

Town of Lee, NH
Town Center Vision Committee
Minutes of the Meeting on January 22, 2020

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Pat Jenkins, John Tappan, Cord Blomquist, and Scott Bugbee

Members Absent: Ben Genes

Others Present: Anne Tappan

1. Chairman Bugbee called the meeting to order at 4:35pm.
2. Mr. Bugbee moved to approve the minutes from the January 15, 2020 meeting. Bambi Miller seconded the motion. Motion passed.
3. Mr. Bugbee submitted a request for reimbursement of \$117.92 for supplies for the Open House on January 9, 2020. Mr. Bugbee moved to approve the request. Ms. Miller seconded the request. Motion passed.
4. Ms. Miller moved to expend up to \$750.00 for the printing and mailing of a card to Lee residents to notify them of the open houses scheduled for Saturday, February 15, 2020 and Tuesday, March 3, 2020. Ms. Jenkins seconded the motion. Motion passed.
5. The Committee scheduled two more open houses at the Town Hall on Saturday, February 15, 2020 from 10:00am until 2:00pm and Tuesday, March 3, 2020 from 5:30 until 8:00pm. Mr. Bugbee will request the notices to be put on the PSC sign and on the Transfer Station video monitor. He will also create a notice for the E-Crier and a message to be placed on the public access channel as well as an email to town residents.
6. Mr. Bugbee will create a schedule of the LCHIP grant deadlines and award dates to include in the Town Center presentations.
7. Mr. Bugbee moved to approve the Town Center web site with the changes discussed including the feedback location, the first floor lobby graphic, and the warrant wording. Ms. Jenkins seconded the motion. Motion passed.

8. Mr. Bugbee will ask Steve Gagnon from Back Bay Computers to supply the TCVC with a copy of the 2020 Deliberative Session video as soon as possible.
9. The Committee discussed what is included in the rough assessment cost of the Town Hall and what is not. The TCVC needs a listing of the major components of the cost. Mr. Bugbee will contact AECm with a list of clarifying questions so the Committee understands completely what is proposed to be done to the building for that cost.
10. The Committee scheduled two more meetings: one for Wednesday, February 5, 2002 and one for Wednesday, February 12, 2020 – both at 4:30pm.
11. Meeting adjourned at 7:34pm
12. Our next scheduled meeting is: Wednesday, January 29, 2020 @ 4:30pm.

Minutes accepted by: Scott Bugbee, Chair; Pat Jenkins, Ben Genes, Bambi Miller, John Tappan, Cord Blomquist at the January 29, 2020 TCVC meeting.