Town Property; requires all non-commercial signs meet size criteria; clarifies regulations pertaining to Directional Signs; clarifies Advertising Posters; clarifies Prohibitions regarding off premises and flashing and animated signs.

Section III. Specific sign regulations by District: A. Commercial Districts replaces Commercial Signs; reformats language; B. Residential Zones – modifies regulations for commercial signs in a residential zone; C. Agricultural Signs – Defines agricultural uses as it relates to signage.

Majority vote required. This amendment will be effective upon passage.

**ARTICLE 3**

Are you in favor of the adoption of Amendment No. 1-2017 as proposed by the Planning Board for the Town Building Regulations as follows:?

Article II Definitions – adds Accessory Dwelling Units; clarifies Building Inspector, Code Enforcement Officer and Planning & Zoning Administrator duties to be consistent with job responsibilities; updates floodplain definition to meet current adopted FEMA maps; adds



definitions of Foundation certification; eliminates in-law unit; allows Health Officer to assign a designee for all responsibilities.

Article III - Application: Clarifies application requirements and review process.

Article IV - Clarifies Building Inspector responsibilities.

Article V - Clarifies that Codes will change as the State of NH adopts them.

Article VI – Clarifies that Building Inspector inspection response is 3 business days; allows Town to require outside review for large commercial projects.

Article VIII – Adds Light Commercial Zone.

Article IX – Amends definition of “new well” to be consistent with State of NH set back requirements; changes name to Petroleum Storage Tanks and Subsurface Disposal System (Septic Systems) and adds reference to NH DES; clarifies Subsurface Application Process and requirements to be in compliance with State of NH regulations; clarifies inspection process of Subsurface Disposal Systems.

Article XII - Adds Building Inspector as Enforcement agent.

Majority vote required. This amendment will be effective upon passage.

#### **ARTICLE 4**

To see if the town will vote to change the purpose of the Lee Library/Community Center Capital Reserve Fund, from building a new Library and Community Center on Map Lot #02-01-01 to a fund whose purpose is to cover capital expenditures for the town’s library building and to change the fund name to the Lee Library Building Capital Reserve Fund and to appoint the Board of Selectmen as agent to expend. (2/3 vote required) (Recommended by the Select Board)

#### **ARTICLE 5**

Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Lee on the 8<sup>th</sup> of March 2011, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law? A 3/5 majority of those voting on the question shall be required.

#### **ARTICLE 6**

Shall the Town amend the Lee Racetrack Ordinance as proposed by the Ad-hoc Racetrack Committee as follows:

Section 1 Definitions: change the definition of “Event;” added other terms for clarification

Section 2 -included reference to “Race Season”

Section 21 & 22 – Change to reflect new Sound Monitoring Procedures and add new Violations and Penalties

Added “Schedule A” to define Sound Monitoring Procedure for Lee USA Speedway

Majority vote required. (Recommended by the Select Board)

#### **ARTICLE 7**

Shall the Town of Lee raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first



session, for the purposes set forth therein, totaling **\$3,901,124.00**. Should this article be defeated, the default budget shall be **\$3,812,478.00**, which is the same as last year, with certain adjustments required by previous action of the Select Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of one hundred eighty-five thousand dollars (\$185,000) to purchase a new Plow Truck and to authorize the withdrawal of that sum from the Highway Equipment Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of sixty-two thousand three hundred and forty dollars (\$62,340) to rebuild the fire ponds/dry hydrants on Tamarack Road and James Farm Road and to authorize the withdrawal of that sum from the Fire Ponds & Cistern Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of one hundred fifty-thousand dollars (\$150,000) to be deposited into the Fire Equipment Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of sixty-thousand dollars (\$60,000) to be deposited into the Highway Dept. Road and Bridge Improvement Plan Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of fifty-five-thousand dollars (\$55,000) to be deposited into the Highway Equipment Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of one hundred-thousand dollars (\$100,000) to be deposited into the Town Buildings Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

#### **ARTICLE 14**

To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be deposited into the Fire Ponds and Cisterns Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

**ARTICLE 15**

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be deposited into the Internal Service Fund for Accrued Benefits. (Recommended by the Select Board) Majority vote required.

**ARTICLE 16**

To see if the Town will vote to raise and appropriate the sum of ten-thousand dollars (\$10,000) to be deposited into the Transfer Station Equipment Capital Reserve Fund. (Recommended by the Select Board) Majority vote required.

**ARTICLE 17**

To see if the Town will vote to raise and appropriate the sum of eight thousand dollars (\$8,000) for a fireworks display to be held at the 2017 Lee Fair, with six thousand dollars (\$6,000) to be raised by general taxation and two-thousand dollars (\$2,000) to be funded by donations. (Recommended by the Select Board) Majority vote required.

**ARTICLE 18**

To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) for the purpose of purchasing and installing trees, shrubs, flowers and other landscaping items at Little River Park and to authorize the withdrawal of that sum from the Recreation Capital Reserve Fund created for that purpose. (Recommended by the Select Board) Majority vote required.

**ARTICLE 19**

To see If the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to update and replace library furniture and to authorize the withdrawal of that sum from the Library Capital Reserve Fund for this purchase. (Recommended by the Select Board) Majority vote required.

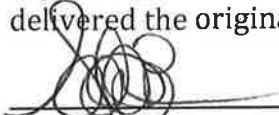
**ARTICLE 20**

To see if the Town will vote to establish a contingency fund for Fiscal Year 2018 for unanticipated expenses that may arise and further to raise and appropriate twenty thousand dollars (\$20,000) to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. The governing body shall annually publish a detailed report of all expenditures from the fund. (Recommended by the Select Board) Majority vote required.

To transact any other business which may legally come before this meeting.

**GIVEN UNDER OUR HANDS THIS 23rd DAY OF JANUARY 2017**

We certify and attest that on or before January 30, 2017, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Town Hall, and delivered the original to the Town Clerk.

  
\_\_\_\_\_  
Scott Bugbee, Chairman

\_\_\_\_\_  
John R. LaCourse

  
\_\_\_\_\_  
Cary Brown

**Select Board for the Town of Lee**

**State of New Hampshire, County of Strafford, Town of Lee**

Personally appeared, Scott Bugbee, John R. LaCourse and Cary Brown who subscribed to the foregoing instrument before me, Denise Duval, Notary Public, this 23rd day of January 2017.

  
\_\_\_\_\_  
Denise Duval, Notary Public

**DENISE A. DUVAL, Notary Public**  
**My Commission Expires September 18, 2018**

(This page is intentionally left blank.)

## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Lee, New Hampshire

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lee, New Hampshire (the "Town"), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 2 to the financial statements, management has not recorded a liability for other post-employment benefits in governmental activities and, accordingly, has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require that other post-employment benefits attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits, which would increase the liabilities, reduce the net position, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

### ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly, the financial position of the governmental activities of the Town of Lee, New Hampshire, as of June 30, 2016, or the changes in financial position thereof for the year then ended.

### ***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lee, New Hampshire, as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, the schedule of changes in the Town’s proportionate share of the net pension liability, and the schedule of Town contributions on pages 26-30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management’s discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or

historical context. Our opinion on the basic financial statements is not affected by this missing information.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lee, New Hampshire's basic financial statements. The combining nonmajor governmental fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor governmental fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Vachon Clakay & Company PC*

Manchester, New Hampshire  
February 6, 2017

EXHIBIT C  
**TOWN OF LEE, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
June 30, 2016

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 7,879,371	\$ 73,283	\$ 7,952,654
Investments	1,236,735	456,164	1,692,899
Taxes receivable, net	322,516		322,516
Accounts receivable	9,428	16,522	25,950
Due from other governments	1,244		1,244
Due from other funds	34,902	75,571	110,473
Prepaid expenses	10,287		10,287
Total Assets	<u>9,494,483</u>	<u>621,540</u>	<u>10,116,023</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 9,494,483</u>	<u>\$ 621,540</u>	<u>\$ 10,116,023</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 122,794		\$ 122,794
Accrued expenses	51,457	\$ 3,806	55,263
Due to other funds	75,571	12,217	87,788
Total Liabilities	<u>249,822</u>	<u>16,023</u>	<u>265,845</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes collected in advance	4,698,368		4,698,368
Uncollected property taxes	314,633		314,633
Total Deferred Inflows of Resources	<u>5,013,001</u>	<u>-</u>	<u>5,013,001</u>
<b>FUND BALANCES</b>			
Nonspendable	10,287	113,110	123,397
Restricted	9,984	48,836	58,820
Committed	2,015,619	436,635	2,452,254
Assigned	171,615	6,936	178,551
Unassigned	2,024,155		2,024,155
Total Fund Balances	<u>4,231,660</u>	<u>605,517</u>	<u>4,837,177</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 9,494,483</u>	<u>\$ 621,540</u>	<u>\$ 10,116,023</u>

*See accompanying notes to the basic financial statements*



## EXHIBIT D

## TOWN OF LEE, NEW HAMPSHIRE

## Statement of Revenues, Expenditures and Changes in Fund Balances

## Governmental Funds

For the Year Ended June 30, 2016

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 2,317,880	\$ 68,150	\$ 2,386,030
Licenses and permits	843,921		843,921
Intergovernmental	339,982		339,982
Charges for services	78,868	85,182	164,050
Interest and investment income	22,159	5,065	27,224
Miscellaneous	95,423	8,217	103,640
Total Revenues	<u>3,698,233</u>	<u>166,614</u>	<u>3,864,847</u>
Expenditures:			
Current operations:			
General government	1,105,078		1,105,078
Public safety	1,203,153	69,391	1,272,544
Highways and streets	470,342		470,342
Sanitation	331,991		331,991
Health and welfare	30,918		30,918
Culture and recreation	258,723	2,488	261,211
Conservation	2,714		2,714
Capital outlay	488,405		488,405
Debt service:			
Principal retirement	90,000		90,000
Interest and fiscal charges	28,643		28,643
Total Expenditures	<u>4,009,967</u>	<u>71,879</u>	<u>4,081,846</u>
Net change in fund balances	(311,734)	94,735	(216,999)
Fund balances at beginning of year, as restated	<u>4,543,394</u>	<u>510,782</u>	<u>5,054,176</u>
Fund balances at end of year	<u>\$ 4,231,660</u>	<u>\$ 605,517</u>	<u>\$ 4,837,177</u>

See accompanying notes to the basic financial statements

SCHEDULE 1  
TOWN OF LEE, NEW HAMPSHIRE  
Schedule of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual (Budgetary Basis) - General Fund  
For the Year Ended June 30, 2016

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 2,322,663	\$ 2,322,663	\$ 2,358,616	\$ 35,953
Licenses and permits	743,000	743,000	843,921	100,921
Intergovernmental	317,807	317,807	339,982	22,175
Charges for services	95,000	95,000	78,868	(16,132)
Interest and investment income	12,000	12,000	7,169	(4,831)
Miscellaneous	45,000	45,000	78,319	33,319
Total Revenues	<u>3,535,470</u>	<u>3,535,470</u>	<u>3,706,875</u>	<u>171,405</u>
Expenditures:				
Current operations:				
General government	1,551,252	1,551,252	1,079,422	471,830
Public safety	1,035,319	1,035,319	1,216,723	(181,404)
Highways and streets	485,261	485,261	467,827	17,434
Sanitation	312,237	312,237	331,991	(19,754)
Health and welfare	43,166	43,166	30,918	12,248
Culture and recreation	228,687	228,687	182,764	45,923
Capital outlay	490,000	490,000	488,405	1,595
Debt service:				
Principal retirement	90,000	90,000	90,000	-
Interest and fiscal charges	28,643	28,643	28,643	-
Total Expenditures	<u>4,264,565</u>	<u>4,264,565</u>	<u>3,916,693</u>	<u>347,872</u>
Excess revenues over (under) expenditures	<u>(729,095)</u>	<u>(729,095)</u>	<u>(209,818)</u>	<u>519,277</u>
Other financing sources (uses):				
Transfers in	515,000	515,000	488,405	(26,595)
Transfers out	(255,905)	(255,905)	(255,905)	-
Total other financing sources (uses)	<u>259,095</u>	<u>259,095</u>	<u>232,500</u>	<u>(26,595)</u>
Net change in fund balance	(470,000)	(470,000)	22,682	492,682
Fund balance at beginning of year				
- Budgetary Basis	<u>2,679,915</u>	<u>2,679,915</u>	<u>2,679,915</u>	<u>-</u>
Fund balance at end of year				
- Budgetary Basis	<u>\$ 2,209,915</u>	<u>\$ 2,209,915</u>	<u>\$ 2,702,597</u>	<u>\$ 492,682</u>

See accompanying notes to the required supplementary information

**Town of Lee**  
**Fiscal Year 2016**  
**Appropriations vs. Expenditures**

<b>Operating Budget</b>	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
<b>41301 BOS - Town Administrator Salary</b>	70,053.60	70,053.60	0.00
<b>BOS - Town Secretary Wages</b>	43,006.32	44,502.55	-1,496.23
<b>BOS - Temporary Employee Wages</b>	3,500.00	0.00	3,500.00
<b>BOS - Overtime</b>	4,545.00	2,551.46	1,993.54
<b>BOS - Selectboard Salary</b>	6,000.00	6,000.00	0.00
<b>BOS - Town Report</b>	4,000.00	3,711.58	288.42
<b>BOS - Conference</b>	200.00	25.00	175.00
<b>Total Select Board Office</b>	<b>131,304.92</b>	<b>126,844.19</b>	<b>4,460.73</b>
<b>41401 Elections &amp; Regis. - Moderator Salary</b>	600.00	1,128.13	-528.13
<b>Elections &amp; Regis. - Supervisors of the Checklist</b>	2,400.00	3,298.26	-898.26
<b>Elections &amp; Regis. - Ballot Clerks</b>	2,000.00	1,262.84	737.16
<b>Elections &amp; Regis. - Town Meeting Expense</b>	750.00	300.00	450.00
<b>Elections &amp; Regis. - Legal Notices</b>	200.00	259.33	-59.33
<b>Elections &amp; Regis. - Printing (Ballots)</b>	3,000.00	2,929.40	70.60
<b>Elections &amp; Regis. - Mileage</b>	50.00	52.11	-2.11
<b>Elections &amp; Regis. - Postage</b>	100.00	0.48	99.52
<b>Elections &amp; Regis. - Meals</b>	700.00	450.29	249.71
<b>Total Elections &amp; Registrations</b>	<b>9,800.00</b>	<b>9,680.84</b>	<b>119.16</b>
<b>41411 TC/TC - Deputy Wages PT</b>	17,470.13	21,415.71	-3,945.58
<b>TC/TC - Assistant Wages PT</b>	5,843.00	0.00	5,843.00
<b>TC/TC - Salary</b>	48,634.71	48,634.71	0.00
<b>TC/TC - Lien Searches</b>	1,500.00	357.49	1,142.51
<b>TC/TC - Telephone</b>	400.00	26.87	373.13
<b>TC/TC - Legal Notices/Advertising</b>	250.00	320.28	-70.28
<b>TC/TC - Dues &amp; Subscriptions</b>	80.00	205.00	-125.00
<b>TC/TC - Training</b>	1,000.00	260.00	740.00
<b>TC/TC - Mileage</b>	1,350.00	846.14	503.86
<b>TC/TC - Conference/Travel</b>	250.00	603.33	-353.33
<b>TC/TC - Registry Redemptions</b>	500.00	231.46	268.54
<b>TC/TC - Postage</b>	6,300.00	4,325.32	1,974.68
<b>TC/TC - Dog Tags</b>	350.00	192.27	157.73
<b>TC/TC - Office Supplies</b>	2,000.00	2,613.54	-613.54
<b>Total Town Clerk/Tax Collector</b>	<b>85,927.84</b>	<b>80,032.12</b>	<b>5,895.72</b>

<b>41501</b>	<b>Fin. Admin. - Finance Officer Salary</b>	48,480.00	48,480.00	0.00
	<b>Fin. Admin. - Treasurer Salary PT</b>	5,116.00	5,116.00	0.00
	<b>Fin. Admin - Professional Audit</b>	14,000.00	12,950.00	1,050.00
	<b>Fin. Admin. - Legal Notices/Advertising</b>	1,800.00	1,475.99	324.01
	<b>Fin. Admin. - Printing</b>	2,000.00	2,166.10	-166.10
	<b>Fin. Admin. - Dues &amp; Subscriptions</b>	4,800.00	3,904.00	896.00
	<b>Fin. Admin. - Training</b>	2,000.00	1,195.03	804.97
	<b>Fin. Admin. - Mileage</b>	1,500.00	527.75	972.25
	<b>Fin. Admin. - Conference/Travel</b>	1,200.00	1,700.41	-500.41
	<b>Fin. Admin. - Postage/IT</b>	3,000.00	2,880.56	119.44
	<b>Fin. Admin. - Office Supplies</b>	4,000.00	1,831.84	2,168.16
	<b>Fin. Admin. - Kitchen Supplies</b>	200.00	198.41	1.59
	<b>Fin. Admin. - Reference Materials</b>	0.00	142.00	-142.00
	<b>Fin. Admin. - New Equipment</b>	500.00	302.99	197.01
	<b>Total Financial Administration</b>	<b>88,596.00</b>	<b>82,871.08</b>	<b>5,724.92</b>
<b>41502</b>	<b>Fin. Admin. - Telephone - Landlines</b>	1,200.00	1,509.41	-309.41
	<b>Fin. Admin. - Computer Software</b>	1,000.00	23.88	976.12
	<b>Fin. Admin. - Computer Services</b>	38,500.00	34,831.62	3,668.38
	<b>Fin. Admin. - PEG Access</b>	1,000.00	0.00	1,000.00
	<b>Fin. Admin. - Software Support Services</b>	24,500.00	26,577.00	-2,077.00
	<b>Fin. Admin. - Printer/Copier/Fax Lease Agreements</b>	8,200.00	8,244.05	-44.05
	<b>Fin. Admin. - Alarms</b>	1,500.00	1,885.00	-385.00
	<b>Fin. Admin. - M &amp; R</b>	2,500.00	1,227.88	1,272.12
	<b>Fin. Admin. - Computer Hardware (New Equipment)</b>	3,000.00	2,774.08	225.92
	<b>Total IT</b>	<b>81,400.00</b>	<b>77,072.92</b>	<b>4,327.08</b>
<b>41521</b>	<b>Assessing - Assessing Firms</b>	30,000.00	27,600.00	2,400.00
	<b>Assessing - Mileage</b>	600.00	448.73	151.27
	<b>Total Assessing</b>	<b>30,600.00</b>	<b>28,048.73</b>	<b>2,551.27</b>
<b>41531</b>	<b>Legal Expense - General</b>	17,000.00	8,801.64	8,198.36
	<b>Legal Expense - Fairpoint</b>	0.00	2,093.24	-2,093.24
	<b>Total Legal - General</b>	<b>17,000.00</b>	<b>10,894.88</b>	<b>6,105.12</b>
<b>41551</b>	<b>Personnel Admin. - Bonus</b>	19,306.33	13,975.83	5,330.50
	<b>Personnel Admin. - Pay in Lieu of Vacation</b>	5,000.00	4,476.40	523.60
	<b>Personnel Admin. - Health Insurance</b>	455,380.00	347,387.96	107,992.04
	<b>Personnel Admin. - Health Insurance Buy Out</b>	4,000.00	11,650.62	-7,650.62
	<b>Personnel Admin. - SS</b>	59,721.30	50,964.14	8,757.16
	<b>Personnel Admin. - MC</b>	22,492.70	19,376.92	3,115.78
	<b>Personnel Admin. - Retirement - Group I</b>	70,498.00	61,518.92	8,979.08
	<b>Personnel Admin. - Retirement - Group II</b>	143,332.90	147,465.78	-4,132.88
	<b>Personnel Admin. - Unemployment</b>	4,007.00	4,143.96	-136.96
	<b>Personnel Admin. - Worker's Compensation</b>	43,343.00	43,736.00	-393.00
	<b>Personnel Admin. - Fire Accident &amp; Health Ins.</b>	5,461.00	5,461.00	0.00
	<b>Personnel. Admin. - Special Awards/Flowers</b>	500.00	523.21	-23.21

<b>Personnel. Admin. - Food/Meetings</b>	500.00	0.00	500.00
<b>Total Personnel Administration</b>	<b>833,542.23</b>	<b>710,680.74</b>	<b>122,861.49</b>
<b>41911 P &amp; Z - Adminstrator Wages</b>	50,689.88	51,420.70	-730.82
<b>P &amp; Z - Overtime</b>	3,535.00	393.13	3,141.87
<b>P &amp; Z - Telephone - Landline</b>	1,600.00	677.88	922.12
<b>P &amp; Z - Telephone - Cell Phone Reimbursement</b>	0.00	720.00	-720.00
<b>P &amp; Z - Outside Consulting</b>	1,050.00	175.00	875.00
<b>P &amp; Z - Legal Expense</b>	30,000.00	13,940.83	16,059.17
<b>P &amp; Z - Vehicle M &amp; R</b>	850.00	1,415.51	-565.51
<b>P &amp; Z - Equipment Lease</b>	2,500.00	3,002.15	-502.15
<b>P &amp; Z - Strafford County Regional Planning</b>	5,020.03	5,020.03	0.00
<b>P &amp; Z - Recording Fees</b>	50.00	3.00	47.00
<b>P &amp; Z - Legal Notices &amp; Advertising</b>	5,400.00	6,027.61	-627.61
<b>P &amp; Z - Dues &amp; Subscriptions</b>	400.00	35.00	365.00
<b>P &amp; Z - Training</b>	1,000.00	130.00	870.00
<b>P &amp; Z - Mileage</b>	100.00	0.00	100.00
<b>P &amp; Z - Postage</b>	1,900.00	493.74	1,406.26
<b>P &amp; Z - Office Supplies</b>	1,100.00	1,065.98	34.02
<b>P &amp; Z - Heat</b>	0.00	66.25	-66.25
<b>P &amp; Z - Electricity</b>	1,250.00	774.43	475.57
<b>P &amp; Z - Gas/Oil Vehicle</b>	950.00	290.52	659.48
<b>P &amp; Z - Resource Materials</b>	250.00	334.96	-84.96
<b>P &amp; Z - New Equipment</b>	300.00	0.00	300.00
<b>Total Planning &amp; Zoning</b>	<b>107,944.91</b>	<b>85,986.72</b>	<b>21,958.19</b>
<b>41941 Govt. Buildings - Maintenance Wages FT</b>	38,784.97	39,145.44	-360.47
<b>Govt. Buildings - Maintenance Wages PT</b>	12,625.00	10,833.17	1,791.83
<b>Govt. Buildings - Overtime</b>	808.00	279.80	528.20
<b>Govt. Buildings - Telephone - Cell Phone Reimburse</b>	360.00	360.00	0.00
<b>Govt. Buildings - Landscape</b>	500.00	442.29	57.71
<b>Govt. Buildings - M &amp; R</b>	15,000.00	18,905.71	-3,905.71
<b>Govt. Buildings - Uniforms</b>	300.00	249.49	50.51
<b>Govt. Buildings - Mileage</b>	500.00	417.97	82.03
<b>Govt. Buildings - Supplies</b>	6,370.00	3,471.90	2,898.10
<b>Govt. Buildings - Supplies - Energy Committee</b>	200.00	0.00	200.00
<b>Govt. Buildings - Water - Safety Complex</b>	0.00	220.71	-220.71
<b>Govt. Buildings - Water - Town Hall</b>	800.00	130.74	669.26
<b>Govt. Buildings - Electricity - Caution Lights</b>	0.00	690.12	-690.12
<b>Govt. Buildings - Electricity - Tennis Court</b>	0.00	347.71	-347.71
<b>Govt. Buildings - Electricity - Town Hall</b>	6,000.00	2,450.33	3,549.67
<b>Govt. Buildings - Electricity - Triangle - Holiday</b>	0.00	88.96	-88.96
<b>Govt. Buildings - Electricity - Vault</b>	0.00	258.14	-258.14
<b>Govt. Buildings - Heat - Town Hall Complex</b>	6,000.00	4,093.04	1,906.96
<b>Govt. Buildings - JLSC</b>	500.00	0.00	500.00
<b>Total Government Buildings</b>	<b>88,747.97</b>	<b>82,385.52</b>	<b>6,362.45</b>

<b>41951 Cemetery - Labor</b>	800.00	0.00	800.00
<b>Cemetery - Superintendent Salary</b>	600.00	600.00	0.00
<b>Cemetery - M &amp; R</b>	4,500.00	5,965.96	-1,465.96
<b>Cemetery - Postage</b>	0.00	0.93	-0.93
<b>Cemetery - Flags</b>	414.00	612.96	-198.96
<b>Cemetery - Office Supplies</b>	800.00	78.51	721.49
<b>Cemetery - Gas/Oil/Fuel</b>	0.00	47.52	-47.52
<b>Cemetery - Capital Improvements, Fences, etc.</b>	1,000.00	5,285.88	-4,285.88
<b>Cemetery - Memorial Replacement</b>	5,000.00	0.00	5,000.00
<b>Total Cemetery</b>	<b>13,114.00</b>	<b>12,591.76</b>	<b>522.24</b>
<b>41961 Insurance - Property Liability</b>	<b>43,274.00</b>	<b>43,205.00</b>	<b>69.00</b>
<b>42101 Police - Chief Salary</b>	80,280.12	79,223.01	1,057.11
<b>Police - Sergeant Wages</b>	56,939.76	9,268.93	47,670.83
<b>Police - Senior Patrol Wages</b>	99,117.36	73,408.30	25,709.06
<b>Police - Patrol Wages</b>	189,852.02	209,998.60	-20,146.58
<b>Police - Secretary Wages</b>	42,493.93	43,161.19	-667.26
<b>Police - Officer Holiday Pay</b>	14,569.40	11,782.80	2,786.60
<b>Police - Corporal</b>	0.00	14,073.62	-14,073.62
<b>Police - Prosecutor</b>	0.00	10,863.00	-10,863.00
<b>Police - PT Patrol Officer</b>	0.00	1,056.00	-1,056.00
<b>Police - Officer Overtime</b>	17,246.10	18,961.61	-1,715.51
<b>Police - Secretary Overtime</b>	0.00	695.94	-695.94
<b>Police - CALEA</b>	4,000.00	0.00	4,000.00
<b>Police - Telephone - Landlines</b>	4,250.00	2,012.04	2,237.96
<b>Police - Telephone - Cell Phones</b>	0.00	3,018.12	-3,018.12
<b>Police - Telephone - Cell Phone Reimbursement</b>	0.00	360.00	-360.00
<b>Police - Evidence</b>	300.00	522.79	-222.79
<b>Police - Attorney</b>	7,133.33	0.00	7,133.33
<b>Police - Vehicle Repair</b>	13,500.00	12,616.40	883.60
<b>Police - Radio Repair</b>	1,100.00	774.00	326.00
<b>Police - Uniforms</b>	3,600.00	10,977.47	-7,377.47
<b>Police - Lease Agreements/Contracts</b>	12,800.00	11,165.25	1,634.75
<b>Police - Printing</b>	1,500.00	57.66	1,442.34
<b>Police - Dues</b>	500.00	100.00	400.00
<b>Police - Training</b>	4,500.00	3,672.03	827.97
<b>Police - Supplies</b>	2,500.00	4,008.12	-1,508.12
<b>Police - Heat</b>	8,000.00	3,664.78	4,335.22
<b>Police - Electricity</b>	10,250.00	8,988.83	1,261.17
<b>Police - Gas/Oil/ Vehicles</b>	27,000.00	16,454.18	10,545.82
<b>Police - New Equipment</b>	7,000.00	25,428.43	-18,428.43
<b>Total Police Department</b>	<b>608,432.02</b>	<b>576,313.10</b>	<b>32,118.92</b>
<b>42111 UNH Dispatch</b>	10,000.00	8,445.00	1,555.00
<b>Strafford County Dispatch</b>	6,712.00	6,711.70	0.30

<b>Total Dispatch</b>	16,712.00	15,156.70	1,555.30
<b>42151 Ambulance</b>	20,179.00	20,179.00	0.00
<b>42201 Fire - Chief Salary</b>	57,570.00	58,068.27	-498.27
Fire - FT Lieutenant Wages	38,570.69	39,142.57	-571.88
Fire - FT FF Holiday Wages	3,030.00	0.00	3,030.00
Fire - PT Deputy Salary	7,682.00	7,681.52	0.48
Fire - PT FF Wages	30,498.00	29,205.99	1,292.01
Fire - PT LT Wages	21,495.56	14,647.51	6,848.05
Fire - On Call Lieutenant Wages	0.00	3,691.12	-3,691.12
Fire - On Call Firefighter Wages	47,470.00	29,873.42	17,596.58
Fire - Night Shift Incentive	23,000.00	20,093.11	2,906.89
Fire - Overtime	5,050.00	3,910.19	1,139.81
Fire - Telephone - Landlines	3,200.00	1,624.03	1,575.97
Fire - Equipment M & R	8,500.00	9,269.14	-769.14
Fire - Vehicle Equipment M & R	8,000.00	10,299.06	-2,299.06
Fire - Radio Repair	3,000.00	2,931.15	68.85
Fire - Uniforms	1,800.00	2,221.22	-421.22
Fire - Lease Agreements/Contracts	8,500.00	10,129.59	-1,629.59
Fire - Printing	100.00	105.50	-5.50
Fire - Fire Prevention Safety	500.00	0.00	500.00
Fire - Dues/Subscriptions	6,000.00	5,735.50	264.50
Fire - Training	10,000.00	12,111.93	-2,111.93
Fire - Conference/Travel	1,000.00	231.35	768.65
Fire - Postage	50.00	18.35	31.65
Fire - Office Supplies	2,000.00	1,110.25	889.75
Fire - Supplies	1,000.00	1,978.19	-978.19
Fire - Medical Supplies	2,000.00	1,082.58	917.42
Fire - Bottled Water	450.00	474.34	-24.34
Fire - Heat	8,000.00	3,664.77	4,335.23
Fire - Electricity	10,250.00	8,988.80	1,261.20
Fire - Gas/Oil/Fuel	2,500.00	1,195.08	1,304.92
Fire - Diesel Fuel	8,000.00	6,884.23	1,115.77
Fire - Special Events	500.00	216.00	284.00
Fire - Personal Protective Equipment	20,000.00	22,425.29	-2,425.29
Fire - New Equipment	15,000.00	40,875.42	-25,875.42
<b>Total Fire Department</b>	<b>354,716.25</b>	<b>349,885.47</b>	<b>4,830.78</b>
<b>42401 Code Enforce. - Building Inspector Wages</b>	28,280.00	24,503.94	3,776.06
<b>42901 EOC - Assist. Director Wages</b>	500.00	1,500.00	-1,000.00
EOC - Assist. Emergency Management Wages	500.00	100.00	400.00
EOC - Supplies	6,000.00	5,504.32	495.68
<b>Total Emergency Management</b>	<b>7,000.00</b>	<b>7,104.32</b>	<b>-104.32</b>
<b>43111 Highway - Road Agent Salary</b>	63,136.84	63,136.84	0.00

Highway - Road Agent Asst. Wages	43,583.64	44,498.08	-914.44
Highway - FT Wages	41,065.83	41,958.89	-893.06
Highway - Holiday Wages	4,040.00	0.00	4,040.00
Highway - PT On Call Wages	6,565.00	4,227.29	2,337.71
Highway - Overtime	9,090.00	3,661.73	5,428.27
Highway - Miscellaneous/Engineering	6,000.00	598.96	5,401.04
Highway - Telephone - Landlines	1,520.00	467.35	1,052.65
Highway - Telephone - Cell Phone Reimbursement	0.00	1,130.32	-1,130.32
Highway - Medical Drug Testing	750.00	576.00	174.00
Highway - Parks & Grounds Maintenance	11,250.00	10,777.71	472.29
Highway - Subcontracted Repairs	6,000.00	905.00	5,095.00
Highway - Parts/In House Repairs	14,500.00	11,593.34	2,906.66
Highway - Wear Edges (Plows & Equipment)	3,500.00	3,192.52	307.48
Highway - Building M & R	2,500.00	1,880.08	619.92
Highway - Uniforms	1,700.00	1,434.70	265.30
Highway - Rented and Hired Equipment	16,000.00	6,779.83	9,220.17
Highway - Signs & Warning Devices	2,500.00	3,100.76	-600.76
Highway - Tires	2,500.00	1,355.96	1,144.04
Highway - Office Supplies	250.00	170.14	79.86
Highway - Supplies - Other	3,500.00	3,197.94	302.06
Highway - Heat	6,500.00	2,013.89	4,486.11
Highway - Electricity - Annex 0436214010	1,750.00	806.41	943.59
Highway - Electricity - Salt Shed 0436214510	0.00	911.27	-911.27
Highway - Gas	5,935.00	3,238.15	2,696.85
Highway - Diesel	17,625.00	4,681.76	12,943.24
Highway - Paving & Asphalt Products	170,000.00	163,427.65	6,572.35
Highway - Stone/Sand/Gravel	9,500.00	9,432.36	67.64
Highway - Culverts/Guard Rails +	6,000.00	1,797.20	4,202.80
Highway - Salt/Sand/Magnesium	26,500.00	13,208.01	13,291.99
Highway - New Equipment/Tools	1,500.00	581.36	918.64
<b>Total Highway Department</b>	<b>485,261.31</b>	<b>404,741.50</b>	<b>80,519.81</b>

<b>43211 Transfer Station - Manager</b>	48,388.49	48,388.49	0.00
Transfer Station - FT Wages	33,770.99	35,337.68	-1,566.69
Transfer Station - PT Wages	36,526.17	35,790.18	735.99
Transfer Station - PT Clerical Wages	100.00	0.00	100.00
Transfer Station - Overtime	1,616.00	0.00	1,616.00
Transfer Station - Engineering	100.00	0.00	100.00
Transfer Station - Compliance	200.00	122.94	77.06
Transfer Station - Telephone - Landlines	735.00	640.34	94.66
Transfer Station - Telephone - Cell Phone Reimburs	0.00	360.00	-360.00
Transfer Station - Recycling Expense	2,000.00	901.88	1,098.12
Transfer Station - CFC Removal	200.00	0.00	200.00
Transfer Station - Grounds Maintenance	2,500.00	2,767.25	-267.25
Transfer Station - Equipment M & R	7,000.00	5,534.82	1,465.18
Transfer Station - Uniforms	1,500.00	2,087.93	-587.93
Transfer Station - Volunteer T Shirts	200.00	0.00	200.00



Transfer Station - Porta Potty	700.00	575.99	124.01
Transfer Station - Printing	1,450.00	1,008.00	442.00
Transfer Station - Dues & Subscriptions	400.00	427.10	-27.10
Transfer Station - Training	1,600.00	1,077.00	523.00
Transfer Station - Mileage	0.00	764.68	-764.68
Transfer Station - Conference & Travel	400.00	0.00	400.00
Transfer Station - Postage	50.00	19.75	30.25
Transfer Station - Office Supplies	1,800.00	466.69	1,333.31
Transfer Station - Other	500.00	85.10	414.90
Transfer Station - Kitchen Expense	0.00	334.15	-334.15
Transfer Station - Compost Bins & Pails	1,000.00	235.10	764.90
Transfer Station - Volunteer Thanks	0.00	200.00	-200.00
Transfer Station - Heat	1,900.00	540.80	1,359.20
Transfer Station - Electricity - TS Building 04362	9,000.00	5,864.73	3,135.27
Transfer Station - Electricity - TS Building 16001	0.00	1,522.45	-1,522.45
Transfer Station - Electricity - Recycl. Center 60	0.00	2,224.77	-2,224.77
Transfer Station - Fuel	4,000.00	2,281.41	1,718.59
Transfer Station - New Equipment	4,000.00	10,402.71	-6,402.71
Transfer Station - Safety Equipment	2,000.00	4,405.88	-2,405.88
<b>Total Transfer Station</b>	<b>163,636.65</b>	<b>164,367.82</b>	<b>-731.17</b>
<b>43241 Solid Waste Disposal - MSW &amp; Bulky Waste</b>	<b>92,000.00</b>	<b>89,930.77</b>	<b>2,069.23</b>
Solid Waste Disposal - Tires	1,800.00	233.75	1,566.25
Solid Waste Disposal - Hazardous Waste	3,500.00	2,487.74	1,012.26
Solid Waste Disposal - Electronics	6,000.00	7,417.95	-1,417.95
Solid Waste Disposal - Waste Oil	3,000.00	150.00	2,850.00
Solid Waste Disposal - Solid Waste Other	500.00	0.00	500.00
Solid Waste Disposal - Construction & Demolition	9,000.00	9,606.89	-606.89
Solid Waste Disposal - Glass	3,000.00	0.00	3,000.00
Solid Waste Disposal - Fluorocarbons CFC	500.00	0.00	500.00
Solid Waste Disposal - Antifreeze	200.00	235.00	-35.00
Solid Waste Disposal - Brush Grinding	6,000.00	3,975.00	2,025.00
Solid Waste Disposal - Lamprey Closure Costs	1,100.00	927.29	172.71
Solid Waste Disposal - Propane	0.00	372.00	-372.00
Solid Waste Disposal - Hauling Costs	22,000.00	24,689.00	-2,689.00
<b>Total Solid Waste</b>	<b>148,600.00</b>	<b>140,025.39</b>	<b>8,574.61</b>
<b>44141 Animal Control</b>	<b>1,650.00</b>	<b>65.00</b>	<b>1,585.00</b>
<b>44151 Health - A Safe Place</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>
Health - AIDS Seacoast Response	700.00	700.00	0.00
Health - American Red Cross	500.00	500.00	0.00
Health - CASA	500.00	500.00	0.00
Health - Child and Family Care Services	1,000.00	1,000.00	0.00
Health - Community Action Partnership	1,500.00	1,500.00	0.00
Health - Goodwin Community Health	5,020.00	5,020.00	0.00
Health - Homemakers Health Services	124.80	124.80	0.00

Health - Lamprey Health Care	3,296.00	3,296.00	0.00
Health - Ready Rides	1,500.00	1,500.00	0.00
Health - Sexual Assault Support Services	1,775.00	1,775.00	0.00
Health - Homeless Shelter Strafford County	500.00	500.00	0.00
<b>Total Public Health Agencies</b>	<b>18,415.80</b>	<b>18,415.80</b>	<b>0.00</b>
<b>44411 General Assistance - Welfare Officer Wages</b>	<b>5,000.00</b>	<b>4,570.38</b>	<b>429.62</b>
General Assistance - Telephone - Cell	600.00	594.39	5.61
General Assistance - Dues & Subscriptions	0.00	79.13	-79.13
<b>Total Welfare Administration</b>	<b>5,600.00</b>	<b>5,243.90</b>	<b>356.10</b>
<b>44421 General Assistance - Rent Assistance</b>	<b>14,200.00</b>	<b>5,123.00</b>	<b>9,077.00</b>
General Assistance - Electricity Assistance	1,200.00	970.38	229.62
General Assistance - Heating Fuel Assistance	1,000.00	0.00	1,000.00
General Assistance - Medical Supplies Assistance	500.00	0.00	500.00
General Assistance - Food Assistance	600.00	0.00	600.00
General Assistance - Funeral Assistance	0.00	750.00	-750.00
<b>Total Direct Welfare Assistance</b>	<b>17,500.00</b>	<b>6,843.38</b>	<b>10,656.62</b>
<b>45201 Parks &amp; Recreation - ORYA</b>	<b>26,700.00</b>	<b>26,700.00</b>	<b>0.00</b>
Parks & Recreation - Recreation Events	3,500.00	1,431.29	2,068.71
Parks & Recreation - Supplies	0.00	1,481.60	-1,481.60
Parks & Recreation - Electricity - D94316222 - LRP	600.00	899.15	-299.15
<b>Total Parks &amp; Recreation</b>	<b>30,800.00</b>	<b>30,512.04</b>	<b>287.96</b>
<b>45501 Library - Director Salary</b>	<b>55,608.18</b>	<b>54,538.79</b>	<b>1,069.39</b>
Library - Library Assistant FT	33,859.64	33,844.20	15.44
Library - Youth Services Librarian PT	21,546.33	20,650.32	896.01
Library - Assistant I	12,742.89	12,903.23	-160.34
Library - Assistant II	9,258.06	9,049.52	208.54
Library - Substitute	1,500.00	931.73	568.27
Library - Health	26,991.68	193.44	26,798.24
Library - SS	8,507.56	8,166.28	341.28
Library - MC	1,982.85	1,909.85	73.00
Library - Retirement	9,917.91	9,905.03	12.88
Library - Workers Comp	500.00	0.00	500.00
Library - Property Liability	1,787.00	0.00	1,787.00
Library - Bottled Water	200.00	140.96	59.04
Library - Heat	2,670.00	0.00	2,670.00
Library - Electricity	4,200.00	0.00	4,200.00
Library - Misc. to be Offset by Revenue	6,065.00	0.00	6,065.00
Library - Trustees	40,355.00	50,642.50	-10,287.50
<b>Total Library</b>	<b>237,692.10</b>	<b>202,875.85</b>	<b>34,816.25</b>
<b>45831 Patriotic Purposes</b>	<b>550.00</b>	<b>0.00</b>	<b>550.00</b>

<b>45891 Culture &amp; Rec. - Heritage Commission</b>	15,000.00	15,000.00	0.00
<b>Culture &amp; Rec. - Agricultural Commission</b>	1,500.00	1,500.00	0.00
<b>Total Culture &amp; Recreation</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>0.00</b>
<b>46191 Conservation</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>0.00</b>
<b>47111 Bond Principal - Safety Complex</b>	60,000.00	60,000.00	0.00
<b>Bond Principal - Transfer Station</b>	30,000.00	30,000.00	0.00
<b>Total Principal Long Term Bonds</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>0.00</b>
<b>47211 Bond Interest - Safety Complex</b>	18,555.00	18,555.00	0.00
<b>Bond Interest - Transfer Station</b>	10,088.00	10,088.00	0.00
<b>Total Interest Long Term Bonds</b>	<b>28,643.00</b>	<b>28,643.00</b>	<b>0.00</b>
<b>Operating Budget Total</b>	<b>3,815,470.00</b>	<b>3,455,720.71</b>	<b>359,749.29</b>
<b>Other Approved Appropriations &amp; Expenditures:</b>			
<b>49021 Cap. Expense Vehicles &amp; Machines - Fire Truck</b>	430,000.00	430,000.00	0.00
<b>49031 Cap. Outlay - Buildings - Pavilion</b>	60,000.00	58,405.30	1,594.70
<b>49161 Transfer to Accrued Benefits Trust</b>	25,000.00	25,000.00	0.00
<b>Transfer to Fire Ponds &amp; Cisterns Trust</b>	20,000.00	20,000.00	0.00
<b>Transfer to Fire Truck Trust</b>	70,000.00	70,000.00	0.00
<b>Transfer to Highway Equipment Trust</b>	20,000.00	20,000.00	0.00
<b>Transfer to Revaluation Trust</b>	10,000.00	10,000.00	0.00
<b>Transfer to Town Roads &amp; Bridges Trust</b>	40,000.00	40,000.00	0.00
<b>Transfer to Transfer Station Equipment Trust</b>	10,000.00	10,000.00	0.00
<b>Total Transferred to Trust Funds</b>	<b>195,000.00</b>	<b>195,000.00</b>	<b>0.00</b>
<b>50000 Paid from Contingency Fund</b>	20,000.00	18,665.75	1,334.25
<b>Total Town Wide</b>	<b>4,520,470.00</b>	<b>4,157,791.76</b>	<b>362,678.24</b>



2016  
\$29.25

## Tax Rate Breakdown Lee

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,385,675	\$437,828,271	<b>\$5.44</b>
County	\$1,281,460	\$437,828,271	<b>\$2.93</b>
Local Education	\$8,102,959	\$437,828,271	<b>\$18.51</b>
State Education	\$1,021,206	\$431,424,671	<b>\$2.37</b>
<b>Total</b>	<b>\$12,791,300</b>		<b>\$29.25</b>

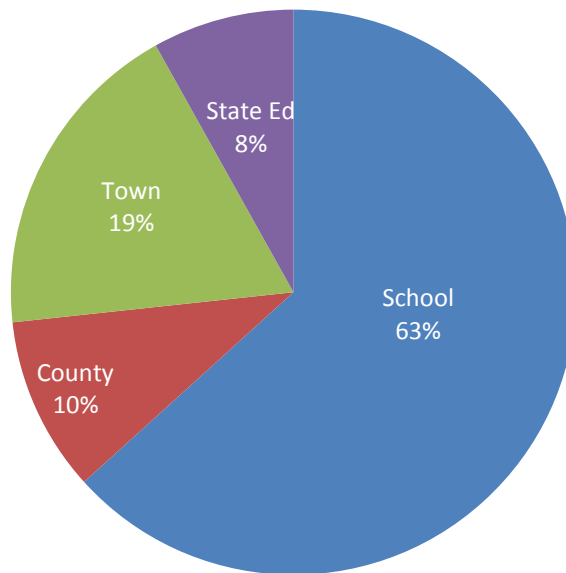
Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$12,791,300
War Service Credits	(\$92,350)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$12,698,950

10/26/2016

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

## 2016 Tax Rate



	Tax Year	School	County	Town	State Ed	Total
Revaluation	2016	18.51	2.93	5.44	2.37	29.25
	2015	18.42	2.95	5.43	2.45	29.25
	2014	19.12	2.88	5.19	2.51	29.70
	2013	18.03	2.87	5.53	2.32	28.75
	2012	18.22	2.64	6.67	2.41	29.94
Revaluation	2011	17.91	2.67	7.03	2.51	30.12
	2010	15.39	2.25	5.67	2.11	25.42
	2009	16.58	2.24	4.39	2.07	25.28
	2008	16.00	2.18	5.21	2.18	25.57
	2007	15.24	2.04	5.23	2.18	24.69
Revaluation	2006	14.48	1.87	4.80	2.19	23.34
	2005	16.05	2.26	3.34	2.78	24.43
	2004	16.47	1.89	5.09	2.95	26.40
	2003	12.60	2.04	4.34	4.00	22.98
	2002	17.62	2.74	5.26	6.69	32.31
Revaluation	2001	16.06	2.74	4.69	6.76	30.25
	2000	16.12	2.22	4.44	5.89	28.67
	1999	12.63	2.12	4.44	6.10	25.29

(This page is intentionally left blank.)



## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION ?

Municipality: LEE

County: STRAFFORD

Report Year: 2016

#### PREPARER'S INFORMATION ?

First Name

LINDA

Last Name

REINHOLD

Street No.

7

Street Name

MAST RD

Phone Number

659-2964

Email (optional)

lreinhold@leenh.org



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: 2013
Property Taxes	3110		\$1,634,639.70	\$8,001.23	\$4,719.49
Resident Taxes	3180				
Land Use Change Taxes	3120		\$6,000.00		
Yield Taxes	3185		\$6,779.72		\$909.45
Excavation Tax	3187		\$22.48		
Other Taxes	3189				
Property Tax Credit Balance ?		(\$3,818.55)			
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2015	
Property Taxes	3110	\$6,172,202.00	\$6,002,048.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$16,500.00	\$113,800.00	
Yield Taxes	3185	\$8,797.91	\$1,770.50	
Excavation Tax	3187	\$370.66		
Other Taxes	3189			
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2015	2014	2013
Property Taxes	3110	\$529.57			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$61.70	\$35,474.45	\$338.72	\$941.58
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$6,194,643.29</b>	<b>\$7,800,534.85</b>	<b>\$8,339.95</b>	<b>\$6,570.52</b>
---------------------	-----------------------	-----------------------	-------------------	-------------------





New Hampshire  
Department of  
Revenue Administration

2016  
MS-61

Credits



Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$4,705,682.67	\$7,404,985.95	\$2,208.21	\$509.05
Resident Taxes				
Land Use Change Taxes	\$16,500.00	\$119,800.00		
Yield Taxes	\$6,985.54	\$8,550.22		\$909.45
Interest (Include Lien Conversion)	\$28.72	\$32,636.74	\$338.72	\$937.58
Penalties	\$32.98	\$2,837.71		\$4.00
Excavation Tax	\$331.76	\$22.48		
Other Taxes				
Conversion to Lien (Principal Only)		\$213,227.88		
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$887.75	\$10,007.22	\$837.00	\$2,357.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded		\$111.00		



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$1,473,834.62	\$8,355.65	\$4,956.02	\$1,853.44
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$1,812.37			
Excavation Tax	\$38.90			
Other Taxes				
Property Tax Credit Balance 	(\$11,492.02)			
Other Tax or Charges Credit Balance 				
<b>Total Credits</b>		<b>\$6,194,643.29</b>	<b>\$7,800,534.85</b>	<b>\$8,339.95</b>
			<b>\$8,339.95</b>	<b>\$6,570.52</b>



New Hampshire  
Department of  
Revenue Administration

2016  
MS-61

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: 2013
Unredeemed Liens Balance - Beginning of Year			\$227,313.68	\$114,543.28
Liens Executed During Fiscal Year		\$230,545.64		
Interest & Costs Collected (After Lien Execution)		\$178.35	\$15,034.58	\$30,910.47
-				
Add Line				
Total Debits		\$230,723.99	\$242,348.26	\$145,453.75

Summary of Credits

	Last Year's Levy	Prior Levies		
		2015	2014	2013
Redemptions		\$18,025.99	\$116,705.64	\$86,893.70
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190		\$178.35	\$15,034.58	\$30,910.47
-				
Add Line				
Abatements of Unredeemed Liens			\$1,149.12	\$304.51
Liens Deeded to Municipality			\$275.40	\$3,548.68
Unredeemed Liens Balance - End of Year #1110		\$212,519.65	\$109,183.52	\$23,796.39
Total Credits		\$230,723.99	\$242,348.26	\$145,453.75



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-61**

LEE (255)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

LINDA

REINHOLD

6/30/2016

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Linda B. Reinhold* TOWN CLERK / TAX COLLECTOR  
Preparer's Signature and Title

**TOWN CLERK/TAX COLLECTOR'S REPORT**  
**Summary July 2015 through June 2016**

Month	# of Motor Vehicles Registered	MV	TITLE	MAIL FEE	DECALS	MARRIAGE	ABSTRACT	UCC TERM/REC'D	DOGS	MISC.	NOTARY	DEPOSIT AMOUNT	# of Dogs Registered
JULY	524	60532.93	178.00	56.00	1250.00	320.00	190.00	105.00	251.00	6.00	12.00	62900.93	33
AUGUST	510	63075.33	160.00	34.00	1228.50	300.00	145.00		182.50	3.00	10.00	65138.33	24
SEPTEMBER	547	71202.00	152.00	3.00	1091.00	100.00	265.00		80.00	1.75	9.00	72903.75	12
OCTOBER	522	68973.00	182.00	66.00	1247.50	100.00	220.00		58.00	10.00	9.00	70865.50	7
NOVEMBER	464	54234.53	128.00	81.00	1090.00		170.00		61.00		10.00	55774.53	6
DECEMBER	445	63385.41	160.00	68.00	1084.50	50.00	95.00	180.00	148.00	102.70	6.00	65279.61	18
JANUARY	526	69126.91	154.00	89.00	1289.50		95.00		170.00		3.00	70927.41	27
FEBRUARY	466	62516.00	126.00	73.00	1156.00		105.00	165.00	139.00	25.00	3.00	64308.00	22
MARCH	480	52931.00	156.00	58.00	1155.50		180.00		231.00	5.00	11.00	54727.50	40
APRIL	609	66354.02	188.00	70.00	1488.50	50.00	145.00		1081.00		33.00	69409.52	198
MAY	578	70881.10	192.00	68.00	1403.00	150.00	30.00		480.50	4.00	11.00	73219.60	85
JUNE	514	70897.76	216.00	54.00	1216.50	100.00	345.00	165.00	357.00	39.00	7.00	73397.26	51
TOTALS	6185	774109.99	1992.00	720.00	14700.50	1170.00	1985.00	615.00	3239.00	196.45	124.00	798851.94	523.00

**Town of Lee**  
**Treasurer's Report**

**July 1, 2015 through June 30, 2016**

	General Fund				
	Checking	Money Market	NH PDIP	CD	Total
<b>Beginning Balance</b>	<b>4,616,984.18</b>	<b>2,058,180.69</b>	<b>295,287.09</b>	<b>0.00</b>	<b>6,970,451.96</b>
Deposits & Transfers From:					
Finance Officer	2,113,928.34	-994,721.17	-295,287.09	500,862.79	1,324,782.87
	2,113,928.34	-994,721.17	-295,287.09	500,862.79	1,324,782.87
Town Clerk	1,072,314.88	0.00	0.00	0.00	1,072,314.88
TC Transfer to State	-279,909.44	0.00	0.00	0.00	-279,909.44
	792,405.44	0.00	0.00	0.00	792,405.44
Tax Collector	10,755,028.77	0.00	0.00	0.00	10,755,028.77
<b>Total Deposits</b>	<b>13,661,362.55</b>	<b>-994,721.17</b>	<b>-295,287.09</b>	<b>500,862.79</b>	<b>12,872,217.08</b>
Disbursements:					
Oyster River School	8,750,904.00	0.00	0.00	0.00	8,750,904.00
Strafford County	1,239,247.00	0.00	0.00	0.00	1,239,247.00
* Expenses	2,752,806.04	0.00	0.00	0.00	2,752,806.04
** Payroll & PR Taxes	1,641,964.93	0.00	0.00	0.00	1,641,964.93
<b>Total Disbursements</b>	<b>14,384,921.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,384,921.97</b>
<b>Ending Balance</b>	<b>3,893,424.76</b>	<b>1,063,459.52</b>	<b>0.00</b>	<b>500,862.79</b>	<b>5,457,747.07</b>

**\*Includes:**

Trust Fund, Warrant Article & BOS Approved Expenditures  
Payments for Special Revenue & Escrow Accounts  
Employee Benefits - Insurance & Retirement  
Some Public Safety Special Duty Expenses  
Bond Payments and Insurances  
All Other Operating Expenses Town Wide

**\*\*Includes:**

Some Public Safety Special Duty Expenses  
Payroll and Payroll Taxes

**Respectfully Submitted,**

  
**Benjamin R. Genes**  
**Treasurer, Town of Lee**

## CONTINGENCY ACCOUNT 2016 ANNUAL REPORT

**31:98-a Contingency Fund** – Every town annually by an article separate from the budget and all other articles in the warrant may establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year. Such fund shall not exceed one per cent of the amount appropriated by the town for town purposes during the preceding year excluding capital expenditures and the amortization of debt. A detailed report of all expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

The Town of Lee voted to establish a Contingency Fund in the amount of \$20,000 for Fiscal Year 2016. This sum came from the Unassigned Fund Balance and no amount was raised from general taxation.

The Lee Select approved the following expenses:

Reuter Associates, LLC	Lee USA Speedway Sound Study	\$660.00
Exeter Environmental Assoc. Inc.	Phase I Environmental Site Assessment	\$2,050.00
Eastern Alarms & Communications, Inc.	Security Cameras Public Safety Complex	\$10,596.00
Acorn Recording Solutions, Inc.	Police Dept. Telephone Recording System	\$5,359.75
		<hr/>
		Total Expended \$18,665.75

Respectfully Submitted,

Julie E. Glover  
Town Administrator

**TRUSTEES OF THE TRUST FUNDS  
2016 ANNUAL REPORT**

<b>Date Created</b>	<b>FUND NAME*</b>	<b>Purpose of Fund*</b>	<b>PRINCIPAL</b>				<b>INCOME</b>				<b>GRAND TOTAL</b>
			<b>Start</b>	<b>New Funds</b>	<b>Withdrawn</b>	<b>End</b>	<b>Start</b>	<b>Income</b>	<b>Expended</b>	<b>End</b>	
1910	Cemetery	perpetual care	130,358.00	1,400.00	-	131,758.00	81,115.94	3,660.95	-	84,776.89	216,534.89
1958	Fire Equipment	equipment for the Fire Dept.	304,493.34	70,000.00	374,493.34	-	84,917.14	2,668.58	55,506.66	32,079.06	32,079.06
1977	Highway Equip.	capital reserve for highway equip	184,862.05	20,000.00	13,085.30	191,776.75	13,941.32	850.43	-	14,791.75	206,568.50
1985	Land Acquisition	acquisition of land, agricultural development rights, and/or conservation easements	159,232.79	-	-	159,232.79	66,497.82	1,680.05	-	68,177.87	227,410.66
1988	Town Buildings	"Town Buildings Capital Reserve Fund"	124,923.10	-	7,050.00	117,873.10	38,108.54	653.87	-	38,762.41	156,635.51
1989	Land Use Change	land acquisition or conservation easements	265,158.13	-	-	265,158.13	57,799.62	2,258.81	-	60,058.43	325,216.56
1992	Internal Service Fund for Accrued Benefits	paying benefits owed to an employee at resignation, lay-off, severance or termination	20,782.16	25,000.00	9,305.82	36,476.34	1,694.90	135.36	-	1,830.26	38,306.60
1993	Recreation	land purchase, construction, and upgrade new recreation facilities	62,597.18	-	58,405.30	4,191.88	20,449.58	323.77	-	20,773.35	24,965.23
1994	Revaluation Fund	future update or revaluation of the town	38,820.00	10,000.00	7,100.00	41,720.00	13,462.22	342.90	-	13,805.12	55,525.12
1998	Library Capital Reserve Fund	capital improvements to the library	116,706.03	-	-	116,706.03	9,629.98	906.61	-	10,536.59	127,242.62
2002	Highway Dept. Road Bridge Improvement	repairing, maintaining, and replacement of bridges and roads	211,611.15	40,000.00	3,930.00	247,681.15	19,039.72	1,071.98	-	20,111.70	267,792.85
2005	Fire Ponds & Cisterns	repair and replacement of fire ponds and cisterns	75,631.00	20,000.00	-	95,631.00	2,792.28	291.08	-	3,083.36	98,714.36



TRUSTEES OF THE TRUST FUNDS  
2016 ANNUAL REPORT

2006	Transfer Station Equipment	purchase new transfer station equipment	122,532.67	10,000.00	-	132,532.67	2,721.00	530.53	-	3,251.53	135,784.20
2011	Conservation Land Stewardship	enhancing stewardship of town-owned conservation lands or interests in lands	-	-	-	-	-	-	-	-	-
2011	Lee Library/Community Ctr	building a new Library and Community Center	369,575.00	-	-	369,575.00	7,092.81	5,430.32	-	12,523.13	382,098.13
2015	Lee Fair Fund	operational, capital, and equipment needs	3,350.45	1,551.73	-	4,902.18	0.29	5.96	-	6.25	4,908.43
*Some fund names and purpose descriptions are abbreviated.			2,190,633.05	197,951.73	473,369.76	1,915,227.14	419,263.16	20,811.20	55,506.66	384,555.58	2,299,782.72

## ASSESSING DEPARTMENT 2016 ANNUAL REPORT

The firm of Municipal Resources, Inc. continues to handle the assessing functions for the Town of Lee. The three primary members of the staff working in Town are Scott Marsh, Jerry Quintal, and Shawn Main. Additional staff members may be assisting. It is requested that if any of the appraisers come to your property, you support the Town's efforts to keep assessments equitable and proper by answering their questions and allowing them to inspect and verify the data of your property.

Municipal Resources personnel are available to meet with taxpayers and if an appointment is desired, Denise Duval in the Assessing Office can schedule one for you.

The roughly \$17,800,000 increase in the 2016 taxable assessed valuation was a result of the revaluation of all properties complete along with new and continuing construction with roughly 300 properties reviewed in addition to those properties that were reviewed as part of the Town's quarterly review process.

Department of Revenue Administration review of sales information indicated that the Town's assessment ratio for the 2015-tax year was 94.2%. While an estimated ratio for the 2016-tax year is 96%.

Individual property information may be obtained by visiting the assessing office or on-line by following the link on the Town's website [www.leenh.org](http://www.leenh.org)

### PROPERTY TAX RATES - TAX YEARS 2006 – 2016

YR	Town	County	Local Educat	State Educat	Total
2006	\$4.80	\$1.87	\$14.48	\$2.19	\$23.34
2007	\$5.23	\$2.04	\$15.24	\$2.18	\$24.69
2008	\$5.21	\$2.18	\$16.00	\$2.18	\$25.57
2009	\$4.39	\$2.24	\$16.58	\$2.07	\$25.28
2010	\$5.67	\$2.25	\$15.39	\$2.11	\$25.42
2011	\$7.03	\$2.67	\$17.91	\$2.51	\$30.12
2012	\$6.67	\$2.64	\$18.22	\$2.41	\$29.94
2013	\$5.53	\$2.87	\$18.03	\$2.32	\$28.75
2014	\$5.19	\$2.88	\$19.12	\$2.51	\$29.70
2015	\$5.43	\$2.95	\$18.42	\$2.45	\$29.25
2016	\$5.44	\$2.93	\$18.51	\$2.37	\$29.25

Below is a list of Tax Exemptions and Credits currently available. Additional information and applications are available at the assessing office.

### **ELDERLY EXEMPTION**

\$ OFF ASSESSED VALUATION

<b>AMOUNT</b>	<b>REQUIRED AGE</b>	<b>INCOME LIMITATIONS</b>	<b>ASSET LIMITATION</b>
\$174,000	65 TO 74	Not in excess of	Not in excess of \$222,500
\$210,000	75 TO 79	\$46,500 if single,	excluding the value of the
\$270,000	80 AND UP	\$59,400 if married	residence & up to two acres

### **BLIND EXEMPTION**

\$ OFF ASSESSED VALUATION

\$15,000	Every inhabitant owning residential real estate and who is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education department.
----------	---

### **VETERAN**

**Standard**

**Tax Credit \$500**

Every resident who served in the armed forces in any of the qualifying wars or armed conflicts as listed in RSA 72:28 and was honorably discharged; or the spouse/surviving spouse of such resident

**Surviving Spouse**

**Tax Credit \$1,400**

The surviving un-remarried spouse of any person who was killed or died while on active duty in the armed forces, as listed in RSA 72:28

**Service connected Disability**

**Tax Credit \$1,400**

Any person who has been honorably discharged and received a form DD-214 and who has a total and permanent service connected disability, or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such person if such surviving spouse has not remarried.

**CODE OFFICIAL  
2016 ANNUAL REPORT**

I wish to congratulate Allan Dennis on his well-deserved retirement from the Town with over 30 years of dedicated service to the town. Allan started his municipal career as a full time police officer in Durham and part time officer in Lee and became the Code Official in Lee in January of 1986. If you want to find him now, he is out fishing in his boat.

A total of two hundred and twenty five (225) building permits were issued for the fiscal year 2015- 2016, with an estimated value of \$6,429,524.00. Breakdowns of the types of permits are as follows:

<u>Category</u>	<u>Permits</u>
Single Family Dwellings	9
Additions	13
Outbuildings	21
Garages	7
Commercial	16
Remodeling/all others	159

During the 2015-2016 fiscal year, action was taken by the Zoning Board of Adjustment on sixteen (16) applications resulting in twenty eight (28) actions.

During the 2015- 2016 fiscal year, the Planning Board reviewed and approved six (6) site review applications; one (1) scenic road public hearing; two (2) subdivision applications, and reviewed and approved one (1) lot line adjustment.

All applications are on file at the Office of Planning & Zoning and are available for review by the public upon request.

On behalf of the Zoning Board of Adjustment and the Planning Board we would like to extend our thanks to all the Boards and Department heads that generously provide recommendations and comments on these applications.

Respectfully Submitted,

Caren Rossi  
Planning/Zoning and Health Administrator

## FIRE AND RESCUE DEPARTMENT 2016 ANNUAL REPORT

While the call volume in recent years has consisted primarily of emergency medical responses, the responses in this reporting period are nearly evenly split. Of the 577 calls for assistance, 292 were for medical emergencies with the remaining balance split across a broad spectrum of missions the department is tasked to mitigate.

Fortunately, our members continue to become certified in Firefighter 1 (212hours) and Emergency Medical Technician (110 hours) and others expand their training by completing courses including Firefighter Level 2 (116 hours) and Advanced Emergency Medical Technician (200 hours), NH Boater Safety Class, Ice Rescue Technician, Tactical Thermal Imaging, Nozzle Forward, Fire Officer I, and Fire Officer II. Most of this training, especially for our volunteers, is accomplished during their personal time, which is a direct reflection of their commitment to serve the town's residents and visitors.

The department has conducted a pre-incident planning process of businesses and buildings. These consist of physical and site considerations, occupant considerations, water supplies and fire protection systems, hazards to personnel, fire behavior predication, predicted strategies, special hazards and emergency operations. This is a critical tool that assists the department in ensuring safe and efficient fire ground operations.

In addition to the pre-plan effort the day time staff continues to conduct fire and safety inspections at local businesses, daycare facilities, and the Mast Way Elementary School. Along with the fire inspections, the staff conducts fire extinguisher training, fire prevention classes, wood stove inspections, oil burner inspections, construction plan reviews, site plan reviews, fire alarm plan reviews, sprinkler plan reviews, and foster care and day care inspections.

The department also had a busy year with events in town. We provided fire and emergency medical care along with McGregor Memorial Ambulance for the 250th Town Parade and Celebration and the Lee Fair.

The department would like to thank all the residents for their continued support. We look forward to serving you in the coming year.

Respectfully submitted, Scott Nemet

Incident Responses	
Building Fire	3
Vehicle Fire	3
Chimney Fire	1
Brush or Grass Fire	5
EMS Call Excluding Vehicle Accident with Injury	292
Motor Vehicle Accident with Injuries	24
Motor Vehicle Accident without Injuries	46
Extrication of Victim(s) from Vehicle	1
Gasoline or Other Flammable Liquid Spill	2
Gas Leak (LPG)	1
Oil or Other Combustible Liquid Spill	1
Carbon Monoxide Incident	10
Electrical Wiring/Equipment Problem	1
Overheated Motor	1
Lock-out	1
Power Line Down	14
Arcing, Shorted Electrical Equipment	3
Service Call, Other	23
Unauthorized Burning	5
Mutual Aid	50
Good Intent Call	16
Dispatched and Cancelled En Route	27
Smoke Scare/Odor of Smoke	5
Alarm System Activation, No Fire	40
False Alarm	2
<b>TOTAL CALLS</b>	
July 1, 2015 - June 30, 2016	577

## HIGHWAY DEPARTMENT 2016 ANNUAL REPORT

The Lee Highway Department is responsible for maintaining 67 roads (37.40 miles) that include 107 intersections, 28 turnarounds, town parking lots, and numerous dry hydrants / pull-off areas. In addition the Highway Department takes care of mowing the cemeteries, parks, and around town buildings. The Highway Department also performed 9 burials (two bodies and seven cremations) at the cemetery during the reporting period.

The winter of 2015-2016 was a mild winter compared to previous winters. The first significant snowfall was 6 inches on December 29<sup>th</sup> and the last was 3-1/2 inches of wet heavy snow on April 4<sup>th</sup>. During the course of the winter there were 14 winter storm events the department responded to with a total of around 44 inches of snow. Salt and sand use was below average. The biggest snow storm was 10-3/4 inches.

The Highway Department grader shimmed (with hot top) bad spots on Fox Garrison Rd., Epping Rd., New Town Plains Rd, and Hayes Rd. The Department also prepped and supervised paving on James Farm, Woodhead Circle, Durgin Drive, Cartland Rd., Lee Hill Rd., Hale Farm Rd., and Plumer Ln. during the period. The department also installed paved swales on sections of Cartland Rd.

The Department replaced one 30" diameter concrete culvert on Thompson Mill Rd. during the period and ditched many short sections of road around town.

The Department assisted the Transfer Station with maintenance of the equipment and compactors. The department spent some time at Little River Park installing a wooden guardrail at the parking lot and creating a 350 foot long walking path.

No new or used equipment was purchased or donated during the reporting period. The department did have a major engine failure on the 2001 (next to newest) plow truck which required an engine replacement which the crew did in house.

No new roads were accepted during the period, however, one half mile section of new roadway is completed and awaiting approval and another subdivision road is approved and ready to start construction.

We would like to thank the townspeople, Budget Committee, and Board of Selectmen, for their continued support of the Highway Department.

Respectively submitted,  
Randy Stevens, Highway Supervisor

## LIBRARY 2016 ANNUAL REPORT

This year the Lee Public Library welcomed over 20,000 visitors who borrowed almost 35,000 items from the library! We added 148 new patrons to the library. In addition to the books, DVDs, books on compact disc and magazines borrowed, Lee residents also downloaded over 5250 eBooks and Audiobooks from July 2015 to June 2016. Downloading to a variety of devices, this represents a 20% increase over the past fiscal year!

The library's collection is just over 25,000 volumes which includes Books, DVDs, magazines and Books on CD. The library added 2615 items to the collection and withdrew 1559 items. Through our Inter-Library loan program we borrowed 1243 items and loaned 1481 items from other New Hampshire libraries, including items from Maine and Massachusetts.

The wireless access continues to be very popular logging over 2200 connections this year. Our online continuing education program Universal Class had 135 sessions; Ancestry Library database saw almost 2900 sessions with 5395 citations looked at! Our online magazine articles database had almost 1000 searches. This database is provided by the New Hampshire State Library.

The Lee Public Library offered 138 programs for Adults with 1041 attendees and 178 youth programs with 1932 participants. These included story times, summer reading programs, craft programs, special holiday programs, lectures, music presentations and much, much more! These programs were held in the library, the Jeremiah Smith Grange and at the Lee Safety Complex.

The Library was open 300 days representing 2105.5 hours. We delivered materials to shut ins 21 times and our meeting space hosted 40 non-library groups with 253 in attendance.

Many Lee Library patrons took advantage of the Friends of the Lee Public Library's discount museum pass program by visiting the 7 museums 275 times. These passes offer a 50% discount or free admission to the Museum of Fine Arts, Boston, Museum of Science, New Hampshire Children's Museum, Dover, Strawberry Banke, Currier Museum, Manchester, Peabody Essex Museum, Salem, MA and Seacoast Science Center.

Respectfully submitted,

Ruth Eifert, Library Director

## Lee Public Library Financial Report FY2015-16

<u>Operations Account</u>	
<b>INCOME</b>	
Bal Forward	\$ 1,279.45
Book Sale	\$ 450.93
Gifts	\$ 50.00
Non Resident Fee	\$ 615.00
Other	\$ 1,113.82
Interest Earned	\$ 6.83
Transfer from Non-Lapsing A	\$ 2,000.00
Town Quarterly Payment	\$ 40,405.00
<b>Total Income</b>	<b>\$ 45,921.03</b>
<b>EXPENSES</b>	
Copier	\$ 2,693.63
Electricity	\$ 4,097.71
Furniture & Equipment	\$ 1,614.28
Maintenance	\$ 318.85
Misc.	\$ 134.52
Nonprint	\$ 9,542.62
Postage	\$ 205.75
Print	\$ 18,692.72
Professional Dev. & Dues	\$ 683.20
Programs	\$ 2,063.58
Supplies	\$ 2,613.16
Technology	\$ 2,348.86
Telephone	\$ 741.63
Water	\$ 11.83
<b>Total Expenses</b>	<b>\$ 45,762.34</b>
<b>Ending Balance</b>	<b>\$ 158.69</b>

<u>NonLapsing Account</u>	
<b>INCOME</b>	
Bal Forward	\$ 2,960.66
Fines	\$ 186.00
Lost Titles	\$ 478.80
Copier	\$ 987.30
Fax	\$ 185.40
Interest Earned	\$ 2.24
<b>Total Income</b>	<b>\$ 4,800.40</b>
<b>EXPENSES</b>	
Transfer to Operations Account	\$ (2,000.00)
<b>Ending Balance</b>	<b>\$ 2,800.40</b>
<u>Certificate of Deposit</u>	
Bal Forward	\$ 6,159.50
Accepted Donations	\$ -
Interest Earned	\$ 24.82
<b>Ending Balance</b>	<b>\$ 6,184.32</b>



## POLICE DEPARTMENT 2016 ANNUAL REPORT

During fiscal year 2015-2016, the Lee Police Department had eight officers employed for most of the year. This additional position provided more coverage during the night time hours.

As you will see in the chart below, the Lee Police Department saw an increase in calls for service well into double digits. The dispatched calls for service (calls received via telephone) increased only by 3% while the officer initiated calls for service increased by 30%.

The activity that is reflected by these statistical numbers includes a 100% increase in calls for domestic disturbances from fourteen (14) to thirty (30), and a 20% increase in DWI arrests, from twenty-two (22) to twenty-seven (27). The numbers that aren't reflected in the below statistical data is the amount of time involved with any of these calls. A minor accident involving two vehicles can take upwards to 45 minutes to complete from the initial call to the completion of the report. If the accident has more than two vehicles, or any injury or serious property damage, then the time that the officer is tied up is substantially increased.

Another aspect of this statistical data that is not accounted for is that there are a lot of calls that don't get tracked as a "call for service". For example, when a resident calls in about a scam where there was no financial loss, such as the calls similar to the IRS scams, there is not a call for service number noted. If those calls were tracked, the calls for service number would show an even higher percentage increase.

### STATISTICAL DATA FOR THE YEAR 2014/2015 AND 2015/2016

	07/01/14 – 06/30/15 (2014-2015)	07/01/15 - 06/30/16 (2015-2016)	Percentage of Increase/Decrease
Arrests	177	168	5% Decrease
Motor Vehicle Stops	1909	2513	31% <b>Increase</b>
Motor Vehicle Accidents	203	257	27% <b>Increase</b>
Calls for Service	8268	10575	27% <b>Increase</b>

As always, the members of the Lee Police wish to thank the residents and businesses in the town for their continued support. The residents of Lee have a dedicated group of officers watching over them. The Lee Police Department is working hard to serve and protect you!

Sincerely submitted,

Thomas C. Dronsfield, Jr.  
Chief of Police

## TRANSFER STATION 2016 ANNUAL REPORT

This year was a year of commodity market fluctuation. We saw Light Iron (scrap metal) start the year at \$135 per ton and end at \$85 per ton with an increase in the hauling cost. Mixed Paper started at \$25 per ton but ended at \$45 per ton. When we can, we hold items for a higher price, but the big volume items ship when we no longer have room for storage. Below compares the income for this year compared with last, generally we did better this year.

Below is the chart of items recycled and the money the Town earned.

Product	Income 2014/15	Income 2015/16
Light Iron	\$9,261	\$8,078
Old Corrugated Cardboard	\$7,437	\$9,625
All Plastics	\$6,446	\$5,894
Mixed Paper	\$3,865	\$4,333
Scrap Copper & Brass	\$2,557	\$4,445
Scrap Aluminum	\$2,015	Combined
Tin Cans	\$727	\$1,526
Other Metals	\$568	
Aluminum Cans		\$11,731
#8 News		\$ 990

We were able to negotiate a reduction in our tipping fee for our trash; \$86 per ton down to \$71 per ton. That saves the Town around \$15,500 and the cost will drop again next year also (thanks to our membership in the Lamprey Regional Co-op. and the NRRA).

Our Garden of Native NH Plants was well maintained thanks to Linda Seedner and especially Bob Hart.

Our Swap Shop volunteers have had another successful year. Co-coordinators are Shirley McKeon and Lynn Kuegel with volunteers Paul Gregoire, Nadean Preston, and Huw Powell. Their commitment is greatly appreciated.

We're always grateful for the help from the Highway Department for repairs, fabrication, mowing, and Snow Plowing!

Your Transfer Station Team; Roger Rice, Chip Belyea, Joe Williams and Toby Van Aken. Also Larry Reola who is on call.

Thank You residents for your recycling!

Respectfully submitted,  
Roger Rice, T.S. Manager

## WELFARE DEPARTMENT 2016 ANNUAL REPORT

The Welfare Department provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA: 165. The Town determines eligibility for assistance for basic living needs based on RSA: 165 and the Town of Lee Welfare Guidelines. All business is conducted in a professional, respectful, and fiscally responsible manner.

Assistance is provided through vouchers given directly to vendors for basic emergency needs such as food, fuel for heat, utilities, shelter expenses and other necessities. Whenever possible, referrals to other resources, such as State and Federal programs, local food pantries, etc., are made before local tax dollars are utilized. The Welfare Department encourages self-sufficiency and provides advocacy for individuals and families in need of assistance.

The Welfare Department collaborates with other agencies and businesses during the Holiday Season. Several families celebrated brighter holidays this year due to the generosity of many. Many of these confidential connections were made through this department.

In 2016, we will seek reimbursement from recipients and the State to repay some of the assistance provided by the Town of Lee.

If you have any questions or feel you might be in need of assistance, please contact me at 969-8251 or at [pmattingly@leenh.org](mailto:pmattingly@leenh.org).

Thank you for allowing me to serve the residents of Lee.

Respectfully Submitted,

Pamela J. Mattingly, Welfare Officer

## AGRICULTURAL COMMISSION 2016 ANNUAL REPORT

This year we welcomed Jonathan Kohanski as an alternate member on the Commission. Welcome, and thank you, to Jonathan! Steve Haendler has resigned from the Commission and we thank him for his contributions! We also are pleased to have Selectman Cary Brown attend our meetings as the Selectmen's Representative.

**Lee Farmers Market:** We had another successful market year and look forward to 2017's market. We are always looking for ways to increase the number of vendors.

**Master Plan:** This Commission joined others in working on the 2016 edition of Lee's Master Plan. Many hours went into writing and preparing the agricultural section of the Master Plan.

**Lee Fair:** The whole commission gets involved in the fair and the pig roast/chicken barbecue, whether it's setting up the tent, moving tables and chairs, putting on the Farm Games, doing prep work in the kitchen, cooking, husking corn, serving or cleaning up afterwards. Many thanks to all who help out, it is a great community event.

**Backyard Farming Initiative:** This year the topic was "Soils" including "Genesis of Soils", and "Soil Fertility" with excellent speakers lined up for each subject. 2016 is the "International Year of Soils" and these talks focused on soils in Lee. Next year's topic will be "How farms have changed in Lee over the last 250 years" and the committee, which includes the Lee Library, will be looking for speakers.

**Lee Agricultural and Farm Brochure:** We produced the 3<sup>rd</sup> edition of the brochure this year. Anyone involved in agriculture was invited to advertise. Our thanks to Paul Gasowski who did an excellent job in producing a very attractive brochure.

**Pancake Breakfast:** Once again we joined forces with Strafford County Farm Bureau to put on the 3<sup>rd</sup> annual pancake breakfast fundraiser at the Jeremiah Smith Grange Hall in March. This breakfast supports the Strafford County Farm Bureau Youth in Agriculture Grant Program and proceeds go towards a fund to assist county youngsters in an agricultural venture or a scholarship.

**250<sup>th</sup> Celebration:** This commission took an active role in the 250<sup>th</sup> anniversary events, from preparing for the parade and the mast "bummer" wheel adventures, to helping plan the Settlers JubiLee, an event at Flag Hill Winery celebrating Lee's agricultural heritage.

Thank you for your support!

Respectfully submitted, Laura Gund

## CONSERVATION COMMISSION 2016 ANNUAL REPORT

### **Major Activities of Lee Conservation Commission**

**Protection of Open Space and Agricultural Land:** In the Town's most recent master plan survey respondents showed very strong support for the protection of natural resources and open space in Lee. Accordingly, the Commission worked for and strongly supported the Town's decision (639, "Yes", 210 "No") to purchase a conservation easement on Lee's portion of the Powder Major's Farm project (195 acres within Lee, Durham, and Madbury) of The Society for the Protection of New Hampshire Forests.

**Oversight of the Town's Conservation Easements:** The Conservation Commission is charged with the responsibility of overseeing most conservation easements within the Town and maintaining the boundaries of conserved land. Amanda Gourgue worked with land owners to schedule 30 monitoring visits to the Town's conservation easements by Commission members and William Humm reported their findings to the appropriate agencies.

**Advice to Planning Board and Zoning Board of Adjustment:** In accordance with its statutory responsibilities, the Commission serves as advisor to the Planning Board and Zoning Board of Adjustment on matters concerning the protection of wetlands and other issues of environmental concern. Antoinette Hartgerink has assumed primary responsibility for organizing and reporting this activity. During the period covered by this report the Commission investigated and responded to 3 such requests by the Town's Boards.

**Educational and Outreach Activities:** The Commission provided information concerning conservation easements and invasive species control at the Lee Fair. During the past year member Catherine Fisher led 7 Family Nature Walks, 3 Frog Walks, and a Town Fair Walk with Richard Weyrick. In addition, she and Anne Tappan conducted 2 woodcock viewing events. She also co-authored, with Mary Woodward, the children's nature activity book "Lee In Bloom" as part of the Town's 250<sup>th</sup> celebration. Amanda Gourgue maintains the Commission's Facebook page informing the Town of Commission activities.

**Management of Town-Owned Lands:** The Commission has responsibility for overseeing Town-owned lands and, during the past year, it organized, financed, and conducted campaigns against the non-native species Oriental Bittersweet, Glossy Buckthorn, and Japanese Knotweed on various Town-owned properties. It also updated the management plan for the Maud Jones Memorial Forest and established its recertification as a Certified Tree Farm. The Commission is also working with Strafford Regional Planning in the mapping of public trails on Town-owned lands.

**Campership:** Each year the Commission supports the attendance of a student from Lee to the Barry 4H Camp. Any resident interested in applying for a 2017 campership should inform Laura Gund or a member of the Commission.

Respectfully Submitted,  
David Meeker

## HERITAGE COMMISSION 2016 ANNUAL REPORT

### LEE'S 250<sup>TH</sup> CELEBRATION

The Heritage Commission is very involved with planning this celebration. So far they have worked with the NH Dearborn Company's Colonial Brigade making plans for them to take part in the mast tree cutting and tar and feathering event at the Mast Way School in February 2016.

### PUBLICATIONS

*Down the Mast Road* was written and published by John Duncan in 1956 and is about a young boy growing up in Lee in the 1700's. It has been long out-of-print and the commission felt this would be an appropriate year to re-publish it. The books will be available at the Town Hall and the Library.

*The Land in Your Hands* is a book by Martha Butterfield, a descendant of the DeMeritt family who lived and farmed on what is now the UNH Burleigh-DeMeritt Organic Dairy. The Heritage Commission has agreed to publish this book.

Once again we have produced a calendar for the coming year (2016), with photos by Commission member Denis Hambucken.

### MASTER PLAN

The Commission submitted their goals and actions items to the Master Plan Committee for inclusion in the new Master Plan.

### PRESERVATION EASEMENTS

Once again the Commission monitored Flag Hill Winery and the Randall Farm easements.

### TOWN DOCUMENT STORAGE

Anne Jennison has represented the Commission on this project, as the committee determines how best to move and protect records. We have asked for assistance with a needs assessment, prioritizing our records. Anne has applied for a Moose Plate Grant to support an archive project.

### PUBLICITY

Our thanks to Anne Jennison for creating and maintaining a Facebook page. She also is the author of the weekly E-Crier article which we all enjoy. The commission provided the funding and worked with the Lee Library, to make the Newmarket Advertiser newspaper available on micro fiche. Additionally, the commission provided historical photographs for local businesses to display and collected old photographs from local resident to archive.

Respectfully Submitted, Laura Gund

## RECREATION COMMISSION 2016 ANNUAL REPORT

*"The mission of the Lee Recreation Commission is to provide indoor and outdoor programs, activities and facilities to improve the physical and mental health of Lee residents and to act as stewards in the maintenance of town recreational facilities."*



This year's project was the construction of the Pavilion at Little River Park. The 30' x 60' post and beam construction was expertly crafted by Dana Stockman. BBQ grills were installed along the edge of the pavilion. This new addition has received much use throughout the season in daily use, scheduled parties, 250<sup>th</sup> events and the Town Fair.

In addition, the Highway Department generously completed the slide structure, added new guard rails to the parking lot and made room for additional parking at LRP.

The Recreation Commission sponsored the annual Easter Egg Hunt at the Town Field. This event was well attended and a big hit with children and parents.

Our annual Fishing Derby was again generously hosted by the Stevens family. Sincere thanks to Randy and Michelle Stevens for opening up their property for this event. The kids had a great time and caught plenty of fish. The Fish Fry was held at the Town Field this year and sponsored by the Fireman's Association.



For the 3<sup>rd</sup> year, the Rec Commission co-hosted Model Rocket Day with Cub Pack 459. Over 30 children and adults participated, both Scouts and non-Scouts. Although it rained, a great time was had by all. New this year, the Recreation Commission provided model rocket kits for the kids and parents to build and launch at the event. Instruction was provided. Thanks to Joe Hannon for organizing this event and to Estes Industries for providing premium rocket kits as prizes.

Oyster River Youth Association continues to coordinate sports activities at Lee's recreational fields.

The Recreation Commission is staffed by volunteers that make project and programs possible. We would like to recognize Cynthia and Charlie McLain and Judy Belanger. These folks work tirelessly to run and support the Easter Egg Hunt and the Fishing Derby. We sincerely thank the many others who have volunteered their time and efforts as well!

Respectfully submitted,  
Larry A. Kindberg, Chairman  
James Lonano, Secretary  
Annette Brown, Treasurer  
Joe Hannon, Member

Photos Provided by Larry Kindberg

250<sup>th</sup> ANNIVERSARY PLANNING COMMITTEE  
2016 ANNUAL REPORT



The Lee 250<sup>th</sup> Anniversary Committee continued working and planning for the 2016 Events. Designs for banners and souvenirs were finalized and ordered to be ready and in place before the 2015 Lee Town Fair. We set up our first booth, drawing in the crowds with apple crisp and ice-cream, advertising our future events and selling hats and t-shirts to further promote the Semiquincentennial.

Our first event, the opening celebration and reading of the proclamations began with heavy snow and a two week postponement, but was finally well attended and promising of a great year. We are grateful to our Town, County, State and Federal Representatives for their support. The Oyster River Middle School Jazz Band entertained us with a terrific selection of songs, including a rousing chorus of "Happy Birthday to Lee".

Mast Way students as well as town's people were able to participate in an historic event when a King's tree was chosen, chopped and hauled away by eight teams of oxen. The log, hauled on a Mast Wheel, would become the centerpiece of the July Parade. A video of the four Mast Tree events, including the scene of the tarring and feathering of a King's Agent, is available at the Lee Library. Fourth Graders of Mast Way School later invited the Committee to a performance of their play portraying Lee through its 250 year history. They did a great job.

250 years is a long time to celebrate. Our more recent history was celebrated in a program called Lee Remembers. Residents were invited to share photos, videos and memories of their time in Lee. It proved so popular that it will be repeated in November. Dave Meeker and Don Quigley spoke of the early years of Lee in two separate programs co-sponsored by the Lee Library and Lee Historical Society. These were also well attended.

The Committee continued meeting and planning for the two biggest events, which would take place outside of the time period covered in this report. Parade entries were sought and evaluated, plans for the July 16<sup>th</sup> event were discussed, altered and finalized, a group was formed to look into borrowing a set of "Bummer/Mast Wheels" from the Webster Historical Society, and after much preparation by many very dedicated people, this was accomplished. The "JubiLee", to take place in August was planned to be a true farm to table feast and gala, including a colonial costumed ball. To help people prepare for this the committee called on the NH Dearborn Company Colonial Brigade, who helped greatly in the Mast Tree programs, to suggest clothing options for the appropriate attire.

By July of 2016, the year-long celebration was well on its way to being a complete success.

Submitted by Jan Allen, Co-Chairman Lee 250<sup>th</sup> Committee



## EMERGENCY MANAGEMENT 2016 ANNUAL REPORT

The Town continues to update and train on our Emergency Operations Plan and the Hazard Mitigation Plan. Thankfully in 2016, the Town did not have any extended emergencies including any weather events like we have seen in previous years. The State of New Hampshire is currently experiencing a severe drought and will continue into 2017. These are only some of the steps residents may take to assist them and the State through these difficult times:

- Always observe state and local restrictions on water use during a drought. If restricted, for example, do not water your lawn; wash your car, or other non-essential uses, to help ensure there is enough water for essential uses.
- Avoid letting the water run while brushing your teeth, washing your face or shaving.
- Operate automatic dishwashers only when they are fully loaded. Use the "light wash" feature, if available, to use less water.
- Clean vegetables in a pan filled with water rather than running water from the tap.
- Store drinking water in the refrigerator. Do not let the tap run while you are waiting for water to cool.
- Operate automatic clothes washers only when they are fully loaded or set the water level for the size of your load.
- Use a commercial car wash that recycles water.
- If you wash your own car, use a shut-off nozzle that can be adjusted down to a fine spray on your hose.
- Avoid over watering your lawn and water only when needed
- A heavy rain eliminates the need for watering for up to two weeks. Most of the year, lawns only need one inch of water per week.
- Check the soil moisture levels with a soil probe, spade or large screwdriver. You don't need to water if the soil is still moist. If your grass springs back when you step on it, it doesn't need water yet.
- Water in several short sessions rather than one long one, in order for your lawn to better absorb moisture and avoid runoff.
- In extreme drought, allow lawns to die in favor of preserving trees and large shrubs.

We ask that the residents of Lee continue to take the necessary steps to be prepared for weather emergencies. For more information please go to [www.ready.gov](http://www.ready.gov) or <https://www.nh.gov/safety/divisions/hsem/index.html>.

The Emergency Management Team including all town departments continue to strive to be prepared and ready for any emergency that arises. In 2017 these groups will move forward with training to enhance their abilities.

Respectfully Submitted,

Scott Nemet  
Fire Chief/EMD

Caren Rossi  
Assistant EMD

## FRIENDS OF THE LEE LIBRARY 2016 ANNUAL REPORT



The “Friends” had a wonderful year with our new Library Director, Ruth Eifert. Ruth has arranged some wonderful new programming and we are happy so many have enjoyed all that has been offered this year.

The Friends will continue their membership campaign once per year starting in July and August. We have lots of new residents moving into Lee and hope to hear from them this year!

Membership has always been our biggest fund raising effort with membership income generated in excess of over \$2,400.00 this past year and \$630.00 in additional donations so far this year.

**Your** sponsorship enables the “Friends” to provide so many of the following programs:

- Special programming for children such as “1000 Books” – to see how many books can be read.
- Holiday Concert for adults and children featuring “Great Bay Sailor” in December at the Grange following the traditional “Lee Tree Lighting”.
- New adult programs such as Loons that Russ Congalton presented. Christina Vogel with Egg Decorating and Holly Harris with Ikebana were all great.
- School vacation events such as Steve Blunt in February and other wonderful programs throughout the year.
- The Summer Reading Program for children and adults continues as well.
- “Book Page” which you can find at the Circulation Desk, and many more.

The “Friends” also fund completely, or in partnership with Durham and Madbury, the purchase of many museum passes and/or discount vouchers for public use. Contact the Library to check on all the museum passes available.

Thank you for being a *Friend*!

Respectfully Submitted,

Cynthia D. Seaman,  
President Friends of the Lee Library

## HISTORICAL SOCIETY 2016 ANNUAL REPORT

To start off this reporting period, the Lee Historical Society participated in the Lee Town Fair at the Mast Way field in 2015. Our theme was “weaving” with several types of looms for children and adults to use.

Our museum building continued to be open one Saturday a month, for 8 months out of the year, spring through fall. We are always available by appointment. This spring we welcomed Grace Kasper, a student at Mast Way School, as a Junior Docent. She has enjoyed being our upstairs guide, especially in the schoolroom. We had our annual visits from Mast Way third grade classes. The children explored collections and learned about the history of our Lee community. Jan Allen involved Mast Way children in the 250th Celebration, by providing a booklet, “Passport to Lee,” with activities to explore in the process of learning about Lee.

We co-sponsored four, free, public programs with the Lee Library: The Kearsage Indian Museum presentation and the Concord Coaches presentation in the fall of 2015; and Lee residents David Meeker on “17th Century Lee” and Don Quigley on the “Mast Trade” in the spring of 2016.

In April the Lee Historical Society held its annual meeting at the Jeremiah Smith Grange. A potluck meal was enjoyed, as well as the entertainment provided by the O.R.H.S. guitar class. Any Lee resident, who is interested in the history of our town, is welcome to join us.

On May 12th, for the first time we supported the O.R.M.S. Palooza. We appreciated the help from these middle school students, who helped us sort through storage boxes on the second floor, file old photos in protective sleeves on the main floor, and tidy the yard outside our building. We hope that they benefited from their community service day.

On Saturday, June 18th we displayed our collection of Revolutionary flags on a clothesline outside the museum building. Identifying plaques were on a viewing table.

We are thankful for: a \$100.00 donation from the Exeter’s Women’s Club, an old footlocker filled with Lang family history from Mr. Alan Strout, and for those who have purchased booklets on Lee history and L.H.S. memberships. We are thankful for society members: Bob and Lorraine Cabral for providing outstanding publicity and Kevin Shenefiel for responding to our yearly plethora of genealogical inquiries.

Respectfully submitted,  
Phyllis White, President

## LAMPREY RIVERS ADVISORY COMMITTEE 2016 ANNUAL REPORT



10.1.2015 - 9.30.2016

**LRAC Accomplishments:** Representatives from towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**Land Protection:** The Wild and Scenic Subcommittee continued to provide expertise toward protecting ecologically significant land along the river. As of September 2016, LRAC had leveraged funding totaling \$4,915,781 to protect 3497.09 acres and 15.9 miles of river frontage in the lower four towns.

**Education and Outreach:** LRAC engaged the public through a river herring fish day at Macallen Dam, events at schools and libraries, and displays at local fairs. A new children's book, *Chick and Dee-Dee's Lamprey River Adventure*, was published and distributed to town libraries and elementary schools. Many articles were published in town newsletters. A septic system workshop co-sponsored by LRAC was held in Durham. A Phase I archaeological assessment of Sullivan's Falls in Durham was published.

**Recreation:** LRAC provided funding toward three sustainable passive recreation initiatives: nature trail signage in Raymond, racks to hold publicly owned kayaks in Newmarket, establishment of the Lamprey River Splash and Dash Race in Newmarket. Co-sponsored a family paddle for Lee's 250.

**Water Issues:** Wild and Scenic Subcommittee funding ensured that years of volunteer water quality data were not interrupted. A report analyzing 23 years of water quality data was produced:

[www.lampreyriver.org/UploadedFiles/Files/water\\_qual\\_23\\_yr\\_report\\_2016.pdf](http://www.lampreyriver.org/UploadedFiles/Files/water_qual_23_yr_report_2016.pdf)

**Project Review:** The project review workgroup reviewed and commented on twelve projects that were submitted to the state for environmental permits. These comments were considered by NHDES prior to issuance of permits. The committee notified NHDES of several issues along the river and requested follow-up. An important turtle nesting site was identified and work is on-going to put this site under a conservation easement.

**Plans for 2017 and Issues to Watch:** The full committee will continue its main duties to work on issues identified in the *2013 Lamprey Rivers Management Plan*. LRAC will continue to perform project reviews, support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation (including the walking trail), and history.

Suzanne Petersen, Outreach Specialist  
Lamprey Rivers Advisory Committee

## **SUSTAINABILITY COMMITTEE 2016 ANNUAL REPORT**

The Lee Sustainability Committee was formed in May 2016, following the successful vote on Warrant Article 3 in March. The committee, which serves as an advisory committee to the Select Board, convened its first meeting on May 17, 2016. Currently, there are six members on the committee: Leslie Adams, Chuck Cox, Paul Gasowski, Brian Giles, Matthew Rowell, and Dean Rubine.

The group's mission is to foster an ethic or culture of sustainability and resilience among the citizens of Lee through education, outreach, advocacy, and action. A sustainable town aspires to design its processes to promote vibrant ecological, social and economic health over the long term. Working together with the Select Board, Town departments, commissions and committees, and our community, the Lee Sustainability Committee is committed to becoming a coordinating point/ forum for the community for questions, concerns and discussion related to: renewable and non-renewable resources, open space preservation, smart growth initiatives, recycling and waste reduction programs, local food promotion, community building, energy efficiency and green energy promotion, green building programs, affordable housing, and climate change initiatives. The Sustainability Committee envisions a sustainable Lee where people live in a comfortable balance with natural systems and with each other in the present and long into the future.

In its first half-year of work, the committee has focused on: organizing as a group; crafting its vision, mission and values; creating a database of Town resources and reports that have a relationship to sustainability; developing a reading list of books and resources on sustainability and resilience; and researching the status and awareness of water resources in Lee. The committee meets once a month and maintains a link on the Town's web site. Outreach efforts are being planned for the E-Crier and other communication resources. Interested citizens are invited to attend meetings or join the committee; applications for the committee are available online or through the Town Secretary. The committee looks forward to working together toward a sustainable and resilient Lee.

Respectfully submitted,

Paul Gasowski

## CEMETERY TRUSTEES 2016 ANNUAL REPORT

The Cemetery Trust Funds for 2015-2016 yielded interest totaling \$3,660.95. There are presently 247 trust funds. Four cemetery plots were sold during this period. The funds from the selling of plots are placed with the Trustee of the Trust Funds and the principal from these funds cannot be used. Only the interest can be used for maintenance.

Managing maintenance continues to be a large responsibility of the Trustees. The program for grub control in the Lee Hill and Old Parish Cemeteries continues. Gates for the Lee Hill Cemetery are in place. Once snow is on the ground it is very difficult to see the edges of the access roads and the stones. In order to prevent broken stones and monuments, the gates are closed for winter. A walk thru entrance is provided.

The upgrade of the Durgin Cemetery on North River Road was completed with a new fence and grass on the slope. This is the last upgrade of the smaller cemeteries that have Trust Funds.



Photos provided by Marianne Banks



The Cartland Cemetery on Cartland Road received damage during one of our storms. A very large pine tree fell over the cemetery. Stones were knocked over or driven into the ground. Thanks to Randy Stevens, his crew and Scott Kemp, the tree was removed and the stones were repaired.

The policy of “no planting trees and shrubs in the cemeteries” continues to be enforced. Upon reviewing the use of metal flower holders, it was found that mowing and trimming takes longer, driving them into the ground runs the chance of hitting a vault, and that they can fall over and chip stones. It was unanimously voted not to allow the use of metal flower holders. The Rules and Regulations have been updated to reflect this decision. We thank everyone for their cooperation. We also want to thank all our visitors to the cemeteries for cleaning up flowers and decorations at the end of the season. Your cooperation helps the maintenance crew keep our cemeteries neat and appealing.

Pruning shrubs and trees, repairing fences, painting, and cleaning and repairing of stones are ongoing. All fences that were in need of paint were painted. Mowing, fertilizing, liming and minor maintenance is carried out by Cemetery Superintendent Randy Stevens and his crew. We rely heavily on Randy and his crew for burials, monument and stone placements, and other burial management issues. We thank them for their dedication. Thank you also to the VFW Post 10676 of Lee for placing and removing of the memorial flags on the veterans’ graves.

Respectfully Submitted, Marianne Banks, Jacquelyn Neill and Jan Neill

## LIBRARY BOARD OF TRUSTEES 2016 ANNUAL REPORT

In FY 2015-2016 the Lee Public Library Board of Trustees:

- Revised the Interlibrary Loan Policy, the Children's Policy, the Access Computer Policy, Use of Materials Policy and the Investment Policy.
- Completed the library portion of the town's Master Plan and presented it to the Planning Board.
- Revised the job description of library assistant to library technician.
- Met with the Select Board to insure that the Select Board was aware that the trustees were open to discussion on the three options the Town Center Committee presented to the Select Board regarding town building construction and/or renovation.
- Met with the Chair of the Trustee of the Trust Funds, John Tappan, to discuss the LPLCC Trust Fund to get information on the possibility of repurposing the fund. The trustees are committed to using the money in this fund for future library needs. The trustees continue to have an obligation to address the deficiencies at the current building such as non-compliance of the ADA and space concerns, especially in the children and community meeting areas.
- Sponsored a Candidates Night at the library in March 2016.
- In March 2016 Katrinka Pellecchia was reelected and Bob Simpson was newly elected to serve as trustee. The trustees regretfully accepted the resignation of Cynthia Giguere -Unrein and Barbara McNamee.
- In March 2016 Annie Gasowski was reelected Chair of the Library Trustees.

The trustees would like to thank our dedicated staff for providing the highest quality of service to our community. Special thanks to Cynthia Giguere – Unrein for her many years of advocating for the betterment of the library.

Respectfully Submitted,

Lee Public Library Board of Trustees

Annamarie Gasowski

Peg Dolan

Bruce Larson

Katrinka Pellecchia

Bob Simpson

Alternate Trustee Cynthia von Oeyen

**RESIDENT DEATH REPORT**  
**01/01/2016 – 12/31/2016**

<b>Decedent's Name</b>	<b>Date of Death</b>	<b>Place of Death</b>	<b>Father's Name</b>	<b>Mother's Maiden Name</b>
FREEMAN, SUSANNAH	01/08/2016	LEE	SHARP, ROBERT	COLE, CHARLOTTE
HEBRON, GEORGE	01/13/2016	DOVER	HEBRON, THOMAS	DRUMMOND, NOREEN
DEVOE, ELEANOR	01/31/2016	LEE	YEARWOOD, FREDERICK	WARDEN EVA
RAWSON, LOUISE	02/23/2016	LEE	KALIF, JAMES	HADDAD, ALICE
MCBANE, CLARIBEL	03/20/2016	DOVER	MCBANE, JAMES	BONYNGE, DAY
SMITH, LINDA	03/22/2016	LEE	UNKNOWN, UNKNOWN	EURQUHART, FLORENCE
GINGRAS, BARBARA	03/30/2016	DOVER	WORTERS, ROBERT	MARSTERS, MILDRED
BEASLEY, FORREST	04/05/2016	PORTSMOUTH	BEASLEY, ORIN	PARKER, FLORENCE
SOLVIGNON-SLIFER, PATRICIA	05/27/2016	DOVER	SOLVIGNON, ROGER	DAULAT, JOSIANE
WOOD, ROBERT	05/29/2016	EXETER	WOOD, ARCHIE	ADDIS, EDNA
STEVENS, MARK	06/07/2016	LEE	STEVENS, EDWIN	SCHWARTZ, NORMA
GOUDREAU, RAYMOND	06/07/2016	LEE	GOUDREAU, MICHAEL	DUBOIS, OLYMPE
CONNORS, WAYNE	07/02/2016	LEE	CONNORS JR, JOHN	PERKINS, CONSTANCE
KJENDAL, KAREN	07/06/2016	LEE	SKREDSVIG, ANDERS	LIEN, GENHILD
SMITH, BENJAMIN	08/31/2016	LEE	SMITH, CHANNING	WOOLSEY, ELIZA
PATTERSON, PETER	09/09/2016	LEE	PATTERSON, JAMES	GREPE, LYDIA
MORGAN JR, FREDERICK	09/12/2016	LEE	MORGAN, FREDERICK	DUFF, ETHEL
WITHAM, RAELENE	09/12/2016	LEE	PARADIS, RONALD	DAGGETT, CAROL
SULLIVAN, BARRY	09/17/2016	DOVER	SULLIVAN, GEORGE	CLARK, ELEANOR
HORNE, DOROTHY	09/25/2016	LEE	PLAISTED, ROBERT	FREEMAN, DOROTHY
WURZER, SUSAN	10/02/2016	LEE	SAMBORN, PHILIP	WALLIS, GAIL
SMITH, HELEN	10/04/2016	LEE	WOODS, PATRICK	LEWIS, ALICE
MACLAREN, NATALIE	10/04/2016	PORTSMOUTH	WHALEN, JOHN	DEAVILLA, MABEL
SEDOR, ALMA	10/17/2016	PORTSMOUTH	DEERING, JAMES	DURNIN, MARION
BERTRAND, JEAN	10/23/2016	LEE	HANDY, DEAN	KITTREDGE, MARJORIE
MORTON, MICHAEL	11/19/2016	LEE	MORTON, JOSEPH	ALLMAN, KATHERINE
GAGNE, STEPHEN	11/21/2016	LEE	GAGNE, JOSEPH	DUBOIS, PAULINE
ROY, SANDRA	11/29/2016	EXETER	MURRAY, WARREN	ELLIS, MARY
NEWMAN JR, GERALD	12/15/2016	ROCHESTER	NEWMAN SR, GERALD	WISEMAN, MARIE

**Total number of records 29**



**RESIDENT MARRIAGE REPORT**  
**01/01/2016 - 12/31/2016**

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
Foster Jr, Alexander D	Lee, NH	Graham, Meaghan M	Durham, NH	Durham	Durham	06/04/2016
Whitney, Michael H	Lee, NH	Peterson, Lyndsey J	Lee, NH	Lee	Hampton	06/25/2016
Roy, Joseph A	Lee, NH	Demers, Ellen M	Lee, NH	Lee	Portsmouth	06/25/2016
Wojtysiak, Tasha E	Lee, NH	Campbell, Christopher S	Lee, NH	Lee	Nashua	07/08/2016
Berman, Jessica L	Lee, NH	Cobb, Zacharia R	Lee, NH	Lee	Newbury	08/20/2016
Gingras, Mark S	Lee, NH	Meeker, Elizabeth K	Lee, NH	Lee	Lee	08/23/2016
Benn, Matthew P	Dover, NH	Elliott, Jody L	Lee, NH	Lee	Rochester	08/27/2016
Deturk, Paul R	Durham, NH	Beliveau, Monika E	Lee, NH	Durham	Newington	09/10/2016
Patterson, James E	Lee, NH	Cerciello, Ashley R	Punta Gorda, FL	Lee	Lee	09/24/2016
Glidden, Matthew R	Lee, NH	Dodds, Danielle R	Lee, NH	Newmarket	Gilford	10/22/2016
True, Scott B	Lee, NH	Thibeault, Ann B	Lee, NH	Newmarket	Lee	12/27/2016

**Total number of records 11**

## COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY 2016 ANNUAL REPORT



Community Action Partnership of Strafford County (CAPSC) is a 501(c)(3) private, non-profit organization established in 1965. CAPSC works with our community, state, and federal partners to assist more than 10,000 low income children, families, and adults each year. Our mission is to educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency. CAPSC is governed by a volunteer Board of Directors, one-third of whom are consumers of services. We have 140 employees, and a \$9 million operating budget, which includes federal, state and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

### **2016 Service Highlights:**

- CAPSC provided nearly \$2 million in federal fuel assistance to 2,722 households in Strafford County during the 2015-2016 heating season. A total of 36 households in Lee received \$24,984 in fuel assistance.
- Over the past year, 36 Lee households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$16,560. The average benefit per household was \$460.
- CAPSC assisted 13 Lee households with emergency food at a value of \$819.

CAPSC operates emergency food pantries in Dover and Farmington, both of which are open five days per week. Our nutrition program provides over 600 holiday food baskets to families in need each year. CAPSC provided nearly 40,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs in 2015-2016.

Without the services provided by our agency, many local residents would be without a means to provide for their basic needs as they find a pathway out of poverty. At CAPSC, we help our clients to become or remain financially and socially independent through a variety of coordinated programs addressing basic needs such as food, housing, education, transportation, employment and job training, child care, and utility assistance. CAPSC maintains its outreach capacity by operating offices in Farmington and Dover, and Head Start Centers in Dover, Farmington, Milton, Rochester, and Somersworth.

Thank you for your continued support of our mission. We are grateful for your investment in CAPSC!

Betsey Andrews Parker  
Chief Executive Officer

## STRAFFORD REGIONAL PLANNING COMMISSION 2016 ANNUAL REPORT

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. The Strafford Regional Planning Commission is composed of eighteen municipalities including all thirteen in Strafford County, three in Rockingham County, and two in Carroll County. Its mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. Together these actions foster sustainable development and improve the quality of life in the region. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

### 2016 Specific Accomplishments in Lee:

- Worked with the Lee Conservation Commission to identify existing Town-owned lands with trail systems. This information was utilized by the Conservation Commission to create a list of trail systems to be mapped. SRPC staff organized a tutorial for Conservation Commission members demonstrating the use of a mobile app for mapping trails. SRPC staff assisted Conservation Commission members in translating the data into a set of maps highlighting the trail systems. SRPC and the Conservation Commission have completed maps of the Town Forest complex, Maud Jones Forest, Old Mill Reserve, and Five Corners Reserve to date.
- Worked with staff from the Oyster River Cooperative School District to conduct a climate change lesson with two fifth grade classrooms. Students were given the task of creating poster boards displaying what they had learned over the course of the lesson and presented them at a public workshop held at the Durham Public Library.
- Developed a grant proposal to complete a floodplain analysis on the tributaries of the Lamprey River, as well as the main stem and tributaries of the Oyster River (currently SRPC is still seeking funding for this project).
- Completed the Lee tax map update contract.
- Conducted three traffic counts to support local and state planning efforts.
- Offered technical assistance to Lee for their master plan update.
- Distributed *New Hampshire Planning and Land Use Regulation* books to local land use boards.

Cynthia Copeland, AICP, Executive Director



**VISIT THE TOWN'S WEBSITE**  
**leenh.org**

**Subscribe to E-Alerts**

(E-Crier News and Events, Select Board Minutes and Agendas, Fire Danger)

**View the Meetings Calendar**

(Meetings, Elections, Special Events)

**Download Forms and Documents**

(Abatement Application, Welfare Application, House Check Request, etc.)

**View Meetings via the Media Site**

(Select Board Meetings, Deliberative Sessions, Community Videos)

**MEETINGS**

Select Board Meetings	Every Other Monday
Agricultural Commission	Last Tuesday of the Month
Conservation Commission	1 <sup>st</sup> Monday of the Month
Heritage Commission	3 <sup>rd</sup> Thursday of the Month
Recreation Commission	1 <sup>st</sup> Tuesday of the Month
Cemetery Trustees	4 Times per Year
Library Trustees	2 <sup>nd</sup> Wednesday of the Month

**DUE DATES**

Tax Abatement Application	due by MARCH 1 <sup>st</sup>
Elderly/Disabled Tax Deferral Application	due by MARCH 1 <sup>st</sup>
Current Use Application	due by APRIL 15 <sup>th</sup>
Tax Credit/Exemption Application	due by APRIL 15 <sup>th</sup>
Dog License	due by APRIL 30 <sup>th</sup>
Report of Wood/Timber	due by MAY 15 <sup>th</sup>
Town/School Elections	2 <sup>nd</sup> Tuesday in MARCH

**TOWN OFFICES CLOSED ON HOLIDAYS**

New Year's Day	Independence Day
Martin Luther King Jr Day	Veteran's Day
Presidents' Day	Thanksgiving Day
Memorial Day	Thanksgiving Friday
Labor Day	Christmas Day



## TOWN OF LEE

7 Mast Road  
Lee, NH 03861

### TOWN DIRECTORY

#### EMERGENCY

LEE POLICE DEPARTMENT

**911**

**659-5866**

#### LEE FIRE AND RESCUE

MCGREGOR MEMORIAL AMBULANCE

**659-5411**

**862-3674**

SELECTMEN'S OFFICE/TOWN HALL

659-5414

TOWN CLERK/TAX COLLECTOR OFFICE

659-2964

PLANNING/ZONING OFFICE

659-6783

PUBLIC LIBRARY

659-2626

HIGHWAY DEPARTMENT

659-3027

TRANSFER STATION

659-2239

#### OYSTER RIVER SCHOOL DISTRICT

SAU Office

868-5100

Mast Way School

659-3001

Moharimet School

742-2900

Oyster River Middle School

868-2820

Oyster River High School

868-2375

Transportation Office

868-1610

#### WEBSITES

Town of Lee

[leenh.org](http://leenh.org)

Police Department

[leenhpolice.org](http://leenhpolice.org)

Fire and Rescue Department

[leefire.org](http://leefire.org)

Public Library

[lee.lib.nh.us](http://lee.lib.nh.us)

School District

[orcsd.org](http://orcsd.org)