

## **Town of Lee – Town Hall Renovation Committee Charge**

The Select Board has authorized the Town Hall Renovation Committee (THRC) to address the renovation and modernization of the Town Hall building.

The THRC will consist of at least 5 members including one member of the Select Board but no more than ten members. Members are appointed by the Select Board. All terms will expire at the end of the Deliberative Session for the FY 2022 budget, but no later than June 30, 2021.

The THRC will present a plan to the Select Board no later than December 31, 2020 for the renovation and modernization of the Town Hall building and designing a shared septic system with the Library building. The Select Board will review the plan and decide the final plan to be presented to the voters in a new warrant article.

These plans are being pursued with the understanding that Town Hall building will be vacated, renovated, and returned to its original function as public meeting space. The THRC will obtain an estimated cost for the required work and a rough schedule for the completion of work.

The plan will still include the following:

1. The current state of the town center buildings including code and specifically, ADA issues. (Completed)
2. Financial details of the plan and possible funding sources
  - a. Proposed schedule of plan:
    - i. September 2020 to December 2020 – Finalize renovation plans and prepare preliminary drawings of renovated town hall
    - ii. Before December 31, 2020 – Present plan details and cost estimates to Select Board
    - iii. January 30, 2021 – Present Select Board approved plan at Deliberative Session
    - iv. March 9, 2021(Voting Day) – Voters votes on plan