

Town of Lee, NH

Town Hall Renovation Committee

Minutes of the Meeting on February 4, 2021

Town Hall Renovation Committee (THRC) Members present: Pat Jenkins, Ben Genes, John Tappan, Mary Woodward, Katrin Kasper, Laura Gund, and Scott Bugbee

Members Absent: none

Others Present: none

1. Chair Scott Bugbee called the meeting to order at 4:05pm.
2. As Chair of the Town Hall Renovation Committee, due to the COVID-19 / Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is meeting electronically utilizing the Zoom platform.

We previously gave notice to the public of how to access this meeting using Zoom and instructions are provided on the Town of Lee's website at: leenh.org.

If anybody has a problem with access, please call 603-659-2766.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Pat Jenkins, Katrin Kasper, Mary Woodward, Ben Genes, John Tappan, Laura Gund, and Scott Bugbee were all present and no one was in the room with them. .

3. Mr. Bugbee moved to approve the minutes of the January 28, 2021 meeting. Ms. Jenkins seconded the motion. Roll call vote showed all voted in favor of the motion. Motion passed.
4. Mr. Tappan presented the updated spreadsheet that he is developing to help the Select Board plan for funding the projects on their capital improvements list. The spreadsheet is tentatively been called the CIFP (Capital Improvements Funding Plan). The Committee discussed items to be included in the spreadsheet, specifically fire suppression systems for the Town Hall and the Public Safety Complex. Ms. Kasper spoke about making the rehabilitated Town Hall available

to accommodate a winter's farmers market. The Lee Farmers Market group will be contacted to see if there is any interest in pursuing this activity.

5. The sub-committees didn't have any updates.
6. Meeting adjourned at 5:28pm
7. Our next scheduled meeting is: Thursday, February 11, 2021 @ 4:00pm via ZOOM.

Minutes accepted by: Scott Bugbee, Chair; Ben Genes, John Tappan, Mary Woodward, Laura Gund, and Katrin Kasper at the February 11, 2021 THRC meeting.